



CITY COUNCIL MEETING
AGENDA SUMMARY

Tuesday, April 23, 2024, 6:00 p.m.

In person at:

Arroyo Grande City Council Chambers
215 E. Branch Street, Arroyo Grande, CA 93420

AND via Zoom at:

<https://us02web.zoom.us/j/86752345420>

Please click the link above to join the Zoom Meeting:

Webinar ID: 867 5234 5420

Or by Telephone: 1-669-900-6833; 1-346-248-7799

This City Council meeting is being conducted in a hybrid in-person/virtual format. Members of the public may participate and provide public comment on agenda items during the meeting in person at the location identified above, by joining the Zoom meeting, or by submitting written public comments to the Clerk of the Council at publiccomment@arroyogrande.org. Meetings will be broadcast live on Channel 20 and and streamed on the City's YouTube Channel.

CLOSED SESSION:

None.

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1. **CALL TO ORDER**
 2. **ROLL CALL**
 3. **MOMENT OF REFLECTION**
 4. **FLAG SALUTE**
 5. **AGENDA REVIEW**
 - 5.a Closed Session Announcements
None.
 - 5.b Ordinances read in title only
None.
 6. **SPECIAL PRESENTATIONS**
 - 6.a Honorary Proclamation Declaring May 2024 as "Asian American and Native Hawaiian/Pacific Islander Heritage Month"
 - 6.b Honorary Proclamation Declaring May 2024 as "Mental Health Awareness Month"
 - 6.c Honorary Proclamation Declaring May 5-11, 2024 as "Public Service Appreciation Week"
 - 6.d City Manager Communications

(DOWNING)

Recommended Action:

Receive correspondence/comments as presented by the City Manager and Provide direction, as necessary.

7. CITY COUNCIL REPORTS

7.a MAYOR RAY RUSSOM:

1. California Joint Powers Insurance Authority (CJPIA)
2. Central Coast Blue Regional Recycled Water Authority Board
3. Five Cities Fire Authority
4. San Luis Obispo County Mayor's Meeting
5. South San Luis Obispo County Sanitation District (SSLOCSD)
6. Other

7.b MAYOR PRO TEM GUTHRIE:

1. County Water Resources Advisory Committee (WRAC)
2. Council of Governments/Regional Transit Authority/ South County Transit (SLOCOG/SLORTA/SCT)
3. Integrated Waste Management Authority Board (IWMA)
4. REACH Economic Development Roundtable
5. Other

7.c COUNCIL MEMBER BARNEICH:

1. Audit Committee
2. Homeless Services Oversight Council (HSOC)
3. Zone 3 Water Advisory Board
4. Other

7.d COUNCIL MEMBER GEORGE:

1. Five Cities Fire Authority
2. Visit SLO CAL Advisory Board
3. Other

7.e COUNCIL MEMBER SECREST:

1. Air Pollution Control District (APCD)
2. South County Chambers of Commerce Governmental Affairs Committee
3. Other

8. COMMUNITY COMMENTS AND SUGGESTIONS

This public comment period is an invitation to members of the community to present issues, thoughts, or suggestions on matters not scheduled on this agenda. Comments should be limited to those matters that are within the jurisdiction of the City Council. Members of the public may provide

public comment in-person or remotely by joining the Zoom meeting utilizing one of the methods provided below. Please use the “raise hand” feature to indicate your desire to provide public comment.

- Click the link below to join the webinar: <https://us02web.zoom.us/j/86752345420>; Webinar ID: 867 5234 5420
- Or by Telephone: 1-669-900-6833; 1-346-248-7799
Press * 9 to “raise hand” for public comment

The Brown Act restricts the Council from taking formal action on matters not published on the agenda. In response to your comments, the Mayor or presiding Council Member may:

- Direct City staff to assist or coordinate with you.
- A Council Member may state a desire to meet with you.
- It may be the desire of the Council to place your issue or matter on a future Council agenda.

Please adhere to the following procedures when addressing the Council:

- Comments should be limited to 3 minutes or less.
- Your comments should be directed to the Council as a whole and not directed to individual Council members.
- Slanderous, profane or personal remarks against any Council Member or member of the audience shall not be permitted.

9. CONSENT AGENDA

The following routine items listed below are scheduled for consideration as a group. The recommendations for each item are noted. Any member of the public who wishes to comment on any Consent Agenda item may do so at this time. Any Council Member may request that any item be withdrawn from the Consent Agenda to permit discussion or change the recommended course of action. The City Council may approve the remainder of the Consent Agenda on one motion.

9.a Consideration of Cash Disbursement Ratification (VALENTINE)

Recommended Action:

Ratify the attached listing of cash disbursements for the period of March 16 through March 31, 2024.

9.b Approval of Minutes (MATSON)

Recommended Action:

Approve the minutes of the Regular City Council Meeting of April 9, 2024, as submitted.

9.c Consideration of Cancellation of July 9, 2024 City Council Meeting (DOWNING)

Recommended Action:

Cancel the regularly scheduled City Council meeting of July 9, 2024.

9.d Review and Adoption of a Resolution Authorizing the Recurring Annual Display of Specified Commemorative Flags at City Hall and Heritage Square Park

(DOWNING)

Recommended Action:

Adopt a Resolution authorizing the City to display the commemorative flags specified therein on a recurring annual basis, in accordance with all policies and procedures established in the City's adopted Flag Policy.

9.e Monthly Water Supply and Demand Update
(ROBESON)

Recommended Action:

Receive and file the Monthly Water Supply and Demand Update.

9.f Consideration of Acceptance of the 2022 Concrete Repair Project, PW 2022-07
(ROBESON)

Recommended Action:

1) Accept the project improvements as constructed by JJ Fisher Construction, Inc. in accordance with the plans and specifications for the 2022 Concrete Repair Project, PW 2022-07;

2) Direct staff to file a Notice of Completion; and

3) Authorize release of retention, thirty-five (35) days after the Notice of Completion has been recorded if no liens have been filed.

10. PUBLIC HEARINGS

10.a Public Hearing to Consider Adoption of Resolutions Levying an Annual Assessment for the Arroyo Grande Tourism Business Improvement District (AGTBID) and Approving the AGTBID Budget for FY 2024-25
(BOHLKEN)

Recommended Action:

1) Conduct a public hearing to receive public comment and protests regarding the City Council's intention to continue the AGTBID and levy an annual assessment for FY 2024-25;

2) Determine whether a legally sufficient number of protests have been made;

3) If a legally sufficient protest is not made, adopt a Resolution levying an annual assessment for the AGTBID for FY 2024-25;

4) Adopt a Resolution approving the FY 2024-25 operating budget for the AGTBID; and 5) Determine that conducting a public hearing to adopt a Resolution to levy and collect assessments and adopting a Resolution to approve the AGTBID operating budget is not subject to the California Environmental Quality Act ("CEQA") because it has no potential to result in either a direct, or reasonably foreseeable indirect, physical change in the environment. (State CEQA Guidelines, §§ 15061, subd. (b)(2)-(3), 15378.).

10.b Public Hearing to Consider a Resolution of Necessity for Acquisition by Eminent Domain of Temporary Construction Easement Interests in Certain Real Property for the Traffic Way Bridge Replacement Project

(ROBESON)

Recommended Action:

Conduct a public hearing and adopt a Resolution of Necessity declaring that the acquisition by eminent domain of TCE interests in certain real property, more particularly described as Assessor Parcel Numbers 007-482-006, 007-481-011, 007-482-026, 006-311-056, and 006-311-067 (collectively the "Property"), may be necessary for the Project..

11. OLD BUSINESS

None.

12. NEW BUSINESS

12.a Consideration of the 5-Year Capital Improvement Program Budget and 5-Year Measure O 2006 Sales Tax Fund Expenditure Program

(VALENTINE)

Recommended Action:

Provide direction on the proposed 5-Year CIP Budget and the expenditures funded by the 5-Year Measure O 2006 Sales Tax Fund Expenditure Program.

12.b Consider Results of Community Survey for a Potential Future Revenue Measure

(DOWNING)

Recommended Action:

Review and file the Community Survey Results Summary.

13. COUNCIL COMMUNICATIONS

Any Council Member may ask a question for clarification, make an announcement, or report briefly on his or her activities. In addition, subject to Council policies and procedures, Council Members may request staff to report back to the Council at a subsequent meeting concerning any matter or request that staff place a matter of business on a future agenda. Any request to place a matter of business for original consideration on a future agenda requires the concurrence of at least one other Council Member.

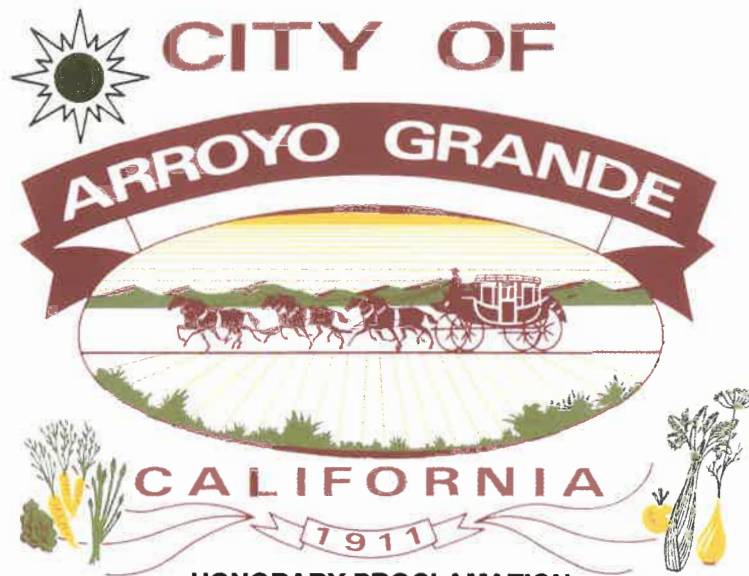
14. ADJOURNMENT

All staff reports or other written documentation, including any supplemental material distributed to a majority of the City Council within 72 hours of a regular meeting, relating to each item of business on the agenda are available for public inspection during regular business hours in the City Clerk's office, 300 E. Branch Street, Arroyo Grande. If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by the Americans with Disabilities Act. To make a request for disability-related modification or accommodation, contact the Legislative and Information Services Department at 805-473-5400 as soon as possible and at least 48 hours prior to the meeting date.

This agenda was prepared and posted pursuant to Government Code Section 54954.2 Agenda reports can be accessed and downloaded from the City's website at www.arroyogrande.org If you would like to subscribe to receive email or text message notifications when agendas are posted, you can sign up online through the "Notify Me" feature.

City Council Meetings are streamed live on the [City's YouTube Channel](#) and recorded for replay on

Arroyo Grande's Government Access Channel 20.



**HONORARY PROCLAMATION
DECLARING THE MONTH OF MAY 2024 AS
"ASIAN AMERICAN AND NATIVE HAWAIIAN/PACIFIC ISLANDER
HERITAGE MONTH"**

WHEREAS, Asian American and Native Hawaiian/Pacific Islander Heritage Month recognizes the history and achievements of Asian Americans, Native Hawaiians, and Pacific Islanders (AANHPIs) across our Nation; and

WHEREAS, Asian Americans, Native Hawaiians, and Pacific Islanders make our Nation, State, and City more vibrant through diversity of cultures, languages, and religions. The American story as we know it would be impossible without the strength, contributions, and legacies of AANHPIs who have helped build and unite this country in each successive generation; and

WHEREAS, we also celebrate and honor the invaluable contributions the AANHPI communities have made to our national and local culture and the arts, law, science and technology, sports and public service; and

WHEREAS, in spite of the strength shown and successes achieved, the American dream remains out of reach for far too many AANHPI families. AANHPI communities face systemic barriers to economic justice, health equity, educational attainment, and personal safety; and

WHEREAS, we recognize the heightened fear felt by many Asian American communities in the wake of increasingly observable layers of hate directed toward women and elders of Asian descent in particular; and

WHEREAS, acts of anti-Asian bias are wrong, they are un-American, and they must stop; and

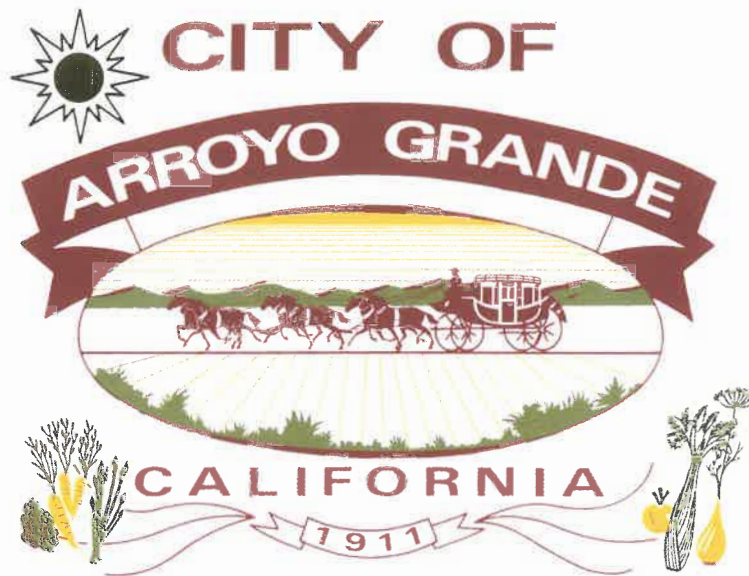
WHEREAS, Asian Americans, Native Hawaiians, and Pacific Islanders make our Nation and our community stronger.

NOW, THEREFORE, BE IT RESOLVED that I, Caren Ray Russom, Mayor of the City of Arroyo Grande, do hereby proclaim May 2024 as "Asian American and Native Hawaiian/Pacific Islander Heritage Month" and call upon the citizens of Arroyo Grande to learn more about the history of Asian Americans, Native Hawaiians, and Pacific Islanders.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Arroyo Grande to be affixed this 23rd day of April 2024.

CAREN RAY RUSSOM, MAYOR





**HONORARY PROCLAMATION
DECLARING THE MONTH OF MAY 2024 AS
"MENTAL HEALTH AWARENESS MONTH"**

WHEREAS, our mental health includes our body, mind, and heart. It is an important part of our overall health and it affects the way we think, feel, act, and engage with others; and

WHEREAS, our community, our culture, and our safe spaces help support our mental health and help set the foundation for achieving and maintaining good mental health; and

WHEREAS, we celebrate the growing awareness and support for mental health in our community. We are seeing our community embrace the initiatives and resources that aim to promote mental health; and

WHEREAS, we acknowledge the influence of stigma and cultural differences and how they can impact if, how, and when a person seeks help. We also recognize that stigma can contribute to some misunderstandings about mental health that can span generations and cultures; and

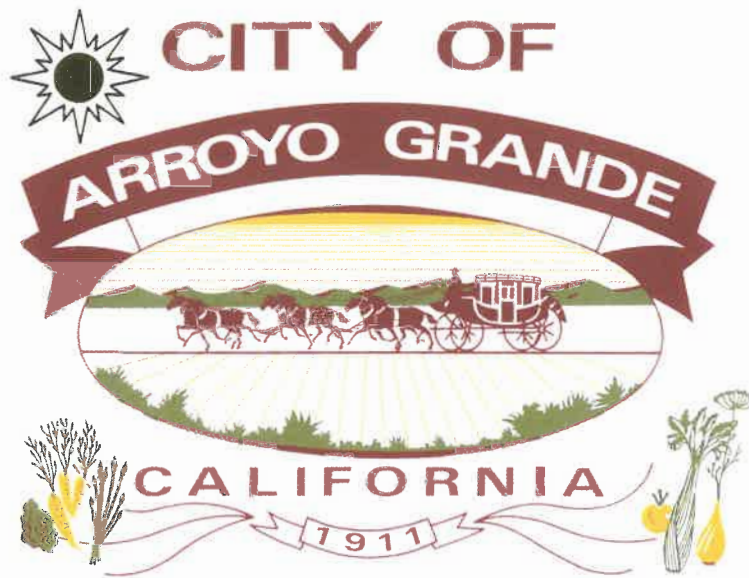
WHEREAS, it is important that we, as a community, promote mental health together in a coordinated, inclusive, and culturally-responsive way. Every citizen, family, organization, provider, and valued stakeholder shares a responsibility to help keep our communities safe.

NOW, THEREFORE, BE IT RESOLVED that I, Caren Ray Russom, Mayor of the City of Arroyo Grande, do hereby proclaim May 2024 as Mental Health Awareness Month, and encourage policy makers, organizations, localities, schools, nonprofit organizations, businesses, and persons with lived experience to observe the month with appropriate programs and activities that promote mental health and wellness for all individuals and families.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Arroyo Grande to be affixed this 23rd day of April 2024.

CAREN RAY RUSSOM, MAYOR





**HONORARY PROCLAMATION
DECLARING MAY 5-11, 2024 AS
“PUBLIC SERVICE RECOGNITION WEEK”**

WHEREAS, Americans are served every single day by public servants at the city, county, state and federal levels. These unsung heroes do the work that keeps our nation working; and

WHEREAS, public employees take not only jobs, but oaths; and

WHEREAS, many public servants, including police officers, firefighters, public works personnel, building inspectors, border patrol officers, military personnel, health care professionals and others, risk their lives each day in service to the people of the United States and around the world; and

WHEREAS, public servants include administrators, managers, clerical personnel, planners, engineers, information technology and recreation professionals, laborers, social workers and countless other occupations. Day in and day out they provide the diverse services demanded by the American people of their government with efficiency and integrity; and

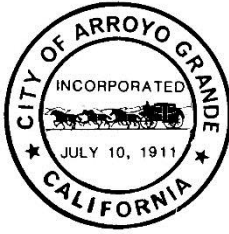
WHEREAS, without these public servants at every level, continuity would be impossible in a democracy that regularly changes its leaders and elected officials.

NOW THEREFORE, BE IT RESOLVED, that I, Caren Ray Russom, Mayor of the City of Arroyo Grande, do hereby recognize and proclaim, May 5-11, 2024 as “PUBLIC SERVICE RECOGNITION WEEK” in the City of Arroyo Grande, and urge and encourage all citizens to recognize the accomplishments and contributions of government employees at all levels.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Arroyo Grande to be affixed this 23rd day of April 2024.

CAREN RAY RUSSOM, MAYOR





MEMORANDUM

TO: City Council

FROM: Nicole Valentine, Administrative Services Director

BY: Lynda Horejsi, Accounting Manager

SUBJECT: Consideration of Cash Disbursement Ratification

DATE: April 23, 2024

SUMMARY OF ACTION:

Review and ratify cash disbursements for the period of March 16 through March 31, 2024.

IMPACT ON FINANCIAL AND PERSONNEL RESOURCES:

There is a \$2,876,899.05 fiscal impact for the period of March 16 through March 31, 2024, that includes the following items:

- Accounts Payable Checks \$ 2,403,300.40
- Payroll & Benefit Checks \$ 473,598.65

RECOMMENDATION:

Ratify the attached listing of cash disbursements for the period of March 16 through March 31, 2024.

BACKGROUND:

Cash disbursements are made weekly based on the submission of all required documents supporting the invoices submitted for payment. Prior to payment, Administrative Services staff reviews all disbursement documents to ensure that they meet the approval requirements adopted in the Municipal Code and the City's Purchasing Policies and Procedures Manual.

ANALYSIS OF ISSUES:

The attached listing represents the cash disbursements required of normal and usual operations during the period. The disbursements are accounted for in the FY 2023-24 budget.

Item 9.a.

ALTERNATIVES:

The following alternatives are provided for the Council's consideration:

1. Approve staff's recommendation;
2. Do not approve staff's recommendation; or
3. Provide other direction to staff.

ADVANTAGES:

- The Administrative Services Department monitors payments of invoices for accountability, accuracy, and completeness using standards approved by the City Council.
- Invoices are paid in a timely manner to establish goodwill with merchants.
- Discounts are taken where applicable.

DISADVANTAGES:

There are no disadvantages identified in this recommendation.

ENVIRONMENTAL REVIEW:

Ratifying the cash disbursements is not a project subject to the California Environmental Quality Act ("CEQA") because it has no potential to result in either a direct, or reasonably foreseeable indirect, physical change in the environment. (State CEQA Guidelines, §§ 15060, subd. (c)(2)-(3), 15378.)

PUBLIC NOTIFICATION AND COMMENTS:

The Agenda was posted at City Hall and on the City's website in accordance with Government Code Section 54954.2.

ATTACHMENTS:

1. March 16 through March 31, 2024 – Accounts Payable Check Register
2. March 22, 2024 – Payroll & Benefit Check Register

CITY OF ARROYO GRANDE
CHECK LISTING
MARCH 16 - MARCH 31, 2024

ATTACHMENT 1

Line	Check Date	Check #	Amount	Description	Acct #	Vendor Name
1	03/22/2024	300523	\$ 362.50	FCFA A/C REPAIR	010.4213.5303	ALPINE REFRIGERATION
2	03/22/2024	300523	300.00	FIRE-PPE ROOM EXHAUST FOUND BAD MOTOR	010.4213.5303	ALPINE REFRIGERATION
3	03/22/2024	300524	379.04	EMPLOYEE WELLNESS SUPPLIES	010.4201.5303	AMAZON CAPITAL SERVICES
4	03/22/2024	300524	148.04	PATROL SUPPLIES	010.4203.5255	AMAZON CAPITAL SERVICES
5	03/22/2024	300524	263.22	SOCIAL MEDIA / OFFICE SUPPLIES	010.4201.5201	AMAZON CAPITAL SERVICES
6	03/22/2024	300524	207.62	OFFICE SUPPLIES	010.4201.5201	AMAZON CAPITAL SERVICES
7	03/22/2024	300525	29,553.00	ANIMAL SVCS CONTRACT-QTR 3 FY2	010.4201.5321	ANIMAL SERVICES
8	03/22/2024	300526	167.92	03/24 COMMUNICATIONS MAINT.	010.4204.5606	APPLIED TECHNOLOGY GROUP INC
9	03/22/2024	300526	150.00	HILLCREST SITE SVC	010.4204.5606	APPLIED TECHNOLOGY GROUP INC
10	03/22/2024	300527	184.34	ACCT#238451-01839190 RADIO	010.4145.5403	AT & T
11	03/22/2024	300528	71.99	BAN#9391033183 805-473-2198	010.4201.5403	AT&T
12	03/22/2024	300528	60.56	BAN#9391033184 805-473-5100	010.4201.5403	AT&T
13	03/22/2024	300528	206.72	BAN#9391033187 805-481-6944	010.4201.5403	AT&T
14	03/22/2024	300529	134.39	03/24 TOWER LEASE	010.4201.5303	ATC SEQUOIA LLC
15	03/22/2024	300530	1,000.00	OPI TESTING TANK'S CITY YARD	010.4305.5303	B & T SVC STN CONTRACTORS, INC
16	03/22/2024	300530	2,200.00	ANN. MONITOR CERT TEST FOR DIESEL GAS	010.4305.5303	B & T SVC STN CONTRACTORS, INC
17	03/22/2024	300531	8,166.34	PD-4605 - REPLACED TRANSMISSION	010.4203.5601	BACK ON THE ROAD AUTOMOBILE
18	03/22/2024	300532	2,050.00	BACKGROUND & POLYGRAPH-NEW EMPLOYEE	010.4201.5315	BELLA VISTA INVESTIGATIVE SVCS
19	03/22/2024	300533	6,806.50	COMM. DEV.	010.4003.5304	BEST BEST & KRIEGER LLP
20	03/22/2024	300533	1,193.10	CITY COUNCIL	010.4003.5304	BEST BEST & KRIEGER LLP
21	03/22/2024	300533	410.00	CITY MGR	010.4003.5304	BEST BEST & KRIEGER LLP
22	03/22/2024	300533	4,056.50	ADMIN. SERV.	010.4003.5304	BEST BEST & KRIEGER LLP
23	03/22/2024	300533	881.50	POLICE	010.4003.5304	BEST BEST & KRIEGER LLP
24	03/22/2024	300533	18,720.00	TELECOM	010.4003.5304	BEST BEST & KRIEGER LLP
25	03/22/2024	300533	14,573.16	CITY ATTY - GEN	010.4003.5304	BEST BEST & KRIEGER LLP
26	03/22/2024	300533	1,517.00	CONFLICT OF INTEREST	010.4003.5304	BEST BEST & KRIEGER LLP
27	03/22/2024	300533	2,834.50	PUBLIC WORKS	010.4003.5304	BEST BEST & KRIEGER LLP
28	03/22/2024	300533	1,560.00	LITIGATION - GEN.	010.4003.5304	BEST BEST & KRIEGER LLP
29	03/22/2024	300533	32.50	PROF LEGAL SVCS-CASE #24CV-004	010.4003.5304	BEST BEST & KRIEGER LLP
30	03/22/2024	300533	9,595.00	PRA/ARC	010.4003.5304	BEST BEST & KRIEGER LLP
31	03/22/2024	300533	9,063.00	PRA/ARC	010.4003.5304	BEST BEST & KRIEGER LLP
32	03/22/2024	300534	156.68	WATER SVC DOOR HANGERS	640.4710.5306	BURDINE PRINTING (DBA)
33	03/22/2024	300535	2,904.00	2023 USE TAX	010.0000.2014	CA DEPT OF TAX & FEE ADMIN
34	03/22/2024	300536	64.00	LIVESCAN/FINGERPRINT-PRE-EMPLOYMENT	010.4204.5329	CA ST DEPT OF JUSTICE
35	03/22/2024	300536	93.00	LIVESCAN/FINGERPRINT-PD IN/OUT	010.4204.5329	CA ST DEPT OF JUSTICE
36	03/22/2024	300537	28.86	PD-4618 - PARTS	010.4203.5601	CARQUEST AUTO PARTS
37	03/22/2024	300538	65.00	02/24 REIMB. JUIJITSU	010.4203.5501	JASON CASTILLO
38	03/22/2024	300539	6,069.16	50% DOWN PYMT-ROTARY TREE	010.4307.5303	CENTRAL COAST ILLUMINATIONS

CITY OF ARROYO GRANDE
CHECK LISTING
MARCH 16 - MARCH 31, 2024

ATTACHMENT 1

Line	Check Date	Check #	Amount	Description	Acct #	Vendor Name
39	03/22/2024	300540	\$ 593.36	SVC CALL-PD ROLLING GATES	010.4201.5605	CREATIVE FENCE CO.
40	03/22/2024	300540	1,850.00	REPAIR TO RESERVOIR # 4 SECURITY FENCING	640.4712.5609	CREATIVE FENCE CO.
41	03/22/2024	300540	1,750.00	REPAIR TO RESERVOIR # 2 SECURITY FENCING	640.4712.5609	CREATIVE FENCE CO.
42	03/22/2024	300541	129.57	NET BILL CC TRANS	612.4610.5555	DATAPROSE LLC
43	03/22/2024	300541	400.00	NET BILL MO. MAINT	640.4710.5303	DATAPROSE LLC
44	03/22/2024	300541	518.28	NET BILL CC TRANS	640.4710.5555	DATAPROSE LLC
45	03/22/2024	300541	1,785.67	2/1/24 - 2/29/24 UTILITY BILL	640.4710.5208	DATAPROSE LLC
46	03/22/2024	300542	621.24	TUITION REIMBURSEMENT	010.4201.5502	ANTHONY ESTRADA
47	03/22/2024	300543	375.00	TRAINING-ICI COURSE 3/25-3/29	010.4204.5501	ANTHONY ESTRADA
48	03/22/2024	300544	1,171.97	4"VALVE, COUPLING, BOLT& NUT	640.4712.5610	FAMCON PIPE AND SUPPLY INC
49	03/22/2024	300545	50.00	2024 MEMBERSHIP RENEWAL-MARTINEZ	010.4201.5503	FBI NCCA
50	03/22/2024	300546	60.00	PD-4608 - SENSOR INSTALLATION	010.4203.5601	FIGUEROA'S TIRES
51	03/22/2024	300547	5,590.00	GASBS 68 RPTS 2024-CITY	010.4120.5303	FOSTER & FOSTER INC
52	03/22/2024	300547	4,410.00	GASBS 68 RPTS 2024 - FCFA	010.0000.1111	FOSTER & FOSTER INC
53	03/22/2024	300548	874.97	CONTR. SERV-3 QTR	010.4120.5303	HINDERLITER, DE LLAMAS & ASSOC
54	03/22/2024	300548	57.40	AUDIT SERV. - SALES TAX QTR 3	010.4120.5303	HINDERLITER, DE LLAMAS & ASSOC
55	03/22/2024	300548	203.49	AUDIT SERVICES - TRANS. TAX	218.4101.5303	HINDERLITER, DE LLAMAS & ASSOC
56	03/22/2024	300548	430.96	CONTRACT SERV-3 QTR	218.4101.5303	HINDERLITER, DE LLAMAS & ASSOC
57	03/22/2024	300549	285.31	FLEET MAINT. SUPPLIES	010.4203.5601	JB DEWAR, INC
58	03/22/2024	300549	63.44	FUEL	010.4203.5608	JB DEWAR, INC
59	03/22/2024	300549	103.78	FUEL	010.4203.5608	JB DEWAR, INC
60	03/22/2024	300549	38.34	FUEL	010.4203.5608	JB DEWAR, INC
61	03/22/2024	300549	166.80	FUEL	010.4203.5608	JB DEWAR, INC
62	03/22/2024	300550	13,993.75	ACTIVE TRANSPORTATION PLAN	350.5695.7701	KTUA
63	03/22/2024	300551	112.00	BASKETBALL SCORER- 7 GAMES X \$16	010.4424.5352	JHADE LA PAZ
64	03/22/2024	300552	1,941.00	PROFESSIONAL SERVICES THRU 1/31/24 FCFA	010.0000.1111	LIEBERT, CASSIDY, WHITMORE
65	03/22/2024	300553	1,462.30	02/24 ZUMBA & BARRE	010.4424.5351	HEIDY MANGIARDI
66	03/22/2024	300554	140.08	1/4 CU YD 5.5 SACK CONCRETE	220.4303.5613	MIER BROS LANDSCAPE PRODUCTS
67	03/22/2024	300555	23.69	SPRAYPAINT, GOOF OFF	010.4213.5604	MINER'S ACE HARDWARE, INC
68	03/22/2024	300555	262.78	CITY HALL -FILL VALVE, TEXTURE	010.4213.5604	MINER'S ACE HARDWARE, INC
69	03/22/2024	300555	17.31	(8) WIRE ROPE	010.4430.5605	MINER'S ACE HARDWARE, INC
70	03/22/2024	300555	83.98	PLASTIC FILM, MASKING TAPE, ROSIN PAPER	010.4213.5604	MINER'S ACE HARDWARE, INC
71	03/22/2024	300555	15.06	(2) 5 GALL BUCKETS	010.4213.5604	MINER'S ACE HARDWARE, INC
72	03/22/2024	300556	1,852.50	11/23 PROFESSIONAL SERVICES-PLAN/MAP CHECKING	010.4301.5303	MNS ENGINEERS INC
73	03/22/2024	300557	247.07	COPIER METER READ 1/28-2/27	010.4204.5602	OFFICE1
74	03/22/2024	300558	16.94	484 BAKEMAN LN	219.4460.5304	PACIFIC GAS & ELECTRIC
75	03/22/2024	300559	200.00	01/24 PARKING CITATION PROCESS	010.4204.5303	PHOENIX GROUP
76	03/22/2024	300560	33.10	BUSINESS LICENSE REFUND	010.0000.4050	PLANT IVY CATERING

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77	03/22/2024	300561	\$ 100.00	BILINGUAL TESTING - PERMIT TECH	010.4110.5303	KARIN PRAGER
78	03/22/2024	300562	117.43	UNIFORMS-POLO SHIRTS	010.4204.5272	RANGE MASTER
79	03/22/2024	300562	97.84	UNIFORMS-NAME BARS	010.4203.5272	RANGE MASTER
80	03/22/2024	300563	65.34	COUNCIL CHAMBERS WATER	010.4213.5303	READYREFRESH BY NESTLE
81	03/22/2024	300564	15.00	03/24 REVERSE OSMOSIS RENTAL	010.4201.5303	RICHETTI COMPLETE WATER
82	03/22/2024	300564	15.00	02/24 REVERSE OSMOSIS RENTAL	010.4201.5303	RICHETTI COMPLETE WATER
83	03/22/2024	300565	728.00	W/E 3/8/24 ACTG/HR SUPPORT	010.4120.5303	ROBERT HALF
84	03/22/2024	300566	139.34	LODGING REIMB. - FCFA CHIEF INTERVIEW	010.0000.1111	RODNE ROBERTS
85	03/22/2024	300567	4,652.81	AMMUNITION	010.4204.5255	SAN DIEGO POLICE EQUIPMENT CO
86	03/22/2024	300568	63.14	(1) 2.5 GALL HERBICIDE	220.4303.5613	SITEONE LANDSCAPE SUPPLY LLC
87	03/22/2024	300569	44.50	01/24 PARKING CITATION REV DIST	010.0000.4203	SLO COUNTY AUDITOR-CONTROLLER
88	03/22/2024	300570	32.00	BASKETBALL SCOREKEEPER 2 GAMES	010.4424.5352	ZACHARY SORIANO
89	03/22/2024	300571	366.06	18 V BATT, IMPACT DRIVE, PLIER	010.4305.5603	TCA TOOLS INC
90	03/22/2024	300571	366.05	18 V BATT, IMPACT DRIVE, PLIER	010.4305.5273	TCA TOOLS INC
91	03/22/2024	300572	75.00	INVESTIGATIVE SERVICES	010.4204.5303	TRANSUNION RISK
92	03/22/2024	300573	696.21	PAYROLL FOR: W/E 3/10 PW MAINTENANCE WORKER	010.4420.5303	UNITED STAFFING ASSOC.
93	03/22/2024	300574	369.84	MILEAGE REIMBURSEMENT CPRS CONFERENCE	010.4424.5252	CARRIE VAN BEVEREN
94	03/22/2024	300575	1,229.25	ACCT#208620661-00002 PD CELL PHONES	010.4201.5403	VERIZON WIRELESS
95	03/22/2024	300575	74.07	ACCT#208620661-00004 CIM CELL PHONES	010.4421.5602	VERIZON WIRELESS
96	03/22/2024	300576	(171.37)	01/24 CITY ADMIN FEE	010.0000.4771	VISIT SLO CAL
97	03/22/2024	300576	8,568.28	01/24 TMD ASSESSMENT REMITTANCE	761.0000.2007	VISIT SLO CAL
98	03/22/2024	300577	109.40	DOC. SHREDDING SERVICE	010.4201.5303	VITAL RECORDS CONTROL
99	03/22/2024	300578	3,800.00	FCFA-REPLACE WATER HEATER	010.4213.5303	WATERBOYS PLUMBING
100	03/22/2024	300579	614.05	COPY MACHINE LEASE PAYMENT	010.4201.5803	WELLS FARGO VENDOR FINANCIAL
101	03/22/2024	300580	1,124.05	GAS DETECTOR	612.4610.6201	WINEMA INDUSTRIAL &
102	03/22/2024	300580	187.42	1 CASE WIPES	640.4712.5255	WINEMA INDUSTRIAL &
103	03/22/2024	300580	94.95	FIRST AID SUPPLIES	640.4712.5255	WINEMA INDUSTRIAL &
104	03/22/2024	300581	169.00	REFUND- SOCCER	010.0000.4605	SARA ZEPEDA
105	03/22/2024	300582	59,409.35	FEDERAL WITHHOLDING	011.0000.2104	CITY OF ARROYO GRANDE
106	03/22/2024	300582	15,023.46	MEDICARE	011.0000.2105	CITY OF ARROYO GRANDE
107	03/22/2024	300582	62,111.80	SOCIAL SECURITY	011.0000.2105	CITY OF ARROYO GRANDE
108	03/22/2024	300583	5,187.23	CASDI	011.0000.2111	CA ST EMPLOYMENT DEVEL DEPT
109	03/22/2024	300583	24,236.71	STATE WITHHOLDING	011.0000.2108	CA ST EMPLOYMENT DEVEL DEPT
110	03/22/2024	300584	458.76	DEPT OF CHILD SUPPORT SERVICES	011.0000.2114	CA STATE DISBURSEMENT UNIT
111	03/22/2024	300585	135.00	ROTH - AFTER TAX	011.0000.2117	PLAN ID 302419 ICMA RETIREMENT CORP
112	03/22/2024	300585	916.66	DEFERRED COMPENSATION - ER	011.0000.2117	PLAN ID 302419 ICMA RETIREMENT CORP
113	03/22/2024	300585	11,448.72	DEFERRED COMPENSATION - EE	011.0000.2117	PLAN ID 302419 ICMA RETIREMENT CORP
114	03/22/2024	300585	196.89	ROTH % - AFTER TAX	011.0000.2117	PLAN ID 302419 ICMA RETIREMENT CORP

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115	03/22/2024	300585	\$ 6,694.62	DEFERRED COMPENSATION - EE %	011.0000.2117	PLAN ID 302419 ICMA RETIREMENT CORP
116	03/22/2024	300586	(0.04)	ROUNDING DIFFERENCE	010.0000.4818	PERS - RETIREMENT
117	03/22/2024	300586	58,320.57	PERS RETIREMENT	011.0000.2106	PERS - RETIREMENT
118	03/22/2024	300586	1,468.45	PERS Employer Pick Up	011.0000.2106	PERS - RETIREMENT
119	03/22/2024	300586	42,852.00	PERS RETIREMENT	011.0000.2106	PERS - RETIREMENT
120	03/22/2024	300586	497.46	PERS BUYBACK - PRE TAX	011.0000.2106	PERS - RETIREMENT
121	03/22/2024	300587	670.37	PARS	011.0000.2107	US BANK OF CALIFORNIA
122	03/29/2024	300588	125,607.93	PUBLIC SAFETY CAMERA SYSTEM	350.5468.7001	ADT COMMERCIAL LLC
123	03/29/2024	300589	750.00	02/24 WEBSITE STREAMING & ARCHIVING	010.4002.5303	AGP VIDEO, INC
124	03/29/2024	300589	2,265.00	02/24 CABLECASTING	010.4002.5330	AGP VIDEO, INC
125	03/29/2024	300590	2,253.17	FCFA BATT CHIEF LAPTOP, MONITOR	010.0000.1111	AMAZON CAPITAL SERVICES
126	03/29/2024	300590	115.25	CABLES, WIRELESS MOUSE	010.4140.5602	AMAZON CAPITAL SERVICES
127	03/29/2024	300591	434.90	CAR CORRAL GARDEN & BULB OUTS PLANTS & IRRIG	010.4420.5605	ARROYO GRANDE IN BLOOM INC
128	03/29/2024	300592	50.00	PARK DEPOSIT REFUND-ELM ST	010.0000.2206	KATIE AUSTIN
129	03/29/2024	300593	59.00	REFUND-PSW PERMIT	010.0000.4125	KELLY AVILA
130	03/29/2024	300593	50.00	PARK DEPOSIT REFUND-HERITAGE SQUARE	010.0000.2206	KELLY AVILA
131	03/29/2024	300593	118.00	REFUND PARK RENTAL-LESS ADMIN	010.0000.4354	KELLY AVILA
132	03/29/2024	300593	262.00	REFUND-SPECIAL EVENT FEE	010.0000.4354	KELLY AVILA
133	03/29/2024	300594	145.00	PD-4618 INSPECTION	010.4204.5601	BACK ON THE ROAD AUTOMOBILE
134	03/29/2024	300595	50.00	PARK DEPOSIT REFUND-STROTHER	010.0000.2206	HECTOR BARRAGAN
135	03/29/2024	300596	176.50	KUBOTA PARTS-MOWER BLADES	220.4303.5603	BERCHTOLD EQUIPMENT CO
136	03/29/2024	300597	57.09	BUSINESS CARDS-ASSOCIATE PLANNER	010.4130.5201	BOONE PRINTING & GRAPHICS INC
137	03/29/2024	300597	57.09	BUSINESS CARDS-DEPUTY CITY CLERK	010.4102.5255	BOONE PRINTING & GRAPHICS INC
138	03/29/2024	300598	32.26	CITY SHIRT-HAWKINS	010.4101.5201	BRAND CREATIVE
139	03/29/2024	300599	135.00	PEST CONTROL: CITY HALL	010.4213.5303	BREZDEN PEST CONTROL, INC
140	03/29/2024	300599	194.00	PEST CONTROL: PD	010.4213.5303	BREZDEN PEST CONTROL, INC
141	03/29/2024	300599	165.00	PEST CONTROL: PW	010.4213.5303	BREZDEN PEST CONTROL, INC
142	03/29/2024	300600	32.30	(2) SHOVELS	640.4712.5273	BRISCO MILL & LUMBER YARD
143	03/29/2024	300600	171.18	LUMBER- 2X4S, 4X8S SURFOAM BLADE	010.4213.5604	BRISCO MILL & LUMBER YARD
144	03/29/2024	300601	32.00	FINGERPRINT/LIVESCAN-CDD PRE-EMPLOYMENT	010.4130.5316	CA ST DEPT OF JUSTICE
145	03/29/2024	300601	372.00	FINGERPRINT/LIVESCAN- PD IN/OU	010.4204.5329	CA ST DEPT OF JUSTICE
146	03/29/2024	300601	66.00	FINGERPRINT/LIVESCAN- PD PRE-EMPLOYMENT	010.4204.5329	CA ST DEPT OF JUSTICE
147	03/29/2024	300601	49.00	FINGERPRINT/LIVESCAN-LIS PRE-EMPLOYMENT	010.4002.5316	CA ST DEPT OF JUSTICE
148	03/29/2024	300602	15.00	REFUND-04/05 ROUND ROBIN PICKLEBALL	010.0000.4605	GRACE CASOLA
149	03/29/2024	300603	50.00	PARK DEPOSIT REFUND-STROTHER	010.0000.2206	MICHELLE CASTILLO
150	03/29/2024	300604	13,975.00	CCB PROPORTIONAL OPERATIONS EXPENSE	640.4710.5314	CENTRAL COAST BLUE REGIONAL
151	03/29/2024	300605	61.38	ACCT#170564101 PW TV	010.4307.5303	CHARTER COMMUNICATIONS
152	03/29/2024	300606	1,480.00	CROWDSTRIKE ADV DEFEND	010.4140.5303	CIO SOLUTIONS LP

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153	03/29/2024	300606	\$ 4,768.00	03/24 IT SUPPORT	010.4140.5303	CIO SOLUTIONS LP
154	03/29/2024	300606	6,168.00	MICROSOFT 365 & PROJECT PLAN 3	010.4140.5607	CIO SOLUTIONS LP
155	03/29/2024	300607	2,396.21	SWINGING BRIDGE EVALUATION & REHAB	350.5620.7501	CONSOR NORTH AMERICA INC
156	03/29/2024	300607	42,253.91	TRAFFIC WAY BRIDGE REPLACEMENT PROJECT	350.5679.7501	CONSOR NORTH AMERICA INC
157	03/29/2024	300608	65.00	REFUND-ARTS & CRAFTS CLUB	010.0000.4605	SARAH CORDOVA
158	03/29/2024	300609	2,200.00	23-24 REVENUE MEASURE PROJECT MAILER	010.4101.5303	DANIEL ZIEGLER DESIGN
159	03/29/2024	300610	10,000.00	DIGITAL MEDIA BUY-23-24 REVENUE MEASURE	010.4101.5303	DATA GENOMIX LLC
160	03/29/2024	300611	13,000.00	ANNUAL DEBTBOOK SUBSCRIPTION	010.4120.5303	DEBTBOOK
161	03/29/2024	300612	50.00	PARK DEPOSIT REFUND-STROTHER	010.0000.2206	TAYLOR DRISKELL
162	03/29/2024	300613	312,221.73	GENERATOR REPLACEMENT PROJECT AT STATION 1	350.5473.7001	ELECTRICRAFT INC
163	03/29/2024	300614	3,800.00	NIXLE SUBSCRIPTION RENEWAL	010.4201.5303	EVERBRIDGE INC
164	03/29/2024	300615	66.00	PARK DEPOSIT REFUND-STROTHER	010.0000.4354	MEGAN FAIRBANKS
165	03/29/2024	300616	12.59	COUPLERS, SLIP-FIX	010.4430.5605	FARM SUPPLY CO
166	03/29/2024	300616	124.95	(4) STRAW WATTLES- BRIGHTON/FAIRVIEW	640.4712.5610	FARM SUPPLY CO
167	03/29/2024	300617	50.00	PARK DEPOSIT REFUND-STROTHER	010.0000.2206	ASHLIE FARMER
168	03/29/2024	300618	1,334.21	TRASH CAN LINERS	010.4420.5605	FASTENAL COMPANY
169	03/29/2024	300619	20,850.00	PROGRAM MANAGEMENT - CITY OF AG	010.4307.5303	FILIPPIN ENGINEERING
170	03/29/2024	300620	949,000.00	04/24-06/24 CITY SHARE OF FCFA COSTS	010.4145.5313	FIVE CITIES FIRE AUTHORITY
171	03/29/2024	300621	1,156.02	VISTA DEL MAR BOOSTER STN MOTOR	640.4712.5610	GRAINGER, INC
172	03/29/2024	300622	20,586.89	TRAFFIC WAY BRIDGE REPLACEMENT PROJECT	350.5679.7303	HAMNER-JEWELL ASSOCIATES
173	03/29/2024	300623	31.00	REFUND BUSINESS LIC BL24-066 C	010.0000.4050	MARGUERITE HARRIS
174	03/29/2024	300624	106.08	MOBILE TOILET RENTAL-02/09-03/	220.4303.5552	HARVEY'S HONEY HUTS
175	03/29/2024	300625	1,463.68	PVC ADAPTERS & STEEL COUPLINGS	640.4712.5610	ICONIX WATERWORKS (US) INC
176	03/29/2024	300625	323.25	(2) DIAMOND SAW BLADES	640.4712.5610	ICONIX WATERWORKS (US) INC
177	03/29/2024	300625	905.11	4" VALVE, BOLTS, GASKET	640.4712.5610	ICONIX WATERWORKS (US) INC
178	03/29/2024	300625	137.92	20' PVC PIPE	640.4712.5610	ICONIX WATERWORKS (US) INC
179	03/29/2024	300626	360.40	REFUND-SPRING BASKETBALL COVID-19	010.0000.4606	LUKE IUKER
180	03/29/2024	300627	318.32	FCFA CHIEF INTERVIEWS-MILEAGE	010.0000.1111	TERI KILLGORE
181	03/29/2024	300627	289.68	FCFA CHIEF INTERVIEWS-LODGING	010.0000.1111	TERI KILLGORE
182	03/29/2024	300628	2,085.20	02/24 PROF FEES 400 W BRANCH	010.0000.2563	KOSMONT & ASSOCIATES INC
183	03/29/2024	300629	845.00	90 DAY INSPECTION-PW50, 27, 41	220.4303.5601	L. DIESEL MOBILE SERVICE(DBA)
184	03/29/2024	300629	220.00	90 DAY INSPECTION-PW51	612.4610.5601	L. DIESEL MOBILE SERVICE(DBA)
185	03/29/2024	300630	32.00	BASKETBALL SCORER- 2 GAMES X \$16	010.4424.5352	JHADE LA PAZ
186	03/29/2024	300631	50.00	PARK DEPOSIT REFUND-STROTHER	010.0000.2206	SANDRA LUGO
187	03/29/2024	300632	50.00	PARK DEPOSIT REFUND-RANCHO GRANDE	010.0000.2206	FARAH MANSURI
188	03/29/2024	300632	60.00	PARK RENTAL REFUND-RANCHO GRANDE	010.0000.4354	FARAH MANSURI
189	03/29/2024	300633	64.64	VOLT METER	640.4712.5273	MINER'S ACE HARDWARE, INC
190	03/29/2024	300633	62.46	AUGER, PLUNGER	010.4420.5605	MINER'S ACE HARDWARE, INC

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191	03/29/2024	300634	\$ 370.29	FCFA CHIEF INTERVIEWS-LODGING	010.0000.1111	KEVIN NALDER
192	03/29/2024	300635	50.00	PARK DEPOSIT REFUND-HERITAGE SQUARE	010.0000.2206	BRITTANY NEUFELD
193	03/29/2024	300635	128.00	PARK RENTAL REFUND-HERITAGE SQUARE	010.0000.4354	BRITTANY NEUFELD
194	03/29/2024	300636	50.00	PARK DEPOSIT REFUND-ELM ST	010.0000.2206	LETICA NIEMEYER
195	03/29/2024	300637	98.16	REPAIR POLE PRUNER	220.4303.5603	NOBLE SAW, INC
196	03/29/2024	300638	284.40	TRANSFORMER	612.4610.5610	NVIRO
197	03/29/2024	300638	737.50	LIFT STN# 7 -DIAGNOSE & REPLACE TRANSFORMER	612.4610.5610	NVIRO
198	03/29/2024	300639	50.00	PARK DEPOSIT REFUND-STROTHER	010.0000.2206	JOSHUA OSTINI
199	03/29/2024	300639	27.00	REFUND BOUNCE HOUSE FEE	010.0000.4354	JOSHUA OSTINI
200	03/29/2024	300640	3,507.94	ELECTRIC	612.4610.5402	PACIFIC GAS & ELECTRIC CO
201	03/29/2024	300640	14.22	ELECTRIC	217.4460.5355	PACIFIC GAS & ELECTRIC CO
202	03/29/2024	300640	878.79	ELECTRIC	640.4711.5402	PACIFIC GAS & ELECTRIC CO
203	03/29/2024	300640	7,915.02	ELECTRIC	640.4712.5402	PACIFIC GAS & ELECTRIC CO
204	03/29/2024	300640	10,465.90	ELECTRIC	010.4145.5401	PACIFIC GAS & ELECTRIC CO
205	03/29/2024	300640	2,250.70	ELECTRIC	010.4307.5402	PACIFIC GAS & ELECTRIC CO
206	03/29/2024	300640	19,787.41	ELECTRIC-STREET LIGHTING	010.4307.5402	PACIFIC GAS & ELECTRIC CO
207	03/29/2024	300641	500.00	EGG HUNT START CHANGE & RAFFLE	010.0000.1033	PETTY CASH
208	03/29/2024	300642	24.49	BLDG MAINT UNIFORMS	010.4213.5143	PRUDENTIAL OVERALL SUPPLY
209	03/29/2024	300642	46.72	WATER DEPT UNIFORMS	640.4712.5143	PRUDENTIAL OVERALL SUPPLY
210	03/29/2024	300642	23.63	SEWER DEPT UNIFORMS	612.4610.5143	PRUDENTIAL OVERALL SUPPLY
211	03/29/2024	300642	23.08	SOTO SPORTS COMPLEX UNIFORMS	010.4430.5143	PRUDENTIAL OVERALL SUPPLY
212	03/29/2024	300642	33.18	STREETS DEPT UNIFORMS	220.4303.5143	PRUDENTIAL OVERALL SUPPLY
213	03/29/2024	300642	16.38	AUTO SHOP UNIFORMS	010.4305.5143	PRUDENTIAL OVERALL SUPPLY
214	03/29/2024	300642	36.47	PARKS DEPT UNIFORMS	010.4420.5143	PRUDENTIAL OVERALL SUPPLY
215	03/29/2024	300643	800.00	WOMENS CLUB DEPOSIT REFUND	010.0000.2206	ALMA RIZO
216	03/29/2024	300643	200.00	WOMENS CLUB DEPOSIT REFUND	010.0000.2206	ALMA RIZO
217	03/29/2024	300644	50.00	PARK DEPOSIT REFUND-RANCHO GRANDE	010.0000.2206	AMBER RODRIGUEZ
218	03/29/2024	300645	50.00	PARK DEPOSIT REFUND-RANCHO GRANDE	010.0000.2206	COLLEEN RYAN
219	03/29/2024	300646	57.00	REFUND PSW PERMIT	010.0000.4203	ELIZABETH SCRUGGS
220	03/29/2024	300647	50.00	PARK DEPOSIT REFUND-STROTHER	010.0000.2206	CASSANDRA SIEVERS
221	03/29/2024	300647	27.00	REFUND BOUNCE HOUSE FEE	010.0000.4354	CASSANDRA SIEVERS
222	03/29/2024	300647	50.00	PARK RENTAL REFUND-STROTHER, LESS ADMIN FEE	010.0000.4354	CASSANDRA SIEVERS
223	03/29/2024	300648	126.27	(2) 2.5 GALL HERBICIDE	010.4420.5274	SITEONE LANDSCAPE SUPPLY LLC
224	03/29/2024	300648	126.27	(2) 2.5 GALL HERBICIDE	220.4303.5613	SITEONE LANDSCAPE SUPPLY LLC
225	03/29/2024	300648	34.77	CAUTION TAPE	010.4420.5605	SITEONE LANDSCAPE SUPPLY LLC
226	03/29/2024	300648	110.05	TUBING, PIPE CUTTER, PVC CEMEN	010.4420.5605	SITEONE LANDSCAPE SUPPLY LLC
227	03/29/2024	300649	2,090.00	CROSS CONNECTIONS PROGRAM SERVICES	640.4710.5303	SLO COUNTY ENVIRONMENTAL
228	03/29/2024	300650	248,718.29	02/24 SEWER SVCS COLLECTIONS	760.0000.2304	SOUTH SLO COUNTY SANIT DIST

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229	03/29/2024	300650	\$ 8.81	CITY ACCT-211 VERNON ST	010.4145.5401	SOUTH SLO COUNTY SANIT DIST
230	03/29/2024	300650	8.81	CITY ACCT-SHORT ST RESTROOMS	010.4145.5401	SOUTH SLO COUNTY SANIT DIST
231	03/29/2024	300650	8.81	CITY ACCT-300 E BRANCH	010.4145.5401	SOUTH SLO COUNTY SANIT DIST
232	03/29/2024	300650	8.81	CITY ACCT-1221 ASH	010.4145.5401	SOUTH SLO COUNTY SANIT DIST
233	03/29/2024	300650	8.81	CITY ACCT-211 N HALCYON RD	010.4145.5401	SOUTH SLO COUNTY SANIT DIST
234	03/29/2024	300650	8.81	CITY ACCT-215 E BRANCH	010.4145.5401	SOUTH SLO COUNTY SANIT DIST
235	03/29/2024	300650	8.81	CITY ACCT-RANCHO GRANDE PARK	010.4145.5401	SOUTH SLO COUNTY SANIT DIST
236	03/29/2024	300650	8.81	CITY ACCT-ELM ST PARK	010.4145.5401	SOUTH SLO COUNTY SANIT DIST
237	03/29/2024	300650	8.81	CITY ACCT-SOTO SPORTS COMPLEX	010.4145.5401	SOUTH SLO COUNTY SANIT DIST
238	03/29/2024	300650	8.81	CITY ACCT-STROTHER PARK	010.4145.5401	SOUTH SLO COUNTY SANIT DIST
239	03/29/2024	300650	8.81	CITY ACCT-203 N RENA	010.4145.5401	SOUTH SLO COUNTY SANIT DIST
240	03/29/2024	300650	8.81	CITY ACCT-127 SHORT ST	010.4145.5401	SOUTH SLO COUNTY SANIT DIST
241	03/29/2024	300651	16.00	SLOAN VACUUM BREAKER REPAIR KIT	010.4213.5604	STREATOR PIPE & SUPPLY
242	03/29/2024	300652	466.29	PLIERS, RATCHET, BIT DRIVER, PRYBARS	220.4303.5273	TCA TOOLS INC
243	03/29/2024	300653	50.00	PARK DEPOSIT REFUND-RANCHO GRANDE	010.0000.2206	BRITNEE THOMPSON
244	03/29/2024	300654	50.00	PARK DEPOSIT REFUND-RANCHO GRANDE	010.0000.2206	KIM TITO
245	03/29/2024	300654	50.00	PARK DEPOSIT REFUND-RANCHO GRANDE	010.0000.2206	KIM TITO
246	03/29/2024	300655	50.00	PARK DEPOSIT REFUND-STROTHER	010.0000.2206	STEF TODD
247	03/29/2024	300656	1,000.00	AGTBID ADV ERTISING SPONSORSHIP	240.4150.5504	TOP TRUMPS USA INC
248	03/29/2024	300657	9,600.00	ENTERPRISE ERP FINANCIAL MANAGEMENT	350.5453.7301	TYLER TECHNOLOGIES INC
249	03/29/2024	300658	7.00	FACEBOOK BOOST	010.4424.5353	U.S. BANK
250	03/29/2024	300658	1.66	FACEBOOK BOOST	010.4424.5353	U.S. BANK
251	03/29/2024	300658	3.98	FACEBOOK BOOST	010.4424.5353	U.S. BANK
252	03/29/2024	300658	7.00	FACEBOOK BOOST	010.4424.5353	U.S. BANK
253	03/29/2024	300658	420.00	DRONE SOFTWARE	010.4203.5501	U.S. BANK
254	03/29/2024	300658	50.56	CITY CLERK NUTS & BOLTS TRAINING MEALS	010.4002.5501	U.S. BANK
255	03/29/2024	300658	329.08	LODGING- CITY CLERK NUTS & BOLTS TRAINING	010.4002.5501	U.S. BANK
256	03/29/2024	300658	180.24	NOTARY TRAINING LODGING & MEALS	010.4002.5501	U.S. BANK
257	03/29/2024	300658	52.06	CHEVRON GAS-CMAX	010.4002.5501	U.S. BANK
258	03/29/2024	300658	18.31	CVS- PASSPORT PHOTO FOR NOTARY	010.4002.5503	U.S. BANK
259	03/29/2024	300658	1,021.23	UNIFORMS & EQUIP FOR NEW HIRE	010.4203.5272	U.S. BANK
260	03/29/2024	300658	27.00	UNIFORMS-NEW HIRE	010.4203.5272	U.S. BANK
261	03/29/2024	300658	12.50	Freight	010.4203.5272	U.S. BANK
262	03/29/2024	300658	135.20	FUEL	010.4203.5608	U.S. BANK
263	03/29/2024	300658	175.00	CAL CITIES CHANNEL DIVISION DINNER	010.4001.5501	U.S. BANK
264	03/29/2024	300658	930.91	LOCC NEW CM CONF. - LODGING	010.4001.5501	U.S. BANK
265	03/29/2024	300658	35.00	CHANNEL DIVISION DINNER COUNCIL	010.4001.5501	U.S. BANK
266	03/29/2024	300658	7.99	SLO CLERK RECORDER COPIES	010.4120.5201	U.S. BANK

CITY OF ARROYO GRANDE
CHECK LISTING
MARCH 16 - MARCH 31, 2024

ATTACHMENT 1

Line	Check Date	Check #	Amount	Description	Acct #	Vendor Name
267	03/29/2024	300658	\$ (9.77)	NNA SERVICES	010.4002.5503	U.S. BANK
268	03/29/2024	300658	3.43	RED BEE COFFEE - MEETING	010.4101.5201	U.S. BANK
269	03/29/2024	300658	527.59	OFFICE SUPPLIES	010.4101.5201	U.S. BANK
270	03/29/2024	300658	5.18	CAFE ANDREINI - MEETING	010.4101.5201	U.S. BANK
271	03/29/2024	300658	96.85	ETSY OFF. SUPP	010.4101.5201	U.S. BANK
272	03/29/2024	300658	1,200.09	ANNUAL CSMFO CONFERENCE MEALS, PARKING	010.4120.5501	U.S. BANK
273	03/29/2024	300658	981.24	CSMFO CONFERENCE LODGING	010.4120.5501	U.S. BANK
274	03/29/2024	300658	8.00	PARKING FOR SLO MEETING	010.4120.5501	U.S. BANK
275	03/29/2024	300658	57.80	AUTHORIZE.NET CC FEE	010.4145.5555	U.S. BANK
276	03/29/2024	300658	300.00	EMS LICENSE	010.4203.5501	U.S. BANK
277	03/29/2024	300658	857.26	TRAINING - LODGING	010.4203.5501	U.S. BANK
278	03/29/2024	300658	646.81	ZOOM SUBSCRIPTION	010.4140.5303	U.S. BANK
279	03/29/2024	300658	30.57	SMART FINAL-FIRE CHIEF RETIREMENT LUNCHEON	010.0000.1111	U.S. BANK
280	03/29/2024	300658	159.90	HONOR GUARD HATS	010.4204.5272	U.S. BANK
281	03/29/2024	300658	6.00	Freight	010.4204.5272	U.S. BANK
282	03/29/2024	300658	35.00	CAL CITIES CHANNEL DIVISION DINNER	010.4101.5501	U.S. BANK
283	03/29/2024	300658	1,815.28	EE WELLNESS	010.4201.5303	U.S. BANK
284	03/29/2024	300658	131.37	OFF. SUPP. TONER	010.4201.5201	U.S. BANK
285	03/29/2024	300658	123.86	GRAND BOUQUET-SYMPATHY FLOWERS	010.4001.5504	U.S. BANK
286	03/29/2024	300658	39.84	KITCH. SUPPLIES	010.4201.5201	U.S. BANK
287	03/29/2024	300658	3,000.00	NRPA-DIRECTORY'S ACADEMY	010.4421.5501	U.S. BANK
288	03/29/2024	300658	1,778.34	iPAD FOR CITY MGR	010.4140.5702	U.S. BANK
289	03/29/2024	300658	30.00	CAFE ANDRENI-VOLUNTEER BANQUET	010.4424.5250	U.S. BANK
290	03/29/2024	300658	20.00	VIRT JUICE-VOLUNTEER BANQUET	010.4424.5250	U.S. BANK
291	03/29/2024	300658	26.94	BENJAMIN MOORE PAINT SAMPLES	010.4130.5201	U.S. BANK
292	03/29/2024	300658	5.35	TRAINING-PARKING	010.4203.5501	U.S. BANK
293	03/29/2024	300658	210.42	BOOTS FOR K. BROOKS	640.4712.5148	U.S. BANK
294	03/29/2024	300658	1,415.03	SPECIAL EVENTS-GENERAL SUPPLIES	010.4424.5353	U.S. BANK
295	03/29/2024	300658	190.00	ATYOURPACE CEU CLASS	220.4303.5501	U.S. BANK
296	03/29/2024	300658	116.42	CPR/1ST AID SAFETY TRAINING LUNCH	220.4303.5501	U.S. BANK
297	03/29/2024	300658	144.63	OFF. DEPOT-CHAIR MIKES OFF.	010.4420.5255	U.S. BANK
298	03/29/2024	300658	116.43	CPR/1ST AID SAFETY TRAINING LUNCH	010.4301.5501	U.S. BANK
299	03/29/2024	300658	500.00	CASQA REGISTRATION FEE	010.4301.5503	U.S. BANK
300	03/29/2024	300658	35.00	LOCC OFFICE SUPPLIES	010.4002.5201	U.S. BANK
301	03/29/2024	300658	99.00	SURVEY MONKEY SUBSCRIPTION	010.4002.5201	U.S. BANK
302	03/29/2024	300658	190.00	IACP MEMBERSHIP DUES	010.4201.5303	U.S. BANK
303	03/29/2024	300658	26.18	WALMART STAFF APPRECIATION	010.4421.5255	U.S. BANK
304	03/29/2024	300658	490.00	JAFFA CAFE-PICKEBALL VOLUNTEER TRAINING	010.4424.5251	U.S. BANK

CITY OF ARROYO GRANDE
CHECK LISTING
MARCH 16 - MARCH 31, 2024

ATTACHMENT 1

Line	Check Date	Check #	Amount	Description	Acct #	Vendor Name
305	03/29/2024	300658	\$ 764.19	AD STARR-VOLUNTEER BANQUET	010.4424.5257	U.S. BANK
306	03/29/2024	300658	1,858.04	PATROL EQUIP. - DRONE	271.4202.6201	U.S. BANK
307	03/29/2024	300658	563.39	DGA DISC GOLF BASKET REPLACEMENT	010.4420.5605	U.S. BANK
308	03/29/2024	300658	275.00	AEP SUBSCRIPTION	010.4130.5503	U.S. BANK
309	03/29/2024	300658	49.51	CRITICAL INCIDENT DEBRIEFER	010.4204.5501	U.S. BANK
310	03/29/2024	300658	779.35	TRAINING-LODGING	010.4204.5501	U.S. BANK
311	03/29/2024	300658	17.54	CERTIFICATE FRAMES	220.4303.5201	U.S. BANK
312	03/29/2024	300658	139.00	AMAZON - BATTERY OPERATED SPRAYER	220.4303.5603	U.S. BANK
313	03/29/2024	300658	179.00	OFFICE SUPPLIES	010.4201.5201	U.S. BANK
314	03/29/2024	300658	651.27	NRPA TRAINING MATERIALS	010.4420.5501	U.S. BANK
315	03/29/2024	300658	270.00	NRPA CERT. TESTING	010.4420.5503	U.S. BANK
316	03/29/2024	300658	179.95	WATER CLASS AMERICAN WATER COLLEGE	640.4712.5501	U.S. BANK
317	03/29/2024	300658	224.96	HOTEL FOR CLA-VAL SCHOOL	640.4712.5501	U.S. BANK
318	03/29/2024	300658	59.31	FUEL FOR TRAINING CLASS TRAVEL	640.4712.5501	U.S. BANK
319	03/29/2024	300658	398.67	OFFICE SUPPLIES	010.4201.5201	U.S. BANK
320	03/29/2024	300658	990.00	AEP CONFERENCE	010.4130.5501	U.S. BANK
321	03/29/2024	300658	5,839.16	EE WELLNESS	010.4201.5303	U.S. BANK
322	03/29/2024	300658	58.00	ISSUU	010.4102.5255	U.S. BANK
323	03/29/2024	300658	200.00	TRAINING-CALBO WEBINAR	010.4212.5501	U.S. BANK
324	03/29/2024	300658	16.08	AMAZON PRIME-FRAUD CHARGE	010.4305.5255	U.S. BANK
325	03/29/2024	300658	356.70	MILWAUKEE BATTERIES FOR TOOLS	010.4305.5255	U.S. BANK
326	03/29/2024	300658	178.95	ARROYO GRANDE BAKERY-VOLUNTEER	010.4424.5252	U.S. BANK
327	03/29/2024	300658	17.60	TRIBE-MTG SUPPLIES	010.4424.5252	U.S. BANK
328	03/29/2024	300658	8.23	WALMART-VOLUNTEER APPR EVENT	010.4424.5252	U.S. BANK
329	03/29/2024	300658	411.59	FATTE'S PIZZA (STORM 2024)	010.4101.5504	U.S. BANK
330	03/29/2024	300658	96.87	EE RECOG AWARDS EVENT	010.4101.5504	U.S. BANK
331	03/29/2024	300658	456.00	BREAKFAST BURRITOS FOR TEAM MEETING	010.4101.5504	U.S. BANK
332	03/29/2024	300658	10.00	MENCHIES EOY PARTY	010.4101.5504	U.S. BANK
333	03/29/2024	300658	15.06	EE RECOG AWARDS EVENT	010.4101.5504	U.S. BANK
334	03/29/2024	300658	44.98	CALI FRESH EOY PARTY	010.4101.5504	U.S. BANK
335	03/29/2024	300658	20.00	CAFE ANDREINI & HUBBALICIOUS EOY PARTY	010.4101.5504	U.S. BANK
336	03/29/2024	300658	15.00	STARBUCKS EOY PARTY	010.4101.5504	U.S. BANK
337	03/29/2024	300658	310.70	EE RECOGNITION EVENT SUPPLIES	010.4101.5504	U.S. BANK
338	03/29/2024	300658	10.58	CALI FRESH EOY PARTY	010.4101.5504	U.S. BANK
339	03/29/2024	300658	630.00	VILLA CANTINA EOY PARTY	010.4101.5504	U.S. BANK
340	03/29/2024	300658	10.00	HUBBALICIOUS EOY PARTY	010.4101.5504	U.S. BANK
341	03/29/2024	300658	720.00	JAFFA EOY PARTY	010.4101.5504	U.S. BANK
342	03/29/2024	300658	20.00	MULE BAKERY EOY PARTY	010.4101.5504	U.S. BANK

CITY OF ARROYO GRANDE
CHECK LISTING
MARCH 16 - MARCH 31, 2024

ATTACHMENT 1

Line	Check Date	Check #	Amount	Description	Acct #	Vendor Name
343	03/29/2024	300658	\$ 20.08	VIRT JUICE EOY PARTY	010.4101.5504	U.S. BANK
344	03/29/2024	300658	20.00	IN-N-OUT EOY PARTY	010.4101.5504	U.S. BANK
345	03/29/2024	300658	668.05	GINA'S EOY FOOD	010.4101.5504	U.S. BANK
346	03/29/2024	300658	4.36	Freight	010.4204.5255	U.S. BANK
347	03/29/2024	300658	82.07	FUEL	010.4204.5608	U.S. BANK
348	03/29/2024	300658	451.29	SPEC EVENTS SUPPLIES	010.4424.5252	U.S. BANK
349	03/29/2024	300658	22.62	OFFICE MAX - OFFICE SUPPLIES	010.4421.5201	U.S. BANK
350	03/29/2024	300658	160.76	OFFICE MAX - SPECIAL EVENT POSTER	010.4424.5252	U.S. BANK
351	03/29/2024	300658	309.85	SUPPLYHOUSE.COM THERMOSTAT	010.4213.5604	U.S. BANK
352	03/29/2024	300658	45.65	LOWES - 8566 FRP WH PEBBLED	010.4213.5604	U.S. BANK
353	03/29/2024	300658	24.75	USB-C TO HDMI ADAPTER	010.4140.5607	U.S. BANK
354	03/29/2024	300658	30.00	MS TEAMS PHONE LICENSE	010.4140.5607	U.S. BANK
355	03/29/2024	300658	288.67	CJAA ASSISTANTS MTG	010.4201.5501	U.S. BANK
356	03/29/2024	300658	74.35	CRITICAL INCIDENT DEBREIF	010.4201.5501	U.S. BANK
357	03/29/2024	300658	140.06	RANGE SUPPLIES	010.4204.5255	U.S. BANK
358	03/29/2024	300658	127.50	RANGE SUPPLIES	010.4204.5255	U.S. BANK
359	03/29/2024	300658	202.55	UNI. & EQUIP.	010.4203.5272	U.S. BANK
360	03/29/2024	300658	40.49	FUEL	010.4203.5608	U.S. BANK
361	03/29/2024	300658	3,118.26	SPECIAL EVENTS-VOLUN BANQUET, EGG HUNT	010.4424.5252	U.S. BANK
362	03/29/2024	300658	116.43	CPR/1ST AID SAFETY TRAINING LUNCH	612.4610.5501	U.S. BANK
363	03/29/2024	300658	116.43	CPR/1ST AID SAFETY TRAINING LUNCH	640.4710.5501	U.S. BANK
364	03/29/2024	300659	515.00	FOG PROGRAM ADMINISTRATION & INSPECTION	612.4610.5303	WALLACE GROUP A CALIF CORP
365	03/29/2024	300660	8,992.25	FEE STUDY SERVICES-USER, DEV IMPACT FEES, CAP	010.4120.5303	WILLDAN FINANCIAL SERVICES
366	03/29/2024	300661	50.00	PARK DEPOSIT REFUND-ELM ST	010.0000.2206	JACKIE WINTERS
367	03/29/2024	300662	338.00	REFUND -AYSO SOCCER	010.0000.4605	ANI ZARGARIAN
368	03/29/2024	300663	678.92	AFLAC PRE TAX	011.0000.2126	AFLAC INSURANCE
369	03/29/2024	300664	2,783.40	POLICE DEPT DUES	011.0000.2116	ARROYO GRANDE POLICE ASSN
370	03/29/2024	300665	3,485.00	AG CAREER FIREFIGHTERS ASSN	011.0000.2115	FIVE CITIES PROF. FIREFIGHTERS
371	03/29/2024	300666	43.90	PRE-PAID LEGAL SERVICES	011.0000.2125	LEGALSHIELD
372	03/29/2024	300667	1,614.78	SEIU DUES	011.0000.2118	S.E.I.U. LOCAL 620
373	03/29/2024	300668	624.99	DEPENDENT CARE ACCOUNT	011.0000.2127	STERLING ADMINISTRATION
374	03/29/2024	300668	1,144.16	FLEXIBLE SPENDING ACCOUNT	011.0000.2127	STERLING ADMINISTRATION
375	03/29/2024	300668	624.99	DEPENDENT CARE ACCOUNT	011.0000.2127	STERLING ADMINISTRATION
376	03/29/2024	300668	1,054.16	FLEXIBLE SPENDING ACCOUNT	011.0000.2127	STERLING ADMINISTRATION
377	03/29/2024	300669	50.00	02/24 MAINT FEE	010.4145.5131	STERLING ADMINISTRATION
378	03/29/2024	300669	50.00	01/24 MAINT FEE	010.4145.5131	STERLING ADMINISTRATION
			<u>\$ 2,403,300.40</u>			

CITY OF ARROYO GRANDE
DEPARTMENTAL LABOR DISTRIBUTION
PAY PERIOD
03/01/24 - 03/14/2024
3/22/2024

BY FUND		BY ACCOUNT	
General Fund	415,143.94	5101 Salaries Full time	281,149.79
Streets Fund	21,892.52	5101 Volunteer Employee Retirement	-
Sewer Fund	11,851.44	5102 Salaries Part-Time - PPT	2,787.00
Water Fund	24,710.75	5103 Salaries Part-Time - TPT	5,117.32
	<u>473,598.65</u>	5105 Salaries OverTime	25,391.10
		5106 Salaries Strike Team OT	-
		5107 Salaries Standby	2,248.40
		5108 Holiday Pay	-
		5109 Sick Pay	5,190.37
		5110 Annual Leave Buyback	-
		5111 Vacation Buyback	-
		5112 Sick Leave Buyback	-
		5113 Vacation Pay	5,093.21
		5114 Comp Pay	3,034.24
		5115 Annual Leave Pay	11,635.68
		5116 Salaries - Police FTO	406.47
		5121 PERS Retirement	39,903.80
		5122 Social Security	25,116.20
		5123 PARS Retirement	134.07
		5126 State Disability Ins.	3,629.01
		5127 Deferred Compensation	816.66
		5131 Health Insurance	54,885.23
		5132 Dental Insurance	2,952.00
		5133 Vision Insurance	775.42
		5134 Life Insurance	405.77
		5135 Long Term Disability	490.03
		5137 Leave Payouts	-
		5142 Unemployment Insurance	-
		5143 Uniform Allowance	-
		5144 Car Allowance	887.50
		5146 Council Expense	-
		5147 Employee Assistance	-
		5148 Boot Allowance	-
		5149 Motor Pay	119.38
		5150 Bi-Lingual Pay	175.00
		5151 Cell Phone Allowance	1,255.00
			<u>473,598.65</u>

OVERTIME BY DEPARTMENT:	
Administrative Services	-
Information Services	-
Community Development	-
Police	23,769.63
Public Works - Maintenance	830.57
Public Works - Enterprise	790.90
Recreation - Administration	-
Recreation - Special Events	-
Children In Motion	-
	<u>25,391.10</u>



ACTION MINUTES
REGULAR MEETING OF THE CITY COUNCIL

April 9, 2024, 6:00 p.m.
Hybrid City Council Chamber/Virtual Zoom Meeting
215 East Branch Street, Arroyo Grande

Council Members Present: Mayor Ray Russom, Mayor Pro Tem Guthrie,
Council Member Barneich, Council Member
George, Council Member Secrest

Staff Present: City Clerk Jessica Matson, City Attorney Isaac
Rosen, City Manager Matthew Downing,
Assistant City Manager/Public Works Director
Bill Robeson, Administrative Services Director
Nicole Valentine, Chief of Police Michael
Martinez, Recreation Services Director
Sheridan Bohlken, Interim Fire Chief Keith
Aggson, City Engineer Shannon Sweeney,
Utilities Manager Shane Taylor

This meeting was conducted in a hybrid in-person/virtual format.

1. CALL TO ORDER

Mayor Ray Russom called the Regular City Council Meeting to order at 6:00 p.m.

2. ROLL CALL

City Clerk Matson took roll call.

3. MOMENT OF REFLECTION

4. FLAG SALUTE

Mayor Ray Russom led the flag salute.

5. AGENDA REVIEW

5.a Closed Session Announcements

Conference with Real Property negotiators pursuant to Government Code Section 54956.8:

Property: 400 West Branch Street, Arroyo Grande

Agency negotiators: Matthew Downing, City Manager; Bill Robeson, Assistant City Manager/Public Works Director; Isaac Rosen, City Attorney

Negotiating parties:

- Dev Patel, on behalf of Kamla Hotels
- The Housing Authority of San Luis Obispo/People's Self-Help Housing

Under negotiation: Price and terms of payment

City Attorney Rosen announced that there was no reportable action.

5.b Ordinances read in title only

None.

6. SPECIAL PRESENTATIONS

6.a Honorary Proclamation Declaring the Month of April 2024 as "National Sexual Assault Awareness Month"

Mayor Ray Russom read the Honorary Proclamation Declaring the Month of April 2024 as "National Sexual Assault Awareness Month". Nancy DePew with Lumina Alliance, accepted the proclamation.

Mayor Ray Russom invited public comment. No public comments were received.

No action was taken on this item.

6.b Honorary Proclamation Declaring April 26, 2024 as "Arbor Day"

Mayor Ray Russom read the Honorary Proclamation Declaring April 26, 2024 as "Arbor Day". Assistant City Manager/Public Works Director Robeson and Recreation Services Director Bohlken, accepted the proclamation.

Mayor Ray Russom invited public comment. No public comments were received.

No action was taken on this item.

6.c City Manager Communications

City Manager Downing provided information regarding the Police Explorer Program; change in public noticing to the New Times; Accessory Dwelling Unit Workshop for residents; Arbor Day Celebration; Weed Abatement Season; and completion of the Redwood Tree Lighting project.

Mayor Ray Russom invited public comment. No public comments were received.

No action was taken on this item.

7. CITY COUNCIL REPORTS

None.

8. COMMUNITY COMMENTS AND SUGGESTIONS

Mayor Ray Russom invited public comment. Speaking from the public was Linda Drummy. No further public comments were received.

9. CONSENT AGENDA

Mayor Ray Russom asked the Council if there were any questions or any items to be pulled from the consent agenda for further discussion. Mayor Pro Tem Guthrie requested to pull Item 9.c. for separate consideration.

Mayor Ray Russom invited public comment for Item 9.c. No public comments were received.

Mayor Ray Russom invited public comment for Items 9.a. through 9.b. and Items 9.d. through 9.g. No public comments were received.

Moved by Council Member Barneich
Seconded by Mayor Pro Tem Guthrie

Approve Consent Agenda Items 9.a. through 9.g., with the exception of 9.c., with the recommended courses of action.

AYES (5): Council Member Barneich, Mayor Pro Tem Guthrie, Council Member George, Council Member Secrest, and Mayor Ray Russom

Passed (5 to 0)

9.a Consideration of Cash Disbursement Ratification

Ratified the listing of cash disbursements for the period of March 1 through March 15, 2024.

9.b Consideration of Statement of Investment Deposits

Received and filed the report listing investment deposits of the City of Arroyo Grande as of February 29, 2024, as required by Government Code Section 53646(b).

9.d Consideration of an Amendment to the Agreement with A-Town AV for the Council Chamber Audio/Video System Upgrade Project and Approval of a Budget Increase Request

1) Approved an Amendment to the Agreement with A-Town AV for design and installation services for an automated Audio/Video system (Attachment 1);

2) Approved a budget adjustment request in the amount of \$58,800; and

3) Found the action exempt from the California Environmental Quality Act ("CEQA") under the Class 1 exemption, which applies to the operation, repair, maintenance, permitting, leasing, licensing, or minor alteration of existing structures, facilities, mechanical equipment, or topographical features where the project involves negligible or no expansion of existing or former use (State CEQA Guidelines, § 15301), and that none of the exceptions to the Class 1 exemption apply.

9.e Approval of Minutes

Approved the minutes of the Regular City Council Meetings of March, 12, 2024, and March 26, 2024, as submitted.

9.f Consideration of a Resolution Authorizing the Acceptance of a Tobacco Grant Award

Adopted a Resolution entitled: ***"A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ARROYO GRANDE AUTHORIZING THE CHIEF OF POLICE TO EXECUTE AN AGREEMENT WITH THE CALIFORNIA DEPARTMENT OF JUSTICE FOR THE RECEIPT OF GRANT FUNDING THROUGH THE CALIFORNIA HEALTHCARE RESEARCH AND PREVENTION TOBACCO TAX ACT OF 2016 (PROP. 56) TO SUPPORT LOCAL EFFORTS TO REDUCE THE ILLEGAL SALE OF TOBACCO PRODUCTS IN THE CITY"***.

9.g Consider Five Cities Fire Authority Apparatus Bay Doors Replacement Project, PW 2023-11, Notice of Award

- 1) Awarded the contract for the FCFA Apparatus Bay Doors Replacement Project to Santa Barbara Overhead Doors in the amount of \$117,875;
- 2) Authorized the City Manager to approve change orders of 10% of the contract, \$11,788, for unanticipated costs during the construction phase of the project;
- 3) Approved one budget adjustment totaling \$130,000 of ARPA Funds; and
- 4) Determined that this Project is categorically exempt from the California Environmental Quality Act (CEQA) under the Class 1 exemption, which applies to the operation, repair, maintenance, permitting, leasing, licensing, or minor alteration of existing structures, facilities, mechanical equipment, or topographical features where the project involves negligible or no expansion of existing or former use. (State CEQA Guidelines, § 15301.)

9.c Consider Adoption of a Resolution Updating the Fund Balance and Reserve Policy

Staff responded to questions from Council.

Council discussion ensued regarding a policy to address how excess reserves are managed.

Moved by Mayor Pro Tem Guthrie

Seconded by Council Member George

Continue this item to a date uncertain.

AYES (5): Mayor Pro Tem Guthrie, Council Member George, Council Member Barneich, Council Member Secrest, and Mayor Ray Russom

Passed (5 to 0)

10. PUBLIC HEARINGS

11. OLD BUSINESS

11.a Discussion of City Water Supply, Central Coast Blue, and Future Resources; and Consider Approval of a Budget Adjustment Request

City Manager Downing introduced the Item. City Engineer Sweeney gave a presentation on the City's Water Supply, Central Coast Blue and Future Resources and responded to questions from Council. City Manager Downing, Administrative Services Director Valentine, and City Clerk Matson responded to additional questions from Council.

Mayor Ray Russom, as the Central Coast Blue Regional Recycled Water Authority Board Member, requested Council provide her with direction regarding what amount the Council is comfortable with spending for the project and if the Council would like to participate in the project redesign direction.

Mayor Ray Russom called for a brief break at 7:59 p.m. The Council reconvened at 8:06 p.m.

Mayor Ray Russom invited public comment. Speaking from the public was Pamela Storton, Victor Early, Deborah Early, Lauren Westfall, Alexandria Davis, April Dury, Julie Tacker, Brenda Auer, and Jeff Edwards. No further public comments were received.

Council discussion ensued regarding the City's share of the cost of the project; exiting the Cost Sharing Agreement for the Central Coast Blue project and having staff participate in the project redesign.

Administrative Services Director Valentine responded to questions from Council regarding the budget amendment.

Further Council discussion ensued regarding continuing with the Joint Powers Authority or work with regional partners to seek an alternative water supply source; storage of rainwater; a potential ballot measure to purchase State water outside of an emergency; conducting a new Water Supply Alternatives Study; and evaluating rates.

Council directed staff to bring back an item to City Council to exit the cost sharing agreement for the CCB Project; continue researching water supply alternatives with the JPA; complete a new water supply alternatives study as soon as possible; look into doing a rate study analysis; and bring back an item to Council for placement of a measure on the November 2024 ballot for the purchase of State water.

City Attorney Rosen commented that his firm can assist with ballot language should the Council place a measure on the ballot.

Moved by Mayor Pro Tem Guthrie
Seconded by Council Member George

Direct staff to bring back an Item to City Council to withdraw from the Cost Sharing Agreement for Central Coast Blue and approve a budget amendment totaling \$514,200.

AYES (5): Mayor Pro Tem Guthrie, Council Member George, Council Member Barneich, Council Member Secrest, and Mayor Ray Russom

Passed (5 to 0)

12. NEW BUSINESS

None.

13. COUNCIL COMMUNICATIONS

Council Member Secrest commented that she will not be present for the July 23, 2024 Council Meeting. Mayor Ray Russom commented that she will not be present for the June 25, 2024 Council Meeting. Mayor Pro Tem Guthrie commented he will not be present for the May 14, 2024 Council Meeting.

Council Member Barneich requested staff bring back an item to approve flying the Pride Flag and Juneteenth Flag this year. Council Member George concurred.

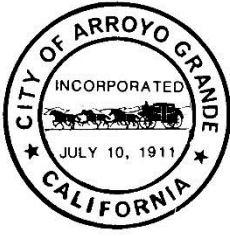
Council Member George commended the Recreation Services Department for the successful Egg Hunt event.

14. ADJOURNMENT

There being no further business to come before the City Council, Mayor Ray Russom adjourned the meeting at 9:21 PM.

Caren Ray Russom, Mayor

Jessica Matson, City Clerk



MEMORANDUM

TO: City Council

FROM: Matthew Downing, City Manager

BY: Jessica Matson, Legislative & Information Services Director/City Clerk

SUBJECT: Consideration of Cancellation of July 9, 2024 City Council Meeting

DATE: April 23, 2024

SUMMARY OF ACTION:

Cancellation of the July 9, 2024 City Council meeting.

IMPACT ON FINANCIAL AND PERSONNEL RESOURCES:

There is minimal cost savings due to reduced staff time associated with agenda and meeting preparation.

RECOMMENDATION:

Cancel the regularly scheduled City Council meeting of July 9, 2024.

BACKGROUND:

On August 14, 2007, the City Council considered the concept of establishing a policy of designating a summer month for cancellation of Council meetings. The purpose was to designate a month that would be “dark” from Council meetings in the summer so the City Council and staff could coordinate their vacations during this period. Staff recommended the month of July because it was the only full month in which school is not in session and because it includes the July 4th holiday.

ANALYSIS OF ISSUES:

The City Council meets twice a month on the second and fourth Tuesdays. When the City Council considered the policy of designating a summer month for cancellation, concerns were expressed regarding the impact on other meeting agendas and potential delays to important items. Therefore, it was recommended that one meeting be cancelled in July as a compromise. The City Council concurred and a policy was established to cancel the first meeting in July of each year. The policy was reviewed in October 2022 as part of the [City Council Handbook](#) update. The updated Council Handbook was approved and it is recommended that this policy be observed this year by cancelling the July 9, 2024, meeting.

Item 9.c.

ALTERNATIVES:

The following alternatives are provided for the Council's consideration:

1. Cancel the July 9, 2024, City Council Meeting;
2. Do not cancel any meetings in July 2024;
3. Direct staff to make changes to the current policy; or
4. Provide other direction to staff.

ADVANTAGES:

Cancelling the July 9, 2024, meeting provides the City Council and staff an opportunity to plan a vacation during the summer months without being absent from a meeting or being concerned about missing an item that is important for their vote or input.

DISADVANTAGES:

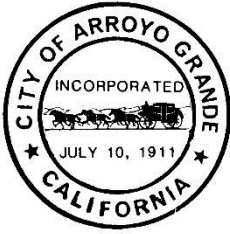
Cancellation of a regular meeting may result in heavier agendas at the prior and following meetings.

ENVIRONMENTAL REVIEW:

No environmental review is required for this item.

PUBLIC NOTIFICATION AND COMMENTS:

The Agenda was posted at City Hall and on the City's website in accordance with Government Code Section 54954.2.



MEMORANDUM

TO: City Council

FROM: Matthew Downing, City Manager

BY: Isaac Rosen, City Attorney

SUBJECT: Review and Adoption of a Resolution Authorizing the Recurring Annual Display of Specified Commemorative Flags at City Hall and Heritage Square Park

DATE: April 23, 2024

SUMMARY OF ACTION:

Adoption of this Resolution by 4/5 of the City Council will authorize the City, in accordance with the Flag Policy adopted in May of 2021, to fly certain specified flags on an annually recurring basis at City Hall and Heritage Square Park for a period not to exceed thirty (30) days. The flags considered as part of this Resolution include: the Military Service commemorative flag in the month of May; the Pride commemorative flag in the month of June; and a commemorative flag for Juneteenth (the Sunday-Saturday of the week during which June 19th of each year falls).

IMPACT ON FINANCIAL AND PERSONNEL RESOURCES:

There is minimal financial impact and impact on personnel resources related to authorizing the display of the specified commemorative flags on a recurring annual basis.

RECOMMENDATION:

Adopt a Resolution authorizing the City to display the commemorative flags specified therein on a recurring annual basis, in accordance with all policies and procedures established in the City's adopted Flag Policy.

BACKGROUND:

In May 2021, the City Council adopted a policy governing the display of flags at City Hall and other City facilities. In accordance with this policy and with applicable law, staff is presenting this Resolution to authorize the City to fly, on an annually recurring basis, certain specified flags as requested by City Council members, which include:

Item 9.d.

City Council

Review and Adoption of a Resolution Authorizing the Recurring Annual Display of Specified Commemorative Flags at City Hall and Heritage Square Park

April 23, 2024

Page 2

A. Commemorative Flag Marking Military Appreciation Month (May)

In 1999, the United States Senate passed a resolution designating May as National Military Appreciation Month. In connection with this remembrance, the City desires to approve the flying of the “Service Flag” during the month of May each year.

B. Commemorative Flag Marking LGBTQ+ Pride Month (June)

According to the Library of Congress, Lesbian, Gay, Bisexual and Transgender Pride Month (“LGBTQ+ Pride Month”) is currently celebrated each year in the month of June to honor the 1969 Stonewall riots in New York City. In connection with this remembrance, the City desires to approve the flying of the “Pride Flag” during the month of June each year.

C. Commemorative Flag Marking Juneteenth

Juneteenth is a federal holiday that celebrates the end of slavery in the United States. The date of June 19th was first recognized as a federal holiday in 2021. In connection with this remembrance, the City desires to approve the flying of the “Juneteenth Flag” during the Sunday-Saturday of the week during which June 19th falls each year.

ANALYSIS OF ISSUES:

The City’s adopted Flag Policy expressly authorizes the flying of a “commemorative flag” at City Hall and Heritage Square Park upon a request by one City Council member to place the discussion of such authorization on a City Council meeting agenda, and at least one other City Council member agrees with the request. This Resolution is brought in accordance with this policy and requires a 4/5 majority of City Council members to agree to adopt the resolution, which would authorize flying the specified commemorative flags on an annual, recurring basis. While this was not a specific request of the City Council, staff have seen this practice in other communities and view it as an opportunity for the City Council to consider. Each such flag shall be approved to be displayed for a period of time that is “reasonable or customary” for the subject commemorated, but no longer than thirty (30) consecutive days each year. The term “commemorative flag” is defined by the Flag Policy to mean a flag that identifies with a specific historical event, cause, nation or group of people that the City Council chooses to honor or commemorate consistent with the City’s mission and priorities. In accordance with federal law, the following are not allowed as commemorative flags and may not be considered for approval by the City Council:

1. Flags of a particular religious movement or creed, to avoid the appearance of City government endorsing religion or a particular religious movement or creed;
2. Flags of a political party, to avoid the appearance of City government endorsing a political party; and
3. Flags advocating a certain outcome in an election.

Item 9.d.

City Council

Review and Adoption of a Resolution Authorizing the Recurring Annual Display of Specified Commemorative Flags at City Hall and Heritage Square Park

April 23, 2024

Page 3

Should this Resolution be adopted, the City will fly all approved commemorative flags annually in accordance with the rules and procedures set forth in the Flag Policy.

ALTERNATIVES:

The following alternatives are provided for the City Council's consideration:

1. Adopt the Resolution authorizing the recurring annual display of specified commemorative flags at City Hall and Heritage Square Park;
2. Do not adopt the Resolution; or
3. Provide alternative direction to staff.

ADVANTAGES:

Authorizing the display of the specified commemorative flags will commemorate important social and historical causes and demonstrate the City's commitment to diversity and inclusion.

DISADVANTAGES:

No disadvantages are identified.

ENVIRONMENTAL REVIEW:

The adoption of this Resolution is exempt from CEQA pursuant to CEQA Guidelines Section 15061(b)(3), which is the general rule that CEQA applies only to projects which have the potential for causing a significant effect on the environment and CEQA does not apply where it can be seen with certainty that there is no possibility that the activity may have a significant effect on the environment.

PUBLIC NOTIFICATION AND COMMENTS:

The Agenda was posted at City Hall and on the City's website in accordance with Government Code Section 54954.2.

ATTACHMENTS:

1. Proposed Resolution
2. Pictures of Commemorative Flags
3. City of Arroyo Grande Flag Policy

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ARROYO GRANDE, CALIFORNIA AUTHORIZING THE RECURRING ANNUAL DISPLAY OF SPECIFIED COMMEMORATIVE FLAGS AT CITY HALL AND HERITAGE SQUARE PARK

WHEREAS, the City Council desires to adopt a resolution, in accordance with its existing Policy on the Display of Flags (“Flag Policy”), to authorize specific, qualifying “commemorative flags” to be flown on a recurring annual basis; and

WHEREAS, the City Council desires to reflect the dignity of flags flown on City flagpoles or displayed in front of City facilities, as well as the role of City Hall as an inclusive gathering location and local symbol of government and democracy; and

WHEREAS, the City’s flagpoles are not intended to serve as a forum for free expression by the public, but rather for the display of federal, state, and City flags, and any commemorative flag as may be authorized by the City Council as an expression of the City’s official sentiments; and

WHEREAS, the adoption of this Resolution is exempt from CEQA pursuant to CEQA Guidelines Section 15061(b)(3), which is the general rule that CEQA applies only to projects which have the potential for causing a significant effect on the environment and CEQA does not apply where it can be seen with certainty that there is no possibility that the activity may have a significant effect on the environment; and

WHEREAS, the Supreme Court expressly held in the 2022 case *Shurtleff v. City of Boston* that the First Amendment’s “Free Speech Clause does not prevent the government from declining to express a view,” and “[w]hen the government wishes to state an opinion, to speak for the community, to formulate policies, or to implement programs, it naturally chooses what to say and what not to say”; and

WHEREAS, in accordance with applicable law and City’s Flag Policy, the City may take action to approve the flying of specific, qualifying commemorative flags as a form of government (rather than private) speech; and

WHEREAS, pursuant to the City’s Flag Policy, four (4) Council Members must vote in favor of displaying the requested commemorative flag(s) for such action to be successful, rather than a simple majority as is required for most Council actions; and

WHEREAS, the City desires to approve the annual flying of these specified flags to commemorate important social and historical causes, and demonstrate the City’s commitment to diversity and inclusion.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF ARROYO GRANDE DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. The foregoing recitals are true and correct and are incorporated herein by this reference.

SECTION 2. The City of Arroyo Grande does hereby resolve that the following commemorative flags shall be flown as specified (images of which are set forth within the Exhibit A), in accordance with the requirements and procedures set forth in the City's Flag Display Policy:

- The Service Flag shall be flown during the month of May each year to commemorate National Military Appreciation Month.
- The Pride Flag shall be flown during the month of June each year to commemorate LGBTQ+ Pride Month.
- The Juneteenth Flag shall be flown during the Sunday-Saturday of the week during which June 19th falls each year.

SECTION 3. The City Manager or their designee is responsible for ensuring the proper implementation of the Flag Display Policy at all City facilities.

SECTION 4. This resolution shall be effective immediately.

On motion by Council Member _____, seconded by Council Member _____, and by the following roll call vote, to wit:

AYES:

NOES:

ABSENT:

The foregoing Resolution was adopted this 23rd day of April, 2024.

CAREN RAY RUSSOM, MAYOR

ATTEST:

JESSICA MATSON, CITY CLERK

APPROVED AS TO CONTENT:

MATTHEW DOWNING, CITY MANAGER

APPROVED AS TO FORM:

ISAAC ROSEN, CITY ATTORNEY

EXHIBIT A
PICTURES OF COMMEMORATIVE FLAGS

A. Commemorative Flag Marking Military Appreciation Month



B. Commemorative Flag Marking LGBTQ+ Pride Month



C. Commemorative Flag Marking Juneteenth



ATTACHMENT 2

A. Commemorative Flag Marking Military Appreciation Month



B. Commemorative Flag Marking LGBTQ+ Pride Month



C. Commemorative Flag Marking Juneteenth



RESOLUTION NO. 5083

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
ARROYO GRANDE ADOPTING A FLAG DISPLAY
POLICY**

WHEREAS, the City of Arroyo Grande currently displays the United States Flag and the State of California Flag at the Arroyo Grande City Hall; and

WHEREAS, the City of Arroyo Grande does not have a policy regarding the display of flags; and

WHEREAS, the City Council desires to establish a policy that provides guidance and standards for the outdoor display of flags at City facilities, including commemorative flags other than the United States flag, the State of California flag, and City flags; and

WHEREAS, in adopting this Policy, the City Council desires to reflect the dignity of the flags flown at City-owned or City-maintained facilities, as well as the role of the Arroyo Grande City Hall as an inclusive gathering location and local symbol of government and democracy; and

WHEREAS, in adopting this flag display policy, the City Council declares that flags and flagpoles owned or maintained by the City of Arroyo Grande are not intended to serve as a forum for free expression by the public, but rather as a nonpublic forum for the display of the United States flag, the State of California flag, City flags, and any commemorative flag authorized by the City Council as an expression of the City Council's official sentiments (government speech); and

WHEREAS, in adopting this Policy, the City Council declares that the following flags shall not be considered commemorative flags that can be displayed or flown on City owned or maintained flagpoles: 1) flags of a particular religious movement or creed to avoid the appearance of City government endorsing religion or a particular religious movement or creed; 2) flags of a political party to avoid the appearance of City government endorsing a political party; and 3) flags advocating a certain outcome in an election.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Arroyo Grande as follows:

1. The recitals set forth herein are true, correct and incorporated herein by this reference.
2. The City of Arroyo Grande Policy on Display of Flags, attached hereto as Exhibit A and incorporated herein by reference, is hereby adopted.
3. This Resolution shall be effective immediately upon its adoption.

RESOLUTION NO. 5083

PAGE 2

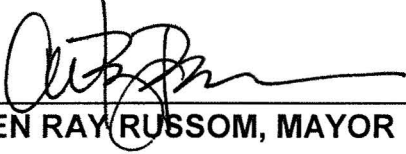
On motion by Council Member Barneich, seconded by Council Member George, and on the following roll call vote, to wit:

AYES: Council Members Barneich, George, Storton, Paulding, and Mayor Ray Russom

NOES: None

ABSENT: None

The foregoing Resolution was passed and adopted this 25th day of May, 2021.



CAREN RAY RUSSOM, MAYOR

ATTEST:


JESSICA MATSON, CITY CLERK

APPROVED AS TO CONTENT:


WHITNEY MCDONALD, CITY MANAGER

APPROVED AS TO FORM:


TIMOTHY J. CARMEL, CITY ATTORNEY

CITY OF ARROYO GRANDE POLICY ON DISPLAY OF FLAGS

I. Purpose

- A. The Arroyo Grande City Council desires to establish clear guidelines regarding:
 - 1. The outdoor display of the United States Flag, the California State Flag, and the City of Arroyo Grande Flag at City facilities or City-owned or City-maintained flagpoles; and
 - 2. The outdoor display of commemorative flags at the Arroyo Grande City Hall and Heritage Square Park.
- B. In adopting this Policy, the City Council desires to reflect the dignity of the flags flown on flagpoles or displayed at City-owned or City-maintained facilities, as well as the role of the Arroyo Grande City Hall as an inclusive gathering location and local symbol of government and democracy.
- C. In adopting this Policy, the City Council declares that flagpoles owned or maintained by the City of Arroyo Grande are not intended to serve as a forum for free expression by the public, but rather as a non-public forum for the display of the United States, State of California, City of Arroyo Grande, and any commemorative flag authorized by the City Council as an expression of the City Council's official sentiments (government speech).

II. Policy

- A. Conformance with Federal and State Regulations. Flags shall be displayed in accordance with Federal and State statutes and regulations, including, but not limited to, United States Code, Title 4, Chapter 1 and California Government Code section 430 et seq., and this Policy.
 - 1. Per California Government Code section 431(a), the Flag of the United States and the Flag of the State of California shall be prominently displayed upon or in front of public buildings of the City.
 - 2. Per California Government Code section 434.7, any Flag of the United States or Flag of California that the City purchases must be made in the United States.
 - 3. The United States Flag may only be flown at half-staff in accordance with the guidelines set forth at <https://www.usa.gov/flag>. The State of California Flag shall be flown at half-staff if the United States Flag is flown at half-staff or on order of the Governor.
- B. City Facilities other than the Arroyo Grande City Hall. At facilities that the City owns or maintains (other than facilities maintained by other governmental entities), there may be one flagpole where the United States Flag shall be flown and the State of California flag may be flown as described in Section II.

C. Arroyo Grande City Hall.

1. There shall be flagpoles at the Arroyo Grande City Hall to fly the following flags in the manner described below: Flag of the United States, Flag of the State of California, Flag of the City of Arroyo Grande, and any approved commemorative flag.
2. The City of Arroyo Grande Flag shall fly at half-staff if either the United States or California Flag is at half-staff. The Mayor may order the City of Arroyo Grande Flag to fly at half-staff at the death of a current or former City Council Member or current City staff member or a historically significant member of the community.
3. Commemorative Flag.
 - a. As expression of the City's official government speech, the City Council may authorize the display of a commemorative flag to fly at the Arroyo Grande City Hall and the Heritage Square Park flagpoles only.
 - b. The City Council shall only consider a request to display a commemorative flag if the request is made by a member of the Arroyo Grande City Council and another City Council member agrees to place the discussion to authorize such display on the agenda for a regular or special City Council meeting. Requests to fly a commemorative flag by members of the public will not be considered.
 - c. At a noticed and agendized City Council meeting, four (4) Council Members must agree to display the Commemorative Flag.
 - d. Commemorative flags shall be displayed for a period of time that is reasonable or customary for the subject that is to be commemorated, but no longer than thirty (30) consecutive days.
 - e. Commemorative flags must be either purchased by the City or temporarily donated for the City's use and must be clean, without holes and tears, and be made of an all-weather fabric. Commemorative flags must be the same size or smaller than the United States and California flags that are flown. The City will not be responsible for the condition of the commemorative flag once flown.
 - f. If any other flag is flown at half-staff, the commemorative flag will also be flown at half-staff.
 - g. A "commemorative flag" as defined in this Policy shall mean a flag that identifies with a specific historical event, cause, nation or group of people that the City Council choses to honor or commemorate consistent with the City's mission and priorities. The following are not allowed as Commemorative Flags and will not be considered by the City Council:

- i. Flags of a particular religious movement or creed to avoid the appearance of City government endorsing religion or a particular religious movement or creed;
- ii. Flags of a political party to avoid the appearance of City government endorsing a political party; and
- iii. Flags advocating a certain outcome in an election.

III. Procedures

- A. No other flag shall be placed above the United States Flag and no other flag shall be larger than the United States Flag. Other flags may be flown at the same height and in the same size, in accordance with this Policy. Where both the United State Flag and the California State Flags are flown, they shall be of the same size.
- B. Flags should be hoisted briskly and lowered ceremoniously. The United States Flag should be hoisted first and lowered last.
- C. Flags shall be displayed during operating hours on all days on which the City is open for business, and on national and State holidays. Flags may be displayed twenty-four (24) hours a day as long as they are illuminated during darkness.
- D. Flags shall not be displayed during inclement weather, unless all-weather flags are used and are illuminated during darkness.
- E. When flags are displayed on a single pole, the order from top to bottom shall be: the United States Flag, the California State Flag, and, if displayed, the City of Arroyo Grande Flag.
- F. When the flags are flown from adjacent flag poles, the United States Flag shall be flown at the highest point of honor, which is the furthest point to the left from the standpoint of the observer ("the flag's right").
- G. When a flag is displayed at half-staff, it shall first be hoisted to the peak for a moment and then lowered to half-staff position. Before being lowered at the end of the day or when taken down, the flags shall again be hoisted to the peak for a moment and then fully lowered.

OFFICIAL CERTIFICATION

I, JESSICA MATSON, City Clerk of the City of Arroyo Grande, County of San Luis Obispo, State of California, do hereby certify under penalty of perjury, that the attached Resolution No. 5083 was passed and adopted at a regular meeting of the City Council of the City of Arroyo Grande on the 25th day of May, 2021.

WITNESS my hand and the Seal of the City of Arroyo Grande affixed this 27th day of May, 2021.

A handwritten signature in cursive script, reading "Jessica Matson", written in dark ink. The signature is positioned above a horizontal line.

JESSICA MATSON, CITY CLERK



MEMORANDUM

TO: City Council

FROM: Jessica Matson, Legislative & Information Services Director/City Clerk

SUBJECT: Supplemental Information
Agenda Item 9.d. – April 23, 2024 City Council Meeting
Review and Adoption of a Resolution Authorizing the Recurring
Annual Display of Specified Commemorative Flags at City Hall and
Heritage Square Park

DATE: April 23, 2024

Attached is correspondence received for the above referenced item.

cc: City Manager
Assistant City Manager/Public Works Director
City Attorney
City Clerk
City Website and Public Review Binder

Enc

From: [India Henry](#)
To: [public comment](#)
Subject: IN SUPPORT OF PRIDE FLAGS
Date: Thursday, April 18, 2024 8:59:53 PM




IRONSCALES couldn't recognize this email as this is the first time you received an email from this sender [REDACTED]

Hi, my name is India Mafi I live and work here in Arroyo Grande. I have grown up here and currently am raising my son, here. I am in FULL support of the flag flying and proud but, if I'm honest one flag isn't enough we need a few more scattered amongst the whole entire village.

LOVE WINS

-India Mafi

From: [Taylor Kitto | whole nourish](#)
To: [public comment](#)
Subject: Support of
Date: Thursday, April 18, 2024 8:53:01 PM

 IRONSCALES couldn't recognize this email as this is the first time you received an email from this sender [REDACTED]

Born and raised here and just want to give absolute support in flying the pride flag!

Keep up the inclusiveness & acceptance, AG!

Love wins!

Sent from my iPhone

Sent from my iPhone

From: [Neighbors General Store](#)
To: [public comment](#)
Subject: 9d. Support for Amendment to Fly Pride and Juneteenth Flags Annually
Date: Friday, April 19, 2024 11:08:12 AM



IRONSCALES couldn't recognize this email as this is the first time you received an email from this sender [REDACTED]

Dear City Council Members,

I am writing to express my support for the proposed amendment to our city's flag policy, which would allow for the annual flying of both the Pride flag and Juneteenth flag. As the owner of Neighbors in the Village and an active member of our community, I am deeply invested in promoting inclusivity, diversity, and equality.

Every day at Neighbors, I have the privilege of interacting with the diverse individuals who make up our community. From these interactions, I am continually inspired by the stories, perspectives, and experiences that each person brings with them. It is abundantly clear to me that our community is made stronger and more vibrant by embracing and celebrating our differences.

The idea that people in our community could or would consider a stance other than one of love and acceptance for all deeply saddens me. No one should ever feel marginalized or excluded because of their race, gender identity, or sexual orientation. By flying the Pride flag and Juneteenth flag annually, we celebrate inclusion, compassion, and respect for all individuals.

Those who resist this important gesture of support are, in my opinion, denying themselves the opportunity to experience the joy and fulfillment that comes from fully accepting and loving themselves and others.

I wholeheartedly hope the amendment to fly the Pride flag and Juneteenth flag every year will be passed unanimously. It is my sincere belief that this action should not be a point of discussion or conflict but rather a symbol of our city's commitment to fostering a community where all individuals are valued, respected, and celebrated.

Sincerely,
Alex Creswell

--

Alex Creswell
Owner



From: [Alison Hinrichs](#)
To: [public comment](#)
Subject: Take down pride flag
Date: Friday, April 19, 2024 7:50:31 PM

Hello,

I find it offensive and non-inclusive to hang the pride flag in the Village of Arroyo Grande. If we are going to hang the pride flag, then we better hang all the other flags of religion & personal stances to include everyone. The American flag includes everyone, the California flag includes everyone. I don't understand that because the LGBT+ community makes such a stink that that's why they get to hang their flag. They preach inclusiveness but are very exclusive to those only in their camp. Keep the flag down and include everyone.

Blessings,

Alie Hinrichs
Sent from my iPhone

From: [REDACTED]
To: [public comment](#)
Subject: Progress flag
Date: Friday, April 19, 2024 12:08:20 PM



IRONSCALES couldn't recognize this email as this is the first time you received an email from this sender [REDACTED]

Dear council members,
As a simple and powerful show of support to our long-supressed LGBTQ neighbors and friends, I wholeheartedly support the flying of the progress flag during pride month.

Regards,
Constance Dunbar
[REDACTED]
Arroyo Grande
[REDACTED]

From: [REDACTED]
To: [public comment](#)
Subject: Pride month
Date: Friday, April 19, 2024 8:26:54 PM

Please don't give any undue consideration to any and all bigots who may show up to discourage the city's support and inclusion for all citizens and guests of our community. With pride and courage, continue to fly the rainbow flag in June. Arroyo Grande is a "no hate" zone.

In strength,

Elizabeth Fordyce, MPT, CAE

Safety In Motion

[REDACTED]

"Work That Fits"

From: [Jessica Sidenberg](#)
To: [public comment](#)
Subject: Flags
Date: Friday, April 19, 2024 3:45:57 PM



IRONSCALES couldn't recognize this email as this is the first time you received an email from this sender [REDACTED]

The American flag represents all of us, every single American. Random other flags represent only select groups. One flag represents unity, the other flags represent exclusivity.

(Please stop spending our money on this stuff).

From: [Megan Fullmer](#)
To: [public comment](#)
Subject: Supporting the pride flag
Date: Friday, April 19, 2024 5:55:40 PM



IRONSCALES couldn't recognize this email as this is the first time you received an email from this sender [REDACTED]

Hi my name is Megan as a local of the area I support flying the pride flag!

Megan Fullmer

From: [Maryanne Sullivan](#)
To: [public comment](#)
Subject: Pride Flag
Date: Friday, April 19, 2024 12:29:51 PM



IRONSCALES couldn't recognize this email as this is the first time you received an email from this sender [REDACTED]

Hello,

I just wanted to share my opinion on hanging the Pride flag for Pride month in Arroyo Grande. While I understand that some people are very uncomfortable with the LGBTQIA+ movement, I know for a fact that many members of our community are gay. I think it's important for our community to show support for these members, even if there is a risk of backlash against us hanging the flag. I think the majority of people are in support of the LGBTQIA movement, and promoting inclusivity and acceptance would be great for our community.

Thank you,

Maryanne Sullivan

From: [Paul Fordyce](#)
To: [public comment](#)
Subject: Pride flag
Date: Friday, April 19, 2024 8:30:32 PM

Please don't give any undue consideration to any and all bigots who may show up to discourage the city's support and inclusion for all citizens and guests of our community. With pride and courage, continue to fly the rainbow flag in June. Arroyo Grande is a "no hate" zone.

In strength,

Paul Fordyce



Arroyo Grande

Sent from my iPhone


From: [Richard Lasiewski](#)
To: [public comment](#)
Subject: Rainbow flag
Date: Friday, April 19, 2024 6:31:17 PM



IRONSCALES couldn't recognize this email as this is the first time you received an email from this sender [REDACTED]

I want to let you know that I completely agree with your decision to fly the rainbow flag this month. Arroyo Grande is a forgiving accepting town and I am glad to be a resident for 40 plus years. You all are doing a great job and I am sorry that you're going to have to put up with some narrow-minded people at your next meeting. Richard Lasiewski, [REDACTED], Arroyo Grande, CA

From: [Brittany Pasion](#)
To: [public comment](#)
Subject: LGBTQ+ flag
Date: Saturday, April 20, 2024 5:19:21 PM

 IRONSCALES couldn't recognize this email as this is the first time you received an email from this sender [REDACTED]

Hello,

In response to the anti-LGBTQ+ flag protestors, I wanted to offer my full support of flying the flag during pride month. I feel that not flying the flag in support of the LGBTQ+ community is ultimately more damaging to our community.

Thank you,
Brittany Pasion



Sent from my iPhone

From: [robin.greene](#)
To: [public comment](#)
Subject: Pride Flag for June 2024
Date: Saturday, April 20, 2024 8:17:51 PM

I would like to express my support for the initiative to fly the Pride Flag in our city during the month of June. The significance of the pride flag for the LGBTQ+ community serves as a powerful symbol of unity, inclusivity, and acceptance. Why as a city would we not choose to promote everyone to feel welcome? By displaying this flag, we are embracing this message of inclusivity and compassion for all members of our community.

Thank you for your time and thoughtful consideration.

From: [Danielle Dill](#)
To: [public comment](#)
Cc: [Danielle Dill](#)
Subject: LGBTQ +
Date: Sunday, April 21, 2024 11:24:22 PM

 **IRONSCALES couldn't recognize this email as this is the first time you received an email from this sender** 

I am completely in support of flying the flag in honor of lgbtq month. In fact it should not have to go to a vote. This division in our community in 2024 is absurd.

Danielle Dill
Arroyo Grande

From: [Glenn or Bonnie Vander Plate](#)
To: [public comment](#)
Subject: Fw: Failure Notice
Date: Sunday, April 21, 2024 5:09:11 PM



IRONSCALES couldn't recognize this email as this is the first time you received an email from this sender [REDACTED]

----- Forwarded Message -----

From: "mailer-daemon@aol.com" <mailer-daemon@aol.com>
To: [REDACTED] <[REDACTED]>
Sent: Sunday, April 21, 2024 at 02:50:04 PM PDT
Subject: Failure Notice

Sorry, we were unable to deliver your message to the following address.

<publiccomments@arroyogrande.org>:

550: 5.4.1 Recipient address rejected: Access denied. [BL02EPF0001B417.namprd09.prod.outlook.com 2024-04-21T21:50:03.433Z 08DC6144974E6F6E]

----- Forwarded message -----

Sirs,

I see that this policy is up again at the city's leadership to adopt this resolution regarding special flag flying days at our city hall and nearby park. Two of the flags I have no quarrel with. However the pride flag is not something to be proud of and should not be given special attention for numerous reasons

1. This violates Gods principles in the Bible ie. Leviticus 20:13, Romans 1:24-27 and verse 33 which is what . you are doing.
2. Also in Revelation 21:8 it explains what the final consequence is in violating this principle.
3. The motto of our country that is on our bills and coins express "In God we trust" and throughout our government this motto is being laughed at and spit on by condoning such practice.

There are many more reason but this should suffice. I'm a Christian and as such follow the precepts of the Bible which is God's word to us on how to live. Our country also based the original documents of our country on the same principles of trusting in God and from whom our leaders get the authority to rule/govern. More could be said on this point but it should suffice for this discussion as leaders you will be someday accountable for what you decide today.

I do not hate those in our country who have chosen this identity ...my wife and I pray for those in our family who have gone down this road nearly everyday. We love them

but cannot condone this activity.

Because you are in leadership in AG you are spitting in the face of God and as such you will be held accountable for your actions in the life to come. OK, so you are laughing and say do you really believe that? Well you got a lot more to loose if you don't believe this than I do if I should be wrong..think about it!!!!

I will be praying that you vote this item down regarding the flying of the Pride flag...for our community"s sake and ultimately for your sake in the life to come.

Glenn Vander Plate

From: [Karen Miller](#)
To: [public comment](#)
Subject: Flying of Flags at City Hall & Heritage Square Park
Date: Sunday, April 21, 2024 1:25:53 AM

Dear City Council,

As a citizen living in Arroyo Grande, I have a concern along with many others over the proposed Pride Flag issue again this year to be flown at the city hall and heritage park for June. Only this year you have grouped in with two other flags rather than voting on the flags separately as it should be done.

To keep things simple and fair in flying flags rather than showing favoritism, I feel that we should only fly our national, state and city flags and no other. As American living in Arroyo Grande, California, this we should all support. This keeps it simple, fair, and consistent year after year.

The council needs to listen to their constituents. Last year the majority of emails sent in except for one or two, I believe, said no to flying the pride flag yet the council voted unanimously to fly the flag.

Thank you for taking the time to listen to your citizen's concerns.

Blessings,

Karen Miller

From: [Stacy Millard](#)
To: [public comment](#)
Subject: Flag proposal
Date: Sunday, April 21, 2024 11:13:56 AM



IRONSCALES couldn't recognize this email as this is the first time you received an email from this sender [REDACTED]

Hello Arroyo Grande City Council,

I'm writing to encourage you all to vote in favor of flying the Juneteenth and Pride flags in our beautiful town. It was wonderful to experience the inclusiveness last year & I believe the majority of our town was proud to display that type of love for all.

I'm proud to live in a town that is both present and forward thinking. To show our children, no matter what their race, gender or sexual orientation, they are accepted and celebrated here.

Please stay on the side of inclusiveness, for all of our marginalized citizens.

Best,
Stacy Millard

From: [William Honeycutt](#)
To: [public comment](#)
Subject: Flying of Flaggs
Date: Sunday, April 21, 2024 6:32:19 AM

The American Flag (and its colors) represent , as stated in the pledge, "ONE NATION", not a group of "special interest". Flying flags of special interest groups promotes DIVISION, not UNITY. Men and women who fought and died did so for what the American flag (not flags) stands for. Please do not allow another thing that only creates disunity and division among residents of this city.

Respectfully.
W. B. Honeycutt
Arroyo Grande Resident

From: [Ashley](#)
To: [public comment](#)
Subject: Support Pride Flag
Date: Monday, April 22, 2024 5:44:19 PM



IRONSCALES couldn't recognize this email as this is the first time you received an email from this sender [REDACTED]

We support the Pride Flag. Pls don't let hate infiltrate
~Ashley Hain

From: [Becky Mosgofian](#)
To: [public comment](#)
Subject: I support flying the Pride flag during the month of June
Date: Monday, April 22, 2024 4:48:05 PM

Subject: Support for Flying the Rainbow Flag during Pride Month

Dear Members of the City Council,

I am writing to express my strong support for flying the rainbow (or progress) flag in our city during Pride Month. As a resident of this community, I believe that displaying this flag sends a powerful message of inclusivity, support, and celebration of diversity.

Here are several reasons why flying the rainbow/progress flag is beneficial for our city:

Symbol of Inclusivity: The rainbow flag is universally recognized as a symbol of the LGBTQ+ community. By flying this flag, our city demonstrates its commitment to welcoming and embracing people of all sexual orientations and gender identities.

Support for LGBTQ+ Residents: Many LGBTQ+ individuals in our community feel marginalized or face discrimination. Seeing this flag flown proudly in public spaces can provide them with a sense of safety, acceptance, and affirmation of their identities.

Tourism and Business Impact: Cities that are perceived as inclusive and welcoming to diverse communities often attract more visitors and businesses. By visibly supporting Pride Month through the rainbow flag, we enhance our city's reputation as an open and progressive place to live, work, and visit.

Educational Opportunity: Flying the rainbow flag serves as an educational opportunity for residents, particularly young people, to learn about the LGBTQ+ community and the importance of equality and acceptance.

Promotion of Unity and Respect: Pride Month is a time to celebrate the LGBTQ+ community's history and achievements. Flying the rainbow flag promotes unity and respect among all residents, regardless of sexual orientation or gender identity.

I urge you to consider the positive impact that flying the rainbow flag has on our city and continue your support. It would demonstrate our commitment to equality, diversity, and human rights. Thank you.

Sincerely,

Becky Mosgofian Arroyo Grande, CA

From: [Clare Kindness](#)
To: [public comment](#)
Subject: flag
Date: Monday, April 22, 2024 5:15:41 PM



IRONSCALES couldn't recognize this email as this is the first time you received an email from this sender [REDACTED]

i support the pride flag and thank you for being an ally to my lgbtqia+ friends.

slove, clare

--



Clare Kennedy

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

From: [Carol Swain](#)
To: [public comment](#)
Subject: The Pride Flag represents freedom, much like the Stars and Stripes
Date: Monday, April 22, 2024 8:30:22 PM

Thank you to the City of Arroyo Grande! You're a beautiful city with a cool, upbeat vibe, which has been fostered by your actions such as flying the Pride Flag. I'm proud to be your neighbor!!

Carol Swain
Morro Bay

From: [Elizabeth Dembosz](#)
To: [public comment](#)
Subject: LGBTQ+ flag
Date: Monday, April 22, 2024 6:50:48 PM



IRONSCALES couldn't recognize this email as this is the first time you received an email from this sender [REDACTED]

I wholeheartedly support the LGBTQ+ flag being flown in Arroyo Grande. At best, this community has been oppressed and discriminated against, and the flag is a symbol of support and acknowledgment not only for past wrongdoings but also to acknowledge who these beautiful humans are. The flag is a symbol of “I see you, I love you, I support you.” They deserved this.

From: [FRANK MADDEN](#)
To: [public comment](#)
Subject: Flags
Date: Monday, April 22, 2024 6:58:40 AM



IRONSCALES couldn't recognize this email as this is the first time you received an email from this sender [REDACTED]


I think the best resolution is to fly all the flags at one time. Setting one certain flag at a time doesn't appeal to me. The American and Military deserve our attention every day as they are defending our country.

Any other flag you wish to fly add them together.

Thanking you in advance.

Sent from my iPhone

From: [Jeanie Greensfelder](#)
To: [public comment](#)
Subject: Bravo Arroyo Grande
Date: Monday, April 22, 2024 5:22:27 PM

 IRONSCALES couldn't recognize this email as this is the first time you received an email from this sender [REDACTED]

We need to support our minorities and protect all citizens of all genders and nationalities.

Thank you,

Jeanie Greensfelder
San Luis Obispo

From: [Kersti Lasiewski](#)
To: [public comment](#)
Subject: LGBTQ+ Flag
Date: Monday, April 22, 2024 1:41:07 PM



IRONSCALES couldn't recognize this email as this is the first time you received an email from this sender [REDACTED]

I support flying the LGBTQ flag at city hall. I am proud to live in a place that supports love rather than hate.

Kersti Lasiewski

From: [Kirsten Rambo](#)
To: [public comment](#)
Subject: Thanks for flying the Pride flag!
Date: Monday, April 22, 2024 4:46:51 PM



IRONSCALES couldn't recognize this email as this is the first time you received an email from this sender [REDACTED]

Dear AG City Council members,

Thank you for flying the Pride flag! Flying this flag helps make our community more welcoming and inclusive for everyone. It's an important symbol that we reject hate and discrimination, and it makes me feel proud to be part of this community. I am a straight woman, but that does not stop me from cherishing the open and welcoming message of this flag. Let's always make sure we continue to send the message to our LGBTQIA+ friends, family, neighbors, and community members that we're glad they're here!

Thanks very much,

Kirsten Rambo

From: [Linda Busek](#)
To: [public comment](#)
Subject: Please continue to support our LGBTQ+ community members
Date: Monday, April 22, 2024 6:06:17 PM

Fly the Pride flag proudly!

Thanks for standing up and standing firm!

best,
Linda Busek

From: [Laura Emerson](#)
To: [public comment](#)
Subject: Thank you for showing support
Date: Monday, April 22, 2024 5:13:35 PM



IRONSCALES couldn't recognize this email as this is the first time you received an email from this sender [REDACTED]

Thank you for supporting the LGBTQ+ community.

Laura Emerson

From: [Michelle Good](#)
To: [public comment](#)
Subject: Inclusivity is important
Date: Monday, April 22, 2024 5:08:27 PM



IRONSCALES couldn't recognize this email as this is the first time you received an email from this sender [REDACTED]

I fully support the City of Arroyo Grande flying the Pride flag for the month of June. It is no different than putting up Christmas lights in December, or Easter decorations in the spring. It is important to show that there is support and inclusion of all race, genders, and orientations in our community. It helps foster better mental health for all community members. I am proud to live in a City that realizes that fact.

Thank you,

Michelle McCovey-Good

From: [MARLENE JEUNG](#)
To: [public comment](#)
Subject: Pride Flag
Date: Monday, April 22, 2024 7:00:23 PM



IRONSCALES couldn't recognize this email as this is the first time you received an email from this sender [REDACTED]

Please continue to fly the rainbow Pride flag in Arroyo Grande which has been the past practice for several years.

Anti LGBTQ sentiments are not indicative of most Central Coast residents. Thank you, Marlene and Don Jeung, Grover Beach

Sent from my iPhone



From: Margaret Kensinger-Klopfer <[REDACTED]>
To: publiccomment@arroyogrande.org

Content expires May 22, 2024

Support for the Pride flag

Thank you to the city of Arroyo Grande for being brave and kind. Your visible support of our LGBTQ+ community means more than you will ever know. This flag is a symbol that everyone belongs in Arroyo Grande and we are thrilled to see it fly.

Apr 22, 2024, 9:24:55 PM

Sincerely,
A Proud AG Citizen

From: MICHELE NORWOOD <[REDACTED]>
Sent: Monday, April 22, 2024 10:07 AM
To: Caren Ray Russom <crayrussom@arroyogrande.org>
Cc: Jim Guthrie <jguthrie@arroyogrande.org>; Kate Secrest <ksecrest@arroyogrande.org>; Kristen Barneich <kbarneich@arroyogrande.org>; Lan George <lgeorge@arroyogrande.org>
Subject: Flags

IRONSCALES couldn't recognize this email as this is the first time you received an email from this sender [REDACTED]

Dear Mayor and City Council Members,

While I have nothing against LGBTQ people, I do have a problem with ANY flag being flown for ANY reason on public grounds other than the American flag. Should you chose to entertain this special interest group, no matter what your, "honorable" intentions, you must be prepared to allow the same display for ANY group that requests. Now just think about that-do you really want satanic, Nazi, Defund the Police, etc. flags displayed? What message are we sending? This is not about inclusion. Don't start a trend in a community that does not need any more problems. Why such a small sliver of the population is always so overrepresented is beyond me.

Michele Norwood
Arroyo Grande, CA

Michele



From: [Marja Rafiee](#)
To: [public comment](#)
Subject: Support for Progress Flag
Date: Monday, April 22, 2024 7:56:07 PM

Hello AG City Council,

This email is to express my support of the LGBTQ+ community through the continued flying of the Progress flag in our fair city during Pride Month. There is not one downside I can think of to showing our fellow humans and community members that they are acknowledged and supported. I encourage you (and local leaders) to continue making decisions that will hopefully, in turn, encourage our citizens of all ages, backgrounds, etc. to be welcoming to everyone with open hearts and minds. Or, at the very least, I hope those opposing the Progress flag become aware that it is not hurting or taking anything away from them for other people in the community to feel seen and welcome here.

Thank you for your time,
Marja Rafiee
Homegrown AG Resident

From: [Pearl Castro](#)
To: [public comment](#)
Subject: I support LGBTQ Pride Flag flown in Arroyo Grande.
Date: Monday, April 22, 2024 5:36:51 PM



IRONSCALES couldn't recognize this email as this is the first time you received an email from this sender [REDACTED]

Hi, I support the LGBTQ flag being flown at the Arroyo Grande City Council Chambers.
Thank you,
Pearl Castro
[REDACTED]

From: [Pat Crowe](#)
To: [public comment](#)
Subject: Support for LGBTQ+ group from Pat Crowe
Date: Monday, April 22, 2024 4:41:13 PM



IRONSCALES couldn't recognize this email as this is the first time you received an email from this sender [REDACTED]

Although I'm unable to attend your gathering, I want to make certain that I'm able to express my support for the LGBTQ+ community. My husband and I have a multiple cultural family which includes a granddaughter who is married to her wife and they have 2 precious children together. As far as our family is concerned, love is love. Nowadays, more than ever, that is all that really matters. Why anyone would object to the LGBTQ+ community is inconceivable to me!

My warmest regards,

Pat Crowe



Pat Crowe, REALTOR®, SRES
At Home With Diversity certification
CA RE#: 00820283
patcrowe67@gmail.com
M: (805) 550-1264

Volunteer:

Habitat for Humanity (Family Selection)
Court Appointed Special Advocate
Special Olympics (Volunteer coach)
Make-A-Wish (Wish Granter)

From: [6771](#)
To: [public comment](#)
Subject: Pride flag
Date: Monday, April 22, 2024 7:33:38 PM



IRONSCALES couldn't recognize this email as this is the first time you received an email from this sender [REDACTED]

Thank you for doing what's right in the face of criticism and hate.
Peggy Thompson
[REDACTED]

Sent with wishes for Peace

From: [Trisha Oksner](#)
To: [public comment](#)
Subject: Support the Flag
Date: Monday, April 22, 2024 9:29:12 PM



IRONSCALES couldn't recognize this email as this is the first time you received an email from this sender [REDACTED]

Dear City Council,

I am unfortunately unable to be there in person for the meeting, and wanted to state my opinion that flying a pride flag in the month of June simply recognizes the rights of marginalized members of our city.

Last year at this time, my teen son stood up at a similar meeting contesting the flying of the flag, and he spoke about how "nothing bad will come from it if we fly this flag; all that will happen is that I will feel safer in my own city." Those words ring true again this year, and every year. Our children especially need to know that they have our support in these trying times.

I fully support flying the Pride flag in our city and hope that others will agree.

Best regards,
Trisha Oksner
23 year resident of the Village of Arroyo Grande

From: [Alice Reinheimer](#)
To: [public comment](#)
Subject: I support flying the Pride flag
Date: Tuesday, April 23, 2024 11:55:45 AM




IRONSCALES couldn't recognize this email as this is the first time you received an email from this sender [REDACTED]

Dear Council Members,
Thank you for your continued support for the LGBTQ+ community in Arroyo Grande. I'm proud to live in a community that supports diversity. Flying the Pride flag is an important symbolic gesture, and I very much approve of it.

Thank you,
Alice Reinheimer

Arroyo Grande
April 23, 2024

From: [Cindy Hahn](#)
To: [public comment](#)
Subject: Thank you for your support
Date: Tuesday, April 23, 2024 7:23:47 AM

 IRONSCALES couldn't recognize this email as this is the first time you received an email from this sender [REDACTED]

Dear City Council,

I'm writing today to thank you for your continued support of the local LGBTQ+ community. It is so important for kids (and adults!) who may not feel supported or accepted at home to know that there are many people that care in our community.

Cindy Hahn

Questions and Comments

Question #1: Have each of you, as members of Arroyo Grande City Council, been elected to represent all citizens of your city?

Question #2: By voting for this controversial issue of allowing for the annual flying of both the “pride flag” and “Juneteenth flag” mean that you will also fly our Christian flag at all our holidays and days of prayer?

Question #3: If this vote goes through can each of you, in good conscience support the mutilization of children, young adults and consenting adults in this horrifying procedure of a sex change? And have you researched this process?

As you have probably deduced, I am a born-again, Bible believing Christian and I do my best to live my life according to the Word and Will of God—not always succeeding, but trying each day. I researched what God has to say about the homosexual lifestyle and here are just a couple of references:

Leviticus 18: 22: “You shall not lie with a male as with a woman. It is an abomination.”

I Corinthians 6: 9: “Do you not know that the unrighteous will not inherit the Kingdom of God? Do not be deceived. Neither fornicators, nor idolaters, nor adulterers, nor homosexuals, nor sodomites will inherit the Kingdom of God.....”

I am more concerned, at this point, to please God and not man, to obey His Word and not my opinion, and to share His love which leads men and women to repentance. I would add—this has NOTHING, ABSOLUTELY NOTHING, to do with loving each one of these individuals who are in this lifestyle. Rather, it is a true concern and act of obedience to love each of these and pray for each of these so that their lives will turn around to what God created them to be—for His plan and purpose in their lives. In this, I pray for their change back to God’s plan for them and that they experience the wonderful love, mercy, hope and grace He offers. I choose NOT to “love them to hell” by accepting and enabling this lifestyle.

Thank you for your time and I would appreciate answers to my questions,
Sincerely
Diane Johnson

From: [Diane Johnson](#)
To: [public comment](#)
Subject: questions and comment
Date: Tuesday, April 23, 2024 10:52:46 AM
Attachments: [Questions and Comments.docx](#)



IRONSCALES couldn't recognize this email as this is the first time you received an email from this sender [REDACTED]

From: [Milo Armstrong](#)
To: [public comment](#)
Subject: Progress pride flag flown in town
Date: Tuesday, April 23, 2024 1:25:12 PM



IRONSCALES couldn't recognize this email as this is the first time you received an email from this sender [REDACTED]

Hello, My name is Milo Armstrong.

I am the co-president of the AGHS GSA. We are so happy to have the flag of the community put on display, I personally, as a trans teenager find this so sweet and that it helps our community get a voice out. I'm so thankful to be able to be represented within Arroyo Grande.

Sincerely, Milo Armstrong, A senior at the highschool.

From: [Monica Grant](#)
To: [public comment](#)
Subject: Pride Flag agenda item
Date: Tuesday, April 23, 2024 12:36:32 PM



IRONSCALES couldn't recognize this email as this is the first time you received an email from this sender [REDACTED]

Dear AG City Council members and staff -

We have been a residents of AG for 10 years now. During our time living in this town, we have been pleased to see the positive changes that have started to occur around an effort to be more inclusive and welcoming. This was not the case when we first moved here - like many LGBTQ families, we have experienced unwelcoming and biased behavior because of our identity. The reality is that LGBTQ people (for good reasons) often do not feel safe in their local communities.

The Pride Flag is a loud message that a town we live in, or visit and spend our dollars, is welcoming and affirming of our family and others like us. It signals that we may be safe to be ourselves in that community. Hopefully, that messaging extends to others who are marginalized in their lives, regardless of sexual or gender identity.

The day that the City of AG voted to fly the flag was probably one of the proudest we have felt about living in this town - please don't let fear and bigotry of a vocal few drag the town backwards.

Thank you,

Monica Grant & Colleen Murphy

From: [REDACTED]
To: [public comment](#)
Subject: Arroyo Grande Pride Flag During June
Date: Tuesday, April 23, 2024 1:26:20 PM



IRONSCALES couldn't recognize this email as this is the first time you received an email from this sender [REDACTED]

I wanted to email and to show my support in your decision to raise the pride flag in June in Arroyo Grande, I think this is a great decision to make individuals feel more included and comfortable, and I'm glad that this next step is being made.

From: [Rosemary Remacle](#)
To: [public comment](#)
Subject: Gay pride month
Date: Tuesday, April 23, 2024 12:01:40 AM



IRONSCALES couldn't recognize this email as this is the first time you received an email from this sender [REDACTED]

Please support.

Best,
Rosemary Remacle

Sent from my iPhone

From: [Susan Evard](#)
To: [public comment](#)
Subject: Support for Pride Flag
Date: Tuesday, April 23, 2024 12:33:01 PM



IRONSCALES couldn't recognize this email as this is the first time you received an email from this sender [REDACTED]

Arroyo Grande City Council,

As a resident of Arroyo Grande, I want to express my support for the city flying the Pride flag during the month of June. When I drive by city hall and see the Pride flag, it makes me feel good about living in a community that values inclusivity. Please do not succumb to pressure from those in the community who espouse intolerance and hate.

Love is love,

Susan Evard

From: [Shannon Kessler](#)
To: [public comment](#)
Subject: Citizen opposed to flying the LGBTQ+++ form the city's Flag Poles
Date: Tuesday, April 23, 2024 9:54:59 AM

Dear council members,

I am writing to express my deep concern over the fact that you, our representatives are again choosing to fly a flag that distinctly represents the endorsement of a sexual lifestyle choice made by a few people. Please reconsider this decision and do not vote to make this decision perpetual. Taking this vote away from future council members removes our voice as people to come to you each year on this matter. I wrote last year to object to this along with many others and feel that you ignored us, your citizens.

A public display of this flag is inappropriate in this public setting since it indicates that the citizens of our city endorse this behavior which is not the case for myself, my family, and many other residents.

I have heard that one of the reasons you want to do this is to take a stand for an underrepresented and historically persecuted group of people. In this free nation, we currently have the freedom to behave how we choose as long as we do not harm others. If mistreated the recourse to address injustice exists through the police and the courts - standing on the Constitution and Bill of Rights.

The nation's flag - Old Glory/ the Stars and Stripes- already represents these rights. The only flags that should fly from our city poles are the American Flag, the California State flag, and our city's flag. These three more than represent us ALL by standing for the governments of our free nation, state, and town. No more flags need to be flown especially not one that has nothing to do with a body of governance.

--

Grace and Peace,
Shannon Kessler



From: [Shannon Kessler](#)
To: [public comment](#)
Subject: Opposed to the flying of the LGBTQ+++ flag from our city's flagpoles
Date: Tuesday, April 23, 2024 9:48:26 AM



IRONSCALES couldn't recognize this email as this is the first time you received an email from this sender [REDACTED]

Dear council members,

I am writing to express my deep concern over the fact that you, our representatives are again choosing to fly a flag that distinctly represents the endorsement of a sexual lifestyle choice made by a few people. Please reconsider this decision and do not vote to make this decision perpetual. Taking this vote away from future council members removes our voice as people to come to you each year on this matter. I wrote last year to object to this along with many others and feel that you ignored us, your citizens.

A public display of this flag is inappropriate in this public setting since it indicates that the citizens of our city endorse this behavior which is not the case for myself, my family, and many other residents.

I have heard that one of the reasons you want to do this is to take a stand for an underrepresented and historically persecuted group of people. In this free nation, we currently have the freedom to behave how we choose as long as we do not harm others. If mistreated the recourse to address injustice exists through the police and the courts - standing on the Constitution and Bill of Rights.

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--

Grace and Peace,

Shannon



[Instagram](#)

[Facebook](#)

[Search Homes - Link to my MLS App](#)

From: [Vita Miller](#)
To: [public comment](#)
Subject: Display the Pride Flag proudly
Date: Tuesday, April 23, 2024 9:46:12 AM



IRONSCALES couldn't recognize this email as this is the first time you received an email from this sender [REDACTED]

To the Arroyo Grande City Council
April 23, 2024

Hello,

Thank you for displaying the Pride Flag to recognize the Rights of the LGBTQ+ community. It is appropriate and meaningful that you continue to do so. Please do not let messages of scorn from those who would impose strict restrictions on individuals lifestyles to influence you.

Do the right thing and hang the Pride Flag with pride for the entire community.

Thank you.

Respectfully,

Vita Miller
Los Osos, CA 93402'
[REDACTED]



MEMORANDUM

TO: City Council

FROM: Jessica Matson, Legislative & Information Services Director/City Clerk

SUBJECT: Supplemental Information
Agenda Item 9.d. – April 23, 2024 City Council Meeting
Review and Adoption of a Resolution Authorizing the Recurring
Annual Display of Specified Commemorative Flags at City Hall and
Heritage Square Park

DATE: April 23, 2024

Attached is correspondence received by 4 PM for the above referenced item.

cc: City Manager
Assistant City Manager/Public Works Director
City Attorney
City Clerk
City Website and Public Review Binder

Enc

From: [Babs Aquino](#)
To: [public comment](#)
Subject: Please fly the flag
Date: Tuesday, April 23, 2024 2:55:27 PM



IRONSCALES couldn't recognize this email as this is the first time you received an email from this sender [REDACTED]

I am in 100% support of the LGBTQ+ community & flying the Progress flag during Pride Month. **It helps our community to be stronger and more accepting.**

Thank you,
Barbara Montgomery-Aquino
Arroyo Grande

From: [Fiona Swanson](#)
To: [public comment](#)
Subject: Meeting Today
Date: Tuesday, April 23, 2024 3:11:57 PM



IRONSCALES couldn't recognize this email as this is the first time you received an email from this sender [REDACTED]

Hello! My name is Fiona Swanson and I'm a queer student at Arroyo Grande High School. I wanted to reach out in support of raising the pride flag every June. It's hard to express how meaningful it is to me to see a symbol of love and acceptance when I step outside. I wanted to attend the organized counter-protest happening today, but, unfortunately, I can't. The city of Arroyo Grande - specifically Arroyo Grande High School students - thanks and supports you!

Sincerely,

Fiona Swanson

This is a student email account managed by Lucia Mar Unified School District. Federal law, state law, and board policies of the District govern the contents of this email. If you have received this email in error, please notify the sender.

From: HEATHER JENSEN <[REDACTED]>
Sent: Tuesday, April 23, 2024 10:54:20 AM
To: Matthew Downing <mdowning@arroyogrande.org>; Caren Ray Russom <crayrussom@arroyogrande.org>; Jim Guthrie <jguthrie@arroyogrande.org>; Kristen Barneich <kbarneich@arroyogrande.org>; Lan George <lgeorge@arroyogrande.org>; Kate Secrest <ksecrest@arroyogrande.org>
Subject: Agenda item 9D



IRONSCALES couldn't recognize this email as this is the first time you received an email from this sender [REDACTED]

2/23/24

Good morning, Mayor, and City Council,

I am contacting you regarding an item 9D (Review and Adoption of Flag Display at City Hall and Heritage Square Park) on the City Council Agenda for tonight April 23, 2024.

This past Friday, April 19th, I received the City Council Agenda notice via email. I called City Hall to speak with a staff member about item 9D, however the City Hall was closed. I was unable to contact a staff member at City Hall as offices were closed. The Deputy City Clerk did return my call Monday morning and confirmed item 9D was on the consent agenda.

If citizens had been made aware item 9D was going to be on tonight's agenda I believe there would have been more input from the community. could have met and had a discussion on this protocol before this meeting.

I am asking the Mayor and City Council to consider a Continuance of item 9D for a later date. This will allow citizens to have the time to review the current policy and procedure along with having the opportunity to suggest any possible changes.

Many of my fellow citizens have questions regarding the current procedure and policy about which flags can fly over our City Hall and other Government offices.

I will be attending the meeting tonight to give further rationale for my request.

Heather Jensen

[REDACTED], Arroyo Grande

[REDACTED]



MEMORANDUM

TO: City Council

FROM: Bill Robeson, Assistant City Manager/Public Works Director

BY: Shane Taylor, Utilities Manager

SUBJECT: Monthly Water Supply and Demand Update

DATE: April 23, 2024

SUMMARY OF ACTION:

The update reports the City's total water supply and demand for March 2024. Current Lopez Reservoir level and projected levels are provided in the attachments.

IMPACT ON FINANCIAL AND PERSONNEL RESOURCES:

Approximately two (2) hours of staff time is required to prepare the report.

RECOMMENDATION:

Receive and file the Monthly Water Supply and Demand Update.

BACKGROUND:

On March 28, 2023, the City Council adopted a Resolution rescinding the declaration of a State 1 Water Shortage Emergency and related water shortage restrictions and penalties.

The City of Arroyo Grande's water entitlements are calculated on a water year that begins April 1st. The current water supply for water year 2024/2025 includes 2,290 Acre Feet from Lopez Reservoir, the current modeled, safe yield is 357-acre feet of groundwater from the Santa Maria River Groundwater Basin, with an entitlement of 1323 acre feet from the City's wells that draw from the Pismo Formation.

The predicted water use for 2024/2025 water year is 3,100-acre feet.

In March 2024, the City's water use was 129.3-acre feet with a per capita use of 76 gallons per day/per person. The residential per capita use was 58 gallons per day/per person. There was a total of 3.75 inches of rainfall in the city in March 2024.

Item 9.e.

ANALYSIS OF ISSUES:

The United States Drought Monitor, as of April 11, 2024, shows San Luis Obispo County is not in a drought. Rainfall for the period of July 1, 2023, through April 11, 2024, is 15.75 inches at the Corporation Yard rain gauge. Lopez Lake is at 100.2% capacity as of April 11, 2024. The lake began spilling on February 7, 2024, and is currently spilling at a rate of 22.8-acre feet/day which is 7,400,000 gallons/day.

The deep well index for the first quarter of 2024 was completed on January 9, 2024, and is 12.33 feet above sea level, which is 4.83 feet above the threshold value. The current deep well index is 1.38 feet higher than October 2023 and 1.75 feet higher than January 2023.

ALTERNATIVES:

The following alternatives are provided for the Council's consideration:

1. Receive and file the report, or
2. Provide other directions to staff.

ADVANTAGES:

The report provides the City Council and the public with the current and projected conditions of our water supply and demand.

ENVIRONMENTAL REVIEW:

No environmental review is required for this item.

PUBLIC NOTIFICATION AND COMMENTS:

The Agenda was posted at City Hall and on the City's website in accordance with Government Code Section 54954.2.

ATTACHMENTS:

1. Monthly Operations Report
2. Lopez Reservoir Storage Projection
3. Monthly Water Use Comparison
4. Deep Well Index Levels

**San Luis Obispo County Flood Control and Water District
Zone 3 - Lopez Project - Monthly Operations Report
March, 2024**

CONTRACTOR	AVAILABLE WATER (APR-MAR)				PROJECT WATER DELIVERIES															
	ENTITLEMENT	STORED PW*	SURPLUS WATER AVAILABLE	TOTAL AVAILABLE PW	THIS MONTH								APRIL TO PRESENT							
					ENTITLEMENT		STORED PW		SURPLUS PW		DELIVERIES DURING SPILL		TOTAL		ENTITLEMENT		STORED PW		SURPLUS PW	
					USAGE	%	USAGE	%	USAGE	%	USAGE	%	USAGE	%	USAGE	%	USAGE	%	USAGE	%
AG	2200	0	0	2200	0.00	0%	0.0	0%	0.0	0%	119.12	5%	119.12	5%	1230.6	54%	0.0	0%	0.0	0%
CCSD	303	0	0	303	0.00	0%	0.0	0%	0.0	0%	0.00	0%	0.00	0%	303.0	100%	0.0	0%	0.0	0%
GB	800	0	0	800	0.00	0%	0.0	0%	0.0	0%	65.96	8%	65.96	8%	407.9	62%	0.0	0%	0.0	0%
PB	662	0	0	662	0.00	0%	0.0	0%	0.0	0%	0.00	0%	0.00	0%	158.2	18%	0.0	0%	0.0	0%
CSA 12	245	0	0	245	0.00	0%	0.0	0%	0.0	0%	3.20	1%	3.20	1%	49.0	20%	0.0	0%	0.0	0%
SM	N/A	N/A	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
TOTAL	4530	0	0	4530	0.00	0.0%	0.0	0%	0.0	0%	188.37	4.2%	188.37	4.2%	2247.6	49.6%	0	0.0%	0.0	0%

CONTRACTOR	STATE WATER PROJECT WATER DELIVERIES												
	ANNUAL REQUEST**	CUMULATIVE SBMPW ***	THIS MONTH						JANUARY TO PRESENT				
			REQUEST	ALLOCATION		DIE USAGE	A/E USAGE	TOTAL USAGE	ALLOCATION		DIE USAGE	A/E USAGE	TOTAL USAGE
				USAGE	%				USAGE	%			
AG	N/A	0.0	N/A	N/A	N/A	0.0	0.0	0.00	N/A	N/A	0	0	0.00
CCSD	187.5	0.0	62.5	44.97	24.0%	0.0	0.0	44.97	126.3	67%	0	0	126.27
GB	N/A	0.0	N/A	N/A	N/A	0.0	0.0	0.00	N/A	N/A	0	0	0.00
PB	1070.0	0.0	103.0	102.14	10%	0.0	0.0	102.14	277.0	26%	0	0	276.96
CSA 12	96.0	0.0	7.5	7.29	8%	0.0	0.0	7.29	18.3	19%	0	0	18.34
SM	90.0	0.0	8.0	3.11	3%	0.0	0.0	3.11	15.3	17%	0	0	15.28
TOTAL	1443.5	0.0	181.0	157.51	11%	0.0	0.0	157.51	436.9	30%	0	0	436.85

CONTRACTOR	TOTAL MONTHLY DELIVERIES (AF)
AG	119.12
CCSD	44.97
GB	65.96
PB	102.14
CSA 12	10.55
SM	3.11
TOTAL	345.85

DAM & OTHER OPERATIONS			
THIS MONTH	WY TO DATE	MAX CAPACITY	
LAKE ELEVATION (ft)	522.91	N/A	522.80
STORAGE (AF)	49,373.00	N/A	49,200.00
MONTHLY RAINFALL (in)	3.21	19.46	N/A
(Annual: July 1- June 30)			
DOWNSTREAM RELEASES (AF)	221.29	3,483.06	4,200.00
LAKE TO TERMINAL (AF)	28.69	3,793.66	N/A
SPILLAGE (AF) (WY)	3,403.00	12,371.15	N/A
AG WHEELING OCEANO WATER	1.16	N/A	N/A

District Stored SBMPW	
	(AF)
PREVIOUS DISTRICT SBMPW	-150.64
DWR METER DELIVERIES	321
CHANGE IN STORAGE	163.40
EVAPORATION	0
REMAINING DISTRICT SBMPW	3.66

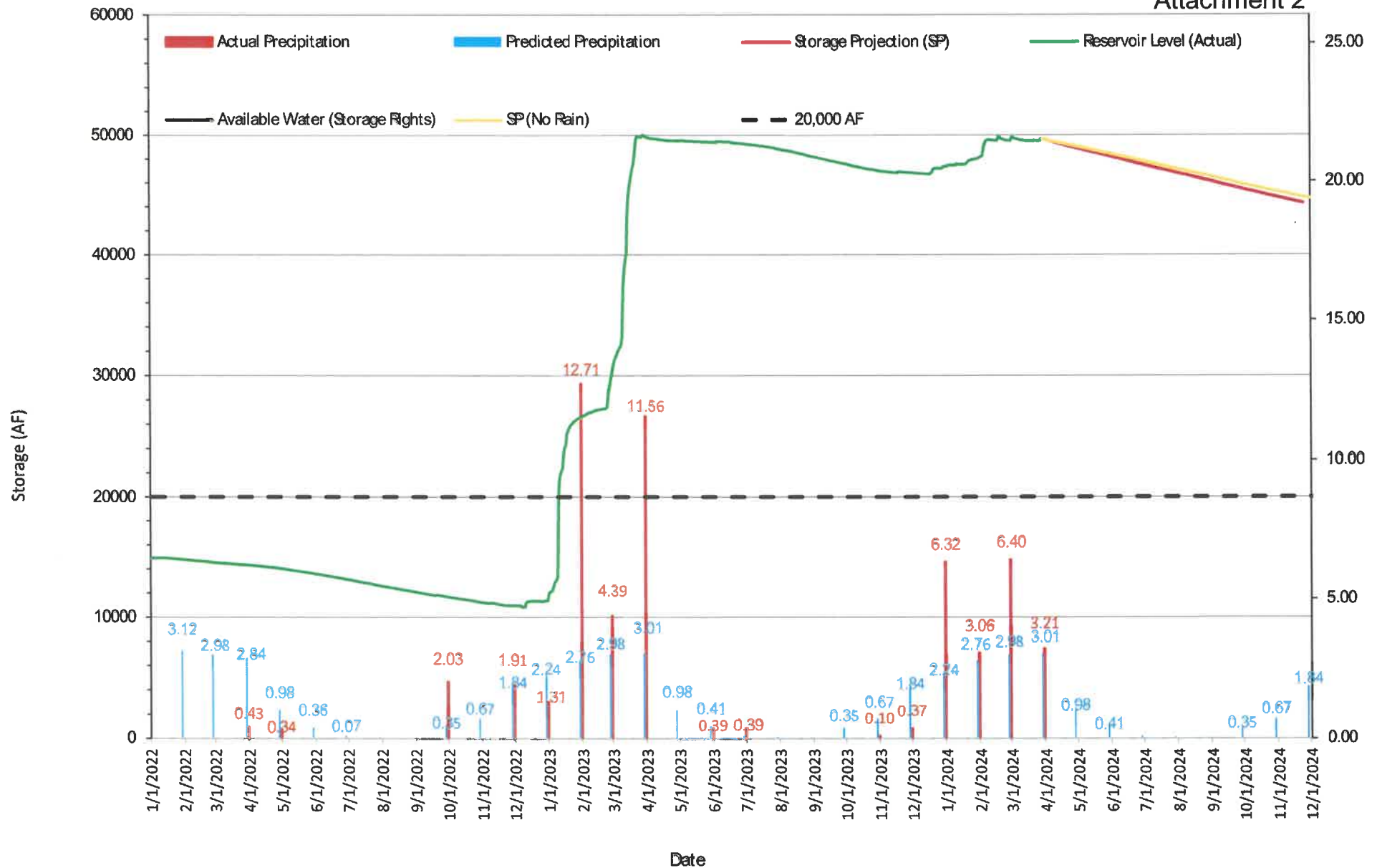
WATER ACCT. AFFECTED DUE TO SPILLAGE	
	(AF)
DISTRICT SBMPW	0.00
CUMULATIVE SBMPW	0.00
TOTAL STORED PROJECT WATER	0.00
MARCH ENTITLEMENT	188.37
TOTAL	188.37

GLOSSARY	
A/E	Agency Initiated Exchange
D/E	District Initiated Exchange
N/A:	Not Applicable
PW:	Project Water aka Lopez Water
Stored PW:	Generated from unused entitlement water at end of WY
Surplus Water (AKA Carry Over Water):	Generated from unused DSR releases at end of WY
SMP:	State Water Project
SBMPW:	Stored SBMP Water
* Stored PW includes Declared Surplus Water	
** Actual amount available is dependent on the State's (DWR) delivery %	
*** Stored SMP water resulting from A/E	

- NOTES**
- 1) In March 2023, 5496 AF of water spilled resulting in losing all of the District SBMPW, Agency SBMPW, and Stored PW.
 - 2) 44.11 AF of March Project Water Deliveries will be credited to Stored PW at the end of the water year (WY) due to March spill event.
 - 3) End of WY (22-23) water credit of 44.11 AF was added to Stored PW on March 31, 2023. On April 30, 2023, 44.11 AF of Stored PW was lost due to April's spill event.
 - 4) 384.03 AF of April Project Water Deliveries are reported in the "Deliveries during spill" column due to April 2023 spill event.
 - 5) 426.5 AF of April Project Water Deliveries are reported in the "Deliveries during spill" column due to May 2023 spill event.
 - 6) 170.38 AF of June Project Water Deliveries are reported in the "Deliveries during spill" column due to June 2023 spill event.
 - 7) 177.12 AF of February Project Water Deliveries are reported in the "Deliveries during spill" column due to February 2024 spill event.
 - 8) 188.37 AF of March Project Water Deliveries are reported in the "Deliveries during spill" column due to March 2024 spill event.
 - 9) End of WY 23-24 water credit of 3,606.72 AF was added to Stored PW on March 31, 2024.

LOPEZ RESERVOIR STORAGE PROJECTION

Attachment 2



Notes:

Reservoir Storage = Current Storage + Inflow - Outflow

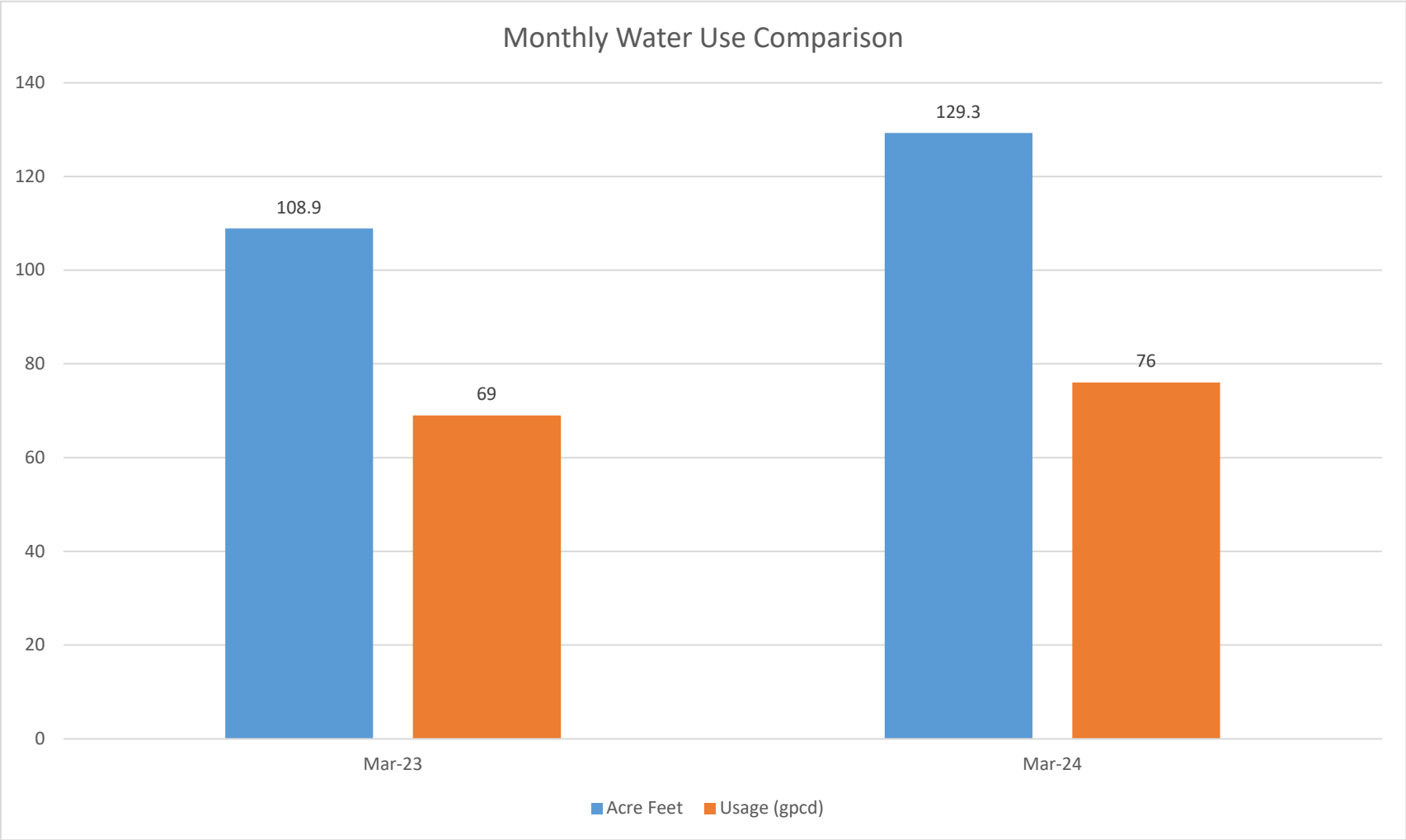
Outflow = Agency Usage + Downstream Releases

Agency Usage: is based on 2010-2021 average monthly deliveries

Predicted Inflow: is dependent on the predicted rainfall obtained from longrangeweather.com

Inflow is affected by antecedent soil conditions and factored into the model. Rainstorms will produce less inflow during the dry months than during the rainy season when the soil is saturated.

The Storage Projection Model is based on a polynomial regression (concave in shape). The (concave) Storage Projection Graph will fall below the (linear) Storage Projection with No Rain Graph during months of low predicted rainfall.



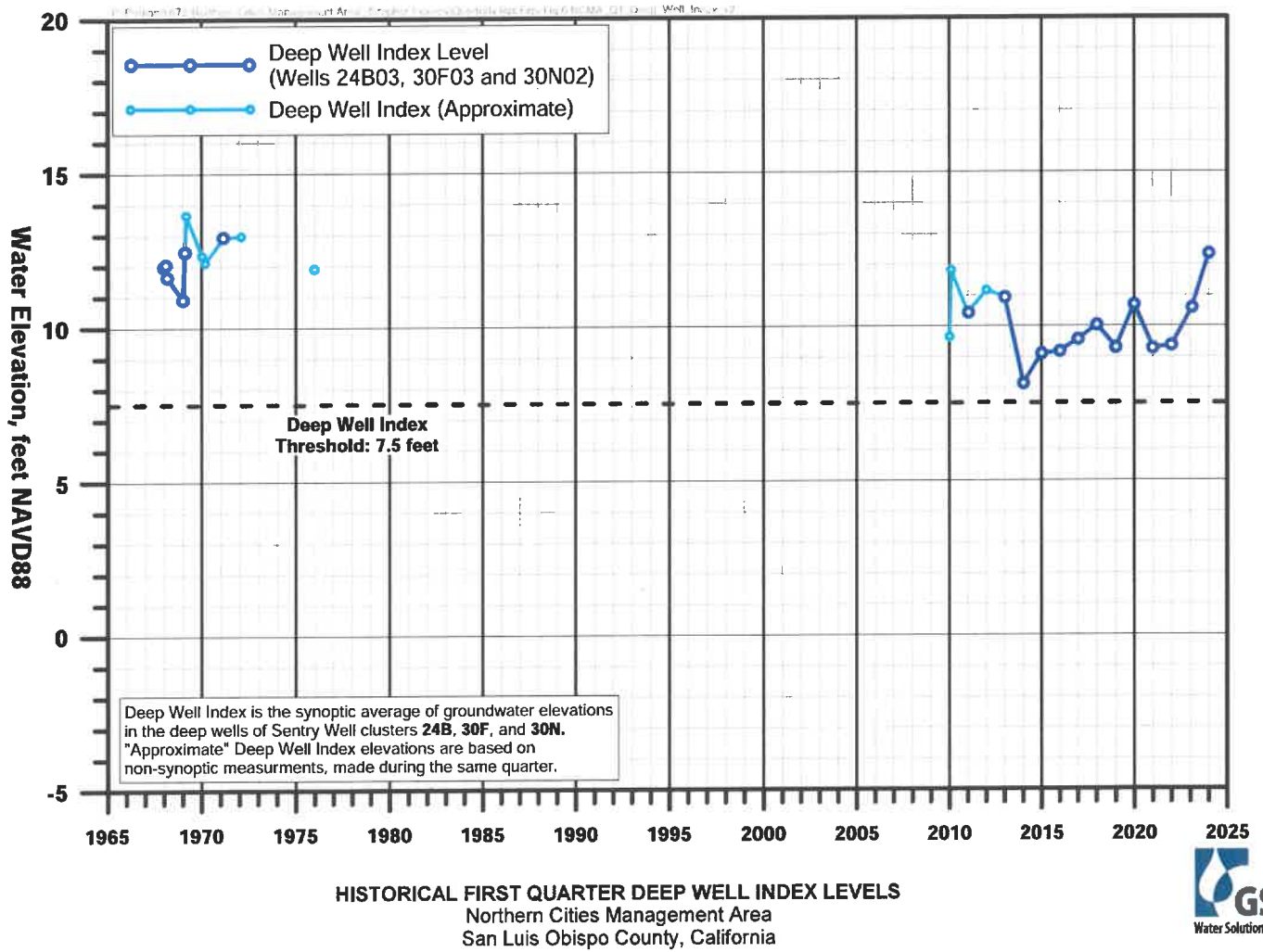


FIGURE 6



MEMORANDUM

TO: City Council

FROM: Bill Robeson, Assistant City Manager/Public Works Director

BY: Shannon Sweeney, City Engineer

SUBJECT: Consideration of Acceptance of the 2022 Concrete Repair Project, PW 2022-07

DATE: April 23, 2024

SUMMARY OF ACTION:

Consideration of acceptance of the 2022 Concrete Repairs Project (Project) and starting the one-year warranty period for defects that may arise.

IMPACT ON FINANCIAL AND PERSONNEL RESOURCES:

The final contract and change orders resulted in a total construction cost of \$520,538. The total construction costs consist of \$520,538 for the direct contract amount and \$0 for additional material quantities and field change orders (contingency costs).

RECOMMENDATION:

- 1) Accept the project improvements as constructed by JJ Fisher Construction, Inc. in accordance with the plans and specifications for the 2022 Concrete Repair Project, PW 2022-07;
- 2) Direct staff to file a Notice of Completion; and
- 3) Authorize release of retention, thirty-five (35) days after the Notice of Completion has been recorded if no liens have been filed.

BACKGROUND:

On [July 25, 2023](#), the City Council awarded a construction contract to JJ Fisher Construction, Inc. to complete the 2022 Concrete Repair Project in the amount of \$398,351 and authorized the City Manager to approve change orders in the amount of \$39,835 for unanticipated costs during the construction phase of this project.

On [August 22, 2023](#), the City Council increased the contract to include two add-alternatives from the original bid for a total additional cost of \$122,187 and authorized the City Manager to approve change orders in the amount of \$12,218.70 for unanticipated

Item 9.f.

City Council
Consideration of Acceptance of the 2022 Concrete Repair Project, PW 2022-07
April 23, 2024
Page 2

costs during the construction phase of this project. The base project cost and the add-alternates totaled \$520,538.

The project was deemed substantially complete on February 23, 2024.

ANALYSIS OF ISSUES:

The 2022 Concrete Repair Project consisted of removing tile bands in the sidewalk and around tree wells in the Village and replacing them with brick pavers, replacing the crosswalks in the Village with brick pavers, and installing permeable flexi-pave in the tree wells. The add-alternate items included additional improvements at the Mason Street/East Branch Street intersection and sidewalk improvements adjacent to the Alder Street/Fair Oaks Avenue intersection.

The 2022 Concrete Repair project was completed to City staff satisfaction. The sidewalks and crosswalks are fully operational. No deficiencies have been noted by City staff and no complaints have been received by customers served by these new improvements.

ALTERNATIVES:

The following alternatives are provided for the Council's consideration:

1. Accept the 2022 Concrete Repair Project;
2. Do not accept the project;
3. Accept the project but do not authorize the release of retention; or
4. Provide other direction to staff.

ADVANTAGES:

The project is complete and accepting the improvements will allow staff to close out the project.

DISADVANTAGES:

No disadvantages have been identified in accepting this project.

ENVIRONMENTAL REVIEW:

On [July 25, 2023](#), the City Council determined that construction of this project was categorically exempt from the California Environmental Quality Act (CEQA) pursuant to Guidelines Class 1 Section 15301 Existing Facilities, Class 2 Section 15302 Replacement or Reconstruction, and Class 4 Section 15304 Minor Alterations of Land. No further environmental review is required.

PUBLIC NOTIFICATION AND COMMENTS:

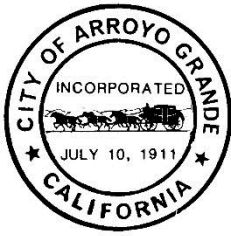
The agenda was posted at City Hall and on the City's website in accordance with Government Code Section 54954.2.

ATTACHMENTS:

1. Notice of Completion

Item 9.f.

ATTACHMENT - 1



MEMORANDUM

TO: City Council

FROM: Sheridan Bohlken, Recreation Services Director

SUBJECT: Public Hearing to Consider Adoption of Resolutions Levying an Annual Assessment for the Arroyo Grande Tourism Business Improvement District (AGTBID) and Approving the AGTBID Budget for FY 2024-25

DATE: April 23, 2024

SUMMARY OF ACTION:

Conduct the public hearing to levy an annual assessment for Fiscal Year (FY) 2024-25 to cover the costs of services, activities, and programs promoting tourism for the benefit of lodging businesses within the Arroyo Grande Tourism Business Improvement District (AGTBID) and approve the FY 2024-25 operating budget for the AGTBID.

IMPACT ON FINANCIAL AND PERSONNEL RESOURCES:

Based on the anticipated year-end results for Fiscal Year 2023-24, the assessments expected to be collected total approximately \$318,270 for FY 2024-25. The AGTBID budget provides \$5,000 to the City to cover a portion of the City's cost associated with supporting a Community Services Specialist position for vacation rental code compliance. The AGTBID budget also provides \$45,000 to the City for administration of the AGTBID. The budget proposes \$500,500 in expenditures, which is an increase of \$175,000 compared to the FY 2023-24 AGTBID operating budget.

RECOMMENDATION:

- 1) Conduct a public hearing to receive public comment and protests regarding the City Council's intention to continue the AGTBID and levy an annual assessment for FY 2024-25;
- 2) Determine whether a legally sufficient number of protests have been made;
- 3) If a legally sufficient protest is not made, adopt a Resolution levying an annual assessment for the AGTBID for FY 2024-25;
- 4) Adopt a Resolution approving the FY 2024-25 operating budget for the AGTBID; and
- 5) Determine that conducting a public hearing to adopt a Resolution to levy and collect assessments and adopting a Resolution to approve the AGTBID operating budget is not subject to the California Environmental Quality Act ("CEQA") because it has no potential

Item 10.a.

City Council
Public Hearing to Consider Adoption of Resolutions Levying an Annual
Assessment for the Arroyo Grande Tourism Business Improvement District
(AGTBID) and Approving the AGTBID Budget for FY 2024-25
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Page 2

to result in either a direct, or reasonably foreseeable indirect, physical change in the environment. (State CEQA Guidelines, §§ 15061, subd. (b)(2)-(3), 15378.).

BACKGROUND:

In May 2013, the City Council adopted an Ordinance establishing the AGTBID. The AGTBID was formed under the Parking and Business Improvement Law of 1989, Sections 36500 et. seq. of the Streets and Highways Code and incorporated into the Arroyo Grande Municipal Code (AGMC) in Title 3, Chapter 3.46.

The purpose of forming the AGTBID was to provide revenue to defray the cost of services, activities, and programs promoting lodging businesses in the AGTBID through the promotion of scenic, recreational, cultural, and other attractions in the AGTBID as a tourist destination. An assessment is levied on all lodging businesses within the AGTBID boundaries and is based upon two percent of the rent charged by the operator per occupied room per night for all transient occupancies.

In December 2014, the City Council adopted an Ordinance amending Chapter 3.46 of the AGMC to provide that the same exemptions that apply to the Transient Occupancy Tax apply to AGTBID assessments and amended the definition of "lodging" to include vacation rentals and homestays.

In accordance with the provisions in the Streets and Highways Code (SHC) and AGMC Section 3.46.100, the City Council appointed an Advisory Board (AGTBID) Pursuant to SHC Section 36533, the AGTBID is to prepare an annual report, which is to be submitted to the City Council for its review and approval. AGMC Section 3.46.060 also provides that the assessments for the AGTBID are to be reviewed annually by the City Council based upon the Annual Report of the Advisory Board, and after approval of the Annual Report, the City Council is to follow the hearing process outlined in SHC Section 36534 for the annual assessment for the upcoming fiscal year. Section 36534 provides for the adoption of a Resolution of Intention to levy an annual assessment for that fiscal year. The Resolution of Intention also sets a public hearing date in order to receive any written or oral protests against the continuation of the AGTBID as required by the applicable statute.

On February 20, 2024, the AGTBID Advisory Board reviewed and approved the Annual Report prepared by Verdin Marketing. The report was forwarded to the City Council for consideration and was approved at the [March 26, 2024](#) meeting. At this meeting, the City Council also adopted a Resolution of Intention to provide for a levy of the assessment for FY 2024-25. A public hearing was scheduled for April 23, 2024, to consider protests and complete the process to continue collecting and utilizing the AGTBID revenue for the promotion of activities that will support lodging businesses within the City.

Item 10.a.

City Council

Public Hearing to Consider Adoption of Resolutions Levying an Annual Assessment for the Arroyo Grande Tourism Business Improvement District (AGTBID) and Approving the AGTBID Budget for FY 2024-25

April 23, 2024

Page 3

The AGTBID Advisory Board is also responsible for developing an annual preliminary budget, detailing anticipated expenditures, and submitting the proposed budget to City Council for approval. At the AGTBID meeting on [April 16, 2024](#), the Advisory Board reviewed and approved a preliminary budget for recommendation to the City Council.

ANALYSIS OF ISSUES:

Public Hearing to Continue Levying Assessment

As noted above, following approval of the Annual Report and adoption of the Resolution, of Intent to Levy the Assessment, the next step in the process for collecting assessments over the next year is to conduct a public hearing to consider public comment and protests regarding the continued imposition of the assessment. This public hearing will allow lodging businesses subject to the assessment an opportunity to submit comments, voice concerns, and protest the assessment.

As set forth in Sections 36524 and 36525 of the SHC, the City Council has the ability to continue to levy the AGTBID assessment for the next fiscal year at this public hearing, unless written protests are received from the lodging businesses that pay 50% or more of the proposed assessments. In that event, the City Council cannot consider continuation of the AGTBID for at least one year. If the required number of written protests is not received, SHC Section 36535 provides that at the conclusion of the hearing, a Resolution levying an annual assessment for the AGTBID for FY 2024-25 may be adopted. The statute further provides that the adoption of this Resolution constitutes the levy of the assessment for the fiscal year. A Resolution has been prepared for the City Council's consideration and adoption if there is no legally sufficient protest and is provided as Attachment 1.

Fiscal Year 2024-25 Operating Budget

The FY 2024-25 adopted operating budget provided \$500,500 for expenditures and included the following funding categories:

Item 10.a.

City Council
Public Hearing to Consider Adoption of Resolutions Levying an Annual
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(AGTBID) and Approving the AGTBID Budget for FY 2024-25
April 23, 2024
Page 4

FY 2024-25 AGTBID Budget

Beginning Fund Balance	\$ 328,350	\$ 405,833	\$ 436,489	\$ 420,739
-------------------------------	-------------------	-------------------	-------------------	-------------------

	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25
Revenue	Actuals	Actuals	Adopted Budget	Proposed Budget
TBID Assessments	\$ 295,271	\$ 303,626	\$ 309,000	\$ 318,270
Interest	(5,257)	4,078	750	750
Total Revenue	\$ 290,014	\$ 307,704	\$ 309,750	\$ 319,020

	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25
Expenditures	Actuals	Actuals	Adopted Budget	Proposed Budget
Advertising				
Marketing Services	\$ 144,762	\$ 196,254	\$ 200,000	\$ 250,000
Photo/Video Assets	10,000	11,595	15,000	25,000
Promotional Product	-	-	5,000	5,000
Website	7,765	16,695	-	-
Travel and Trade Shows	-	-	7,500	7,500
Coop Advertising	-	-	15,000	50,000
Sub-total Advertising	\$ 162,527	\$ 224,544	\$ 242,500	\$ 337,500

Contractual Services				
Chamber - Contract admin.	\$ 42,000	\$ 44,500	\$ -	\$ -
Sub-total Contractual Services	\$ 42,000	\$ 44,500	\$ -	\$ -

Membership & Subscriptions				
CCTC	\$ -	\$ -	\$ 500	\$ 500
Sub-total Membership & Subs.	\$ -	\$ -	\$ 500	\$ 500

Public Relations				
Event Sponsorships	-	-	20,000	100,000
Influencers	-	-	-	10,000
Official AG Merch - Contest	-	-	5,000	-
Official AG Merchandise	-	-	5,000	-
Sub-total Public Relations	\$ -	\$ -	\$ 30,000	\$ 110,000

Services & Supplies				
City - administrative	\$ 3,000	\$ 3,000	\$ 45,000	\$ 45,000
Supplies/Domains	-	-	2,500	2,500
Vacation rental code compliance	5,004	5,004	5,000	5,000
Sub-total Services & Supplies	\$ 8,004	\$ 8,004	\$ 52,500	\$ 52,500

Total Expenditures	\$ 212,531	\$ 277,048	\$ 325,500	\$ 500,500
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Ending Fund Balance	\$ 405,833	\$ 436,489	\$ 420,739	\$ 239,259
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b.a.

City Council

Public Hearing to Consider Adoption of Resolutions Levying an Annual Assessment for the Arroyo Grande Tourism Business Improvement District (AGTBID) and Approving the AGTBID Budget for FY 2024-25

April 23, 2024

Page 5

The allocation to the AGTBID budget for FY 2024-25 is recommended to be \$500,500, which reflects an increase of \$175,000. The increased budget provides the following:

- \$50,000 increase in Marketing Services
- \$10,000 increase in Photo/Video Assets
- \$35,000 increase in Co-op Advertising
- \$80,000 increase in Event Sponsorship
- \$10,000 addition for the new sub-category of Influencers
- \$10,000 reduction for Merchandise

In ongoing efforts to optimize the existing fund balance, budget allocations are proposed to temporarily increase spending in specific categories, thereby spending down the current fund balance until expenditures are in line with anticipated revenues. This approach ensures that the fund's utilization is both strategic and sustainable.

ALTERNATIVES:

The following alternatives are provided for the Council's consideration:

1. Conduct a public hearing to receive public comment and protests regarding the City Council's intention to continue the AGTBID and levy an annual assessment for FY 2024-25; 2) Determine whether a legally sufficient number of protests have been made; 3) If a legally sufficient protest is not made, adopt a Resolution levying an annual assessment for the AGTBID for FY 2024-25; 4) Adopt a Resolution approving the FY 2024-25 operating budget for the AGTBID; and 5) Determine that conducting a public hearing to adopt a resolution to levy and collect assessments and adopting a resolution to approve the AGTBID operating budget are not subject to the California Environmental Quality Act ("CEQA") because it has no potential to result in either a direct, or reasonably foreseeable indirect, physical change in the environment. (State CEQA Guidelines, §§ 15060, subd. (b)(2)-(3), 15378.).
2. Conduct a public hearing to receive public comment and protests regarding the City Council's intention to continue the AGTBID and levy an annual assessment for FY 2024-25; 2) Determine whether a legally sufficient number of protests have been made; 3) If a legally sufficient protest is made, (a) do not adopt the Resolution levying an annual assessment for the AGTBID for FY 2024-25, (b) do not adopt the Resolution approving the FY 2024-25 Budget, and (c) direct staff to return next year with an item to consider whether to levy the assessment in FY 2025-26.
3. Provide other direction to staff.

ADVANTAGES:

Levying the annual assessment will enable the City to extend the AGTBID, which provides a mechanism to generate funding to promote lodging stays and tourism in the City. These efforts, in turn, increase transient occupancy tax revenue and supports local businesses. Approving the AGTBID FY 2024-25 operating budget will allow the

Item 10.a.

City Council
Public Hearing to Consider Adoption of Resolutions Levying an Annual
Assessment for the Arroyo Grande Tourism Business Improvement District
(AGTBID) and Approving the AGTBID Budget for FY 2024-25
April 23, 2024
Page 6

continuation of the momentum of the Visit Arroyo Grande's tourism marketing efforts, and to fund anticipated additional marketing opportunities.

DISADVANTAGES:

Levying the assessment will continue to impose a cost to tourists and visitors to Arroyo Grande who pay the assessment. There are no other disadvantages identified by levying the assessment for another year. There are no disadvantages identified with adopting the Resolution to adopt the AGTBID FY 2024-25 operating budget.

ENVIRONMENTAL REVIEW:

Conducting a public hearing to adopt a Resolution to levy and collect assessments and adopting a Resolution to approve the AGTBID operating budget are not subject to CEQA because these actions have no potential to result in either a direct, or reasonably foreseeable indirect, physical change in the environment. Moreover, the action merely constitutes an administrative activity of the City and is additionally exempt from CEQA on that basis. (State CEQA Guidelines, §§ 15060, subd. (b)(2)-(3), 15378.)

PUBLIC NOTIFICATION AND COMMENTS:

The Agenda was posted at City Hall and on the City's website in accordance with Government Code Section 54954.2.

ATTACHMENTS

1. Proposed Resolution of Intention to Levy Assessment
2. Proposed Resolution AGTBID FY 2024-25 Budget

RESOLUTION NO.

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
ARROYO GRANDE LEVYING AN ANNUAL ASSESSMENT
FOR THE ARROYO GRANDE TOURISM BUSINESS
IMPROVEMENT DISTRICT FOR THE 2024-25 FISCAL
YEAR**

WHEREAS, the Parking and Business Improvement Area Law of 1989, sections 36500 *et seq.* of the Streets and Highways Code, authorizes cities to establish business improvement districts for several purposes, one of which is the promotion of tourism; and

WHEREAS, the Arroyo Grande Tourism Business Improvement District (“AGTBID” or “District”) was established in May 2013 and incorporated into the Arroyo Grande Municipal Code in Chapter 3.46; and

WHEREAS, in accordance with the requirements of Streets and Highways Code Section 36530 and Arroyo Grande Municipal Code Section 3.46.100, the City council appointed an Advisory Board to provide oversight, guidance, and recommendations regarding the use of the assessment funds; and

WHEREAS, the Arroyo Grande Municipal Code and the Parking and Business Improvement Area Law of 1989 require the Advisory Board to prepare and submit an annual report stating proposed changes, improvements, and activities for the fiscal year; and

WHEREAS, the Advisory Board annual report was considered and approved by the Arroyo Grande City Council at its March 26, 2024 meeting; and

WHEREAS, in accordance with the procedures contained in Streets and Highways Code Section 36534, on March 26, 2024, the City Council adopted a Resolution of Intention to levy an annual assessment for the Arroyo Grande Tourism Business Improvement District for the 2024-25 fiscal year and set a public hearing for April 23, 2024, to consider the annual assessment and hear any oral testimony and receive any written protests; and

WHEREAS. The City Council held a duly noticed public hearing on April 23, 2024, to allow for protests, as required by Streets and Highways Code Section 36524, and sufficient written protests were not received from lodging businesses in the District which pay fifty percent of more of the assessment.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Arroyo Grande, as follows:

1. The foregoing recitals are true and correct and are incorporated herein.

RESOLUTION NO.
PAGE 2

2. The City Council hereby continues the established Arroyo Grande Tourism Business Improvement District in accordance with Arroyo Grande Municipal Code Chapter 3.46 and California Streets and Highways Code Sections 36500 *et seq.* (Parking and Business Improvement Area Law of 1989) and levies assessments for fiscal year 2024-25 as further contained herein.
3. The report of the Arroyo Grande Tourism Business Improvement District Advisory Board is hereby confirmed.
4. The location and boundaries of the Arroyo Grande Tourism Business Improvement District are the boundaries of the City of Arroyo Grande.
5. The assessment levied by the Arroyo Grande Tourism Business Improvement District shall be used for activities and programs promoting lodging businesses in the District through the promotion of scenic, recreational, cultural, and other attractions in the District as a tourist destination, and as further set forth in Arroyo Grande Municipal Code Sections 3.46.030 and 3.46.080.
6. The assessment will be levied and allocated by the City of Arroyo Grande.
7. The assessment is to be levied on all “lodging” businesses, as that term is defined in Arroyo Grande Municipal Code Section 3.46.020.
8. The assessment for fiscal year 2024-25 shall be levied on all lodging businesses within the ATBID boundaries and shall be based upon two percent of the rent charged by the operator per occupied room per night for all transient occupancies. The assessment shall be collected quarterly, based on two percent of the rent charged by the operator per occupied room per night in revenues for the previous quarter.
9. New lodging businesses shall not be exempt from immediate assessment.

On motion of _____, seconded by _____, and on the following roll call vote,
to wit:

AYES:

NOES:

ABSENT:

The foregoing Resolution was passed and adopted this 23rd day of April, 2024.

RESOLUTION NO.
PAGE 3

CAREN RAY RUSSOM, MAYOR

ATTEST:

JESSICA MATSON, CITY CLERK

APPROVED AS TO CONTENT:

MATTHEW DOWNING, CITY MANAGER

APPROVED AS TO FORM:

ISAAC ROSEN, CITY ATTORNEY

RESOLUTION NO.

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
ARROYO GRANDE ADOPTING THE FISCAL YEAR 2024-
25 BUDGET FOR THE ARROYO GRANDE TOURISM
BUSINESS IMPROVEMENT DISTRICT**

WHEREAS, on February 26, 2013, the City Council adopted Resolution No. 4516 establishing the Advisory Board (“Advisory Board”) to the Arroyo Grande Tourism Business Improvement District (“AGTBID” or “District”); and

WHEREAS, on May 14, 2013, the City Council adopted Ordinance No. 651 establishing the AGTBID; and

WHEREAS, the purpose of the Advisory Board is to consult with and advise the City Council on those matters dealing with the method and basis of levying assessments within the AGTBID; expenditures of revenues derived from such assessments; and programs, services, improvements, and activities intended to promote lodging establishments within the District; and

WHEREAS, on February 20, 2024, the Advisory Board approved the FY 2023-24 AGTBID Annual Report; and

WHEREAS, on March 26, 2024, the City Council approved the Advisory Board’s Annual Report and adopted a Resolution of Intention to levy and collect assessments for the 2024-25 fiscal year and to set a date for a public hearing for April 23, 2024; and

WHEREAS, on April 23, 2024, the City Council adopted a Resolution levying an annual assessment for the AGTBID for the 2024-25 fiscal year; and

WHEREAS, the budget recommendations attached hereto as Exhibit A are based upon City revenue projections and will fund a work plan that meets the objectives, goals, and responsibilities of the AGTBID.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Arroyo Grande, as follows:

1. The foregoing recitals are true and correct and are incorporated herein.
2. The City Council hereby adopts the FY 2024-25 budget for the Arroyo Grande Tourism Business Improvement District attached hereto as Exhibit A.

RESOLUTION NO.
PAGE 2

On motion of _____, seconded by _____, and on the following roll call vote,
to wit:

AYES:

NOES:

ABSENT:

the foregoing Resolution was passed and adopted this 23rd day of April, 2024.

RESOLUTION NO.
PAGE 3

CAREN RAY RUSSOM, MAYOR

ATTEST:

JESSICA MATSON, CITY CLERK

APPROVED AS TO CONTENT:

MATTHEW DOWNING, CITY MANAGER

APPROVED AS TO FORM:

ISAAC ROSEN, CITY ATTORNEY

RESOLUTION NO.
PAGE 4

EXHIBIT A

FY 2024-25 AGTBID Budget

Beginning Fund Balance	\$ 328,350	\$ 405,833	\$ 436,489	\$ 420,739
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	FY 2021-22 Actuals	FY 2022-23 Actuals	FY 2023-24 Adopted Budget	FY 2024-25 Proposed Budget
Revenue				
TBID Assessments	\$ 295,271	\$ 303,626	\$ 309,000	\$ 318,270
Interest	(5,257)	4,078	750	750
Total Revenue	\$ 290,014	\$ 307,704	\$ 309,750	\$ 319,020

	FY 2021-22 Actuals	FY 2022-23 Actuals	FY 2023-24 Adopted Budget	FY 2024-25 Proposed Budget
Expenditures				
Advertising				
Marketing Services	\$ 144,762	\$ 196,254	\$ 200,000	\$ 250,000
Photo/Video Assets	10,000	11,595	15,000	25,000
Promotional Product	-	-	5,000	5,000
Website	7,765	16,695	-	-
Travel and Trade Shows	-	-	7,500	7,500
Coop Advertising	-	-	15,000	50,000
Sub-total Advertising	\$ 162,527	\$ 224,544	\$ 242,500	\$ 337,500

Contractual Services				
Chamber - Contract admin.	\$ 42,000	\$ 44,500	\$ -	\$ -
Sub-total Contractual Services	\$ 42,000	\$ 44,500	\$ -	\$ -

Membership & Subscriptions				
CCTC	\$ -	\$ -	\$ 500	\$ 500
Sub-total Membership & Subs.	\$ -	\$ -	\$ 500	\$ 500

Public Relations				
Event Sponsorships	-	-	20,000	100,000
Influencers	-	-	-	10,000
Official AG Merch - Contest	-	-	5,000	-
Official AG Merchandise	-	-	5,000	-
Sub-total Public Relations	\$ -	\$ -	\$ 30,000	\$ 110,000

Services & Supplies				
City - administrative	\$ 3,000	\$ 3,000	\$ 45,000	\$ 45,000
Supplies/Domains	-	-	2,500	2,500
Vacation rental code compliance	5,004	5,004	5,000	5,000
Sub-total Services & Supplies	\$ 8,004	\$ 8,004	\$ 52,500	\$ 52,500

Total Expenditures	\$ 212,531	\$ 277,048	\$ 325,500	\$ 500,500
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Ending Fund Balance	\$ 405,833	\$ 436,489	\$ 420,739	\$ 239,259
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MEMORANDUM

TO: City Council

FROM: Jessica Matson, Legislative & Information Services Director/City Clerk

SUBJECT: Supplemental Information
Agenda Item 10.a. – April 23, 2024 City Council Meeting
Public Hearing to Consider Adoption of Resolutions Levying an
Annual Assessment for the Arroyo Grande Tourism Business
Improvement District (AGTBID) and Approving the AGTBID Budget for
FY 2024-25

DATE: April 23, 2024

Attached is correspondence received by 4 PM for the above referenced item.

cc: City Manager
Assistant City Manager/Public Works Director
Recreation Services Director
City Attorney
City Clerk
City Website and Public Review Binder

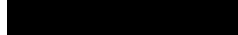
Enc

From: [Linda Drummy](#)
To: [public comment](#)
Subject: TOT Fees
Date: Tuesday, April 16, 2024 12:38:54 PM

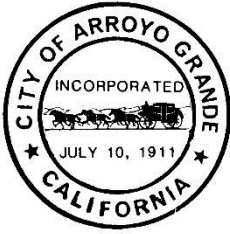
I am writing to protest the annual TOT fees. I feel that those who annually make less than \$500 should not be assessed the same fees as those that make more on a consistent basis.

So I am protesting this annual assessment.

Regards,
Linda Drummy



Arroyo Grande



MEMORANDUM

TO: City Council

FROM: Bill Robeson, Assistant City Manager/Public Works Director

BY: Shannon Sweeney, City Engineer

SUBJECT: Public Hearing to Consider a Resolution of Necessity for Acquisition by Eminent Domain of Temporary Construction Easement Interests in Certain Real Property for the Traffic Way Bridge Replacement Project

SUMMARY: Temporary Construction Easements for Assessor Parcel Numbers 007-482-006, 007-481-011, 007-482-026, 006-311-056, and 006-311-067, for the Traffic Way Bridge Replacement Project, in Arroyo Grande, California, and Finding that No Further Environmental Review is Required Pursuant to Public Resources Code Section 21166 and State CEQA Guidelines Section 15162.

DATE: April 23, 2024

SUMMARY OF ACTION:

Temporary construction easements (TCEs) are needed across nine properties for access to and staging for the Traffic Way Bridge Replacement Project (Project), scheduled for construction in 2025. To keep this schedule, right-of-way certification associated with these TCEs must be completed so that right-of-way for the project can be certified by Caltrans by August 31, 2024 to keep funding available for construction in 2025. As of April 11, 2024, four of the nine properties signed agreements granting TCEs across their properties. Offers were made to the remaining five properties at their appraised values, but as of April 18, 2024, these remaining property owners have not yet signed agreements. Failure to execute the remaining agreements prior to August 31, 2024, will jeopardize this and other projects' construction schedules. Given the current condition of the Traffic Way Bridge and its importance to traffic circulation and the public, the City may need to utilize eminent domain as a last resort to secure the remaining TCEs. The first step to doing so is holding this Hearing of Necessity.

IMPACT ON FINANCIAL AND PERSONNEL RESOURCES:

Adequate funding for right-of-way acquisition costs at the properties' appraised values was appropriated in the FY 2023-25 CIP Budget.

City Council

Public Hearing to Consider a Resolution of Necessity for Acquisition by Eminent Domain of Temporary Construction Easement Interests in Certain Real Property for the Traffic Way Bridge Replacement Project

April 23, 2024

Page 2

RECOMMENDATION:

Conduct a public hearing and adopt a Resolution of Necessity declaring that the acquisition by eminent domain of TCE interests in certain real property, more particularly described as Assessor Parcel Numbers 007-482-006, 007-481-011, 007-482-026, 006-311-056, and 006-311-067 (collectively the “Property”), may be necessary for the Project..

This Resolution of Necessity to initiate eminent domain proceedings is a necessary step towards the construction of the Project, as analyzed in the adopted Mitigated Negative Declaration (State Clearinghouse No. 2022060452) (“MND”). There are no substantial changes to the Project such that revisions to the previously adopted MND are required. Thus, none of the conditions requiring subsequent environmental review called out in State CEQA Guidelines section 15162 or Public Resources Code section 21166 are present, and no further environmental review is required.

BACKGROUND:

Traffic Way Bridge was first constructed over Arroyo Grande Creek in 1932. Its piles, which are concrete posts driven into the ground for support (see Figure 1), were originally embedded (set firmly into the ground) 23 feet into dirt.

Figure 1: Traffic Way Bridge Piles

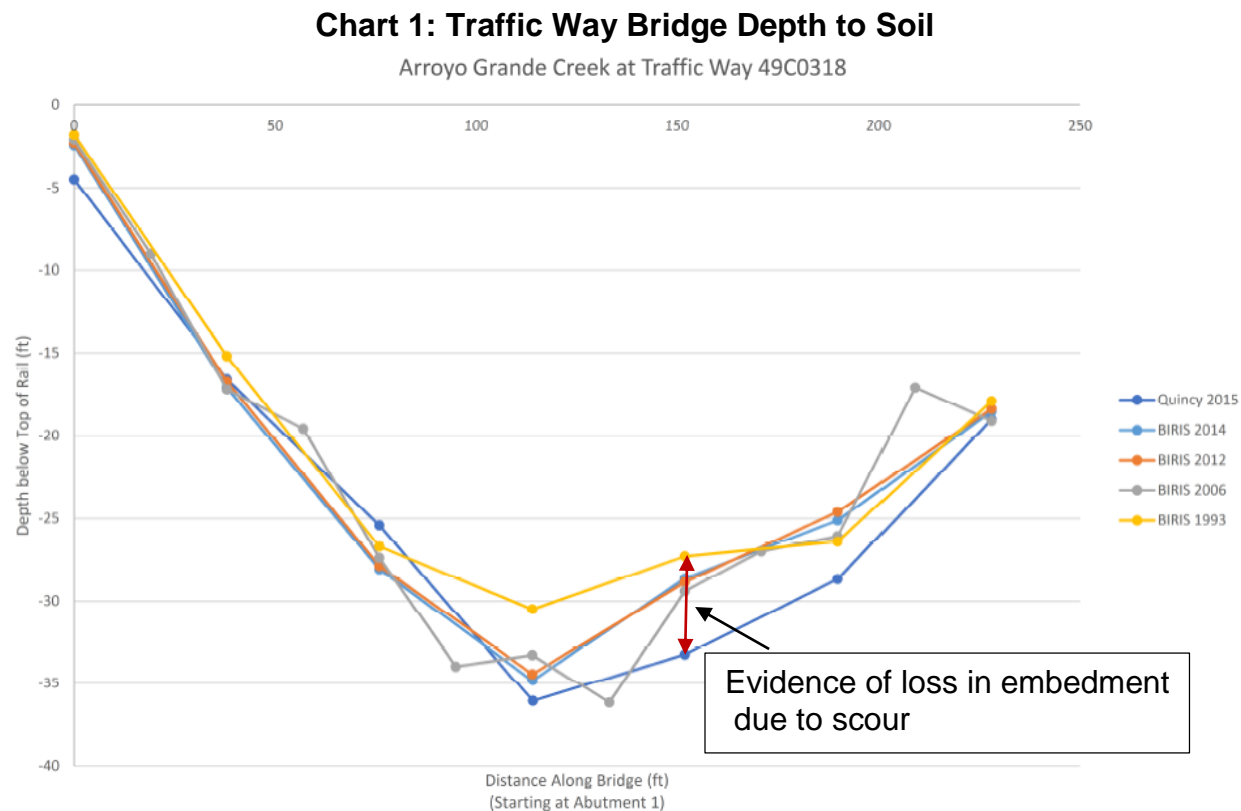


Scour, which is the washing away of soils and creek materials due to creek flow, has resulted in a loss of embedment. Loss of embedment negatively impacts the structural

Item 10.b.

City Council
Public Hearing to Consider a Resolution of Necessity for Acquisition by Eminent Domain of Temporary Construction Easement Interests in Certain Real Property for the Traffic Way Bridge Replacement Project
April 23, 2024
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integrity of the bridge. Chart 1 shows increased depth to soils over time at each of the piles, starting with data collected in 1993.



A scour evaluation and plan of action prepared in October 2015 indicated that the scour at some of the piles has reached a level where the capacity of those piles is only two-thirds of the design load, necessitating planned bridge replacement. Regular inspections have and will continue to occur, especially after large storms that can aggravate scour conditions, until the bridge is replaced. The concern is that additional scouring will require immediate closure if the bridge isn't replaced in a timely manner. Traffic Way Bridge is a critical element of traffic circulation, and its unplanned closure will be significantly disruptive to traffic flow and reduce emergency fire response times to large portions of the City. Following the January 2023 storms there have been some additional changes in the piles embedment which are being monitored.

On [July 24, 2018](#), the City Council approved agreements to allow the City to seek reimbursement from the Local Highway Bridge Program for the Project. This funding will cover 88.53% of the bridge replacement cost, with the balance coming from local funds.

City Council

Public Hearing to Consider a Resolution of Necessity for Acquisition by Eminent Domain of Temporary Construction Easement Interests in Certain Real Property for the Traffic Way Bridge Replacement Project

April 23, 2024

Page 4

Bridge replacement design and plans and specifications development is underway and approaching the 95% completion level. These design plans confirm that TCEs across nine properties are needed to complete Project construction.

On January 25, 2023, City staff received notice from Caltrans that the Federal Highway administration authorized right-of-way funding for the Project, which allowed the City to begin reimbursable work for the right-of-way phase of the Project.

The City entered into an agreement with Hamner, Jewell, and Associates on September 26, 2023. Since then, the right-of-way consultant has been working diligently to procure preliminary title reports and third-party appraisals. In March 2024, the consultant presented offers based on appraisals to all nine property owners with TCE offer letters. As of April 18, 2024, four of the property owners have signed TCE agreements.

Negotiations continue with the five remaining property owners. However, if the City is unable to finalize agreements with these property owners before the August Caltrans funding deadline, it may become necessary to secure the TCEs using eminent domain. The first step of the eminent domain process is a Hearing of Necessity.

ANALYSIS OF ISSUES:

The power of eminent domain is used by the City only as a last resort to obtain interests necessary for projects after 1) negotiations have stalled; 2) the owner has requested that the City proceed directly to eminent domain for tax or other advantages; or 3) the eminent domain process is necessary to clear title to the property. In this case, an offer of just compensation was made to each of the owners for the full Fair Market Value of their properties as determined by an independent appraiser. City staff has attempted to negotiate voluntary acquisitions in good faith and will continue to do so throughout the process.

Description Of TCE Interests to be Acquired

Property affected by the proposed acquisitions of land are located within the City of Arroyo Grande, California and are described within the Resolution and accompanying Exhibit "A".

Hearings and Required Findings

The recommended actions of the City Council pertain to the acquisition of property owned by 1) The Dohi Trust, 2) M.E.S. Hansen, 3) Raffi M. Kaloosian, 4) Pacific Fuel Group, LLC, and 5) Adam H. Saruwatari.

California eminent domain law provides that a public entity may not commence an eminent domain proceeding until its governing body has adopted a Resolution of Necessity, which resolution may only be adopted after the governing body has given each

City Council

Public Hearing to Consider a Resolution of Necessity for Acquisition by Eminent Domain of Temporary Construction Easement Interests in Certain Real Property for the Traffic Way Bridge Replacement Project

April 23, 2024

Page 5

party with an interest in the affected property or their representatives a reasonable opportunity to appear and be heard on the following matters:

1. The public interest and necessity require the proposed project.
2. The project is planned or located in the manner that will be most compatible with the greatest public good and the least private injury.
3. The real property to be acquired is necessary for the project.
4. The offer of just compensation has been made to the property owner.

The above four required findings are addressed as follows:

The Public Interest and Necessity Require the Proposed Project

This Project will improve public safety, update the bridge to current standards, and remove scour concerns by eliminating any intermediate supports with a single-span bridge over Arroyo Grande Creek. The replacement bridge will be built on the existing alignment of Traffic Way, within the current City right-of-way.

Traffic Way Bridge is a key component to Arroyo Grande traffic circulation and its premature closure will disrupt traffic, including emergency response vehicles. Staff is working on a temporary route for emergency response to address this issue during construction.

The Project is Planned or Located in a Manner That Will be most Compatible with the Greatest Public Good and the Least Private Injury

The new bridge will provide safe access to traffic over Arroyo Grande Creek at Traffic Way. The Property to be acquired is best suited for the Project and will cause the least private injury. To move this Project elsewhere would require significant land use policy changes, cause a greater impact to property owners, and would effectively be cost prohibitive. Additionally, the impacts of the access is temporary during construction only.

The Real Property to be Acquired is Necessary for the Proposed Project

The Property affected by the proposed acquisition is located within the City of Arroyo Grande. The Property is necessary for access to and staging for the construction site. Specifically, the acquisition is necessary to allow for the Traffic Way Bridge Project, in Arroyo Grande, California.

The Offer of Just Compensation Has Been Made

Appraisals were prepared by an independent State-licensed Certified General Real Estate Appraiser with Hoffman, Vance, and Worthington, Inc. to establish the Fair Market Value of the TCE interests of each property the City is seeking to acquire. An offer of just compensation was made to the owner of record to temporarily purchase TCE interests in each property to be acquired, as established by the approved appraisal and as required by Section 7267.2 of the California Government Code. Although negotiated agreements are still being pursued and may still be possible for the TCE interests cited above, it is important

Item 10.b.

City Council

Public Hearing to Consider a Resolution of Necessity for Acquisition by Eminent Domain of Temporary Construction Easement Interests in Certain Real Property for the Traffic Way Bridge Replacement Project

April 23, 2024

Page 6

for the City to protect the project funding and schedule by ensuring that the City has the rights needed for the Right of Way Certification process. It would therefore be appropriate to conduct the Necessity Hearing so that the City, if the Resolution of Necessity is approved and adopted, may commence the procedures to acquire the necessary interest through eminent domain.

NEXT STEPS:

City staff and its right-of-way consultant will continue to work with the remaining property owners to reach a mutually satisfactory outcome without the need to resort to eminent domain. The approval of the recommended Resolution of Necessity allows the City to consider eminent domain should the parties not reach agreement on the necessary TCEs by the required Project certification and construction schedule dates described above.

ENVIRONMENTAL ANALYSIS:

On September 26, 2023, the City Council adopted an MND for the Traffic Way Bridge Replacement Project (SCH No. 2022060452). The MND analyzed the environmental impacts of the Project in compliance with the California Environmental Quality Act (CEQA). This Resolution of Necessity, which is part of an important and necessary step towards construction of the Project, will have no direct or indirect physical impacts and does not constitute a substantial change to the Project such that revisions to the previously adopted MND are required. In fact, this Resolution of Necessity is taken pursuant to, and in conformity with, the analysis contained within the previously adopted MND. Thus, none of the conditions requiring subsequent environmental review called out in State CEQA Guidelines section 15162 or Public Resources Code section 21166 are present, and no further environmental review is required.

ALTERNATIVES:

The following alternatives are provided for the Council's consideration:

1. Conduct a public hearing and adopt a Resolution of Necessity declaring that the acquisition by eminent domain of TCE interests in certain Property (more particularly described as APNs 007-482-006, 007-481-011, 007-482-026, 006-311-056, and 006-311-067), may be necessary for the Traffic Way Bridge Replacement Project to meet its current construction and Caltrans certification schedule; or
2. Do not adopt a Resolution of Necessity, and thus not allow the acquisition by eminent domain of TCE interests of Property if required; or
3. Provide other direction to staff.

ADVANTAGES:

This Hearing of Necessity is the first step in the eminent domain process. Adequate time exists for that City to continue negotiating with property owners for TCE acquisition without the need for eminent domain. However, if securing the remaining TCE does not occur in a timely manner, the Hearing of Necessity will enable the City to pursue eminent

City Council

Public Hearing to Consider a Resolution of Necessity for Acquisition by Eminent Domain of Temporary Construction Easement Interests in Certain Real Property for the Traffic Way Bridge Replacement Project

April 23, 2024

Page 7

domain if necessary so that this critical project can remain on schedule. Holding this Hearing of Necessity provides for adequate time for the eminent domain process to occur to ensure the rights needed are secured, so that Caltrans can certify project right-of-way by August 31, 2024, and the construction schedule can proceed.

Maintaining the current schedule for bridge replacement will allow for project completion in an orderly manner and will enable the City to maintain other capital projects schedules, such as the Halcyon Complete Streets Project, which would be impacted if the Traffic Way Bridge Replacement Project is delayed.

DISADVANTAGES:

Concerns about unfair compensation during the eminent domain process have been addressed by obtaining third-party appraisals for the TCEs in question. While the construction project itself will be disruptive to the impacted properties, the impact is temporary and replacement of Traffic Way Bridge in an orderly manner will be less disruptive than closing the bridge prematurely.

PUBLIC NOTIFICATION AND COMMENTS:

The Agenda was posted at City Hall and on the City's website in accordance with Government Code Section 54954.2. A Notice of Hearing was mailed on April 8, 2024, by first class mail to the property owners in accordance with Section 1245.235 of the California Code of Civil Procedure.

ATTACHMENTS:

1. Proposed Resolution of Necessity

RESOLUTION NO.

RESOLUTION OF NECESSITY OF THE CITY OF ARROYO GRANDE FOR THE ACQUISITION BY EMINENT DOMAIN, IF NECESSARY, OF TEMPORARY CONSTRUCTION EASEMENT INTERESTS IN PORTIONS OF CERTAIN REAL PROPERTY, MORE PARTICULARLY DESCRIBED AS ASSESSOR PARCEL NO'S. 007-482-006, 007-481-011, 007-482-026, 006-311-056 AND 006-311-067, FOR THE TRAFFIC WAY BRIDGE PROJECT, IN ARROYO GRANDE, CALIFORNIA; AND FINDING THAT NO FURTHER ENVIRONMENTAL REVIEW IS REQUIRED PURSUANT TO PUBLIC RESOURCES CODE SECTION 21166 AND STATE CEQA GUIDELINES SECTION 15162

WHEREAS, the City of Arroyo Grande (City) proposes to acquire, by eminent domain if necessary, temporary construction easement (TCE) interests in real property located in Arroyo Grande, California, more particularly described as Assessor Parcel Number's 007-482-006, 007-481-011, 007-482-026, 006-311-056 and 006-311-067, for the Traffic Way Bridge Replacement Project (Project) in the City of Arroyo Grande, San Luis Obispo, California, pursuant to the authority granted to it by Section 37350.5 of the California Government Code; and

WHEREAS, pursuant to Section 1245.235 of the California Code of Civil Procedure, the City scheduled a public hearing for Tuesday, April 23, 2024, at 6:00 p.m. or as soon thereafter, at the Arroyo Grande City Council Chambers, 215 E. Branch Street, Arroyo Grande, California 93420, and gave to each person whose property is to be acquired and whose name and address appeared on the last equalized county assessment roll, notice and a reasonable opportunity to appear at said hearing and be heard on the matters referred to in Section 1240.030 of the California Code of Civil Procedure; and

WHEREAS, said hearing has been held by the City and each person whose property is to be acquired by eminent domain was afforded an opportunity to be heard on said matters; and

WHEREAS, the City may now adopt a Resolution of Necessity pursuant to Section 1240.040 of the California Code of Civil Procedure.

NOW, THEREFORE, the City Council of the City of Arroyo Grande does hereby resolve and declare as follows:

SECTION 1. Compliance with California Code of Civil Procedure. There has been compliance by the City with the requirements of Section 1245.235 of the California Code of Civil Procedure.

RESOLUTION NO.

PAGE 2

SECTION 2. Compliance with the California Environmental Quality Act. On September 26, 2023, the City adopted a Mitigated Negative Declaration ("MND") for the Traffic Way Bridge Replacement Project (SCH No. 2022060452). The MND analyzed the environmental impacts of the Project in compliance with the California Environmental Quality Act ("CEQA"). The adoption of this Resolution of Necessity is taken pursuant to and in conformity with the analysis contained within the previously adopted MND. None of the conditions requiring subsequent environmental review called out in Public Resources Code section 21166 or State CEQA Guidelines section 15162 are present. Approval of this Resolution will not directly or indirectly cause any new physical impacts to the environment than what was previously analyzed in the prior MND. Specifically, the approval of this Resolution is (i) not a substantial change proposed in the Project that will require major revisions to the previous MND due to the involvement of new significant environmental effects or a substantial increase in the severity of previously identified significant effects; (ii) not a substantial change with respect to the circumstances under which the Project is undertaken which will require major revisions of the previous MND due to the involvement of new significant effects or a substantial increase in the severity of previously identified significant impacts; and (iii) is not new information of substantial importance that shows the Project will have one or more significant impacts not discussed in the previous MND; that significant impacts previously examined will be substantially more severe than shown in the previous MND; that mitigation measures previously found to be infeasible would in fact be feasible and would substantially reduce one or more significant effects, but the City declined to adopt such measures; or that mitigation measures considerably different from those previously analyzed would substantially reduce one or more significant effects on the environment, but which the City declined to adopt. Thus, none of the conditions requiring subsequent environmental review called out in Public Resources Code section 21166 or State CEQA Guidelines section 15162 are present, and no further environmental review is required.

City Council directs City staff to cause a Notice of Determination to be filed and posted with the County Clerk and State Clearinghouse within five working days of the adoption of this Resolution.

SECTION 3. Public Use. The public use for which the TCE interest is to be acquired is to provide access to and staging for the Project. Public use is safe access to the public over Arroyo Grande Creek at Traffic Way upon completion of the Traffic Way Bridge Replacement Project. Section 37350.5 of the California Government Code authorizes the City to acquire by eminent domain real property necessary for such purposes.

SECTION 4. Description of Property. Attached and marked as Exhibit "A" is the legal definition, description and depiction of the property interests to be acquired by the City as Temporary Construction Easements, which describes the general location and extent of the property to be acquired with sufficient detail for reasonable identification.

SECTION 5. Findings. The City hereby finds and determines each of the following based on the record presented during the April 23, 2024 hearing, and within the accompanying staff report:

RESOLUTION NO.
PAGE 3

- (a) The public interest and necessity require the proposed Project;
- (b) The proposed Project is planned or located in the manner that will be most compatible with the greatest public good and least private injury;
- (c) The TCE interests described in Exhibit "A" is necessary for the proposed Project; and
- (d) The offer required by Section 7267.2 of the California Government Code was made.

SECTION 6. Further Activities. Counsel for the City is hereby authorized to file legal proceedings necessary to acquire the hereinabove described real property in the name of and on behalf of the City by eminent domain, and counsel is authorized to institute and prosecute such legal proceedings as may be required in connection therewith. Legal counsel is further authorized to take such steps as may be authorized and required by law, and to make such security deposits as may be required by order of court, to permit the City to take possession of and use said real property at the earliest possible time. Counsel is further authorized to correct any errors or to make or agree to non-material changes in the legal description of the real property that are deemed necessary for the conduct of the condemnation action or other proceedings or transaction required to acquire the subject real property.

SECTION 7. Effective Date. This Resolution shall take effect upon adoption.

On motion by Council Member _____, seconded by Council Member _____, and by the following roll call vote, to wit:

AYES:

NOES:

ABSENT:

the foregoing Resolution was adopted this 23th day of April, 2024.

CAREN RAY RUSSOM, MAYOR

ATTEST:

JESSICA MATSON, CITY CLERK

APPROVED AS TO CONTENT:

MATTHEW DOWNING, CITY MANAGER

APPROVED AS TO FORM:

ISAAC ROSEN, CITY ATTORNEY

Exhibit "A"
Legal Descriptions and Depictions

Legal Definition of Property to be Acquired

TEMPORARY CONSTRUCTION EASEMENT

"Temporary construction easement (TCE)" refers to the right of the City of Arroyo Grande (the "City"), its successors and assigns, to engage in construction and related activities for the project, together with all necessary rights of ingress and egress to the easement area in connection with the exercise of any of the easement rights, including the right to access, traverse with construction vehicles and equipment, pile earth thereon, store materials, supplies and equipment thereon, and utilize said Temporary Construction Easement for all other related activities and purposes in conjunction with the City of Arroyo Grande Traffic Way Bridge Replacement Project ("Project").

The TCE also includes the right to enter upon and to pass and repass over and along said easement and to trim, cut and clear away or otherwise control any tree or brush, to construct related easements and to deposit tools, implements and other materials thereon by said City, its officers, agents and employees and by any contractor, their agents and employees engaged by said City, whenever and wherever necessary for the purposes set forth above.

This Temporary Construction Easement shall commence on August 1, 2024, and shall automatically terminate upon completion of City's Project construction, or thirty six (36) months following the date of commencement, whichever occurs first.

EXHIBIT 1
APN 006-311-067
Record Owner: Saruwatari

EXHIBIT "A"

LEGAL DESCRIPTION

A STRIP OF LAND 32 FEET WIDE, BEING 16 FEET ON EITHER SIDE OF THE CENTERLINE, SAID CENTERLINE BEING A PORTION OF LOT 104 OF PARTS OF THE RANCHO CORRAL DE PIEDRA, PISMO AND BOLSA DE CHEMISAL, IN THE CITY OF ARROYO GRANDE, COUNTY OF SAN LUIS OBISPO, DESCRIBED IN THAT CERTAIN GRANT DEED RECORDED MAY 19, 1954 AS DOCUMENT VOL 757, PAGE 241 OFFICIAL RECORDS IN THE CITY OF ARROYO GRANDE, COUNTY OF SAN LUIS OBISPO, STATE OF CALIFORNIA, THE CENTERLINE OF WHICH IS DESCRIBED AS FOLLOWS:

COMMENCING AT A POINT OF THE EASTERLY BOUNDARY AND SAID GRANT DEED, A POINT ON THE WESTERLY BOUNDARY OF STATE HIGHWAY 101 PER CALTRANS RIGHT-OF-WAY MAP, 05-SLO-101, P.M. 00-13.696, DISTRICT 5, DIVISIONS OF HIGHWAYS THENCE SOUTH 58°24'53" WEST A DISTANCE OF 15.68 FEET ALSO BEING A POINT ON THE NORTH EAST CORNER OF DOHI PROPERTY IN THAT CERTAIN GRANT DEED RECORDED AUGUST 24, 1954 AS DOCUMENT VOL 769, PAGE 405 OFFICIAL RECORDS IN THE CITY OF ARROYO GRANDE, COUNTY OF SAN LUIS OBISPO, STATE OF CALIFORNIA, A FOUND 5/8 INCH REBAR AND CAP LS9210 BEING THE POINT OF BEGINNING;

THENCE, NORTH 52°41'56" WEST, A DISTANCE OF 214.69 FEET, ALSO PARALLEL OF THE SAID WESTERLY OF STATE HIGHWAY 101;

THENCE, SOUTH 60°29'57" WEST, A DISTANCE OF 385.47 FEET;

THENCE, NORTH 65°06'20" WEST, A DISTANCE OF 355.53 FEET;

THENCE, NORTH 49°21'02" EAST, A DISTANCE OF 390.35 FEET, TO A POINT OF SAID WESTERLY RIGHT-OF-WAY OF STATE HIGHWAY 101 AND THE POINT OF TERMINUS SAID POINT BEING SOUTH 66°19'18" EAST A DISTANCE OF 154.41 FEET, TO AN ANGLE POINT ON SAID WESTERLY RIGHT-OF-WAY OF STATE HIGHWAY 101, STATION 690+00, LEFT 96 FEET, A FOUND 6X6" CHC MONUMENT;

THE SIDE LINES OF SAID STRIP TO BE SHORTENED OR LENGTHENED TO TERMINATE AT A POINT SAID WESTERLY OF RIGHT-OF-WAY OF STATE HIGHWAY 101;

CONTAINING 0.99 ACRES OR 43,073.4 SQUARE FEET MORE OR LESS AND AS SHOWN ON EXHIBIT "B" ATTACHED HERETO AND REFERENCE MADE A PART HEREOF.

END OF DESCRIPTION


Jeffrey Zambo

Date:



EXHIBIT "B"

"TEMPORARY CONSTRUCTION EASEMENT"

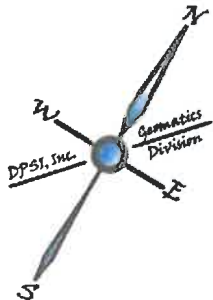
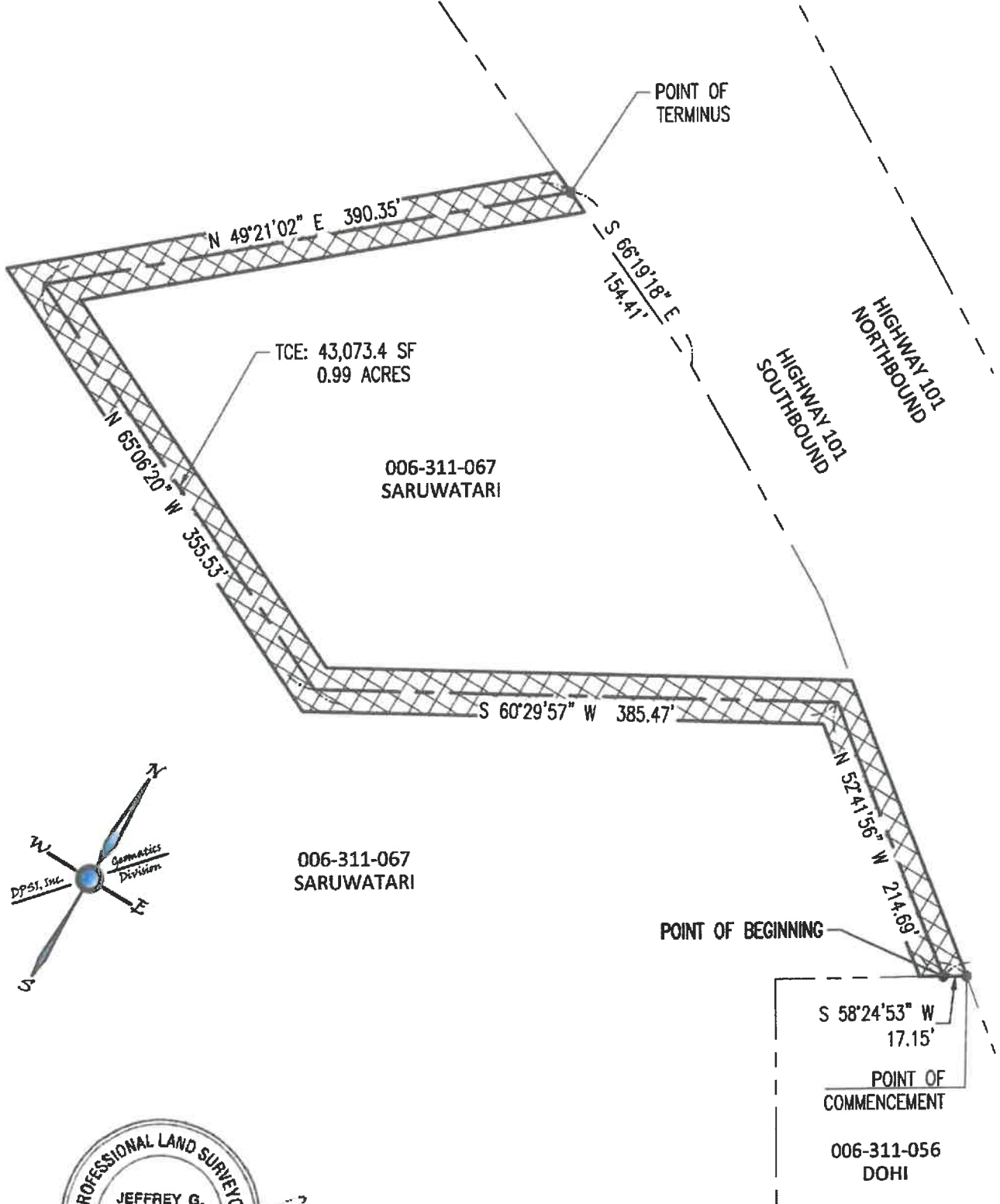


EXHIBIT "B" TEMPORARY CONSTRUCTION EASEMENT APN 006-311-067 SARUWATARI			
PROJ. MGR:	JZ	NO.	1
DRAFTED BY:	DW	REV.	0
DATE:	02/08/24	SCALE:	1"=100'

EXHIBIT 2

APN 007-482-006

Record Owner: Pacific Fuel Group

EXHIBIT "A"

LEGAL DESCRIPTION

A PORTION OF LAND OF LOT 104 OF THE RANCHO CORRAL DE PIEDRA, PISMO AND BOLSA DE CHEMISAL, IN THE CITY OF ARROYO GRANDE, COUNTY OF SAN LUIS OBISPO, DESCRIBED IN THAT CERTAIN GRANT DEED RECORDED MAY 19, 1954 AS DOCUMENT VOL 757, PAGE 241 OFFICIAL RECORDS IN THE CITY OF ARROYO GRANDE, COUNTY OF SAN LUIS OBISPO, STATE OF CALIFORNIA, THE DESCRIBED PROPERTY IS ALSO SHOWN ON RECORD OF SURVEY, BOOK 42, PAGE 74 OF OFFICIAL RECORDS, IN SAID COUNTY OF WHICH IS DESCRIBED AS FOLLOWS:

COMMENCING AT A POINT OF THE EASTERLY RIGHT-OF-WAY OF STATE HIGHWAY 101 PER CALTRANS RIGHT-OF-WAY MAP, 05-SLO-101, P.M. 00-12.95, DISTRICT 5, DIVISIONS OF HIGHWAYS AND AT THE SOUTHERLY PROPERTY CORNER OF SAID GRANT DEED, ALSO BEING A SET 1" I.P. W/ PLASTIC PLUG STAMPED "SAN LUIS ENGR" PER SAID RECORD OF SURVEY, AND THE POINT OF BEGINNING;

THENCE, NORTH 33°19'00" WEST A DISTANCE OF 350.04 FEET ALONG THE EASTERLY BOUNDARY OF SAID DEED;

THENCE, LEAVING SAID EASTERLY BOUNDARY NORTH 59°46'20" WEST A DISTANCE OF 65.14 FEET;

THENCE, NORTH 30°13'40" EAST A DISTANCE OF 32.75 FEET TO A POINT ON SAID EASTERLY BOUNDARY;

THENCE, NORTH 32°56'54" WEST A DISTANCE OF 5.51 FEET ALONG SAID EASTERLY BOUNDARY ALSO BEING A POINT ON THE EASTERLY BOUNDARY OF LOT 12, MAP OF LOWE'S ADDITION PER BOOK B, PAGE 008 OF MAP BOOKS OF OFFICIAL RECORDS IN THE CITY OF ARROYO GRANDE, COUNTY OF SAN LUIS OBISPO, STATE OF CALIFORNIA;

THENCE, LEAVING SAID EASTERLY BOUNDARY OF LOT 12 SOUTH 56°52'06" WEST A DISTANCE OF 69.94 FEET ALONG THE SOUTHERLY BOUNDARY DESCRIBED IN THAT CERTAIN GRANT DEED RECORDED APRIL 21, 2023 AS DOCUMENT #2023010997 OFFICIAL RECORDS IN THE CITY OF ARROYO GRANDE, COUNTY OF SAN LUIS OBISPO;



THENCE, LEAVING SAID SOUTHERLY BOUNDARY NORTH 32°59'34" WEST A DISTANCE OF 4.17' FEET ALONG THE WESTERLY BOUNDARY OF SAID GRANT DEED;

THENCE, LEAVING SAID WESTERLY BOUNDARY OF SAID GRANT DEED SOUTH 30°13'40" WEST A DISTANCE OF 142.93' FEET TO A POINT ON SAID EASTERLY RIGHT-OF-WAY OF STATE HIGHWAY 101;

THENCE, ALONG SAID EASTERLY RIGHT-OF-WAY OF HIGHWAY 101 SOUTH 61°28'01" WEST, A DISTANCE OF 418.71 FEET TO THE TRUE POINT OF BEGINNING;

CONTAINING 1.00 ACRES OR 43,616.6 SQUARE FEET MORE OR LESS AND AS SHOWN ON EXHIBIT "B"
ATTACHED HERETO AND REFERENCE MADE A PART HEREOF.

END OF DESCRIPTION

Jeffrey Zambo Date:



EXHIBIT "B"

"TEMPORARY CONSTRUCTION EASEMENT"

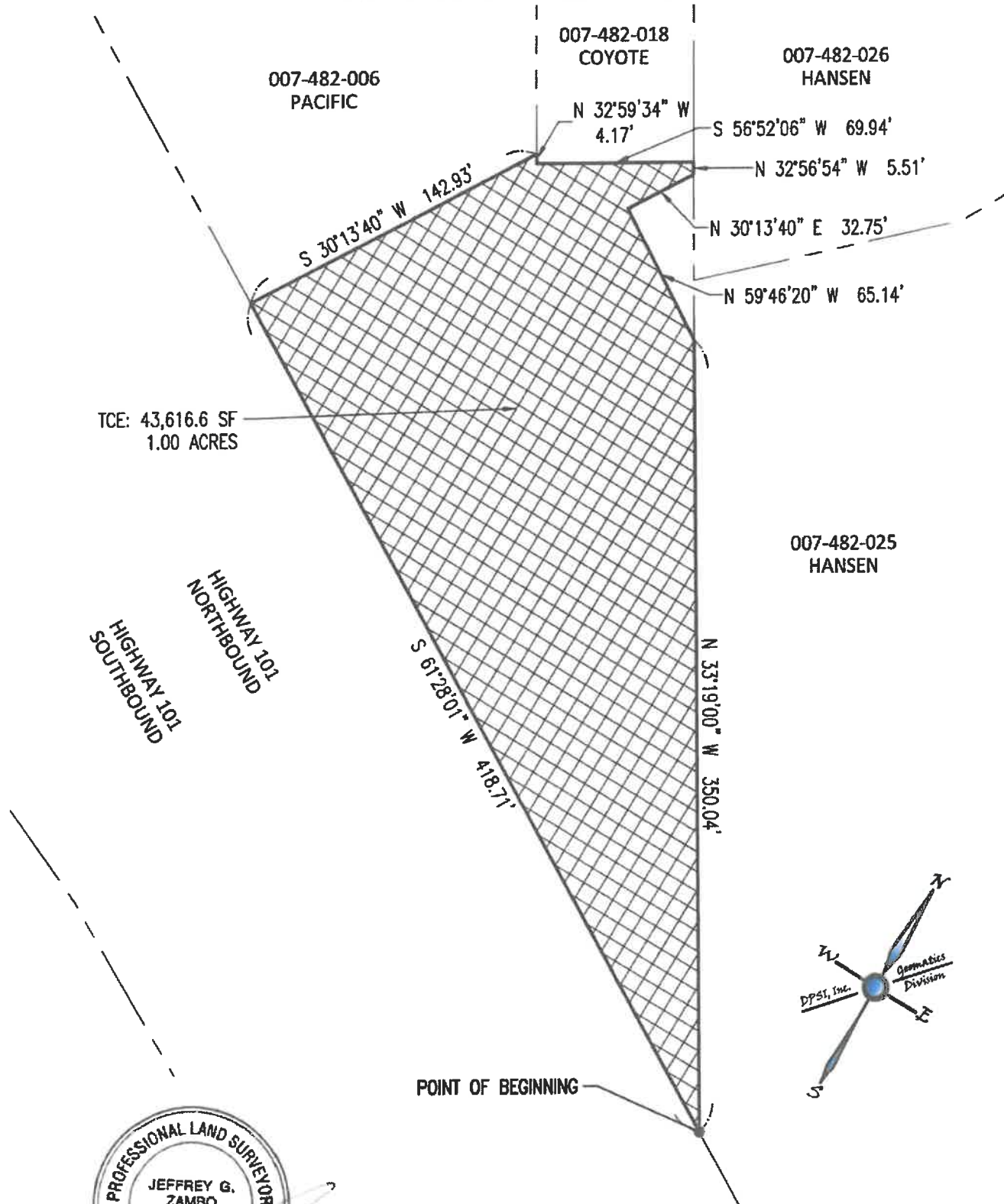


EXHIBIT "B" TEMPORARY CONSTRUCTION EASEMENT APN 007-482-006 PACIFIC			
PROJ. MGR:	JZ	NO.	REV.
DRAFTED BY:	DW	1	0
DATE: 02/08/24	SCALE: 1"=80'		

EXHIBIT 3
APN 007-481-011
Record Owner: Kaloosian

EXHIBIT "A"

LEGAL DESCRIPTION

A PORTION OF LOT 84 OF THE RANCHO CORRAL DE PIEDRA, PISMO AND BOLSA DE CHEMISAL, IN THE CITY OF ARROYO GRANDE, COUNTY OF SAN LUIS OBISPO, STATE OF CALIFORNIA, ACCORDING TO MAP RECORDED IN BOOK A, PAGE 65 OF MAPS, MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE NORTH EAST CORNER OF SAID LOT 84, ALSO BEING A POINT ON THE WESTERLY RIGHT OF WAY OF BRIDGE STREET AS SHOWN ON SAID RANCHO CORRAL DE PIEDRA, THENCE LEAVING SAID WESTERLY RIGHT OF WAY ALONG THE NORTHERLY BOUNDARY OF SAID LOT 84 SOUTH 58°23'55" WEST A DISTANCE OF 329.26 FEET TO A POINT ON THE EASTERLY BOUNDARY OF GRANT DEED RECORDED AS DOCUMENT VOL 1681, PAGE 454 OFFICIAL RECORDS, CITY OF ARROYO GRANDE, COUNTY OF SAN LUIS OBISPO, STATE OF CALIFORNIA TO THE POINT OF BEGINNING;

THENCE, ALONG THE EASTERLY BOUNDARY OF SAID GRANT DEED SOUTH 31°36'05" EAST A DISTANCE OF 39.21 FEET TO A POINT ON THE EASTERLY RIGHT OF WAY LINE OF TRAFFIC WAY AS SHOWN ON PARCEL MAP AG 88-025 IN THE CITY OF ARROYO GRANDE, COUNTY OF SAN LUIS OBISPO, STATE OF CALIFORNIA, ACCORDING TO MAP RECORDED DECEMBER 18, 1989 IN BOOK 46 PAGE 27 OF PARCEL MAPS, IN THE OFFICE OF THE COUNTY RECORDER;

THENCE, ALONG THE SAID RIGHT OF WAY LINE OF TRAFFIC WAY, ALONG THE ARC OF A 1,850.00 FOOT CURVE, HAVING A RADIAL BEARING NORTH 19°30'30" EAST, CONCAVE SOUTHERLY THROUGH A CENTRAL ANGLE OF 04°15'23", AN ARC DISTANCE OF 137.44 FEET TO A POINT OF INTERSECTION ON SAID RIGHT OF WAY HAVING A RADIAL BEARING NORTH 23°45'53" EAST;

THENCE, LEAVING SAID EASTERLY RIGHT OF WAY LINE OF TRAFFIC WAY NORTH 50°13'17" WEST A DISTANCE OF 69.52 FEET

THENCE, NORTH 67°20'58" WEST A DISTANCE OF 102.77 FEET TO THE TRUE POINT OF BEGINNING;

CONTAINING 0.06 ACRES OR 2,547.3 SQUARE FEET MORE OR LESS AND AS SHOWN ON EXHIBIT "B" ATTACHED HERETO AND REFERENCE MADE A PART HEREOF.

END OF DESCRIPTION


Jeffrey Zambo

Date:

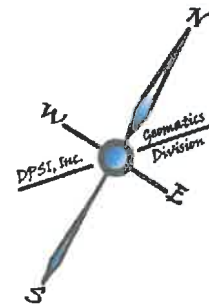


Page 1 of 1

EXHIBIT "B"

"TEMPORARY CONSTRUCTION EASEMENT"

W. BRANCH ST.



007-481-007
PEARL

007-481-007
VENTURES

POINT OF
BEGINNING

POINT OF
COMMENCEMENT

S 31°36'05" E 39.21'

S 58°23'55" W 329.26'

007-481-011
KALOOSIAN

BRIDGE ST.

PTN. LOT 84

N 19°30'30" E
(RAD)

TCE: 2,547.3 SF
0.06 ACRES

Δ=4°15'23"
L=137.44'
R=1850.00

N 67°20'58" W 102.77'

N 50°13'17" W 69.52'

(RAD)
N 23°45'53" E

TRAFFIC WAY



EXHIBIT "B"
TEMPORARY CONSTRUCTION EASEMENT
APN 007-481-011
KALOOSIAN

PROJ. MGR:	JZ	NO.	1	REV.	0
DRAFTED BY:	DW				
DATE:	02/08/24	SCALE:	1"=30'		

EXHIBIT 4
APN 007-482-026
Record Owner: Hansen

EXHIBIT "A"

LEGAL DESCRIPTION

A PORTION OF LAND OF PARCEL 1 DESCRIBED IN THE CERTIFICATE OF LOT LINE ADJUSTMENT AS DOCUMENT NO. 1995-019571 IN THE CITY OF ARROYO GRANDE, COUNTY OF SAN LUIS OBISPO, STATE OF CALIFORNIA WHICH IS DESCRIBED AS FOLLOWS:

COMMENCING AT THE NORTH WEST CORNER OF SAID PARCEL 1, THENCE SOUTH 31°22'59" EAST A DISTANCE OF 108.56 FEET ALONG THE MOST WESTERLY BOUNDARY OF SAID PARCEL 1 TO THE POINT OF BEGINNING;

THENCE, LEAVING SAID MOST WESTERLY BOUNDARY NORTH 31°47'35" EAST A DISTANCE OF 133.14 FEET;

THENCE, NORTH 45°28'18" EAST A DISTANCE OF 87.19 FEET;

THENCE, NORTH 21°19'14" WEST A DISTANCE OF 23.65 FEET;

THENCE, NORTH 74°23'36" WEST A DISTANCE OF 10.07 FEET TO A POINT ON NORTHERLY BOUNDARY OF PARCEL 1;

THENCE, ALONG THE SAID NORTHERLY BOUNDARY NORTH 58°02'46" EAST A DISTANCE OF 44.50 FEET TO A POINT ON THE WESTERLY RIGHT OF WAY OF TRAFFIC WAY AS SHOWN ON BOOK 42, PAGE 74 OF RECORD OF SURVEY;

THENCE, ALONG SAID WESTERLY RIGHT OF WAY LINE OF TRAFFIC WAY, ALONG THE ARC OF A 1,750.00 FOOT CURVE, HAVING A RADIAL BEARING NORTH 15°49'50" EAST, CONCAVE SOUTHERLY THROUGH A CENTRAL ANGLE OF 03°49'39", AN ARC DISTANCE OF 116.90 FEET TO A POINT OF INTERSECTION ON SAID RIGHT OF WAY HAVING A RADIAL BEARING NORTH 19°39'28" EAST;

THENCE, LEAVING SAID WESTERLY RIGHT OF WAY LINE OF TRAFFIC WAY SOUTH 26°18'18" WEST A DISTANCE OF 24.90;

THENCE, NORTH 64°52'51" WEST A DISTANCE OF 46.00' FEET;

THENCE, SOUTH 75°01'34" WEST A DISTANCE OF 25.90' FEET;

THENCE, SOUTH 25°19'05" WEST A DISTANCE OF 49.92' FEET;

THENCE, SOUTH 71°03'52" WEST A DISTANCE OF 14.14' FEET;

THENCE, SOUTH 25°27'09" WEST A DISTANCE OF 91.11' FEET;

THENCE, SOUTH 19°07'06" EAST A DISTANCE OF 14.25' FEET;

THENCE, SOUTH 24°43'28" WEST A DISTANCE OF 38.07' FEET;

THENCE, NORTH 57°17'56" WEST A DISTANCE OF 45.49' FEET;

THENCE, SOUTH 32°37'52" WEST A DISTANCE OF 71.61' FEET TO A POINT ON SAID MOST WESTERLY BOUNDARY OF PARCEL 1;

THENCE, ALONG SAID WESTERLY BOUNDARY NORTH 31°22'59" WEST A DISTANCE OF 44.82' FEET TO THE TRUE POINT OF BEGINNING;

CONTAINING 0.422 ACRES OR 18,388.4 SQUARE FEET MORE OR LESS AND AS SHOWN ON EXHIBIT "B" ATTACHED HERETO AND REFERENCE MADE A PART HEREOF.

END OF DESCRIPTION


Jeffrey Zambo

Date:



EXHIBIT "B"

"TEMPORARY CONSTRUCTION EASEMENT"

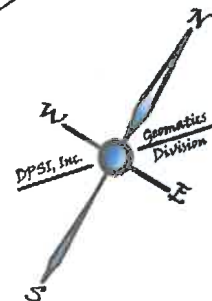
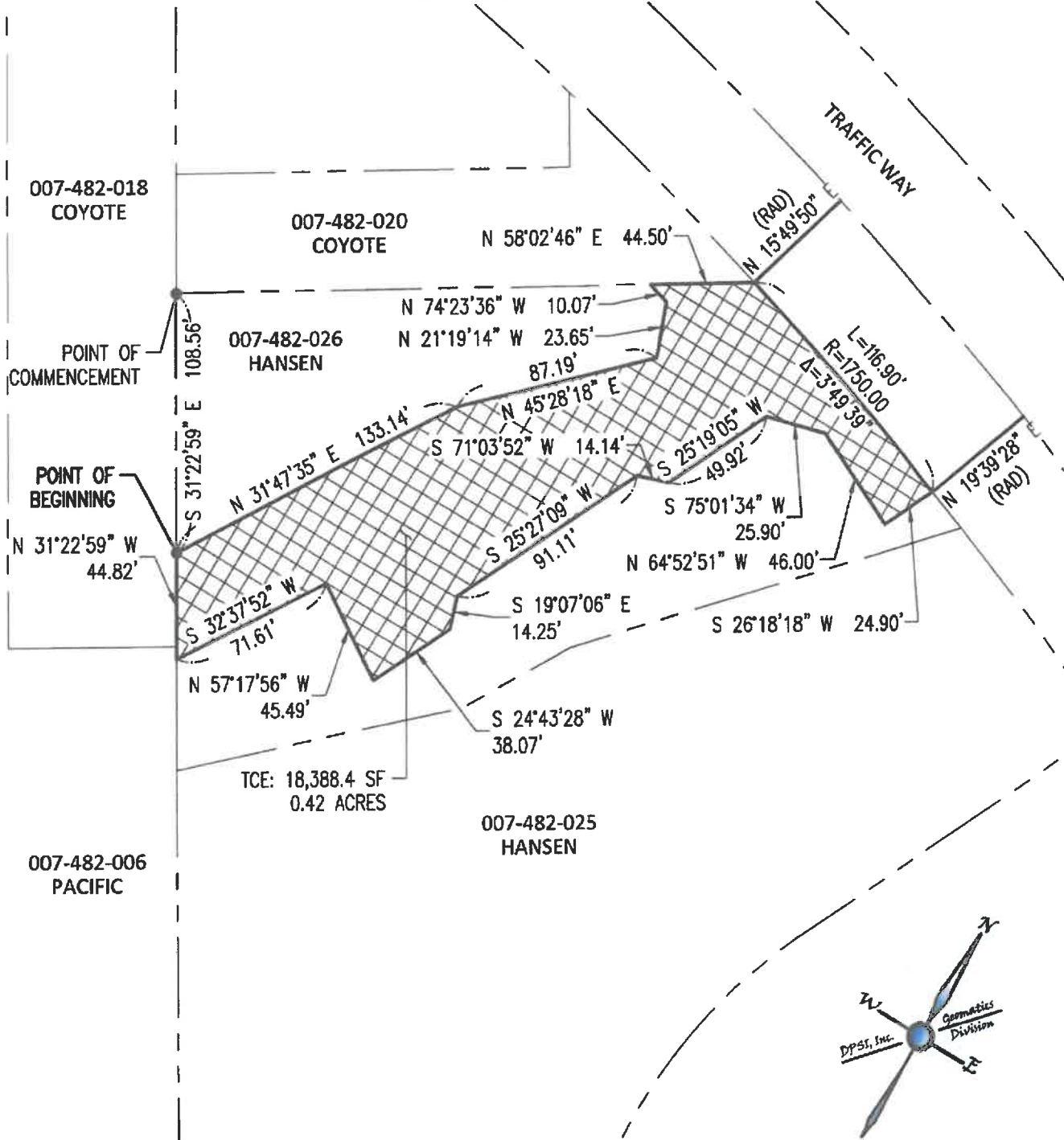


EXHIBIT "B"			
TEMPORARY CONSTRUCTION EASEMENT			
APN 007-482-026			
HANSEN			
PROJ. MGR:	JZ	NO.	1
DRAFTED BY:	DW	REV.	0
DATE:	02/08/24	SCALE:	1"=80'

THESE DRAWINGS ARE PREPARED BY OR FOR THE PROPERTY OF THE CLIENT. ALL RIGHTS ARE RESERVED BY THE CLIENT. NO PART OF THESE DRAWINGS ARE TO BE REPRODUCED OR TRANSMITTED IN ANY FORM OR BY ANY MEANS, ELECTRONIC OR MECHANICAL, WITHOUT THE WRITTEN PERMISSION OF DPSR, INC.

EXHIBIT 5
APN 006-311-056
Record Owner: Dohi

EXHIBIT "A"

LEGAL DESCRIPTION

A STRIP OF LAND 32 FEET WIDE, BEING 16 FEET ON EITHER SIDE OF THE CENTERLINE, SAID CENTERLINE BEING A PORTION OF LOT 104 OF THE RANCHO CORRAL DE PIEDRA, PISMO AND BOLSA DE CHEMISAL, IN THE CITY OF ARROYO GRANDE, COUNTY OF SAN LUIS OBISPO, DESCRIBED IN THAT CERTAIN GRANT DEED RECORDED AUGUST 24, 1954 AS DOCUMENT VOL 769, PAGE 405 OFFICIAL RECORDS IN THE CITY OF ARROYO GRANDE, COUNTY OF SAN LUIS OBISPO, STATE OF CALIFORNIA, THE CENTERLINE OF WHICH IS DESCRIBED AS FOLLOWS:

COMMENCING AT THE SOUTHEAST CORNER OF SAID GRANT DEED, A FOUND 6"X6" C.H.C. MONUMENT ON THE WESTERLY BOUNDARY OF STATE HIGHWAY 101 PER CALTRANS RIGHT-OF-WAY MAP, 05-SLO-101, P.M. 00-13.696, DISTRICT 5, DIVISIONS OF HIGHWAYS, THENCE SOUTH 58°24'53" WEST ALONG THE NORTHERLY RIGHT-OF-WAY OF FAIR OAKS AVENUE A DISTANCE OF 88.15 FEET TO THE POINT OF BEGINNING;

THENCE, LEAVING SAID NORTHERLY RIGHT-OF-WAY NORTH 22°29'20" WEST, A DISTANCE OF 246.67 FEET;

THENCE, NORTH 44°26'52" WEST, A DISTANCE OF 36.93 FEET, ALSO BEING PARALLEL WITH SAID WESTERLY RIGHT-OF-WAY OF STATE HIGHWAY 101;

THENCE, NORTH 52°41'56" WEST, A DISTANCE OF 101.89 FEET TO THE NORTHERLY PROPERTY LINE OF SAID GRANT DEED, AND THE POINT OF TERMINUS, ALSO BEING PARALLEL TO SAID WESTERLY RIGHT-OF-WAY OF STATE HIGHWAY 101, SAID POINT BEING SOUTH 58°24'53" WEST, A DISTANCE OF 125.17 FEET TO NORTHWEST CORNER OF SAID GRANT DEED, A FOUND 5/8 INCH REBAR AND CAP LS9210;

THE SIDE LINES OF SAID STRIP TO BE SHORTENED OR LENGTHENED TO TERMINATE AT SAID NORTHERLY PROPERTY LINE;

CONTAINING 0.28 ACRES OR 12,336 SQUARE FEET MORE OR LESS AND AS SHOWN ON EXHIBIT "B" ATTACHED HERETO AND REFERENCE MADE A PART HEREOF.

END OF DESCRIPTION


Jeffrey Zambo Date: 

EXHIBIT "B"

"TEMPORARY CONSTRUCTION EASEMENT"

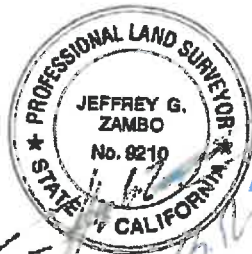
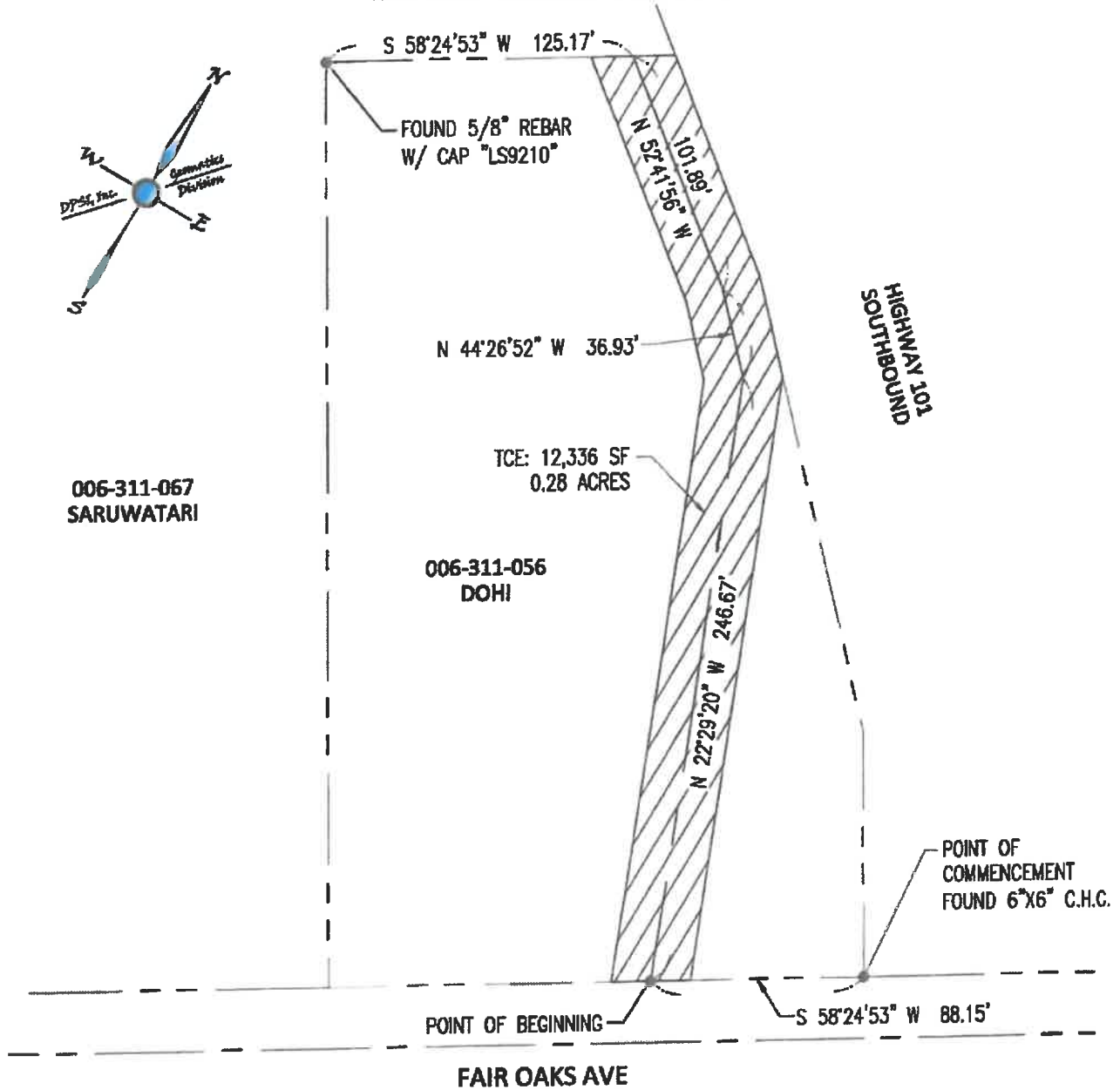


EXHIBIT "B"			
TEMPORARY CONSTRUCTION EASEMENT			
APN 006-311-056			
DOHI			
PROJ. MGR:	JZ	NO.	REV.
DRAFTED BY:	DW	1	1
DATE:	03/08/24	SCALE:	1"=80'



MEMORANDUM

TO: City Council

FROM: Matthew Downing, City Manager
Bill Robeson, Assistant City Manager/Director of Public Works
Nicole Valentine, Administrative Services Director
Shannon Sweeney, City Engineer

SUBJECT: Consideration of the 5-Year Capital Improvement Program Budget and 5-Year Measure O 2006 Sales Tax Fund Expenditure Program

DATE: April 23, 2024

SUMMARY OF ACTION:

Provide direction on the 5-Year Capital Improvement Program (CIP) Budget and the 5-Year Measure O 2006 Sales Tax Fund Expenditures Program.

IMPACT ON FINANCIAL AND PERSONNEL RESOURCES:

The proposed 5-Year CIP Budget allocates \$46.7 million for projects from various funding sources from FY 2024-25 through FY 2028-29. When City Council considers the single Fiscal Year (FY) 2024-25 Mid-Cycle Budget, it is anticipated that \$18.6 million will be allocated for CIP projects for that FY. Of the \$18.6 million, \$2.7 million is from the Measure O 2006 Sales Tax Fund. The CIP projects will be delivered using City staff time, consultants, and contractors. As projects are developed and detailed, the impact to staff resources will be determined and included in future Staff Reports for individual projects.

RECOMMENDATION:

Provide direction on the proposed 5-Year CIP Budget and the expenditures funded by the 5-Year Measure O 2006 Sales Tax Fund Expenditure Program.

BACKGROUND:

The City's budget provides funding for all City services, infrastructure investments, and activities performed during each fiscal year. The two major components of the budget are ongoing operations and capital or one-time expenditures. Capital projects often involve a multi-year approach, with design and survey work occurring in one year, followed by construction in the following year or two. Depending on complexity, capital projects can span several years. Utilizing a five-year plan, the City can identify and fund preliminary phases of a project with the reasonable expectation that future years will fund subsequent project phases. However, identifying a project in future years does not mean it will

Item 12.a.

City Council

Consideration of the 5-Year Capital Improvement Program Budget and 5-Year Measure O 2006 Sales Tax Fund Expenditure Program

April 23, 2024

Page 2

automatically be funded in those years. During each budget cycle, all capital projects are reviewed and prioritized against then-current needs and available funding.

On [May 9, 2023](#), the City Council provided direction on the 5-Year CIP Budget and the 5-Year Measure O 2006 Sales Tax Fund Expenditures Program. On [May 16, 2023](#), the 5-Year CIP Budget was provided to the Planning Commission for determination of consistency with the City's General Plan.

On [June 13, 2023](#), staff presented the FY 2023-25 Biennial Budget and 5-Year CIP Budget for review and public comment during a Public Hearing. On [June 27, 2023](#), the City Council approved a resolution adopting the FY 2023-25 CIP Budget and making appropriations for the amount budgeted.

The City is entering the second year of a two-year budget, referred to as the Mid-Cycle Update. The purpose of this Mid-Cycle Update is to: 1) update revenue projections as economic data becomes available; 2) update expenditures as more accurate costs become available; and 3) to provide adjustments for projects that have been funded through other sources, for example ARPA. After receiving input regarding the updated 5-Year CIP Budget presented in this report, Staff will take the City Councils' direction and incorporate it in the preliminary Mid-Cycle Budget presentation.

Enterprise Funds for water and sewer are included in this report to the degree that their budgets reflect the capital improvement projects necessary to sustain those operations. Enterprise budgets are developed in close coordination with the ten-year water and sewer master plans and the projected revenue generation of the funds based on adopted rates. Enterprise operating budgets will be presented to the City Council with the draft operating budgets of other funds on May 28, 2024.

The Measure O 2006 Sales Tax Fund supports both operating and capital needs relating to transportation, public safety, and infrastructure. Approximately 60% of the revenue funds capital programs, and the other approximately 40% funds public safety programs. The 5-year revenue and expenditure plan provided in Attachment 3 is prepared in order to support the multi-year nature of the capital projects funded with revenue from the 5-Year Measure O 2006 Sales Tax Fund and to provide an opportunity for Council and the public to review and revise the proposed uses of the funding.

ANALYSIS OF ISSUES:

Approach to Analysis and Prioritization of CIP

A systematic approach to identifying and prioritizing projects was implemented for the proposed 5-Year CIP Budget. Department Directors submitted requests for capital improvement projects, including costs, schedule, and priority (low, medium, and high). A diverse team of City staff from the City Manager's Office, Administrative Services, Engineering, Community Development, Police, and Public Works (the CIP team) attended

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a series of collaborative workshops to discuss the requested capital improvement projects in consideration of many factors including:

- Safety
- Community benefit
- Funding source
- Funding schedule i.e., timeframe for completion before external funding expires
- Staff capacity
- Urgency – consideration of deferred maintenance costs and/or end of useful life
- Number of projects per department i.e., water, streets, parks, fire, police etc.

The CIP team used the factors listed above to evaluate proposed projects. Each project was assigned a score from 1 (highest priority) to 5 (lowest priority). Projects with a score of 5 were moved to the unfunded projects list, which is discussed further below. In some cases, a lower score of 3 or 4 resulted in a project being ‘pushed’ to a later year. In some cases, projects have commenced in FY 2023-24 or earlier, these projects are carried into the FY 2024-29 5-Year CIP Budget and received a score of 1 or 2 (high priority). The workshops resulted in a 5-Year CIP Budget that is provided in Attachment 1.

Unfunded CIP

Another outcome of the 5-Year CIP Budget analysis is that 32 projects are not included in the proposed 5-year plan. These lower priority projects are included in the unfunded project list, which will be revisited during future CIP planning and budgeting exercises. The Unfunded CIP list is included in Attachment 2. If alternative funding and staff resources become available, some of the unfunded projects could later be included in the 5-Year CIP Budget.

City’s Capacity to Complete CIP

Historically, the City has completed an average of 8-9 capital improvement projects per year. Years affected by the COVID-19 may have skewed this average, and it is estimated that in a normal year, the City will have capacity to complete approximately 10 capital projects per year. Table 1 shows the goal for the number of capital improvement projects to complete per year and the number of projects included in the current 5-Year CIP Budget. The City typically utilizes engineering consultants for planning, design construction management and inspection, and contractors for construction of capital improvement projects. Although consultants balance the workload for City staff, which allows for a higher number of projects to be delivered, significant effort is required to supervise, coordinate, provide direction and information to consultants. City staff have institutional, historic, local, community, and neighborhood insight of projects that consultants do not, and this expertise is necessary to successfully complete each project.

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	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Number of Projects* - Goal	10	10	10	10	10
Number of Projects - Actual	15	13	12	9	8
*managed by CIP Public Works Engineering Team					

In a typical year, the City encounters 1-2 unforeseen projects, such as natural disasters (e.g. storm event flooding) and infrastructure breakdown/damage (e.g. FCFA generator replacement, and storm drain pipe failures). Although it is difficult to estimate the City staff time needed to respond to unforeseen/emergency projects, it is necessary to retain some staff capacity for this purpose. The proposed 5-Year CIP Budget has been prepared with all of these constraints in mind.

Projects Completed and in advanced stages of activity in FY 2023-24

Many projects in the 5-Year CIP Budget take more than one fiscal year to complete. The following CIPs have been completed or are anticipated to be completed during FY 2023-24:

- Fair Oaks Waterline Replacement
- Permanent Parklets Program
- Lift Station #3 Stabilization
- Arroyo Grande Creek Debris Removal
- 2022 Pavement Management Project
- 2023 Concrete Repairs Project
- 191 Tally Ho Frontage Improvements
- Station 1 Generator Replacement
- Trenchless Sewer Rehabilitation
- Community Safety Camera Network

These multiyear CIPs completed major milestones during FY 2023-24:

- Swinging Bridge - construction begins in May 2024
- 2024 Street Repairs - in final design phase
- Traffic Way Bridge - in final design and right-of-way acquisition phase

Funding Sources

As summarized in Table 2, the City continues to rely on grant funding for a significant portion of capital projects. In particular, the Federal Highway Bridge Program (HBP) will provide over \$12.3 million for the Traffic Way Bridge Project and the California Active Transportation Program (ATP) will fund the Halcyon Complete Streets project with \$7.1

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million in FY 2024-25 and FY 2025-26. Additionally, the Measure O 2006 Sales Tax Fund is the other major funding source for the 5-Year CIP Budget, providing \$10.7 million in funding.

Table 2 – 5-Year CIP Budget Summary by Funding Source

Funding Source	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	5-Year Total
Park Improvement	-	65,000	-	50,000	-	115,000
Parkside Assessment District	250,000	-	-	-	-	250,000
Measure O 2006 Sales Tax Fund	2,720,912	2,416,869	1,730,000	1,720,000	2,095,000	10,682,782
General Fund	2,360,000	-	-	-	-	2,360,000
Streets Fund (SB 1)	450,000	450,000	450,000	450,000	450,000	2,250,000
Sewer	100,000	100,000	814,200	100,000	775,000	1,889,200
Water	430,000	100,000	835,000	300,000	500,000	2,165,000
ARPA	204,207	-	-	-	-	204,207
Highway Bridge Program	6,167,352	6,167,352	-	-	-	12,334,703
Other	5,938,351	3,432,500	3,869,000	1,175,000	-	14,414,851
Total	18,620,822	12,731,721	7,698,200	3,795,000	3,820,000	46,665,743

American Rescue Plan Act (ARPA) Funding Re-allocation

The City of Arroyo Grande received \$4,300,241 in ARPA funds. Allocations of the ARPA funds were completed at the [July 27, 2021](#), and [October 12, 2021](#) Council meetings. At the time these allocations were made, the U.S. Treasury had issued an Interim Final Rule with guidance on the funding allocation methodology, distribution process, and reporting requirements as well as Frequently Asked Questions to assist jurisdictions in interpreting the policy language. The Interim Final Rule stated that the recipients may use funds for the following uses:

- Support public health expenditures, by funding COVID-19 mitigation efforts, medical expenses, behavioral healthcare, and certain public health and safety staff;
- Address negative economic impacts caused by the public health emergency, including economic harms to workers, households, small businesses, impacted industries, and the public sector;
- Replace lost public sector revenues (referred to as the “revenue loss” use), using this funding to provide government services to the extent of the reduction in revenue experienced during the pandemic;
- Provide premium pay for essential workers, offering additional support to those who have borne and will bear the greatest health risks because of their service in critical infrastructure sectors; and
- Invest in water, sewer, and broadband infrastructure, making necessary investments to improve access to clean drinking water, support vital wastewater and stormwater infrastructure, and to expand access to broadband internet.

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Additionally, a list of ineligible expenditures include:

- Offset tax cuts implemented during the public health crisis;
- Deposits into pension funds or rainy day funds; and
- Funding debt services and legal services

Reallocations of the City's ARPA funding were approved at the [February 8, 2022](#), [May 24, 2022](#), [September 27, 2022](#), [May 9, 2023](#), and [April 9, 2024](#), City Council meetings. Table 3 identifies the current allocations of the City's ARPA funding:

Table 3 – ARPA Allocation

ARPA Funding Allocation	CC Approved Allocation
COVID related City expenditures	42,375
Water Infrastructure Projects	1,350,150
Sewer Infrastructure Projects	549,200
Stormwater Infrastructure Projects	900,842
Public Safety Video Cameras	750,700
Fire Station 1 Apparatus Bay Doors	130,000
Streets Infrastructure Projects	24,958
Homeless Shelter Support	300,000
Non-Profit Assistance/Community Service Grants	114,129
Childcare Assistance - First 5, 5% request	100,000
Smart Share ADU SLO Proposal	37,887
Grand Total	4,300,241

Following the City Council's allocations of ARPA funding in 2021, the US Treasury issued its Final Rule governing eligible expenditures of the ARPA funds. The Final Rule went into effect on April 1, 2022, and included a few major changes, including:

- Broader set of uses that are available to respond to the pandemic's public health and economic impacts on households, small businesses, and others, including capital expenditures;
- Major simplification of the revenue loss use, including an allowance for local governments to utilize a standard presumption of at least \$10 million in revenue losses;
- Greater flexibility in eligible broadband investments to address challenges with access, affordability, and reliability, as well as the addition of numerous eligible water and sewer infrastructure investments; and
- More streamlined options to provide premium pay through broadening the share of eligible workers who can receive premium pay without additional justification.

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Arroyo Grande falls into the group of recipients that, under the Final Rule, may use the ARPA funds as revenue loss and allocate the funds to governmental services. Arroyo Grande has until December 31, 2024, to commit ARPA funds by way of a contract or purchase order. Interim US Treasury rules currently list December 31, 2026, as the deadline to spend these monies. With this new information and approaching deadline for commitment of the funds, staff is recommending that some of the ARPA funds be reallocated towards Priority 1 projects that will be completed and or committed by the ARPA deadline.

Table 4 Highlights the proposed change in specific projects related to the ARPA funding allocations.

Table 4 – Updated ARPA Project Allocations

Misc Infrastructure Projects	Current	Proposed
Public Safety Video Cameras	750,700	546,493
Fire Station 1 Apparatus Bay Doors	130,000	130,000
Misc Infrastructure Total	880,700	676,493

Streets Infrastructure Projects	Current	Proposed
Pedestrian Crossing Improvement	24,958	24,958
2024 Pavement Management Program (PMP)	-	204,207
Streets Infrastructure Total	24,958	229,165

ARPA Project Allocations Total	905,658	905,658
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The shift in the Misc. and Streets Infrastructure Projects is related to the reduced cost of the Public Safety Video Cameras project once bids were received. Allocating the remainder of the funds to the 2024 Pavement Management Program (PMP) project allows staff to use the remaining ARPA funds. With the ARPA deadline approaching and the Final Rule allowing for use of the funding for this type of project, the recommendation is to reallocate ARPA funds to this project as it will be completed within the ARPA allowed timeframe. Table 5 shows the resulting total allocations of ARPA funding if approved as recommended:

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Table 5 – Updated ARPA Allocation:

ARPA Funding Allocation	CC Approved Allocation
COVID related City expenditures	42,375
Water Infrastructure Projects	1,350,150
Sewer Infrastructure Projects	549,200
Stormwater Infrastructure Projects	900,842
Public Safety Video Cameras	546,493
Fire Station 1 Apparatus Bay Doors	130,000
Streets Infrastructure Projects	229,165
Homeless Shelter Support	300,000
Non-Profit Assistance/Community Service Grants	114,129
Childcare Assistance - First 5, 5% request	100,000
Smart Share ADU SLO Proposal	37,887
Grand Total	4,300,241

Major Capital Improvement Projects Proposed for the 5-Year CIP Budget Beginning FY 2024-25

A full list of all projects with proposed funding in the upcoming 5-Year CIP Budget is included as Attachment 1. Significant projects are discussed below:

Major CIP Starting or Completing in FY 2024-25 and FY 2025-26 (Year 1 and 2)

- ADA Bathrooms Elm Street Park**
 The proposed 5-Year CIP Budget includes \$235,000 for a restroom at Elm Street Park to replace the restroom that will no longer exist when the Mark M. Mills building is anticipated to be demolished at the end of calendar year 2024. Funding is sufficient for a standalone prefabricated restroom.
- Pavement Management Program (PMP)**
 The proposed 5-Year CIP Budget includes a total of \$10.3 million for maintaining the City's public streets, alleys, and parking lots. This includes maintenance applications such as digouts, slurry seals, and pavement overlays to the extent that funds are available. This program also includes providing Americans with Disabilities Act (ADA) compliant pedestrian facilities such as curb ramps when triggered by certain maintenance applications that are considered an alteration of a street (e.g., overlays). Table 6 shows a break of the PMP of the 5-Year CIP Budget.

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Table 6 – 5-Year PMP Plan

Project Number	Request Title	Funding Source	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	5-Year Total
STREETS PROJECTS								
350-5638	Pavement Management Program	49XX - Regional SHA	390,000	-	-	-	-	
		44XX - Betterments Grant	570,000	-	-	-	-	
		4910 - General Fund	2,360,000	-	-	-	-	
		4920 - SB1	450,000	450,000	450,000	450,000	450,000	
		4950 - Sales Tax	966,833	1,046,624	-	1,250,000	1,250,000	
		4965 - ARPA	204,207	-	-	-	-	
		4463 - CDBG	58,960	-	-	-	-	10,346,624

- **Sewer and Water Infrastructure**

The proposed 5-Year CIP Budget includes \$4.1 million for the continuation of replacing, rehabilitating, and maintaining the City's water and sewer infrastructure. This includes rehabilitating deteriorating sewer manholes, rehabilitating sewer mains through trenchless lining techniques, replacing, enlarging and installing interconnect water mains, replacing aging water mains, water reservoir recoating, and updating both the water and sewer system master plans.

- **SCADA Software/Electronics Upgrade**

The City supervisory control and data acquisition (SCADA) system is in need of upgrades. The system controls and monitors the water production and distribution system, and sewer collection lift stations. The system software, some radios, and the computer station are all outdated and no longer supported by vendors. The new software and hardware will bring the system to present day technology including remote access to make operational changes and alarm acknowledgement. The current estimated cost for the project is \$330,000, the Water Fund will fully fund this project. This project is included in the Sewer and Water Infrastructure 5-Year CIP Budget of \$4.1 million.

- **Halcyon Complete Streets Plan**

The Halcyon Complete Streets Plan is a concept plan to develop an improved transportation corridor on Halcyon Road that provides for safe mobility and accessibility for all users, including bicyclists, pedestrians, transit vehicles, trucks, and motorists. The Plan proposes multimodal transportation enhancements to address a lack of bicycle lanes, sidewalks, unsignalized crossings, and intersections with poor visibility. Construction of the project is funded with \$250,000 in Highway Safety Improvement Program (HSIP) funds, \$750,000 in Community Betterment Grant funds, and \$8.1 million in Active Transportation Program (ATP) funds. The key milestone of completion of design, environmental determination, and permitting is expected to be completed in FY 2025-26, and construction is anticipated in FY 2025-26.

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- **Traffic Way Bridge**

The Traffic Way Bridge was built in 1932 and has been evaluated for structural and functional integrity. The Caltrans Bridge Inspection Program has determined that the bridge needs replacement. Of the \$13.8 million total project cost, the City has secured HBP grant funding that will pay \$12.2 million of the project costs. The City will need to fund the remaining \$1.6 million to pay for the remainder of the costs. The key milestone of design, environmental determination, and permitting was completed in FY 2023-24, and construction commencing in FY 2024-25, completing in FY 2025-26.

Major CIP Starting or Completing in FY 2026-29 (Year 3-5)

- **Mark M. Millis Community Center (MMMCC)**

The MMMCC is currently identified as a Capital Improvement Project to evaluate the potential design and cost of a replacement community center due to its age and continued deterioration. The City has obtained a survey of the site from a licensed surveyor and will complete a conceptual design with the assistance of a local architect in the upcoming fiscal year. Additionally, potential partnership opportunities will be explored with local non-profit service providers, such as the Boys and Girls Club, to determine whether the MMMCC may be replaced with a structure that could serve multiple community needs while also minimizing costs to the City. The overall cost of site, parking lot, and building design, construction documents, site construction and building construction are anticipated to reach the \$6 million range. An estimated time frame for final design and construction documents is FY 2024-25 with fundraising into late FY 2025-26 and construction of the \$6 million Community Center beginning in FY 2026-27 and FY 2027-28.

Measure O 2006 Sales Tax Fund

As previously discussed, the City prepares a 5-Year CIP Budget for the Measure O 2006 Sales Tax Fund. The City has been diligent in using the Measure O 2006 Sales Tax funds for the four purposes originally identified: infrastructure improvements, including the street, drainage, and creek systems; transportation projects; public safety needs; and Facility upgrades to meet Americans with Disabilities Act requirements. In 2015, the City Council confirmed that Information Technology (IT) infrastructure is included within the list of infrastructure systems supported by the Measure O 2006 Sales Tax Fund. To ensure accountability, Measure O-06 required: 1) the City to publish and distribute an annual report to each household on the revenues and expenditures from the sales tax proceeds; and 2) a review and public hearing by the City Council every five years to determine whether the sales tax is necessary to remain in effect. The proposed 5-year plan for the Measure O 2006 Sales Tax Fund is provided as Attachment 3.

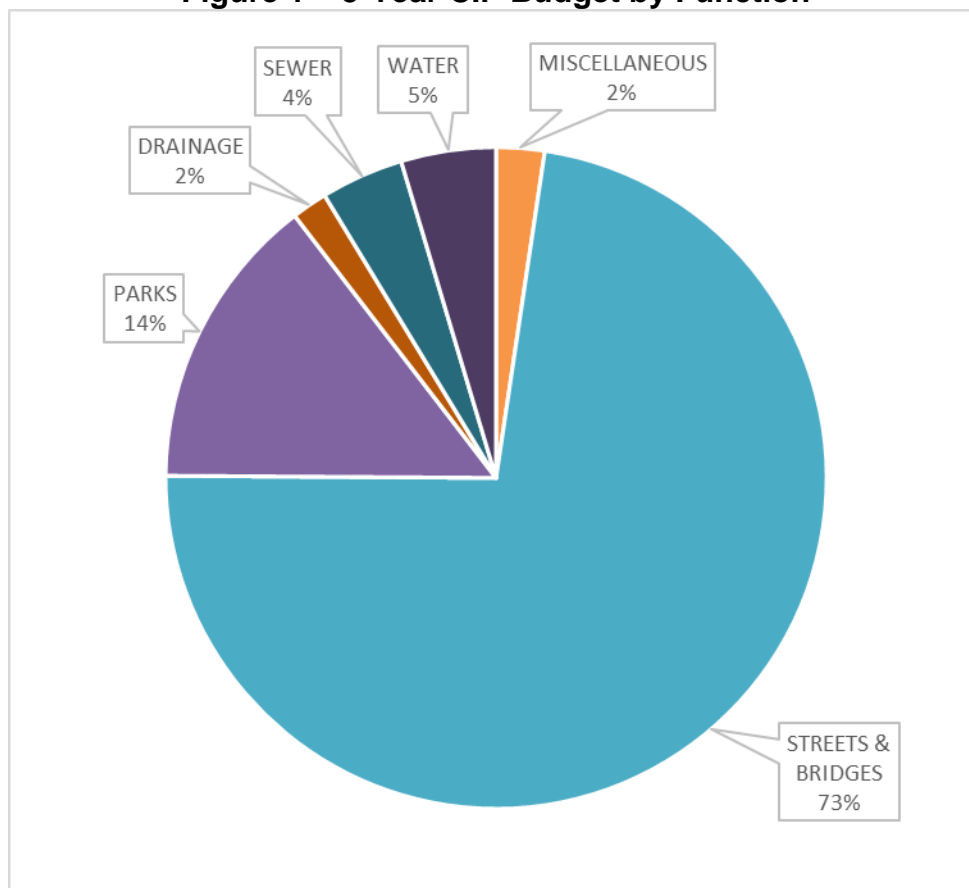
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Summary of 5-Year CIP Budget

As shown in Figure 1, the largest focus of the 5-Year CIP Budget will be related to streets and bridges.

Figure 1 – 5-Year CIP Budget by Function



Next Steps

The proposed 5-Year CIP Budget and 5-Year Measure O 2006 Sales Tax Fund expenditure plans are being provided for discussion and direction from Council on any requested changes. Following this direction, the 5-Year CIP Budget will be presented to the Planning Commission for confirmation that the plan conforms with the City's General Plan. The updated 5-Year CIP Budget will then be included in the proposed Mid-Cycle FY 2024-25 Budget that will be presented for consideration and approval by the City Council on June 11, 2024.

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ALTERNATIVES:

The following alternatives are provided for the Council's consideration:

1. Review and provide direction on the 5-Year CIP Budget and 5-Year Measure O 2006 Sales Tax Fund expenditure program;
2. Provide other direction to staff.

ADVANTAGES:

Providing direction will assist staff in developing a 5-Year CIP Budget and 5-Year Measure O 2006 Sales Tax Fund Expenditure Program that is responsive to the City Council and community priorities, while maintaining economic feasibility.

DISADVANTAGES:

There are no disadvantages to providing information for the community, City Council, or staff regarding the 5-Year CIP Budget and 5-Year Measure O 2006 Sales Tax Fund budget priorities.

ENVIRONMENTAL REVIEW:

The development of the 5-Year CIP Budget and 5-Year Measure O 2006 Sales Tax Fund Expenditure Program is not a project, as defined in the California Environmental Quality Act, and an environmental review is not required. Individual projects listed herein may be subject to CEQA and environmental reviews will be conducted at the appropriate time during implementation of those projects.

PUBLIC NOTIFICATION AND COMMENTS:

The Agenda was posted at City Hall and on the City's website in accordance with Government Code Section 54954.2.

ATTACHMENTS:

1. 5-Year CIP Budget for FY 2024-25 through FY 2028-29
2. Unfunded Capital Improvement Projects
3. 5-Year Measure O 2006 Sales Tax Fund Expenditure Program

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Project Number	Request Title	Funding Source	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	5-Year Total
MISCELLANEOUS PROJECTS								
350-5468	Community Safety Camera Network	4929 - COPS	-	-	200,000	-	-	200,000
350-54XX	City Hall Second Story Water Leak Repair	4950 - Sales Tax	20,000	-	-	-	-	20,000
350-5475	ADA Transition Plan	4463 - CDBG	12,391	-	-	-	-	
		4499 - Other Gov Agencies	23,500	-	-	-	-	
		4950 - Sales Tax	75,834	-	-	-	-	111,725
350-54XX	PD EOC Upgrade	4499 - Other Gov Agencies	27,000	-	-	-	-	
		4950 - Sales Tax	73,000	-	-	-	-	100,000
350-5422	Le Point Street Parking Lot Expansion	4950 - Sales Tax	42,500	42,500	6,000	-	-	
		49XX - In-Lieu Parking Fee	-	-	144,000	-	-	235,000
350-54XX	Police Department Building Roof Repair	4950 - Sales Tax	-	20,000	-	-	-	20,000
350-54XX	Police Station Security Fencing	4950 - Sales Tax	-	40,000	-	-	-	40,000
350-54XX	Fire Station 1 HVAC	4950 - Sales Tax	-	100,000	-	-	-	100,000
350-5430	Short Street Plaza	4950 - Sales Tax	-	-	50,000	-	-	50,000
350-5470	Report Management System (RMS) Upgrade at PD	4929 - COPS	-	-	150,000		-	150,000
350-54XX	Property and Evidence Storage System Upgrade	4950 - Sales Tax	-	-	-	25,000	-	25,000
350-54XX	Fire Station 1 Front Lobby Security	4950 - Sales Tax	-	-	-	-	50,000	50,000
Total Miscellaneous Projects			274,225	202,500	550,000	25,000	50,000	1,101,725

Project Number	Request Title	Funding Source	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	5-Year Total
PARKS PROJECTS								
350-5556	Recreation Services / Community Center Building	4950 - Sales Tax	75,000	75,000	1,300,000	200,000	-	
		4499 - Other Gov Agencies	-	-	3,375,000	1,125,000	-	6,150,000
350-55XX	New Play Structure - Parkside Park	4915 - Parkside Assessment District	250,000	-	-	-	-	250,000
350-55XX	ADA Bathrooms Elm Street Park	4950 - Sales Tax	235,000	-	-	-	-	235,000
350-55XX	Ash Street Restroom Roof Replacement	4914 - Park Improvement	-	65,000	-	-	-	65,000
350-55XX	Foot Bridge at Entrance of James Way Open Space	4914 - Park Improvement	-	-	-	50,000	-	50,000
Total Parks Projects			560,000	140,000	4,675,000	1,375,000	-	6,750,000

Project Number	Request Title	Funding Source	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	5-Year Total
STREETS PROJECTS								
350-5601	Fair Oaks Ave Active Transportation Improvements, Valley Road to Traffic Way	4825 - Developer	-	-	-	50,000	-	
		4950 - Sales Tax	-	-	-	75,000	225,000	350,000
350-5606	Halcyon Road Complete Streets	4482 - RSHA	749,000	-	-	-	-	
		44XX - ATP	3,684,500	3,432,500	-	-	-	7,866,000
350-5614	Bridge Street Bridge Habitat Mitigation	4487 - HBP	48,628	48,628	-	-	-	97,256
350-5621	Arroyo Grande Creek Stabilization	4950 - Sales Tax	40,000	-	-	-	300,000	340,000
350-5638	Pavement Management Program	49XX - Regional SHA	390,000	-	-	-	-	
		44XX - Betterments Grant	570,000	-	-	-	-	
		4910 - General Fund	2,360,000	-	-	-	-	
		4920 - SB1	450,000	450,000	450,000	450,000	450,000	
		4950 - Sales Tax	966,833	1,046,624	-	1,250,000	1,250,000	
		4965 - ARPA	204,207	-	-	-	-	
		4463 - CDBG	58,960	-	-	-	-	10,346,624
350-5658	Sidewalk Repairs and Improvements	4950 - Sales Tax	240,000	-	200,000	-	200,000	
		44XX - Betterments Grant	423,000					1,063,000
350-5679	Traffic Way Bridge Replacement	4487 - HBP	6,118,724	6,118,724	-	-	-	
		4950 - Sales Tax	792,745	792,745	-	-	-	13,822,938
350-56XX	Wayfinding	4950 - Sales Tax	60,000	-	-	-	-	60,000
Total Streets Projects			17,156,597	11,889,221	650,000	1,825,000	2,425,000	33,945,818

Project Number	Request Title	Funding Source	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	5-Year Total
DRAINAGE PROJECTS								
350-5794	Corrugated Metal Pipe (CMP) Investigation and Repair	4950 - Sales Tax	100,000	100,000	100,000	100,000	-	400,000
350-5798	Trash Capture Devices	4950 - Sales Tax	-	-	74,000	70,000	70,000	214,000
350-57xx	Soto Basin #2 Repair	4950 - Sales Tax	-	200,000	-	-	-	200,000
Total Drainage Projects			100,000	300,000	174,000	170,000	70,000	814,000

Project Number	Request Title	Funding Source	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	5-Year Total
SEWER PROJECTS								
612- 5854	Wastewater Master Plan Update	4930 - Sewer Fund	100,000	-	-	-	-	100,000
612-5849	Maintenance Hole Rehabilitation	4930 - Sewer Fund	-	100,000	100,000	100,000	-	300,000
612-58XX	Trenchless Sewer Rehabilitation - Pilgrim Way, Orchard Avenue, West Cherry Avenue and California Street	4930 - Sewer Fund	-	-	282,000	-	-	282,000
612-5826	Trenchless Sewer Rehabilitation - Woodland Drive	4930 - Sewer Fund	-	-	132,200	-	-	132,200
612-58XX	Trenchless Sewer Rehabilitation - Alder and Cameron Court to Victorian Way	4930 - Sewer Fund	-	-	300,000	-	-	300,000
612-58XX	Trenchless Sewer Rehabilitation - Beech & Alder backyard easements	4930 - Sewer Fund	-	-	-	-	475,000	475,000
612-58XX	Trenchless Sewer Rehabilitation - Hillcrest/Sierra backyard easements	4930 - Sewer Fund	-	-	-	-	300,000	300,000
Total Sewer Projects			100,000	100,000	814,200	100,000	775,000	1,889,200

Project Number	Request Title	Funding Source	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	5-Year Total
WATER PROJECTS								
640-5953	SCADA Software/Electronics Design and Upgrade	4940 - Water Fund	330,000	-	-	-	-	330,000
640-59XX	Water Master Plan Update	4940 - Water Fund	100,000	-	-	-	-	100,000
640-59XX	Reservoir No. 5 Redundancy Interconnect	4940 - Water Fund	-	100,000	-	-	-	100,000
640-5973	Phased Main Replacement - Highway 101 Crossing Upgrade, El Camino Real to West Branch Street	4940 - Water Fund	-	-	335,000	-	-	335,000
640-5948	Reservoir No. 4 Exterior Coating	4940 - Water Fund	-	-	500,000	-	-	500,000
640-59XX	Miller Way Booster Zone Upgrade	4940 - Water Fund	-	-	-	300,000	-	300,000
640-59XX	Reservoir No. 5 booster modification & temporary storage	4940 - Water Fund	-	-	-	-	500,000	500,000
Total Water Projects			430,000	100,000	835,000	300,000	500,000	2,165,000

Grand Total, All Capital Projects			18,620,822	12,731,721	7,698,200	3,795,000	3,820,000	46,665,743
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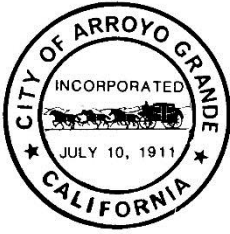
ATTACHMENT 2

Unfunded FY 23-25 CIP	Total
All City Parking Lots	250,000
AMI - Advanced Metering Infrastructure - Water Enterprise Funds	1,500,000
Bandstand at Heritage Square Park Update	unknown
Branch Mill Road slope stabilization	unknown
Bridge Preventive Maintenance Plan	116,100
City Hall does have wood rot damage	unknown
City Hall Flooring Replacement	75,000
Concrete Seating at Ikeda Field	unknown
Connectivity from Branch Mill Rd. to Huasna on Coach Rd. or Tanner	1,000,000
Corporation Yard Renovations	280,502
Crosswalk on Grand and Juniper	unknown
Drainage Master Plan	150,000
Elm St. BBQ Pit	unknown
Fire Station 1 Carpet Replacement - Laminate Flooring	75,000
Generator for City Hall	200,000
GIS & Atlas upgrade	unknown
Harden Street Slope Stabilization	unknown
Jayce bathrooms	unknown
Kiwanis Park	unknown
National Fitness Campaign (court)	232,000
Old City Hall roof	60,000
Oro Park Playground replacement	unknown
Police Station Firing Range	120,000
Rancho Grande Playground Replacement	800,000
Safe Route to schools - Newport slope stabilization	300,000
Score Keeper Shed at Volunteer Field	10,000
Soto Sports Complex LED lighting	100,000
Soto Sports Complex Trails/Circulation/Irrigation	unknown
South Alpine Street Drainage Improvements	70,000
Storm Water Master Plan Update / New Watershed Management Plan	222,500
Strother Park Small Play Structure Replacement	200,000
Women's Club roof/rain gutters	unknown
Grand Total	5,761,102

CITY OF ARROYO GRANDE
5-Year Revenue and Expenditure Plan

ATTACHMENT 3

Item	2024-25 Proposed					5-Year Total
	Budget	2025-26	2026-27	2027-28	2028-29	
Fair Oaks/Orchard Rd Intersection Imp	-	-	-	75,000	225,000	300,000
Traffic Way Bridge Improvements	792,745	792,745	-	-	-	1,585,490
Subtotal Transportation	792,745	792,745	-	75,000	225,000	1,885,490
Pavement Management Program	966,833	1,046,624	-	1,250,000	1,250,000	4,513,457
Striping and Sidewalk Improvements	240,000	-	200,000	-	200,000	640,000
Wayfinding	60,000	-	-	-	-	60,000
Short Street Plaza	-	-	50,000	-	-	50,000
Arroyo Grande Creek Stabilization	40,000	-	-	-	300,000	340,000
Subtotal Street/Park Improvements	1,306,833	1,046,624	250,000	1,250,000	1,750,000	5,603,457
CMP Replacements	100,000	100,000	100,000	100,000	-	400,000
Soto Basin #2 Repair	-	200,000	-	-	-	200,000
Trash Capture Devices	-	-	74,000	70,000	70,000	214,000
Subtotal Drainage Improvements	100,000	300,000	174,000	170,000	70,000	814,000
Fire JPA	994,500	1,024,335	1,055,065	1,086,717	1,119,319	5,279,936
Police Senior Officer Position	200,300	207,300	214,600	222,100	229,900	1,074,200
Narcotics Task Force	24,600	24,600	24,600	24,600	24,600	123,000
Animal Services Building Debt Service	60,000	60,000	60,000	60,000	60,000	300,000
Subtotal Public Safety	1,279,400	1,316,235	1,354,265	1,393,417	1,433,819	6,777,136
City Hall Debt Service	20,000	20,000	20,000	20,000	20,000	100,000
Recreation Services/Community Center Building	75,000	75,000	1,300,000	200,000	-	1,650,000
ADA Bathrooms Elm Street Park	235,000	-	-	-	-	235,000
ADA Transition Plan	75,834	-	-	-	-	75,834
Police Department Building Roof Repair	-	20,000	-	-	-	20,000
PD EPC Upgrade	73,000	-	-	-	-	73,000
Police Station Security Fencing	-	40,000	-	-	-	40,000
Property and Evidence Storage System Upgrade	-	-	-	25,000	-	25,000
Fire Station 1 HVAC	-	100,000	-	-	-	100,000
Fire Station 1 Lobby Security	-	-	-	-	50,000	50,000
City Hall Second Story Patio Repair	20,000	-	-	-	-	20,000
Le Point Street Parking Lot Expansion	42,500	42,500	6,000	-	-	91,000
Subtotal City Facilities	541,334	297,500	1,326,000	245,000	70,000	2,479,834
Annual Audit and Sales Tax Report	7,500	7,500	7,500	7,500	7,500	37,500
Contingency	25,000	25,000	25,000	25,000	25,000	125,000
Subtotal Other	32,500	32,500	32,500	32,500	32,500	162,500
Total Expenses	4,052,812	3,785,604	3,136,765	3,165,917	3,581,319	17,722,417
Revenue	2,955,000	3,124,000	3,217,700	3,314,200	3,413,600	16,024,500
Revenue Over/(Under) Expenses	(1,097,812)	(661,604)	80,935	148,283	(167,719)	
Beginning Fund Balance	1,759,416	661,604	0	80,935	229,218	
Estimated Ending Fund Balance	661,604	0	80,935	229,218	61,500	
% Fund Balance of Estimated Revenues	22%	0%	3%	7%	2%	



MEMORANDUM

TO: City Council

FROM: Matthew Downing, City Manager

BY: Jessica Matson, Legislative & Information Services Director/City Clerk
Nicole Valentine, Administrative Services Director

SUBJECT: Consider Results of Community Survey for a Potential Future Revenue Measure

DATE: April 23, 2024

SUMMARY OF ACTION:

Review of the results of the community survey, which took place March-April 2024.

IMPACT ON FINANCIAL AND PERSONNEL RESOURCES:

Approximately \$26,700 was spent on design, printing, postage of the mailer; video and still ad design and editing; and digital ad buys.

RECOMMENDATION:

Review and file the Community Survey Results Summary.

BACKGROUND:

On [June 13, 2023](#), the City Council authorized the publishing of a Request for Proposals (RFP) for Voter Opinion Polling and Public Education and Outreach Services. On [August 22, 2023](#), the City Council approved a professional services agreement with Clifford Moss and True North Research for these services. On [January 9, 2024](#), the City Council reviewed the polling results summary report from True North Research and directed staff to continue working with the consultant on a potential future revenue measure.

As part of the City's efforts to listen to the community regarding their priorities for Arroyo Grande, a Community Survey (Attachment 1) was mailed to all Arroyo Grande residents on February 22, 2024. The mailer included a tear-off response option as well as an online option for completing the survey. To encourage residents' participation, video and still ads were developed and placed on various online platforms driving viewers to the online version of the survey. Additionally, the survey was, and continues to be, available on the City's website.

City Council

Consider Results of Community Survey for a Potential Future Revenue Measure

April 23, 2024

Page 2

ANALYSIS OF ISSUES:

In addition to the dozens of direct face-to-face conversations with Arroyo Grande stakeholders, the City received a large response to the survey.

As of the date of this report the City has received 1,444 responses to the Community Survey – 477 written and 967 online. Over 400 personal comments were also provided with the responses.

The City's consultant has prepared a summary of the survey results, including a ranked average, priorities receiving the most number 1-9 rankings (*1 = most important and 9 = less important*), and a word cloud of the most commonly used words in the "other priorities" section of the survey (Attachment 2).

On average, the top 3 priorities, as ranked by Arroyo Grande residents responding to the survey, were as follows:

1. "Maintain lifesaving fire protection and paramedic services;"
2. "Maintain 911 rapid-response and emergency police services;" and
3. "Repair/Pave and maintain Arroyo Grande's 73 miles of roads; fix potholes and damaged sidewalks."

This was calculated by taking the sum of each section and dividing it by the number of responses received for that category. Categories with the lowest averages reflect the more important issues to the community members who responded.

The top three "1st place" priorities, by a significant margin, were as follows:

1. "Repair/Pave and maintain Arroyo Grande's 73 miles of roads; fix potholes and damaged sidewalks;"
2. "Maintain 911 rapid-response and emergency police services;" and
3. "Maintain lifesaving fire protection and paramedic services."

This was calculated by adding up how many rankings of "1" each category received.

Additional findings are outlined in the attached summary report.

Next Steps

To continue the efforts of listening to residents and their priorities, the following activities will take place over the next several weeks:

1. A follow-up mailer will be sent to all Arroyo Grande residents with results of the survey and information regarding the City's ongoing efforts to listen to residents;
2. Continued public outreach on the City's needs and results of the community survey including presentations to service organizations and conversations with community stakeholders will continue to occur throughout April and early May; and

Item 12.b.

City Council

Consider Results of Community Survey for a Potential Future Revenue Measure

April 23, 2024

Page 3

3. Staff will return an item for the City Council's consideration of funding options for City services and a potential revenue ballot measure.

The online survey will remain open until late May to capture any additional resident responses.

ALTERNATIVES:

The following alternatives are provided for the City Council's consideration:

1. Review and file the Community Survey results summary; or
2. Provide other direction to staff.

ADVANTAGES:

Receiving results of the community survey will inform the City Council and public on what a sample of the community deems a priority for the City to address.

DISADVANTAGES:

No disadvantages to receiving the results summary have been identified.

ENVIRONMENTAL REVIEW:

No environmental review is required for this item.

PUBLIC NOTIFICATION AND COMMENTS:

The Agenda was posted at City Hall and on the City's website in accordance with Government Code Section 54954.2.

ATTACHMENTS:

1. Community Survey Mailer
2. Community Survey Results Summary



ATTACHMENT 1

300 E Branch Street
Arroyo Grande, CA 93420

Provided as a public service by the City of Arroyo Grande.

Proud of our Past — Planning for our Future.



**TAKE OUR
SURVEY**



**Arroyo Grande
Residents and
Property Owners**
We want your input!



www.arroyogrande.org



AGListens@arroyogrande.org



(805) 473-5400

Page 177 of 180

PLACE
1st CLASS
STAMP
HERE

CITY OF ARROYO GRANDE
300 E Branch Street
Arroyo Grande, CA 93420

ATTN: City Manager Matthew Downing



February 2024

Dear Arroyo Grande Neighbor:

Your input is needed! As your new city manager, I believe it's the City's duty to provide public services that our community truly needs and values. Mindful of both financial stability and excellent service, I am pleased to report that the City is in a stable financial position with **nearly 90% of our community ranking "quality of life" as excellent or good in Arroyo Grande, and many infrastructure improvement projects now underway.**

However, as we plan for the future, we see that much of the City's infrastructure supporting our community has grown old and is now deteriorating. Built decades ago, these community assets are nearing the end of their useful lifespans after years of constant use. Operating costs and other financial pressures continue to rise as well. The result: **maintaining needed services and a balanced budget has become a growing burden.**

We are discussing options to address City needs responsibly and with community support. One option we're currently studying is asking voters to support a modest increase to Arroyo Grande's local city sales tax to help close the budget gap. **No decisions have been made yet**—we are simply exploring all options.

What do YOU think? We want to hear from YOU before the City Council makes important decisions. Please complete our survey via the tear-off response card attached, scan the QR code or visit our website and take the survey online, or email us at: AGListens@arroyogrande.org

Please respond by March 31, 2024. Your opinions matter and we are listening!
Thank you.

Sincerely,

Matthew Downing

Matthew Downing
Arroyo Grande City Manager

Protect Arroyo Grande's high quality of life and keep our city moving forward. Take our CITY SURVEY! Scan the QR code or go to: www.arroyogrande.org



Essential Services for Our Residents

- ▶ **ROAD REPAIR & MAINTENANCE:** Repair, pave and maintain Arroyo Grande's 73 miles of roads; fix potholes and damaged sidewalks.
- ▶ **AGING INFRASTRUCTURE:** Upgrade aging storm drains, public facilities and community centers.
- ▶ **CLEAN, WELL MAINTAINED PUBLIC SPACES:** Clean and maintain City parks, sports fields, and facilities; clean up trash and litter dumped along streets, sidewalks and public areas.
- ▶ **PUBLIC SAFETY:** Maintain 911 lifesaving rapid response services—fire protection, paramedics, police and crime prevention.
- ▶ **QUALITY PARKS & RECREATION PROGRAMS:** Maintain high quality parks and recreation programs.
- ▶ **ADDRESS HOMELESSNESS:** Continue homeless outreach and intervention programs.

What Do You Think?

ARROYO GRANDE RESIDENTS: Your feedback is important. **Please respond by March 31, 2024.**

For more information, please visit:
www.arroyogrande.org

or contact City Manager Matthew Downing:
(805) 473-5400
AGListens@arroyogrande.org

CITY SURVEY

Your input is important to us.

Take this survey online. Scan the QR code or go to:
www.arroyogrande.org

Please rank these City of Arroyo Grande priorities in order of their importance to you (1 = most important, 9 = least important).



- ▶ **REPAIR/PAVE** and maintain Arroyo Grande's 73 miles of roads; fix potholes and damaged sidewalks. ☐
- ▶ **UPGRADE** aging infrastructure—storm drains, public facilities and community centers. ☐
- ▶ **CLEAN & MAINTAIN** public spaces, including City parks, sports fields, and facilities. ☐
- ▶ **MAINTAIN** lifesaving fire protection and paramedic services. ☐
- ▶ **MAINTAIN** 911 rapid-response and emergency police services. ☐
- ▶ **CLEAN UP** trash and litter dumped along streets, sidewalks, and public areas. ☐
- ▶ **PROVIDE** crime prevention and police investigation services. ☐
- ▶ **ADDRESS** homelessness. ☐
- ▶ **OTHER** ☐

Comments/questions:

Contact information is optional:

NAME <input type="text"/>		
ADDRESS <input type="text"/>		
CITY <input type="text"/>	STATE <input type="text"/>	ZIP <input type="text"/>
PHONE <input type="text"/>	E-MAIL <input type="text"/>	



City of Arroyo Grande Ballot Measure Feasibility Project Public Engagement Process - LISTENING Results

Earlier this year, the City of Arroyo Grande asked our community for input on their priorities for Arroyo Grande. Not surprisingly, the community response was tremendous. Altogether, City Hall received nearly 1,500 completed surveys (so far, we've recorded 967 online surveys and 477 via US mail, including over 400 personal comments from community members). Additional stakeholder conversations and presentations were also conducted and recorded by team members here at City Hall.

Response Type	#
Online Responses	967
Hard-Copy Responses	477
TOTAL Responses	1,444
Individual Comments	400+

While the input we received varied widely, one thing was clear: community members really care about Arroyo Grande and appreciated the opportunity to weigh in. Here are a few examples:

"Thank you for making the survey easy to answer and giving us the opportunity to influence the priorities." – **John**

"I think you are doing a great job! Thank you!" – **Stacey**

"We're proud residents of Arroyo Grande and have lived here since 2010. We want to maintain the high standards that AG has and we're thankful for the opportunity to give our input." – **Melissa**

"Thank you for listening!!!" – **Stewart**

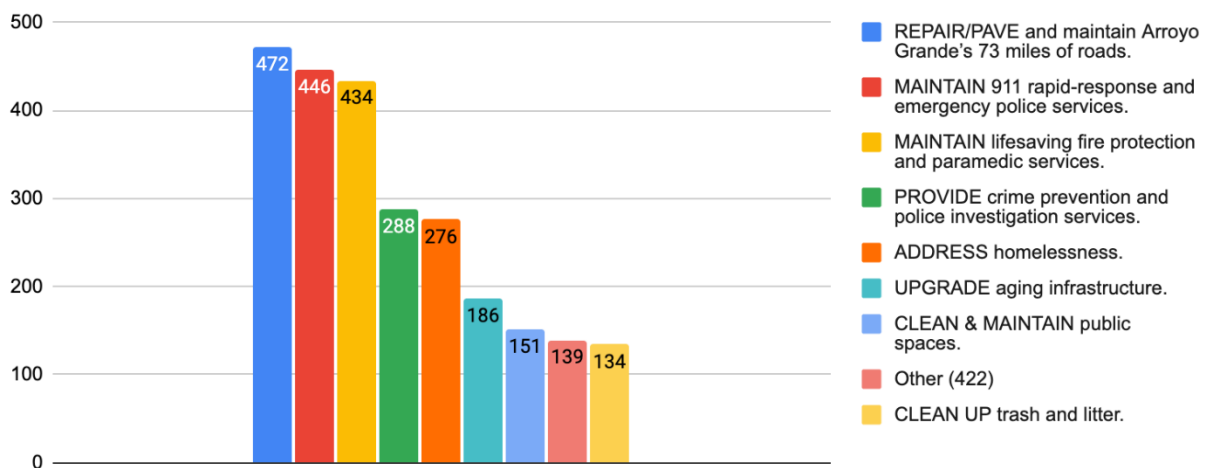
Accordingly, Arroyo Grande residents ranked their top priorities as follows (by average ranking):

- 1 - MAINTAIN** lifesaving fire protection and paramedic services.
- 2 - MAINTAIN 911** rapid-response and emergency police services.
- 3 - REPAIR/PAVE** and maintain Arroyo Grande's 73 miles of roads; fix potholes and damaged sidewalks.
- 4 - PROVIDE** crime prevention and police investigation services.
- 5 - UPGRADE** aging infrastructure - storm drains, public facilities and community centers.
- 6 - ADDRESS** homelessness.
- 7 - CLEAN & MAINTAIN** public spaces, including City parks, sports fields, and facilities.
- 8 - Other** – 418 respondents entered their own "other" City Services Priority. There was overlap with the other listed services, but the most common themes included addressing the flow of traffic, bike and pedestrian infrastructure, and increasing recreation programs.
- 9 - CLEAN UP** trash and litter dumped along streets, sidewalks, and public areas.

The word cloud below represents in aggregate what community members share in the “other priorities” category of our mail/online survey. The largest words appeared most frequently.



Responses can also be organized by looking at which priorities received the most first place votes illustrated in the chart below. As you can see, the top three “1st place” priorities, by a significant margin, were: 1) road repair/maintenance and paving; 2) maintain 911 rapid-response and emergency police services; and 3) maintain lifesaving fire protection and paramedic services.



In Conclusion: The City’s spring 2024 public engagement and LISTENING process, including direct face-to-face conversations with dozens of Arroyo Grande stakeholders, has informed our efforts to develop a prudent, community-responsive package that can maintain and improve Arroyo Grande’s services, facilities, and infrastructure secured by passage of a potential local revenue measure on the November 2024 ballot. If the City Council takes action to call for such an election, Arroyo Grande **voters** will be the ultimate decision makers. As each voter casts his or her vote, they will be taking a step to shape our city’s future for years to come.