



MEMORANDUM

TO: City Council

FROM: Jessica Matson, Legislative & Information Services Director/City Clerk

SUBJECT: Review and Approve Council Appointments to Regional and Local Boards and Committees

DATE: December 12, 2023

SUMMARY OF ACTION:

Review the list of Council appointments currently serving on the various regional and local boards and committees and determine if any reassignments are desired.

IMPACT ON FINANCIAL AND PERSONNEL RESOURCES:

There is no fiscal impact associated with this action.

RECOMMENDATION:

Review the current list of appointments to those regional and local boards, commissions, and committees with Council representation, and: 1) Update the list of appointments and meeting information, maintain current Council assignments for the remaining boards, commissions, and committees, and reappoint Council members for the next one-year period, or 2) Update the list of appointments and meeting information for the remaining boards, commissions, and committees, reassign and approve new Council appointments to any of the regional and local boards and committees as desired; 3) Direct the City Clerk to update Fair Political Practices Commission (FPPC) Form 806 (Agency Report of Public Official Appointments) for posting on the City website; and 4) Direct staff to work with CCCE on a revised MOU, if necessary.

BACKGROUND:

Historically, after each election cycle, the Council makes appointments to the various regional and local boards and committees throughout the County that have Council representation. The Council also reviews the appointments annually. Options generally include filling vacancies, making reappointments, and/or selecting new assignments. Once the appointments are approved by the Council, the names of the Council representatives are submitted to the respective agencies. The City Council's past practice has been to determine board and committee assignments (primary representatives and alternates) through a process of discussion, consensus, and approval.

Item 12.d.

City Council
Review and Approve Council Appointments to Regional and Local Boards and Committees
December 12, 2023
Page 2

Changes Made During Calendar Year 2023

A number of changes were made to the list of regional and local boards and committees during 2023 and include the following:

1. Updated name and meeting frequency for REACH's Economic Development Roundtable (formerly SLO Advisory Commission);
2. Added the Mayor Pro Tem as alternate for the Central Coast Blue Regional Recycled Water Authority Board;
3. Updated meeting dates for Central Coast Community Energy Policy Board;
4. Removed Brisco/Halcyon Interchange Subcommittee due to Council action regarding the Project;
5. Changed Five Cities Fire Authority Board to Five Cities Fire Authority JPA Board, updated meeting schedule, and included two appointees;
6. Removed Arroyo Grande Business Meeting due to the South County Chambers of Commerce changing their meeting format;
7. Updated meeting schedule for the Tourism Business Improvement Advisory Board due to Council's reorganization of the Board;
8. Updated the time of the Zone 3 Water Advisory Board meetings; and
9. Updated primary appointee to the Central Coast Community Energy Policy Board.

ANALYSIS OF ISSUES:

A current list of the regional and local boards and committees is provided for Council's review, which sets forth the existing appointees (Attachment 1). Most of the regional agencies listed require the appointment of a primary representative and an alternate representative to its board or committee. There are a few exceptions in which the Mayor is required to serve as the primary representative on the board, and for which an alternate is not required. The appointments list identifies the specific board/committee, the frequency of meetings, the day, time, and location of the respective meetings, the staff representative (if applicable), and any requirements regarding the appointment. A description of each committee or board is included in Attachment 3.

Central Coast Community Energy (CCCE) Policy Board

On November 14, 2023, City Council appointed Council Member Guthrie to serve as the primary representative to the Central Coast Community Energy (CCCE) Policy Board for the next two-year term beginning December 1, 2023, and ending November 30, 2025. This action is consistent with the existing Memorandum of Understanding (MOU) between the Cities of Arroyo Grande, Grover Beach, and Pismo Beach. When staff notified the Policy Board Clerk of the appointment for the next two-year term, staff were told that the term is January 1, 2024 – December 31, 2025. This is inconsistent with the current MOU. The correction to the term is shown in Attachment 2 and staff is recommending Council provide direction to work with CCCE on a revised MOU, if necessary. Reappointment to the Board is not necessary.

Tourism Business Improvement District (TBID) Advisory Board

The TBID is a City Advisory Body charged with advising City Council regarding the administration and use of lodging assessment funds. The TBID is the only Advisory Body to have a member of the City Council appointed as a representative to the Board. However, the Council Member is not a voting member and only reports out to Council any actions of the Board. This is inconsistent with practices for the City's other Advisory Bodies (Planning Commission, Architectural Review Committee, Downtown Parking Advisory Board, and Community Service Grant Program Committee).

Staff is recommending the following updates to the appointments list:

1. Update CCCE Policy Board term to January 1 – December 31;
2. Remove TBID Advisory Board from the list of Boards and Committees.

These updates are shown as redlines in Attachment 2.

At this time, the Council may review and determine that no changes to primary or alternate appointments are desired and approve reappointments for the next one-year period; or the Council can rotate various primary or alternate assignments and make new appointments to any of the regional and local boards and committees.

Once all primary and alternate appointments are approved for reappointment, it is recommended the Council authorize the City Clerk to update FPPC Form 806, Agency Report of Public Official Appointments, which is used to report additional compensation that public officials receive when appointing themselves to positions on committees or boards of a public agency.

ALTERNATIVES:

The following alternatives are provided for the Council's consideration:

1. Update the list of appointments and meeting information for the remaining boards, commissions, and committees, review current appointments, and reappoint Council Members to their current assignments; and direct staff to work with CCCE on a revised MOU, if necessary;
2. Update the list of appointments and meeting information for the remaining boards, commissions, and committees, review current appointments, and approve reassignments as desired and direct staff to work with CCCE on a revised MOU, if necessary; or
3. Provide other direction to staff.

ADVANTAGES:

These appointments provide City representation on the various regional and local boards and committees that are currently on the appointments list.

**City Council
Review and Approve Council Appointments to Regional and Local Boards and
Committees
December 12, 2023
Page 4**

DISADVANTAGES:

No disadvantages are identified.

ENVIRONMENTAL REVIEW:

No environmental review is required for this item.

PUBLIC NOTIFICATION AND COMMENTS:

The Agenda was posted at City Hall and on the City's website in accordance with Government Code Section 54954.2.

Attachments:

1. Current Appointments List
2. Current Appointments List w/ redlines
3. Council Committees and Boards Descriptions
4. Current FPPC Form 806 – Agency List of Public Official Appointments