



MEMORANDUM

TO: City Council

FROM: Steve Kahn, Interim Public Works Director

BY: Shannon Sweeney, City Engineer

SUBJECT: Consideration of Approval of 191 Tally Ho Frontage Improvement Project

DATE: August 8, 2023

SUMMARY OF ACTION:

Approve construction plans and specifications, authorize the solicitation of bids, and provide environmental determination for the 191 Tally Ho Frontage Improvement Project (the "Project").

IMPACT ON FINANCIAL AND PERSONNEL RESOURCES:

\$110,000 in sales tax revenue has been allocated to this project in Fiscal Year 2023–24. The Engineer's estimate for the improvements included in this project is \$75,000. Encumbered expenses to date for design total \$22,900, of which \$20,976.25 has been paid to date.

Staff time is needed to administer the project. This was anticipated and will be handled by in-house staff.

RECOMMENDATION:

1) Approve the construction plans and specifications for the Project; 2) Authorize the City Clerk to advertise for construction bids; 3) Find that the project is categorically exempt from the California Environmental Quality Act (CEQA) under a Class 2 exemption, pursuant to Guidelines Section 15302 and 4) Direct the City Clerk to file a Notice of Exemption.

BACKGROUND:

The single-family residence at 191 Tally Ho was purchased by its current owners in approximately 2019. Soon after, the property owner approached the City requesting that the masonry wall fronting the street be rebuilt by the City. At that time, the City did not have the funds to proceed. The homeowner moved forward constructing this wall in approximately 2022 without the necessary permits and not to standards. The City put a

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stop notice on the work, but unfortunately not before partial excavation and wall removal. This is the only property in this section of Tally Ho whose front boundary extends into the right-of-way with no offer of dedication (195 Tally Ho also extends into the right-of-way but an offer of dedication has already been made). The City is constructing the wall in exchange for dedication of the remaining street-right of way. In exchange for the City proceeding with construction of the wall to standard, the property owner is providing the necessary dedication of right-of-way.

GTA was selected off the City's on-call list for survey and design and entered into a contract on August 17, 2022, for this work. The resulting plans and specifications are ready to bid out for construction.

ALTERNATIVES:

The following alternatives are provided for the Council's consideration:

1. 1) Approve the construction plans and specifications for the Project; 2) Authorize the City Clerk to advertise for formal construction bids due to the engineer's estimate of \$75,000 for this work; and 3) Find that the project is categorically exempt from the California Environmental Quality Act (CEQA) pursuant to Guidelines Section 15302 and direct the City Clerk to file a Notice of Exemption;
2. Do not approve staff's recommendations;
3. Modify staff's recommendation and approve; or
4. Provide direction to staff.

ADVANTAGES:

Completing this project will eliminate an eyesore and hazard that currently exists at this property, as well as address the lack of consistent right-of-way in this area. The masonry wall will meet the standards and the necessary right-of-way will be dedicated to the City.

DISADVANTAGES:

There will be potential minor traffic inconveniences to the travelling public during construction. Staff will monitor the traffic control to conform to the requirements of the Municipal Uniform Traffic Control Devices manual (MUTCD) to mitigate any negative effects. City inspectors will be at the site during construction to adjust the traffic control for isolated instances (driveway access, etc.).

ENVIRONMENTAL REVIEW:

The project was reviewed in accordance with the California Environmental Quality Act (CEQA), and it was determined to be categorically exempt per Section 15302 Class 2 exemption, which applies to the replacement or reconstruction of existing structures and facilities where the new structure is located on the same site as the structure replaced and has substantially the same purpose and capacity as the structure replaced. This wall replaces a wall that was previously removed.

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PUBLIC NOTIFICATION AND COMMENTS:

The Agenda was posted at City Hall and on the City's website in accordance with Government Code Section 54954.2.

Attachments:

1. Construction Documents for 191 Tally Ho Frontage Improvement Project
2. Engineer's Estimate for Project
3. Notice of Exemption