

ACTION MINUTES
MEETING OF THE ARCHITECTURAL REVIEW COMMITTEE

March 20, 2023, 2:30 p.m.
Hybrid City Hall Conference Room/Virtual Zoom Meeting
300 East Branch Street, Arroyo Grande

Committee Members Present: Lori Mainini Hall, Kristin Juetten, C.J.
Horstman, Glenn Martin

Staff Present: Planning Manager Andrew Perez, Associate
Planner Patrick Holub, Assistant Planner
Shayna Gropen

Given the recent increase in COVID-19 cases in San Luis Obispo County, and in compliance with Assembly Bill (AB) 361, which allows for a deviation of teleconference rules required by the Ralph M. Brown Act, this meeting was held by teleconference.

1. CALL TO ORDER

Chair Martin called the meeting to order at 2:30 pm.

2. ROLL CALL

Chair Martin performed the roll call. All members were present.

3. FLAG SALUTE

Committee Member Horstman led the flag salute.

4. AGENDA REVIEW

None.

5. COMMUNITY COMMENTS AND SUGGESTIONS

None.

6. WRITTEN COMMUNICATIONS

Chair Martin acknowledged the Committee received a supplemental memo from staff containing public comment for Agenda Item 8.a.

7. CONSENT AGENDA

7.a Approval of Minutes

(PEREZ)

Moved by Kristin Juetter

Seconded by C.J. Horstman

Approve the Minutes of the March 6, 2023 Regular Meeting

AYES (4): Lori Mainini Hall, Kristin Juetter, C.J. Horstman, and Glenn Martin

Passed (4 to 0)

8. **PROJECTS**

8.a **Consideration of Staff Project 23-005; East Branch Street Tile and Concrete Replacement; Location – East Branch Street Between Traffic Way And Crown Hill Street; Applicant – City Of Arroyo Grande**

(GROPEN)

Assistant Planner Gropen presented the staff report explaining the project scope, location, and purpose. She also provided details about the available options for materials, colors, and patterns and summarized the feedback from stakeholders.

Assistant City Manager/Public Works Director Bill Robeson and Interim City Engineer Steve Kahn answered questions from the Committee as the project managers. Director Robeson answered questions about the age of the existing tiles to be replaced, future maintenance considerations, and timing of the project.

Chair Martin opened public comment. Planning Manager Perez read the email from the supplemental memo into the record. No other public comment was received.

The Committee was supportive of the use of stamped concrete for heavily trafficked areas such as the crosswalks and sidewalk bands. The Committee prefers the use of pavers for the tree wells to improve drainage and minimize maintenance in the event that street trees need to be replaced in the future. The Committee stated a preference for the Brick Red 160 color to be consistent with the character of the Village, the basket weave pattern, and stressed the importance of matching the colors of the bands, crosswalks, and tree wells.

Moved by C.J. Horstman

Seconded by Kristin Juetter

The Committee recommends to City Council that the project use pavers for the tree wells and stamped concrete for the sidewalk bands and crosswalks. All of the flatwork should be installed in a basket weave pattern and use Brick Red 160 color.

AYES (4): Lori Mainini Hall, Kristin Juetter, C.J. Horstman, and Glenn Martin

Passed (4 to 0)

9. **DISCUSSION ITEMS**

None.

10. COMMITTEE COMMUNICATIONS

Committee Member Hall informed the Committee that the mural that was considered by the Committee at a previous meeting was installed at 1009 E Grand Ave.

11. STAFF COMMUNICATIONS

Correspondence/Comments as presented by the City staff.

Planning Manager Perez informed the Committee the Warren Hoag was recognized by City Council at its meeting on February 28, 2023.

Planning Manager Perez also informed the Committee the applications for a fifth Committee Member are currently being evaluated and that an appointment is expected soon.

12. ADJOURNMENT

The Meeting adjourned at 3:36 pm.

Glenn Martin, Chair

Andrew Perez, Planning Manager