



MEMORANDUM

TO: City Council

FROM: Bill Robeson, Assistant City Manager/Public Works Director

SUBJECT: Consideration of Approval of an Agreement for Uniform and Related Services with Prudential Overall Supply

DATE: November 22, 2022

SUMMARY OF ACTION:

Approval of an agreement for uniform and related services with Prudential Overall Supply.

IMPACT ON FINANCIAL AND PERSONNEL RESOURCES:

Funds for this agreement are included in the FY 2022-23 budget. Funding is distributed between the various divisions of the Public Works Department. Funding for years 2 and 3 of the Agreement will be budgeted for in those subsequent years. The estimated annual cost of this 3-year agreement will be \$11,848.20; the estimated cost for the entire agreement is \$35,544.60. Approximately 75 hours per year of staff time is required to oversee the contract.

RECOMMENDATION:

Approve and authorize the Mayor to execute a 3-year Service Agreement with Prudential Overall Supply.

BACKGROUND:

The City's current uniform Service Agreement with Aramark Uniform Services expired on June 30, 2022. Aramark has since been providing uniform services on a month to month basis.

Bid specifications to supply uniforms and related services were mailed out August 15, 2022, and bids were opened on August 25, 2022. Two companies submitted bids, Aramark Uniform Services and Prudential Overall Supply. After review and comparison of the two bids, Prudential Overall Supply has been chosen to provide uniform and other related services.

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ANALYSIS OF ISSUES:

Per Article 16 of the current Memorandum of Understanding (MOU) with Service Employees International Union Local 620 Arroyo Grande Chapter, the City furnishes uniforms to specified employees. A summary of the bids is attached for Council's information (Attachment 2). Prudential Overall Supply will provide services for a three (3) year term commencing on December 1, 2022. The Service Agreement will provide a set level of service and pricing on uniform rental and laundry services for the uniforms, jackets, coveralls and shop towels, and non-slip floor mats at various City-owned buildings. The proposed cost will amount to approximately \$175 per year per employee for freshly laundered uniforms, which is more cost effective than establishing a set uniform allowance per employee.

ALTERNATIVES:

The following alternatives are provided for the Council's consideration:

1. Approve an Agreement with Prudential Overall Supply for uniform and related services;
2. Do not approve an Agreement with Prudential Overall Supply;
3. Modify and approve the Agreement with Prudential Overall Supply; or
4. Provide direction to staff.

ADVANTAGES:

Execution of this Service Agreement ensures that Article 16 of the adopted MOU is satisfied and non-slip mats provide safe access to City buildings.

DISADVANTAGES:

No disadvantages have been identified.

ENVIRONMENTAL REVIEW:

No environmental review is required for this item.

PUBLIC NOTIFICATION AND COMMENTS:

The Agenda was posted at City Hall and on the City's website in accordance with Government Code Section 54954.2.

Attachments:

1. Proposed Agreement
2. Bid Summary

Item 9.k.