

**ACTION MINUTES**  
**MEETING OF THE PLANNING COMMISSION**

**September 6, 2022, 6:00 p.m.**  
**Hybrid City Council Chamber/Virtual Zoom Meeting**  
**215 East Branch Street, Arroyo Grande**

Commission Members Present: Chair Glenn Martin, Vice Chair Jamie Maraviglia, Commissioner Jim Guthrie, Kevin Buchanan

Commission Members Absent: Commissioner Frank Schiro

Staff Present: Planning Manager Andrew Perez, Associate Planner Patrick Holub

**Given the recent increase in COVID-19 cases in San Luis Obispo County, and in compliance with Assembly Bill (AB) 361, which allows for a deviation of teleconference rules required by the Ralph M. Brown Act, this meeting was held by teleconference.**

---

**1. CALL TO ORDER**

Chair Martin called the Planning Commission meeting to order at 6:00pm.

**2. ROLL CALL**

Commissioner Schiro was absent.

**3. FLAG SALUTE**

Commissioner Guthrie

**4. AGENDA REVIEW**

None.

**5. COMMUNITY COMMENTS AND SUGGESTIONS**

None.

**6. WRITTEN COMMUNICATIONS**

The Commission received one supplemental memorandum regarding item 10.

**7. CONSENT AGENDA**

**7.a Approval of Minutes**

(HOLUB)

Moved by Chair Martin

Seconded by Vice Chair Maraviglia

Approve the Minutes of the August 16, 2022 Regular Meeting.

Passed

**8. PUBLIC HEARINGS**

**8.a Consideration of Development Code Amendment 22-003 Regarding a Permanent Parklet Program**

(HOLUB)

Associate Planner Holub presented the staff report and responded to Commissioner questions regarding existing parklets, liability insurance, parking limits and other forms of outdoor dining.

Chair Martin opened the public hearing.

Andrea Scott, 391 Garden Street, asked a question regarding Short Street that was answered by Commissioner Guthrie.

Hearing no further public comment, Chair Martin closed the public hearing.

Commissioner Buchanan moved and Vice Chair Maraviglia seconded a motion to adopt a Resolution recommending the City Council adopt an Ordinance approving a permanent parklet program with the following changes: 1) Exclude the five (5) space buffer between parklets and 2) Remove the cap on the maximum number of spaces encumbered by parklets.

Moved by Kevin Buchanan

Seconded by Vice Chair Maraviglia

Passed

**9. NON-PUBLIC HEARING ITEMS**

None.

**10. NOTICE OF ADMINISTRATIVE ITEMS SINCE AUGUST 16, 2022**

Received.

Chair Martin opened the public comment period.

Andrea Scott, 391 Garden Street, spoke about concerns related to a short term rental on Garden Street.

Hearing no further public comment, Chair Martin closed the public comment period.

**11. COMMISSION COMMUNICATIONS**

Commissioner Guthrie asked a question about the public comment process.

Chair Martin mentioned that he will be attending the American Planning Association conference in Anaheim in October.

12. **STAFF COMMUNICATIONS**

None.

13. **ADJOURNMENT**

The Meeting adjourned at 7:24pm.

---

Glen Martin, Chair

---

Patrick Holub, Associate Planner