

**ACTION MINUTES  
MEETING OF THE PLANNING COMMISSION  
TUESDAY, OCTOBER 19, 2021  
ZOOM WEBINAR**

**1. CALL TO ORDER**

Chair Martin called the Planning Commission meeting to order at 6:00 p.m.

**2. ROLL CALL**

Planning Commission: Commissioners Kevin Buchanan, Jim Guthrie, Jamie Maraviglia, Vice Chair Frank Schiro and Chair Glenn Martin were present.

Staff Present: Community Development Director Brian Pedrotti, City Engineer Robin Dickerson, Associate Planner Andrew Perez and Assistant Planner Patrick Holub were present.

**3. FLAG SALUTE**

Commissioner Guthrie led the flag salute.

**4. AGENDA REVIEW**

None.

**5. COMMUNITY COMMENTS AND SUGGESTIONS**

Stew Errico spoke about the City Council prioritizing a future agenda item regarding the City's Short Term Rental Ordinance. He spoke against the appeal process and the costs involved with filing an appeal.

**6. WRITTEN COMMUNICATIONS**

None.

**7. CONSENT AGENDA**

**7.a. CONSIDERATION OF APPROVAL OF MINUTES**

**Recommended Action:** Approve the minutes of the September 7, 2021 Regular Planning Commission meeting.

**7.b. CONSIDERATION OF LOT LINE ADJUSTMENT 21-002; LOCATION – 379 CORBETT CANYON ROAD; APPLICANT – JOSEPH WAIS; REPRESENTATIVE – LEONARD LINGER**

**Recommended Action:** It is recommended that the Planning Commission adopt a Resolution approving Lot Line Adjustment No. 21-002.

**Action:** Commissioner Guthrie moved and Vice Chair Schiro seconded the motion to approve the consent agenda.

The motion passed on the following roll-call vote:

**AYES:** Guthrie, Schiro, Buchanan, Maraviglia and Martin

**NOES:** None

**ABSENT:** None

**8. PUBLIC HEARINGS**

**8.a. CONSIDERATION OF AMENDED CONDITIONAL USE PERMIT 21-001; INSTALLATION OF A BACK-UP GENERATOR AND AMENDMENT OF LEASE AREA AT AN EXISTING TELECOMMUNICATION FACILITY; LOCATION – 581 BRANCH MILL ROAD; APPLICANT – T-MOBILE WIRELESS; REPRESENTATIVE – J5 INFRASTRUCTURE PARTNERS**

**PLANNING COMMISSION  
MINUTES  
OCTOBER 19, 2021**

**PAGE 2**

**Recommended Action:** It is recommended that the Planning Commission adopt a Resolution approving Amended Conditional Use Permit 21-001.

Associate Planner Perez presented the staff report.

Victor Flores, representative, thanked staff for their presentation.

Chair Martin opened the public hearing.

Seeing no public comments, Chair Martin closed the public hearing.

**Action:** Vice Chair Schiro moved and Commissioner Maraviglia seconded the motion to adopt the prepared Resolution approving Amended Conditional Use Permit 21-001 as submitted.

The motion passed on the following roll-call vote:

**AYES:** Schiro, Maraviglia, Buchanan, Guthrie and Martin

**NOES:** None

**ABSENT:** None

**9. NON-PUBLIC HEARINGS**

**9.a. PROJECT UPDATE ON THE LOCAL ROADWAY SAFETY PLAN**

**Recommended Action:** It is recommended that the Planning Commission receive the project update and provide input on the LRSP to the City Council.

Community Development Director Pedrotti introduced City Engineer Dickerson.

City Engineer Dickerson provided a project update regarding the Local Roadway Safety Plan and responded to Commissioner questions regarding the stakeholder group that was formed, HSIP cycles, quick-build projects and AB43.

Chair Martin opened the public comment period. Seeing none, Chair Martin closed the public comment period.

The Commission provided comments to City Council regarding the Local Roadway Safety Plan.

**10. ADMINISTRATIVE DECISIONS SINCE OCTOBER 5, 2021**

Case No.	Applicant	Address	Description	Action	Appeal Deadline
PPR21-024	James and Yvette Wenzel	1151 Linda Drive	Establishment of a Vacation Rental in an existing Single Family Residence	A	10/25/21

Received.

**11. COMMISSION COMMUNICATIONS**

None.

**12. STAFF COMMUNICATIONS**

None.

**13. ADJOURNMENT**

The meeting adjourned at 7:37 p.m.

**ATTEST:**

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**PATRICK HOLUB**  
**ASSISTANT PLANNER**  
(Approved at PC Meeting \_\_\_\_\_)

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**GLENN MARTIN, CHAIR**

DRAFT