



MEMORANDUM

TO: City Council

FROM: Bill Robeson, Assistant City Manager/Public Works Director

SUBJECT: Consideration of Adoption of Resolutions Directing the Levy of the Annual Assessments for the Parkside Village and Grace Lane Assessment Districts and Landscaping and Lighting Assessment District No. 1, Within Tract 1769, for Fiscal Year 2022-2023

DATE: June 14, 2022

SUMMARY OF ACTION:

Adoption of the associated Resolutions will direct the levy and collection of assessment fees for maintenance and landscaping for the Parkside Village and Grace Lane Assessment Districts and the Landscaping District No. 1 within Tract 1769. No changes to the assessment amounts are proposed nor are any new improvements or substantial changes in existing improvements proposed for Fiscal Year 2022-23.

IMPACT ON FINANCIAL AND PERSONNEL RESOURCES:

By adopting the Resolutions, \$56,298 will be collected for Fiscal Year 2022-23 for the three assessment districts to provide landscaping and other specified maintenance. The assessments are placed on the affected property owner's property tax bill each year.

RECOMMENDATION:

- 1) Conduct a public hearing for the levy and collection of assessments for the Parkside Village Assessment District, Grace Lane Assessment District, and Landscaping and Lighting Assessment District No. 1 within Tract 1769;
- 2) Adopt a Resolution directing the levy of the annual assessment for the Parkside Village Assessment District pursuant to the Landscaping and Lighting Act of 1972 (Streets and Highways Code Sections 22500 et. seq.) for Fiscal Year 2022-2023;
- 3) Adopt a Resolution directing the levy of the annual assessment for the Grace Lane Assessment District pursuant to the Landscaping and Lighting Act of 1972 (Streets and Highways Code Sections 22500 et. seq.) for Fiscal Year 2022-2023; and
- 4) Adopt a Resolution directing the levy of the annual assessment for the Landscaping and Lighting Assessment District No. 1 within Tract 1769, pursuant to the Landscaping and Lighting Act of 1972 (Streets and Highways Code Sections 22500 et. seq.) for Fiscal Year 2022-2023.

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City Council

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BACKGROUND:

At the May 10, 2022 City Council meeting, Council approved the Engineer's Reports and adopted Resolution Nos. 5182, 5183, and 5184 declaring its intention to levy and collect assessments for the Parkside Village Assessment District, Grace Lane Assessment District, and Landscaping and Lighting Assessment District No. 1 within Tract No. 1769, and setting a public hearing for June 14, 2022, at 6:00 P.M.

- For the Parkside Village Assessment District, the proposed annual assessments are \$446 or \$734 per parcel for a total of \$43,966 annually.
- For the Grace Lane Assessment District, the proposed annual assessments are \$460 for 19 parcels and \$148 for 4 parcels (\$8,740 + \$592) for an annual total of \$9,332.
- For the Landscaping and Lighting Assessment District No. 1, within Tract 1769, the total proposed annual assessment is \$100 per parcel for an annual total of \$3,000.

ANALYSIS OF ISSUES:

The California Streets and Highways Code Sections 22500 et seq., (California Landscape and Lighting Act of 1972) (Act), establishes one of the processes by which local governmental agencies form assessment districts for the purpose of financing the costs and expenses of landscaping and lighting public areas. The final process includes a public hearing, which affords all interested parties the opportunity to hear and be heard. At the conclusion of the public hearing, the City Council may adopt Resolutions (Attachments 1, 2, and 3) confirming the assessments, which constitute the levy of the assessments for the 2022-23 fiscal year. Upon fulfillment of these requirements, the City must submit the Resolutions to the County of San Luis Obispo for inclusion of the assessments on the Fiscal Year 2022-23 property tax roll. The fees collected for each assessment district fund items such as monthly landscape maintenance, annual fire suppression/fuel reduction, savings for anticipated drainage structure maintenance /improvements, and general landscaping cleanup projects, as needed. Section 4 of each associated Engineer's Report provides a description of improvements (Attachment 4).

ALTERNATIVES:

The following alternatives are provided for the Council's consideration:

1. Adopt Resolutions approving the levy to collect the annual assessments for the Parkside Village Assessment District, Grace Lane Assessment District and Landscaping and Lighting Assessment District No. 1 within Tract 1769 for Fiscal Year 2022-23; or

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2. Modify and adopt the Resolutions; or
3. Provide staff other direction.

ADVANTAGES:

Adoption of the Resolutions will be in compliance with the Act and allow the City to move forward with the process to collect assessments and perform the work identified in the Engineer's Report for each assessment district.

DISADVANTAGES:

No disadvantages for the proposed actions have been identified for this fiscal year.

ENVIRONMENTAL REVIEW:

No environmental review is required for this item.

PUBLIC NOTIFICATION AND COMMENTS:

The Resolutions adopted by the City Council on June 14, 2022, declaring its intention to levy and collect annual assessments for all three (3) Assessment Districts in Fiscal Year 2022-23 were published in The Tribune on Friday, June 3, 2022. The Agenda was posted at City Hall and on the City's website in accordance with Government Code Section 54954.2.

Attachments:

1. Proposed Resolution – Parkside Village
2. Proposed Resolution – Grace Lane
3. Proposed Resolution – District 1, Tract 1769
4. May 10, 2022 Staff Report and Attachments