

ACTION MINUTES
MEETING OF THE ARCHITECTURAL REVIEW COMMITTEE

May 16, 2022, 2:30 p.m.
Hybrid City Hall Conference Room/Virtual Zoom Meeting

Committee Members Present: Lori Mainini Hall, Warren Hoag, Bruce Berlin

Committee Members Absent: Jon Couch, Kristin Juetten

Staff Present: Associate Planner Andrew Perez, Assistant
Planner Patrick Holub

Given the recent increase in COVID-19 cases in San Luis Obispo County, and in compliance with Assembly Bill (AB) 361, which allows for a deviation of teleconference rules required by the Ralph M. Brown Act, this meeting was held by teleconference.

1. CALL TO ORDER

Chair Hoag called the Meeting to order at 2:30 pm.

2. ROLL CALL

Chair Hoag performed the roll call. Committee Members Couch and Juetten were absent.

3. FLAG SALUTE

Vice Chair Berlin led the flag salute.

4. AGENDA REVIEW

None.

5. COMMUNITY COMMENTS AND SUGGESTIONS

Chair Hoag opened the public comment period. No public comment was received.

6. WRITTEN COMMUNICATIONS

None.

7. CONSENT AGENDA

7.a Approval of Minutes

(PEREZ)

Moved by Bruce Berlin
Seconded by Lori Mainini Hall

Approve the Minutes of the May 2, 2022 Regular Meeting.

AYES (3): Lori Mainini Hall, Warren Hoag, and Bruce Berlin

ABSENT (2): Jon Couch, and Kristin Juetten

Passed (3 to 0)

8. **PROJECTS**

8.a **Consideration Administrative Sign Permit 22-008; Signage for New Business; Location – 139 W. Branch Street**

Associate Planner Holub presented the staff report, outlining the location, design, and features of the proposed signage. He also explained that the proposal is subject to the Village Design Guidelines and how the signage complies with the applicable standards.

The applicant was not present to address the Committee.

The Committee appreciated the colors and location of the proposed signs. The Committee found the materials and design appropriate for the subject location and in compliance with the Design Guidelines.

Moved by Lori Mainini Hall
Seconded by Bruce Berlin

The Architectural Review Committee (ARC) recommends that the Community Development Director approve the project as submitted.

AYES (3): Lori Mainini Hall, Warren Hoag, and Bruce Berlin

ABSENT (2): Jon Couch, and Kristin Juetten

Passed (3 to 0)

9. **DISCUSSION ITEMS**

9.a **Review of Lighting and Trash Enclosure for Conditional Use Permit 21-001; Applicant – Housing Authority of San Luis Obispo (HASLO)**

(PEREZ)

Planning Manager Perez presented the staff report and provided background about the project's entitlement. He explained details of the proposed lighting and the photometric plan. He also highlighted the locations of the trash enclosures, the rationale for their respective locations, and explained that the trash enclosures were designed in accordance with City standards.

No applicant was present to address the Committee.

The Committee found the lighting in compliance with the Municipal Code and adequate for safety and wayfinding throughout the development. There was some concern expressed about the potential intensity of LED lighting. The Committee appreciated the location of the trash enclosures and their accessibility for all future residents.

Moved by Bruce Berlin

Seconded by Lori Mainini Hall

The Architectural Review Committee (ARC) recommended that to the Community Development Director approve the lighting plan and design of the proposed trash enclosures as submitted, with the condition that the LED lighting is on the warmer scale of the spectrum.

AYES (3): Lori Mainini Hall, Warren Hoag, and Bruce Berlin

ABSENT (2): Jon Couch, and Kristin Juetten

Passed (3 to 0)

10. COMMITTEE COMMUNICATIONS

The Committee congratulated staff on their recent promotions.

11. STAFF COMMUNICATIONS

Planning Manager Perez announced that staff will be introducing an Ordinance to implement Senate Bill 9 at the May 24, 2022 City Council meeting.

12. ADJOURNMENT

The Meeting adjourned at 3:11 pm.

Warren Hoag, Chair

Andrew Perez, Associate Planner