



**ACTION MINUTES OF THE REGULAR MEETING
OF THE CITIZENS' SALES TAX OVERSIGHT COMMITTEE**

**January 09, 2026, 10:00 a.m.
City Council Chamber
215 E Branch Street, Arroyo Grande**

Committee Members Present: Committee Member Gary Borsos,
Committee Member Barbara Harmon,
Committee Member Debbie Malicoat,
Committee Member Sheila Simmons-
Semana, Committee Member Melissa
Watkins

Staff Present: City Manager, Matthew Downing;
Assistant City Manager/Director of Public
Works, Bill Robeson; Director of
Administrative Services, Nicole Valentine;
Deputy City Clerk, Julie Hawkins

This meeting was conducted in a hybrid in-person/virtual format.

1. CALL TO ORDER

Director of Administrative Services, Nicole Valentine, called the meeting to order at 10:00 a.m.

2. ROLL CALL AND FLAG SALUTE

Deputy City Clerk Hawkins called roll and Director of Administrative Services Valentine led the flag salute. All Committee Members were present.

3. PUBLIC COMMENT

Director of Administrative Services Valentine invited public comment. No public comment was received.

4. **RECEIVE AND FILE THE BYLAWS FOR THE CITIZENS' SALES TAX OVERSIGHT COMMITTEE**

Director Valentine introduced. No questions or comments were received from the Committee.

Director Valentine invited public comment. No public comments received.

Moved By: Committee Member Borsos

Seconded By: Committee Member Harmon

Received and Filed the Bylaws for the Citizen' Sales Tax Oversight Committee

AYES (5): Committee Member Borsos, Committee Member Harmon, Committee Member Malicoat, Committee Member Simmons-Semana, Committee Member Watkins
NOES (0)

5. **SELECTION OF THE CITIZENS' SALES TAX OVERSIGHT COMMITTEE CHAIR AND VICE CHAIR FOR 2026**

Director Valentine introduced. No questions or comments from the Committee.

Director Valentine introduced public comment. No public comment was received.

Moved By: Committee Member Watkins

Seconded By: Committee Member Malicoat

Selected Barbara Harmon to serve as Chairperson for the Citizens' Sales Tax Oversight Committee (CSTOC) for the calendar year 2026 to preside over meetings and perform duties as directed by the and City Council.

AYES (5): Committee Member Borsos, Committee Member Harmon, Committee Member Malicoat, Committee Member Simmons-Semana, Committee Member Watkins
NOES (0)

Moved By: Committee Member Harmon

Seconded By: Committee Member Borsos

Selected Debbie Malicoat to serve as Vice Chairperson for the Citizens' Sales Tax Oversight Committee (CSTOC) for the calendar year 2026 to preside over meetings and perform duties as directed by the and City Council

AYES (5): Committee Member Borsos, Committee Member Harmon, Committee Member Malicoat, Committee Member Simmons-Semana, Committee Member Watkins
NOES (0)

6. **RECEIVE AND FILE THE PAVEMENT MANAGEMENT PLAN AND 10-YEAR MEASURE E-24 SALES TAX FUND EXPENDITURE PROGRAM REPORT**

Director of Administrative Services Nicole Valentine presented the item. City Manager Matthew Downing, Assistant City Manager/Director of Public Works, Bill Robeson, and Director Valentine responded to questions from the Committee.

Chair Harmon invited public comment. No public comments were received.

Moved By: Barbara Harmon

Seconded By: Sheila Simmons-Semana

Received and Filed the Pavement Management Plan and 10-Year Measure E-24 Sales Tax Fund Expenditure Program Report and provided additional direction to staff to: develop a plan identifying E-24 funding for infrastructure and public safety priorities, including specific expenditure examples; present the proposed Pavement Management Program and Capital Improvement Projects to the Committee prior to Council action for input; prepare a comparison of prior and current E-24 expenditures; and include the E-24 expenditure report with the O-06 expenditure report.

AYES (5): Committee Member Borsos, Chair Harmon, Vice-Chair Malicoat, Committee Member Simmons-Semana, Committee Member Watkins

NOES (0)

7. STAFF COMMUNICATIONS

City Manager Downing expressed appreciation to the Committee Members, restated the intent of the committee, reported that the Traffic Way Bridge project has been completed, highlighted key project milestones, and provided a brief update on the Lopez Lake litigation.

8. COMMITTEE MEMBER COMMUNICATIONS

Committee Member Simmons-Semana Inquired whether the City has a public-facing statement explaining why Measure E-24 funds are prioritized for infrastructure and public safety over other eligible uses. Staff noted that these priorities could be adjusted if the public expresses interest in re-prioritizing funds. Committee Member Simmons-Semana cautioned against allocating an excessive amount of funding toward advertising project funding signage.

9. ADJOURNMENT

There being no further business to come before the Committee, Chair Harmon adjourned the meeting at 11:13 AM.