



ACTION MINUTES
REGULAR MEETING OF THE CITY COUNCIL

March 11, 2025, 6:00 p.m.
Hybrid City Council Chamber/Virtual Zoom Meeting
215 East Branch Street, Arroyo Grande

Council Members Present: Mayor Caren Ray Russom, Mayor Pro Tem Kate Secrest, Council Member Jim Guthrie, Council Member Jamie Maraviglia, Council Member Aileen Loe

Staff Present: City Clerk Jessica Matson, City Attorney Isaac Rosen, City Manager Matthew Downing, Assistant City Manager/Public Works Director Bill Robeson, Community Development Director Brian Pedrotti, Police Chief Michael Martinez, City Engineer Shannon Sweeney

This meeting was conducted in-person.

1. CALL TO ORDER

Mayor Ray Russom called the Regular City Council Meeting to order at 6:03 p.m.

2. ROLL CALL

City Clerk Matson took roll call.

3. MOMENT OF REFLECTION

4. FLAG SALUTE

Mayor Ray Russom led the flag salute.

5. AGENDA REVIEW

City Clerk Matson stated that the City has various technical options for people to attend remotely, however the City was experiencing technical difficulties with the Zoom platform.

5.a Closed Session Announcements

None.

5.b Ordinances read in title only

Moved by Mayor Ray Russom
Seconded by Council Member Guthrie

Move that all ordinances presented at the meeting shall be read by title only and all further readings be waived.

AYES (5): Mayor Ray Russom, Mayor Pro Tem Secret, Council Member Guthrie, Council Member Maraviglia, and Council Member Loe

Passed (5 to 0)

6. SPECIAL PRESENTATIONS

6.a Introduction and Oath of Office - Police Officer Jessika Reif

Chief Martinez introduced Police Officer Jessika Reif and highlighted her educational and professional background. City Clerk Matson administered the Oath of Office.

6.b City Manager Communications

City Manager Downing provided an update regarding a Police Department audit of operations which resulted in meeting state and federal requirements; a SLO County Fire controlled burn and training; and the weather system moving through the city.

No action was taken on this item.

Receive correspondence/comments as presented by the City Manager and Provide direction, as necessary.

7. CITY COUNCIL REPORTS

None.

Reports are made during the Second Council Meeting each month.

8. COMMUNITY COMMENTS AND SUGGESTIONS

City Clerk Matson made a statement that, due to technical difficulties with the Zoom platform, members of the public participating remotely could submit public comment via email to publiccomment@arroyogrande.org during the meeting.

Mayor Ray Russom invited public comment. No public comments were received. Mayor Ray Russom announced that public comment would remain open until the end of the meeting to accommodate any members of the public who would like to submit written public comment.

9. CONSENT AGENDA

Mayor Ray Russom asked the Council if there were any questions or any items to be pulled from the consent agenda for further discussion. Council Member Maraviglia reported a potential conflict of interest and recused herself from Item 9.i. due to her relationship with an applicant.

Mayor Ray Russom invited public comment. No public comments were received.

Council commented on Item 9.i. and thanked the Committee.

Moved by Council Member Loe
Seconded by Mayor Pro Tem Secrest

Approve Consent Agenda Items 9.a. through 9.h., with the exception of Item 9.i., with the recommended courses of action.

AYES (5): Council Member Loe, Mayor Pro Tem Secrest, Council Member Guthrie, Council Member Maraviglia, and Mayor Ray Russom

Passed (5 to 0)

9.a Cash Disbursement Ratification

Reviewed and ratified the attached listing of cash disbursements for the period of February 1 through February 15, 2025.

9.b Statement of Investment Deposits for January 2025

Received and filed the report listing investment deposits of the City of Arroyo Grande as of January 31, 2025, as required by Government Code Section 53646(b).

9.c Fiscal Year 2024-25 Second Quarter Status Report and One Budget Adjustment Request Approval

Received and filed the Fiscal Year 2024-25 Second Quarter Financial Status Report and approved one Budget Adjustment Request in the amount of \$48,200 for the Traffic Signalization Special Revenue Fund.

9.d Agreement for Auditing Services

Adopted a Resolution entitled: ***"A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ARROYO GRANDE APPROVING AND AUTHORIZING THE CITY MANAGER TO EXECUTE AN AGREEMENT WITH MOSS, LEVI, & HARTZHEIM LLP TO PROVIDE AUDITING SERVICES IN SUBSTANTIALLY FINAL FORM"***.

9.e Approval of Minutes

Approved the minutes of the Regular City Council Meeting of February 25, 2025, as submitted.

9.f Appointment to the Tourism Business Improvement District Advisory Board

1) Adopted a Resolution entitled: ***"A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ARROYO GRANDE APPOINTING CHIASA NAKAZONO-KLAPPER TO THE TOURISM BUSINESS IMPROVEMENT DISTRICT ADVISORY BOARD AND FINDING THAT THIS ACTION IS EXEMPT FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT"***; and

2) Determined that approving the appointment to the Tourism Business Improvement District Advisory Board is not a project subject to the California Environmental Quality Act ("CEQA") because it has no potential to result in either a direct, or reasonably foreseeable indirect, physical change in the environment. (State CEQA Guidelines, Cal. Code Regs., tit. 14, §§ 15060, subd. (c)(2)-(3), 15378.).

9.g Establishment of a Citizens’ Sales Tax Oversight Committee and Adoption of Committee Bylaws

1) Adopted a Resolution entitled: ***"A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ARROYO GRANDE ESTABLISHING A CITIZENS’ SALES TAX OVERSIGHT COMMITTEE FOR THE OVERSIGHT OF MEASURE E-24 FUNDS AND ADOPTING COMMITTEE BYLAWS"***; and

2) Determined that adopting a Resolution establishing a Citizens’ Sales Tax Oversight Committee and adopting Committee Bylaws is not a project subject to the California Environmental Quality Act (“CEQA”) because it has no potential to result in either a direct, or reasonably foreseeable indirect, physical change in the environment. (State CEQA Guidelines, §§ 15060 (c)(2) and (3), 15378.).

9.h Receipt of Results from the Council Goal Setting Workshop

Received and accepted the results of the Council Goal Setting Workshop held on February 10, 2025.

9.i Approval of Arroyo Grande Community Service Grant Program Allocations for Fiscal Year 2024-25

Moved by Council Member Loe
Seconded by Council Member Guthrie

1) Adopted a Resolution entitled: ***"A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ARROYO GRANDE APPROVING ARROYO GRANDE COMMUNITY SERVICE GRANT PROGRAM PROJECTS FOR FISCAL YEAR 2024-25"***; and

2) Determined that adopting the Resolution is not a project subject to the California Environmental Quality Act (“CEQA”) because it has no potential to result in either a direct, or reasonably foreseeable indirect, physical change in the environment. (State CEQA Guidelines, §§ 15060, subd. (c)(2)-(3), 15378.)

AYES (4): Council Member Loe, Council Member Guthrie, Mayor Pro Tem Secrest, and Mayor Ray Russom

ABSENT (1): Council Member Maraviglia

Passed (4 to 0)

10. PUBLIC HEARINGS

10.a Amendments to Title 13 of the Arroyo Grande Municipal Code Regarding the Regulation of Water Wells

Community Development Director Pedrotti presented the Item and responded to questions from Council.

Mayor Ray Russom opened the public hearing. Upon hearing no public comments, Mayor Ray Russom closed the public hearing.

Moved by Council Member Guthrie
Seconded by Mayor Pro Tem Secrest

1) Introduce an Ordinance entitled: ***“AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ARROYO GRANDE AMENDING CHAPTER 13.08 OF THE ARROYO GRANDE MUNICIPAL CODE REGARDING WATER WELLS”***; and

2) Find that the Ordinance is exempt from the California Environmental Quality Act (CEQA) because it will not result in a direct, or reasonably foreseeable indirect, physical change in the environment (State CEQA Guidelines, §§ 15060, subd. (c)(2)-(3), 15061, subd. (b)(3); 15307; 15308; and 15378, subd. (b)(5)).

AYES (5): Council Member Guthrie, Mayor Pro Tem Secrest, Council Member Maraviglia, Council Member Loe, Mayor Ray Russom

Passed (5 to 0)

11. **BUSINESS ITEMS**

None.

12. **COUNCIL COMMUNICATIONS**

Mayor Pro Tem Secrest commented on the positive experience of the City Council Goal-Setting Workshop; commended the Community Services Grant Program Committee; commented on the General Plan Update Ad Hoc Committee; and commented on her participation as a judge for the Lions Club speech competition.

Mayor Ray Russom thanked staff, Council Member Guthrie and Mayor Pro Tem Secrest for attending the LOCC Channel Counties Division Dinner.

Mayor Ray Russom closed the Public Comment period.

13. **ADJOURNMENT**

There being no further business to come before the City Council, Mayor Ray Russom adjourned the meeting at 6:30 pm.

Caren Ray Russom, Mayor

ATTEST:

Jessica Matson, City Clerk