



## MEMORANDUM

**TO:** Arroyo Grande Tourism Business Improvement District Advisory Board

**FROM:** Sheridan Bohlken, Director of Recreation Services

**SUBJECT:** Selection of the Arroyo Grande Tourism Business Improvement District Advisory Body Chair and Vice Chair for 2025

**DATE:** December 17, 2024

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### **RECOMMENDATION:**

Select a Chairperson and Vice Chairperson for the Arroyo Grande Tourism Business Improvement District (AGTBID) Advisory Board for the calendar year 2025 to preside over meetings and perform duties as directed by the Board and City Council.

### **BACKGROUND:**

The AGTBID Advisory Board is appointed using a similar approach as the City's other advisory bodies. Under this approach, each member of the City Council appoints one member of the AGTBID Advisory Board, subject to approval by a majority of the City Council. The term of each Advisory Board member coincides with the term of the appointing member of the City Council and terms of office are one-year.

### **ANALYSIS:**

On [August 22, 2023](#)<sup>1</sup>, the Council appointed five Advisory Body members to the AGTBID pursuant to the revised bylaws (Attachment 1). In Section 10.a of the AGTBID Bylaws, it states 'At the first regular meeting of the Board, wherein newly appointed Members are seated, the Members shall elect a Chairperson and Vice Chairperson who shall hold office for a period of one year.' 10.b, 'The Chairperson shall preside over all meetings of the Board, and otherwise perform such duties as directed by the Board or Council. The Vice Chairperson shall serve in the absence or incapacity of the Chairperson.' Given that this is the last meeting of 2024, it is recommended that a Chairperson and Vice Chairperson be selected for 2025.

Attachments (provided as links below):

1. [Arroyo Grande Tourism Business Improvement District Advisory Board By-laws](#)

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<sup>1</sup> <https://pub-arroyogrande.escribemeetings.com/filestream.ashx?DocumentId=8179>