



**ACTION MINUTES**  
**REGULAR MEETING OF THE CITY COUNCIL**

June 11, 2024, 5:00 p.m.  
Hybrid City Council Chamber/Virtual Zoom Meeting  
215 East Branch Street, Arroyo Grande

Council Members Present: Mayor Ray Russom, Mayor Pro Tem Guthrie,  
Council Member Barneich, Council Member  
George, Council Member Secrest

Staff Present: City Clerk Jessica Matson, City Attorney Isaac  
Rosen, City Manager Matthew Downing,  
Assistant City Manager/Public Works Director  
Bill Robeson, Administrative Services Director  
Nicole Valentine

This meeting was conducted in a hybrid in-person/virtual format.

**CLOSED SESSION MEETING 5:00 P.M.:**

**1. CALL TO ORDER**

Mayor Ray Russom called the meeting to order at 5:00 p.m.

**2. ROLL CALL**

City Clerk Matson took roll call.

**3. FLAG SALUTE**

Mayor Ray Russom led the flag salute.

**4. PUBLIC COMMENT ON CLOSED SESSION ITEMS**

Mayor Ray Russom invited public comment. No comments were received.

**5. CLOSED SESSION**

City Attorney Rosen announced that the City Council will recess to a closed session for the following and will report any reportable action at the City Council Regular meeting at 6:00 p.m.:

**CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**

(Paragraph (1) of subdivision (d) of Section 54956.9)

(1) Case: City of Arroyo Grande v. Adam Hideo Saruwatari, Trustee, etc., et al., Case No. 24CV-0368

The City Council adjourned to Closed Session at 5:01 p.m.

**6. ADJOURNMENT**

The City Council adjourned Closed Session at 5:55 p.m.

**REGULAR MEETING 6:00 P.M.**

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**1. CALL TO ORDER**

Mayor Ray Russom called the Regular City Council Meeting to order at 6:00 p.m.

**2. ROLL CALL**

City Clerk Matson took roll call.

**3. MOMENT OF REFLECTION**

**4. FLAG SALUTE**

Maureen Sharon and members of the Arroyo Grande Valley Kiwanis Club, led the flag salute.

**5. AGENDA REVIEW**

**5.a Closed Session Announcements**

City Attorney Rosen announced that there was no reportable action from the following meeting:

June 11, 2024

**CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**

(Paragraph (1) of subdivision (d) of Section 54956.9)

(1) Case: City of Arroyo Grande v. Adam Hideo Saruwatari, Trustee, etc., et al., Case No. 24CV-0368

**5.b Ordinances read in title only**

None.

**6. SPECIAL PRESENTATIONS**

**6.a Honorary Proclamation Declaring June 19, 2024 as "Juneteenth Day"**

Mayor Ray Russom read the Honorary Proclamation Declaring June 19, 2024 as "Juneteenth Day". Cheryl Vines, NAACP SLO, accepted the proclamation.

Mayor Ray Russom invited public comment. No public comments were received.

No action was taken on this item.

**6.b City Manager Communications**

City Manager Downing announced the City was awarded a \$155,000 State grant for the Police Department's impaired driving and DUI enforcement; provided an update on the Swinging Bridge Rehabilitation Project and parking options; and congratulated recent graduates.

No action was taken on this item.

**7. CITY COUNCIL REPORTS**

None.

Reports are made during the Second Council Meeting each month.

**8. COMMUNITY COMMENTS AND SUGGESTIONS**

Mayor Ray Russom invited public comment. Speaking from the public were Paula Mason, Carol Cranfield, Mary Thronson, Patty Welsh, Gaea Powell, Michael Punsalon, and Ethel Landers. No further public comments were received.

City Manager Downing responded to questions from the public and Council.

**9. CONSENT AGENDA**

Mayor Ray Russom asked the Council if there were any questions or any items to be pulled from the consent agenda for further discussion. There were none.

Mayor Ray Russom invited public comment. No public comments were received.

Moved by Council Member Barneich  
Seconded by Council Member George

Approve Consent Agenda Items 9.a. through 9.j., with the recommended courses of action.

AYES (5): Council Member Barneich, Council Member George, Council Member Secret, Mayor Pro Tem Guthrie, and Mayor Ray Russom

Passed (5 to 0)

**9.a Consideration of Cash Disbursement Ratification**

Reviewed and ratified the attached listing of cash disbursements for the period of May 1 through May 15, 2024.

**9.b Consideration of Statement of Investment Deposits**

Received and filed the attached report listing investment deposits of the City of Arroyo Grande as of April 30, 2024, as required by Government Code Section 53646(b).

**9.c Consider Approval of Fiscal Year 2024-25 Appropriation Limit**

1) Adopted a Resolution entitled: "**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ARROYO GRANDE ADOPTING A TAX PROCEEDS EXPENDITURE APPROPRIATION LIMIT FOR FISCAL YEAR 2024-2025**"; and

2) Determined that establishing the appropriation limit for FY 2024-25 is not a project subject to the California Environmental Quality Act (“CEQA”) because it has no potential to result in either a direct, or reasonably foreseeable indirect, physical change in the environment. (State CEQA Guidelines, §§ 15060, subd. (b)(2)-(3), 15378.)

**9.d Adoption of a Resolution Updating the Fund Balance and Reserve Policy**

1) Adopted a Resolution entitled: ***"A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ARROYO GRANDE UPDATING THE FUND BALANCE AND RESERVE POLICY"***; and

2) Determined that adopting a resolution updating the Fund Balance and Reserve Policy is not subject to the California Environmental Quality Act (“CEQA”) because it has no potential to result in either a direct, or reasonably foreseeable indirect, physical change in the environment. (State CEQA Guidelines, Cal. Code Regs., tit. 14, §§ 15060, subd. (c)(2)- (3), 15378.)

**9.e Approval of Minutes**

Approved the minutes of the Regular City Council Meetings of May 14, 2024, and May 28, 2024, as submitted.

**9.f Amendments to the Central Coast Blue Regional Recycled Water Authority Joint Exercise of Powers Agreement**

1) Adopted a Resolution entitled: ***"A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ARROYO GRANDE APPROVING AMENDMENT NUMBER 1 TO THE JOINT EXERCISE OF POWERS AGREEMENT CREATING THE CENTRAL COAST BLUE REGIONAL RECYCLED WATER AUTHORITY"***; and

2) Determined that adopting the Resolution is not a project subject to the California Environmental Quality Act (CEQA) because it has no potential to result in either a direct, or reasonably foreseeable indirect, physical change in the environment. (State CEQA Guidelines, §§ 15060, subd. (c)(2)-(3), 15378)

**9.g Memorandum of Understanding Between the Arroyo Grande Police Department and the Lucia Mar Unified School District for School Resource Officer Services**

1) Approved a Memorandum of Understanding between the City of Arroyo Grande and the Lucia Mar Unified School District (LMUSD) to share the cost of salary and benefits for one School Resource Officer (SRO) position in Fiscal Year (FY) 2024-25; and

2) Found that approving the Memorandum of Understanding is not a project subject to the California Environmental Quality Act (“CEQA”) because it has no potential to result in either a direct or reasonably foreseeable indirect physical change in the environment. (State CEQA Guidelines, §§ 15060, subd. (b)(2)-(3), 15378.)

**9.h Temporary Use Permit 24-004; Authorization for Sale of Beer and Wine at the 2024 Summer Concert Series, an Application Fee Waiver; Location Heritage Square Park; Applicant – Arroyo Grande Rotary**

1) Adopted a Resolution entitled: "**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ARROYO GRANDE APPROVING TEMPORARY USE PERMIT NO. 24-004 TO ALLOW THE SALE OF BEER AND WINE AT THE 2024 HERITAGE SQUARE PARK SUMMER CONCERT SERIES AND APPROVING A WAIVER OF FEES; APPLIED FOR BY THE ARROYO GRANDE ROTARY CLUB**"; and

2) Found the action exempt from the California Environmental Quality Act pursuant to Section 15304 of the CEQA Guidelines.

**9.i Consideration of Acceptance of the Five Cities Fire Authority Station #1 Emergency Generator Replacement Project, PW 2021-09**

1) Accepted the project improvements as constructed by Electricraft, Inc. in accordance with the plans and specifications for the Five Cities Fire Authority (FCFA) Station #1 Emergency Generator Replacement Project, PW 2021-09;

2) Directed staff to file a Notice of Completion; and

3) Authorized release of retention thirty-five (35) days after the Notice of Completion has been recorded if no liens have been filed.

**9.j Consider Traffic Way Bridge Temporary Construction Easement Execution**

Authorized the City Manager to fully execute a temporary construction easement (TCE) for certain real property, more particularly described as Assessor Parcel Number 007-481-011, that is necessary for the Traffic Way Bridge Replacement Project.

**10. PUBLIC HEARINGS**

None.

**11. OLD BUSINESS**

**11.a Adopt Resolutions of Approval for the Fiscal Year (FY) 2024-25 Mid-Cycle Budget Update Report and the 5-Year Capital Improvement Program Budget FY 2024-29**

Administrative Services Director Valentine presented the staff report.

Mayor Ray Russom invited public comment. No public comments were received.

Council discussion ensued regarding the budget recommendations. Mayor Pro Tem Guthrie commented that he will not be supporting the budget due to the recommendation to include additional staff positions.

Moved by Council Member Secrest

Seconded by Council Member Barneich

1) Adopt a Resolution approving the Fiscal Year 2024-25 Budget and Making Appropriations for the Amount Budgeted; and

2) Adopt a Resolution approving the Fiscal Year 2024-29 Capital Improvement Program Budget and Making Appropriations for the Amount Budgeted.

AYES (4): Council Member Secret, Council Member Barneich, Council Member George, and Mayor Ray Russom

NOES (1): Mayor Pro Tem Guthrie

Passed (4 to 1)

12. **NEW BUSINESS**

None.

13. **COUNCIL COMMUNICATIONS**

Council Member Barneich congratulated staff for the grant award; and announced there will be a Pride event in the Village on June 22nd.

14. **ADJOURNMENT**

There being no further business to come before the City Council, Mayor Ray Russom adjourned the meeting at 6:42 p.m.

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Caren Ray Russom, Mayor

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Jessica Matson, City Clerk