



MEMORANDUM

TO: City Council

FROM: Bill Robeson, Assistant City Manager/Public Works Director

SUBJECT: Modified Resolutions Directing the Levy of the Annual Assessments for the Parkside Village and Grace Lane Assessment Districts and the Arroyo Grande Landscaping and Lighting Assessment District No. 1, Within Tract 1769, for Fiscal Year 2024-25

DATE: July 23, 2024

RECOMMENDATION:

- 1) Adopt a Resolution directing the levy of the annual assessment for the Parkside Village Assessment District pursuant to the Landscaping and Lighting Act of 1972 (Streets and Highways Code Sections 22500 et. seq.) for Fiscal Year 2024-25;
- 2) Adopt a Resolution directing the levy of the annual assessment for the Grace Lane Assessment District pursuant to the Landscaping and Lighting Act of 1972 (Streets and Highways Code Sections 22500 et. seq.) for Fiscal Year 2024-25; and
- 3) Adopt a Resolution directing the levy of the annual assessment for the Arroyo Grande Landscaping and Lighting Assessment District No. 1 within Tract 1769, pursuant to the Landscaping and Lighting Act of 1972 (Streets and Highways Code Sections 22500 et. seq.) for Fiscal Year 2024-25.

IMPACT ON FINANCIAL AND PERSONNEL RESOURCES:

By adopting the Resolutions, \$56,298 will be collected for Fiscal Year (FY) 2024-25 for the three assessment districts to provide landscaping and other specified maintenance. The assessments are placed on the affected property owner's property tax bill each year.

BACKGROUND:

At the [June 25, 2024](#), City Council meeting, the City Council held a public hearing for the consideration of a levy of the annual assessments for the Parkside Village Assessment District, Grace Lane Assessment District, and the Arroyo Grande Landscaping and Lighting Assessment District No. 1 within Tract No. 1769.

ANALYSIS OF ISSUES:

The California Streets and Highways Code Sections 22500 et seq., (California Landscape and Lighting Act of 1972) (Act), establishes one of the processes by which local governmental agencies form assessment districts to finance the costs and expenses of

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landscaping and lighting public areas. The final process includes a public hearing, which allows all interested parties to hear and be heard. After the public hearing, the City Council may adopt resolutions confirming the assessments, which constitute the levy of the assessments for FY 2024-25. The public hearing was conducted on June 25, 2024.

In evaluating the criteria for submission of the Resolutions to the County of San Luis Obispo, it was determined that minor clerical modifications were necessary to the Resolutions adopted at the June 25, 2024, City Council meeting. Those modified proposed Resolutions are included as Attachments 1-3.

Upon adoption of the modified Resolutions, the City must submit the Resolutions to the County of San Luis Obispo for inclusion of the assessments on the FY 2024-25 property tax roll. The fees collected for each assessment district fund items such as monthly landscape maintenance, annual fire suppression/fuel reduction, savings for anticipated drainage structure maintenance and improvements, and general landscaping cleanup projects, as needed. Section 4 of each associated Engineer's Report provides a description of improvements.

ALTERNATIVES:

The following alternatives are provided for the Council's consideration:

1. Adopt Resolutions directing the levy to collect the annual assessments for the Parkside Village Assessment District, Grace Lane Assessment District and Arroyo Grande Landscaping and Lighting Assessment District No. 1 within Tract 1769 for FY 2024-25; or
2. Modify and adopt the Resolutions; or
3. Provide staff other direction.

ADVANTAGES:

Adoption of the modified Resolutions will be in compliance with the Act and allow the City to move forward with the process to collect assessments and perform the work identified in the Engineer's Report for each assessment district.

DISADVANTAGES:

No disadvantages for the proposed actions have been identified for this fiscal year.

ENVIRONMENTAL REVIEW:

No environmental review is required for this item.

PUBLIC NOTIFICATION AND COMMENTS:

The Agenda was posted at City Hall and on the City's website in accordance with Government Code Section 54954.2. The Resolutions adopted by the City Council on May

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28, 2024, declaring its intention to levy and collect annual assessments for all three (3) Assessment Districts in Fiscal Year 2024-25 were published in The New Times on Friday, June 14, 2024.

ATTACHMENTS:

1. Proposed Resolution – Parkside Village
2. Proposed Resolution – Grace Lane
3. Proposed Resolution – District 1, Tract 1769