



**ACTION MINUTES**  
**REGULAR MEETING OF THE CITY COUNCIL**

January 23, 2024, 6:00 p.m.  
Hybrid City Council Chamber/Virtual Zoom Meeting  
215 East Branch Street, Arroyo Grande

Council Members Present:	Mayor Pro Tem Guthrie, Council Member Barneich, Council Member Secrest
Council Members Absent:	Mayor Ray Russom, Council Member George
Staff Present:	City Clerk Jessica Matson, City Attorney Isaac Rosen, City Manager Matthew Downing, Assistant City Manager/Public Works Director Bill Robeson, Administrative Services Director Nicole Valentine, City Engineer Shannon Sweeney, Deputy City Clerk Julie Hawkins

This meeting was conducted in a hybrid in-person/virtual format.

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**1. CALL TO ORDER**

Mayor Pro Tem Guthrie called the Regular City Council Meeting to order at 6:00 p.m.

**2. ROLL CALL**

City Clerk Matson took roll call. Council Member George and Mayor Ray Russom were absent.

**3. MOMENT OF REFLECTION**

**4. FLAG SALUTE**

Mayor Pro Tem Guthrie led the flag salute.

**5. AGENDA REVIEW**

**5.a Closed Session Announcements**

None.

**5.b Ordinances read in title only**

None.

**6. SPECIAL PRESENTATIONS**

**6.a Honorary Proclamation Recognizing February 2024 as Black History Month**

Mayor Pro Tem Guthrie read the Honorary Proclamation Declaring the month of February 2024 as Black History Month. Cheryl Vines and Roxanne Perez, SLO NAACP, accepted the proclamation.

Mayor Pro Tem Guthrie invited public comment. No public comments were received.

No action was taken on this item.

**6.b City Manager Communications**

City Manager Downing provided information regarding Mason Street traffic light signal timing; the formula business Ordinance and the ADU Ordinance; commented on the recent retirement gathering for Chief Lieberman; current recruitment for a new Fire Chief; and the Annual Employee Recognition Event. City Manager Downing and Assistant City Manager/Public Works Director Robeson responded to questions from Council.

Mayor Pro Tem Guthrie invited public comment. No public comments were received.

No action was taken on this item.

**7. CITY COUNCIL REPORTS**

The City Council provided brief reports from the following committee, commission, board, or other subcommittee meetings that they attended as the City's appointed representative.

**7.a MAYOR RAY RUSSOM:**

1. California Joint Powers Insurance Authority (CJPIA)
2. Central Coast Blue Regional Recycled Water Authority Board
3. Five Cities Fire Authority
4. San Luis Obispo County Mayor's Meeting
5. South San Luis Obispo County Sanitation District (SSLOCSD)
6. Other

**7.b MAYOR PRO TEM GUTHRIE:**

1. Central Coast Community Energy Policy Board (CCCE)
2. County Water Resources Advisory Committee (WRAC)
3. Council of Governments/Regional Transit Authority/ South County Transit (SLOCOG/SLORTA/SCT)
4. Integrated Waste Management Authority Board (IWMA)
5. REACH Economic Development Roundtable
6. Other

**7.c COUNCIL MEMBER BARNEICH:**

1. Audit Committee
2. Homeless Services Oversight Council (HSOC)
3. Zone 3 Water Advisory Board
4. Other

**7.d COUNCIL MEMBER GEORGE:**

1. Five Cities Fire Authority
2. Visit SLO CAL Advisory Board
3. Other

**7.e COUNCIL MEMBER SECREST:**

1. Air Pollution Control District (APCD)
2. South County Chambers of Commerce Governmental Affairs Committee
3. Other

**8. COMMUNITY COMMENTS AND SUGGESTIONS**

Mayor Pro Tem Guthrie invited public comment. Speaking from the public was Candice Renner. No further public comments were received.

Assistant City Manager/Public Works Director Robeson responded to comments from the public.

**9. CONSENT AGENDA**

Mayor Pro Tem Guthrie asked the Council if there were any questions or any items to be pulled from the consent agenda for further discussion.

Mayor Pro Tem Guthrie invited public comment. No public comments were received.

Mayor Pro Tem Guthrie congratulated staff on another perfect audit.

Moved by Council Member Barneich

Seconded by Council Member Secrest

Approve Consent Agenda Items 9.a. through 9.f., with the recommended courses of action.

AYES (3): Council Member Barneich, Council Member Secrest, and Mayor Pro Tem Guthrie

ABSENT (2): Mayor Ray Russom, and Council Member George

Passed (3 to 0)

**9.a Consideration of Cash Disbursement Ratification**

1) Ratified the listing of cash disbursements for the period of December 16 through December 31, 2023; and 2) Determined that ratifying the cash disbursements is not a project subject to the California Environmental Quality Act (“CEQA”) because it has no potential to result in either a direct, or reasonably foreseeable indirect, physical change in the environment. (State CEQA Guidelines, §§ 15060, subd. (c)(2)-(3), 15378.)

**9.b Acceptance of the Annual Comprehensive Financial Report, Single Audit, and Audit Report for the Transportation Development Act Transportation Fund Reports**

1) Received and filed the Annual Comprehensive Financial Report (ACFR), Single Audit, and Audit Report for the Transportation Development Act Transportation Fund for the fiscal year ended June 30, 2023; and 2) Determined that receiving and filing the ACFR, Single Audit and Audit Report for the Transportation Development Act Transportation Fund is not a project subject to the California Environmental Quality Act (“CEQA”) because it has no potential to result in either a direct, or reasonably foreseeable indirect, physical change in the environment. (State CEQA Guidelines, §§ 15060, subd. (c)(2)-(3), 15378.)

**9.c Consider Adoption of a Resolution Approving the Annual Adjustment of Sewer Connection Fees**

1) Adopted a Resolution entitled: ***"A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ARROYO GRANDE ADJUSTING SEWER CONNECTION FEES BY THE CHANGE IN THE ENGINEERING NEWS RECORD CONSTRUCTION COST INDEX AND FINDING THE ACTION EXEMPT FROM CEQA"***; and 2) Determined that adopting this Resolution is not subject to the California Environmental Quality Act (“CEQA”) because it has no potential to result in either a direct, or reasonably foreseeable indirect, physical change in the environment. (State CEQA Guidelines, Cal. Code Regs., tit. 14, §§ 15060, subd. (c)(2)-(3), 15378.)

**9.d Consider Adoption of a Resolution to Update City Manager Name for Authorized Personnel for Financial Institutions**

1) Adopted a Resolution entitled: ***"A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ARROYO GRANDE AUTHORIZING THE DEPOSIT OF CITY FUNDS IN VARIOUS FINANCIAL INSTITUTIONS"***; and 2) Determined that adopting a resolution authorizing the deposit of City funds in various financial institutions and updating the names of designated employees in certain positions who are authorized to make deposits of City funds and enter into banking or investment arrangements is not subject to the California Environmental Quality Act (“CEQA”) because it has no potential to result in either a direct, or reasonably foreseeable indirect, physical change in the environment. (State CEQA Guidelines, Cal. Code Regs., tit. 14, §§ 15060, subd. (c)(2)-(3), 15378.)

**9.e Approval of Minutes**

Approved the minutes of the Regular City Council Meeting of January 9, 2024, as submitted.

**9.f Calendar Year 2023 Water Supply and Demand Update**

Received and filed the Calendar Year 2023 Water Supply and Demand Update.

10. **PUBLIC HEARINGS**

None.

11. **OLD BUSINESS**

None.

12. **NEW BUSINESS**

12.a **Consideration of the 2024 Pavement Priority Project List and Finding the Project is Not Subject to Environmental Review Under the California Environmental Quality Act, State Guidelines Section 15301**

City Engineer Sweeney presented the report and provided a presentation on the 2024 Pavement Management Program. City Engineer Sweeney responded to questions from Council.

Mayor Pro Tem Guthrie invited public comment. Speaking from the public was Alexandria. No further public comments were received. City Engineer Sweeney responded to questions from the public and provided more information regarding funding for the project.

Council discussion ensued regarding support for the Program.

Moved by Council Member Barneich  
Seconded by Council Member Secret

1) Reviewed and approved a priority list of streets for the 2024 Pavement Management Program; 2) Authorized the City Manager or designee to choose the remaining projects on the list to maximize the project size and cost efficiency of more funds become available, along with other minor work associated with pavement maintenance, such as striping, concrete work, and pedestrian improvements; and 3) Found this project is categorically exempt from the California Environmental Quality Act (“CEQA”) under the Class 2 exemption, which applies to the replacement or reconstruction of existing structures and facilities where the new structure will be located on the same site as the structure replaced and will have substantially the same purpose and capacity as the structure replaced. (State CEQA Guidelines, § 15301.)

AYES (3): Council Member Barneich, Council Member Secret, and Mayor Pro Tem Guthrie

ABSENT (2): Mayor Ray Russom, and Council Member George

Passed (3 to 0)

13. **COUNCIL COMMUNICATIONS**

Council Member Barneich commented on the completion of construction work in the village and the links provided in the staff reports.

Council Member Secret concurred regarding the helpfulness of links within staff reports.

14. **ADJOURNMENT**

There being no further business to come before the City Council, Mayor Ray Russom adjourned the meeting at 7:08 p.m.

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Caren Ray Russom, Mayor

ATTEST:

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Jessica Matson, City Clerk