



ARCHITECTURAL REVIEW COMMITTEE MEETING  
AGENDA SUMMARY

Monday, September 18, 2023, 2:30 p.m.

In person at:  
Arroyo Grande City Hall  
Conference Room  
300 E. Branch Street, Arroyo Grande, CA 93420

AND via Zoom at:

*Please click the link below to join the Zoom Meeting:*

<https://us02web.zoom.us/j/84675475013>

Webinar ID: 846 7547 5013

By Phone: +1 699-900-6833

*This Architectural Review Committee meeting will be conducted by hybrid in-person/virtual format. Members of the public may participate and provide public comment on agenda items during the meeting in person at the location identified above, by joining the Zoom meeting, or by submitting written public comments to Andrew Perez, Associate Planner, at [aperez@arroyogrande.org](mailto:aperez@arroyogrande.org).*

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1. **CALL TO ORDER**

2. **ROLL CALL**

3. **FLAG SALUTE**

Committee Member Horstman

4. **AGENDA REVIEW**

The Committee may revise the order of agenda items depending on public interest and/or special presentations.

5. **COMMUNITY COMMENTS AND SUGGESTIONS**

This public comment period is an invitation to members of the community to present issues, thoughts, or suggestions on matters not scheduled on this agenda. Comments should be limited to those matters that are within the jurisdiction of the Architectural Review Committee. Members of the public may provide public comment remotely by joining the Zoom meeting utilizing one of the methods provided below. Please use the "raise hand" feature to indicate your desire to provide public comment.

Please adhere to the following procedures when addressing the Committee:

- Comments should be limited to 3 minutes or less.
- Your comments should be directed to the Committee as a whole and not directed to an individual Committee member.
- Slanderous, profane or personal remarks against any Committee member or member of the audience shall not be permitted.

**6. WRITTEN COMMUNICATIONS**

Correspondence or supplemental information for the Architectural Review Committee received after Agenda preparation. In compliance with the Brown Act, the Committee will not take action on correspondence relating to items that are not listed on the Agenda, but may schedule such matters for discussion or hearing as part of future agenda consideration.

**7. CONSENT AGENDA**

- 7.a Approval of Minutes**  
(PEREZ)

**Recommended Action:**

Approve the Minutes of the September 11, 2023 Special Meeting

**8. PROJECTS**

- 8.a Consideration of Architectural Details Associated with Plot Plan Review 23-014; Installation of a Two-Space Permanent Parklet; Location – 106 East Branch Street; Applicant – Casey O’Connor, Villa Cantina**  
(HOLUB)

**Recommended Action:**

Make a recommendation to the Community Development Director regarding the proposed architectural details for PPR23-014.

- 8.b Consideration of Architectural Details Associated with Plot Plan Review 23-029; Installation of a One-Space Permanent Parklet; Location – 110 East Branch Street; Applicant – David Hubbel, Hubbalicious Sweet Shoppe**  
(HOLUB)

**Recommended Action:**

Make a recommendation to the Community Development Director regarding the proposed architectural details for PPR23-029.

**9. DISCUSSION ITEMS**

None.

**10. COMMITTEE COMMUNICATIONS**

Correspondence/Comments as presented by the Architectural Review Committee.

**11. STAFF COMMUNICATIONS**

Correspondence/Comments as presented by the City staff.

**12. ADJOURNMENT**

All staff reports or other written documentation, including any supplemental material distributed to a majority of the Architectural Review Committee within 72 hours of a regular meeting, relating to each item of business on the agenda are available for public inspection during regular business hours in the City Clerk’s office, 300 E. Branch Street, Arroyo Grande. If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by the Americans with Disabilities Act. To make a request for disability-related modification or accommodation, contact the Legislative and Information Services Department at 805-473-5400 as soon as possible and at least 48 hours prior to the meeting date.

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