



CITY COUNCIL MEETING
AGENDA SUMMARY

Tuesday, April 8, 2025, 6:00 p.m.

In person at:

Arroyo Grande City Council Chamber
215 E. Branch Street, Arroyo Grande, CA 93420

AND via Zoom at:

https://arroyogrande-org.zoom.us/webinar/register/WN_NRsyFrUIQ_6179_iBTyDVA

Please click the link above to register to join the Zoom Meeting

This City Council meeting is being conducted in a hybrid in-person/virtual format. Please be advised that while the City will endeavor to ensure these remote participation methods are available, the City does not guarantee that they will be technically feasible or work all the time. Further, the City reserves the right to terminate these remote participation methods (subject to Brown Act restrictions) at any time and for any reason. Members of the public may participate and provide public comment on agenda items during the meeting in person at the location identified above, by joining the Zoom meeting, or by submitting written public comments to the Clerk of the Council at publiccomment@arroyogrande.org. Meetings will be broadcast live on Channel 20 and streamed on the [City's Website](#).

1. CALL TO ORDER

2. ROLL CALL

3. MOMENT OF REFLECTION

4. FLAG SALUTE

5. AGENDA REVIEW

5.a Closed Session Announcements

None.

5.b Ordinances read in title only

Recommended Action:

Move that all ordinances presented at the meeting shall be read by title only and all further readings be waived.

6. SPECIAL PRESENTATIONS

6.a Honorary Proclamation Declaring April 2025 as National Sexual Assault Violence Awareness Month

6.b Honorary Proclamation Declaring April 25, 2025 as Arbor Day

6.c City Manager Communications

(DOWNING)

Recommended Action:

Receive correspondence/comments as presented by the City Manager and Provide direction, as necessary.

7. CITY COUNCIL REPORTS

None.

Reports are made during the Second Council Meeting each month.

8. COMMUNITY COMMENTS AND SUGGESTIONS

This public comment period is an invitation to members of the community to present issues, thoughts, or suggestions on matters not scheduled on this agenda. Comments should be limited to those matters that are within the jurisdiction of the City Council. Members of the public may provide public comment in-person or remotely by registering and joining the Zoom meeting utilizing the link provided below. Once in the meeting, please use the “raise hand” feature to indicate your desire to provide public comment.

- Click the link below to register to join the webinar: https://arroyogrande-org.zoom.us/webinar/register/WN_NRsyFrUIQ_6179_iBTyDVA
- After registering, you will receive a confirmation email containing information about joining the webinar.

Please be advised that while the City will endeavor to ensure these remote participation methods are available, the City does not guarantee that they will be technically feasible or work all the time. Further, the City reserves the right to terminate these remote participation methods (subject to Brown Act restrictions) at any time and for any reason. Please attend in person or submit your comment via email to the City Clerk by 2:00 p.m. the day of the meeting to have it included as part of the record.

The Brown Act restricts the Council from taking formal action on matters not published on the agenda. In response to your comments, the Mayor or presiding Council Member may:

- Direct City staff to assist or coordinate with you.
- A Council Member may state a desire to meet with you.
- It may be the desire of the Council to place your issue or matter on a future Council agenda.

Please adhere to the following procedures when addressing the Council:

- Comments should be limited to 1 minute or less.
- Your comments should be directed to the Council as a whole and not directed to individual Council members.
- Slanderous, profane or personal remarks against any Council Member or member of the audience shall not be permitted.

9. CONSENT AGENDA

The following routine items listed below are scheduled for consideration as a group. The recommendations for each item are noted. Any member of the public who wishes to comment on any Consent Agenda item may do so at this time. Any Council Member may request that any item be withdrawn from the Consent Agenda to permit discussion or change the recommended course of action. The City Council may approve the remainder of the Consent Agenda on one motion.

9.a Cash Disbursement Ratification
(VALENTINE)

Recommended Action:

Review and ratify the attached listing of cash disbursements for the period of March 1 through March 15, 2025.

9.b Statement of Investment Deposits for February 2025
(VALENTINE)

Recommended Action:

Receive and file the attached report listing investment deposits of the City of Arroyo Grande as of February 28, 2025, as required by Government Code Section 53646(b).

9.c Acceptance of the Annual Comprehensive Financial Report, Single Audit, and Audit Report for the Transportation Development Act Transportation Fund Reports
(VALENTINE)

Recommended Action:

1) Receive and file the Annual Comprehensive Financial Report (ACFR), Single Audit, and Audit Report for the Transportation Development Act Transportation Fund for the fiscal year ended June 30, 2024; and;

2) Determine that receiving and filing the ACFR, Single Audit and Audit Report for the Transportation Development Act Transportation Fund is not a project subject to the California Environmental Quality Act ("CEQA") because it has no potential to result in either a direct, or reasonably foreseeable indirect, physical change in the environment. (State CEQA Guidelines, §§ 15060, subd. (c)(2)-(3), 15378.)

9.d Approval of Minutes
(MATSON)

Recommended Action:

Approve the minutes of the Regular City Council Meeting of March 25, 2025, as submitted.

9.e Confirm Direction on a "Buy Local Program"
(DOWNING)

Recommended Action:

Confirm staff's direction on a "Buy Local Program" administered by the South County Chambers of Commerce to support Village businesses impacted during the Traffic Way Bridge Replacement Project.

9.f Assembly Bill 2561 (City Workforce Vacancies, Recruitment, and Retention Trends) Compliance Procedure
(GARCIA)

Recommended Action:

- 1) Adopt a Resolution adopting procedures for public hearings under Assembly Bill 2561; and
- 2) Direct staff to incorporate the procedure into the City Council Handbook.

9.g Public Works Budget Reallocation for Vehicle Replacement; and Resolution Declaring Vehicles as Surplus
(ROBESON)

Recommended Action:

- 1) Carry over \$160,000 of unspent FY 2023-24 funds into FY 2024-25 for the replacement of a bucket truck. Authorize the City Manager to approve the purchase of a bucket truck following competitive bidding per the City's Purchasing Policy;
- 2) Reallocate \$140,000 in FY 2024-25 funds from the purchase of a medium-duty dump truck to the purchase of three light-duty trucks and authorize the purchase of the vehicles from Arroyo Grande Chevrolet for \$120,113.72; and
- 3) Adopt a Resolution declaring specified equipment to be surplus and authorizing the sale or disposal thereof.

9.h 2024 Street Repair Testing and Inspection Contract Amendment
(ROBESON)

Recommended Action:

Authorize the City Manager to execute an amendment to the existing special testing and inspection Purchase Order (Purchase Order No. 2025112) with Pavement Engineering, Inc.

9.i Senate Bill 1 Projects for Fiscal Year 2025-26
(ROBESON)

Recommended Action:

- 1) Adopt a Resolution adopting a list of projects for Fiscal Year 2025-26 funded by Senate Bill 1;
- 2) Authorize the Director of Administrative Services to submit the Resolution to the California Transportation Commission (CTC); and
- 3) Make findings that adopting the Resolution is not a project subject to the California Environmental Quality Act (CEQA) because the adoption in itself has no potential to result in either a direct, or reasonably foreseeable indirect, physical change in the environment. (State CEQA Guidelines, §§ 15060, subd. (b)(2)-(3), 15378.)

10. PUBLIC HEARINGS

10.a Amendments to Title 6 (Animals) of the Arroyo Grande Municipal Code
(MARTINEZ)

Recommended Action:

- 1) Adopt an Ordinance amending Title 6 (Animals) of the Arroyo Grande Municipal Code, titled: "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ARROYO GRANDE, CALIFORNIA, AMENDING TITLE 6 (ANIMALS) OF THE MUNICIPAL CODE TO ADOPT

AND INCORPORATE BY REFERENCE SAN LUIS OBISPO COUNTY CODE TITLE 9 (ANIMALS) AND TO RETAIN CERTAIN CITY REQUIREMENTS REGARDING ANIMALS”; and

2) Find that the ordinance is exempt from the California Environmental Quality Act (CEQA) because it will not result in a direct, or reasonably foreseeable indirect, physical change in the environment (State CEQA Guidelines, §§ 15060 (c)(2) and (3), 15378.).

11. BUSINESS ITEMS

11.a Amendments to Titles 2 and 3 of the Arroyo Grande Municipal Code Regarding Bylaws for the City’s Advisory Bodies (PEDROTTI)

Recommended Action:

1) Introduce an Ordinance amending Titles 2 and 3 of the Arroyo Grande Municipal Code relating to the bylaws for various City bodies, titled “AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ARROYO GRANDE AMENDING TITLES 2 AND 3 OF THE ARROYO GRANDE MUNICIPAL CODE RELATING TO BYLAWS FOR VARIOUS CITY BODIES AND FINDING THE ORDINANCE EXEMPT FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT; and

2) Find that the Ordinance is exempt from the California Environmental Quality Act (CEQA) because it will not result in a direct or reasonably foreseeable indirect physical change in the environment. (State CEQA Guidelines section 15060, subd. (c)(2); 15061(b)(3)).

11.b Adoption of a Land Use Scenario for the General Plan Update (PEDROTTI)

Recommended Action:

1) Adopt a preferred land use scenario for the General Plan Update, or a hybrid thereof; and

2) Find that the adoption of a land use scenario is not a project subject to the California Environmental Quality Act (“CEQA”) because adoption has no potential to result in either a direct, or reasonably foreseeable indirect, physical change in the environment. (State CEQA Guidelines, §§ 15060 (c)(2) and (3), 15378.).

12. COUNCIL COMMUNICATIONS

Any Council Member may ask a question for clarification, make an announcement, or report briefly on his or her activities. In addition, subject to Council policies and procedures, Council Members may request staff to report back to the Council at a subsequent meeting concerning any matter or request that staff place a matter of business on a future agenda. Any request to place a matter of business for original consideration on a future agenda requires the concurrence of at least two other Council Members.

13. CLOSED SESSION

CONFERENCE WITH LABOR NEGOTIATORS PER GOVERNMENT CODE SECTION 54957.6

Meet with City-designated negotiators described below. Negotiation will include salary,

compensation and benefits:

1. Unrepresented Management Employees
 - a. City-designated negotiators: Che Johnson, Special Labor Counsel

Adjourn to Closed Session

14. RECONVENE TO OPEN SESSION

Announcement(s) of any reportable action(s) taken in Closed Session will be made in open session, and repeated at the beginning of the next Regular City Council meeting as this portion of the meeting is not recorded.

15. ADJOURNMENT

All staff reports or other written documentation, including any supplemental material distributed to a majority of the City Council within 72 hours of a regular meeting, relating to each item of business on the agenda are available for public inspection during regular business hours in the City Clerk's office, 300 E. Branch Street, Arroyo Grande. If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by the Americans with Disabilities Act. To make a request for disability-related modification or accommodation, contact the Legislative and Information Services Department at 805-473-5400 as soon as possible and at least 48 hours prior to the meeting date.

This agenda was prepared and posted pursuant to Government Code Section 54954.2 Agenda reports can be accessed and downloaded from the City's website at www.arroyogrande.org If you would like to subscribe to receive email or text message notifications when agendas are posted, you can sign up online through the "Notify Me" feature.

City Council Meetings are streamed live on the [City's Website](#) and recorded for replay on Arroyo Grande's Government Access Channel 20.



**HONORARY PROCLAMATION DECLARING
APRIL 2025 AS
“NATIONAL SEXUAL ASSAULT VIOLENCE AWARENESS MONTH”**

WHEREAS, Sexual Assault Awareness Month calls attention to the fact that sexual assault is widespread and impacts every person in Arroyo Grande; and

WHEREAS, LUMINA ALLIANCE provides essential, lifesaving services for survivors, their children, and families throughout San Luis Obispo County including Arroyo Grande; and

WHEREAS, sexual assault can result in physical injury, psychological trauma, and even death. The devastating consequences of sexual assault can cross generations and can last a lifetime; and

WHEREAS, there is a need to focus on the individualized needs of sexual assault survivors; and

WHEREAS, the marginalization of certain groups in society, including undocumented individuals, transgender individuals, and those living with disabilities, increases their vulnerability to sexual assault; and

WHEREAS, LUMINA ALLIANCE continues to provide a safe environment to those affected by sexual assault with a 24-hr crisis line, advocacy, therapy, transitional and emergency housing, and prevention education, with the help of dedicated volunteers and professionals; and

WHEREAS, LUMINA ALLIANCE has received over two thousand calls to the crisis & information line, provided housing for 171 emergency shelter clients including 70 children, and provided more than four thousand two hundred hours of therapy; and

WHEREAS, LUMINA ALLIANCE serves as “A Bright Light During Dark Times” for survivors of sexual assault, illuminating a path towards safety and healing; and

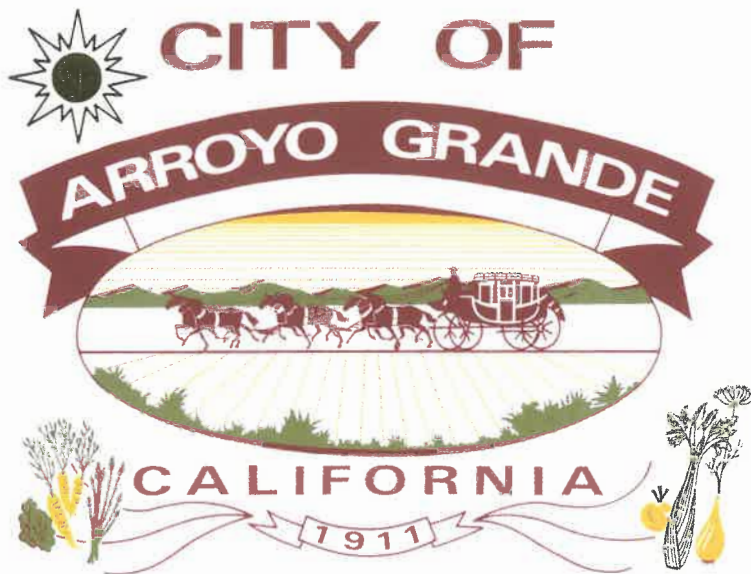
WHEREAS, the City of Arroyo Grande strongly supports the efforts of LUMINA ALLIANCE, how every segment of our society can work together to address sexual assault, and how to help survivors connect with services.

NOW, THEREFORE BE IT RESOLVED, that I, Caren Ray Russom, Mayor of the City of Arroyo Grande, do hereby declare, April 2025 as “National Sexual Assault Awareness Month” and recognize the important work done by domestic violence programs.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Arroyo Grande to be affixed this 8th day of April 2025.

CAREN RAY RUSSOM, MAYOR





**HONORARY PROCLAMATION
DECLARING APRIL 25, 2025 AS
“ARBOR DAY”**

WHEREAS, in 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees; and

WHEREAS, this holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska; and

WHEREAS, Arbor Day is now observed throughout the nation and the world; and

WHEREAS, trees can be a solution to combating climate change by reducing the erosion of our precious topsoil by wind and water, cutting heating and cooling costs, moderating the temperature, cleaning the air, producing life-giving oxygen, and providing habitat for wildlife; and

WHEREAS, trees are a renewable resource giving us paper, wood for our homes, fuel for our fires, and countless other wood products; they increase property values, enhance the economic vitality of business areas, and beautify our community, and trees are a source of joy and spiritual renewal; and

WHEREAS, the City of Arroyo Grande has been recognized as a Tree City USA by the National Arbor Day Foundation for the 42nd consecutive year and desires to continue its tree-planting ways.

NOW THEREFORE, BE IT RESOLVED, that I, Caren Ray Russom, Mayor of the City of Arroyo Grande, do hereby recognize and proclaim April 25, 2025 as “ARBOR DAY” in the City of Arroyo Grande, urge all citizens to celebrate “ARBOR DAY,” and to support efforts to care for our trees and woodlands.

BE IT FURTHER RESOLVED, that all citizens are urged to plant a tree to gladden the heart and promote the well-being of this and future generations.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Arroyo Grande to be affixed this 8th day of April 2025.

CAREN RAY RUSSOM, MAYOR





MEMORANDUM

TO: City Council

FROM: Nicole Valentine, Director of Administrative Services

BY: Megan Schotborgh, Accounting Manager

SUBJECT: Cash Disbursement Ratification

DATE: April 8, 2025

RECOMMENDATION:

Review and ratify the attached listing of cash disbursements for the period of March 1 through March 15, 2025.

IMPACT ON FINANCIAL AND PERSONNEL RESOURCES:

There is a \$2,673,058.08 fiscal impact for the period of March 1 through March 15, 2025, that includes the following items:

- Accounts Payable Checks \$2,186,176.85
- Payroll & Benefit Checks \$486,881.23

BACKGROUND:

Cash disbursements are made weekly based on the submission of all required documents supporting the invoices submitted for payment. Prior to payment, Administrative Services staff review all disbursement documents to ensure that they meet the approval requirements adopted in the Municipal Code and the City's Purchasing Policies and Procedures Manual.

ANALYSIS OF ISSUES:

The attached listing represents the cash disbursements required of normal and usual operations during the period. The disbursements are accounted for in the FY 2024-25 budget.

ALTERNATIVES:

The following alternatives are provided for the Council's consideration:

1. Approve staff's recommendation;
2. Do not approve staff's recommendation; or
3. Provide other direction to staff.

Item 9.a.

ADVANTAGES:

- The Administrative Services Department monitors payments of invoices for accountability, accuracy, and completeness using standards approved by the City Council.
- Invoices are paid in a timely manner to establish goodwill with merchants.
- Discounts are taken where applicable.

DISADVANTAGES:

There are no disadvantages identified in this recommendation.

ENVIRONMENTAL REVIEW:

Ratifying the cash disbursements is not a project subject to the California Environmental Quality Act ("CEQA") because it has no potential to result in either a direct, or reasonably foreseeable indirect, physical change in the environment. (State CEQA Guidelines, §§ 15060, subd. (c)(2)-(3), 15378.)

PUBLIC NOTIFICATION AND COMMENTS:

The Agenda was posted at City Hall and on the City's website in accordance with Government Code Section 54954.2.

ATTACHMENTS:

1. March 1 through March 15, 2025 – Accounts Payable Check Register
2. March 7, 2025 – Payroll & Benefit Check Register

City of Arroyo Grande



PAID INVOICES REPORT

INV GROUP:030725

TO FISCAL 2025/01 07/01/2024 TO 06/30/2025

VENDOR NAME	INV DATE	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
115935 ADT COMMERCIAL LLC	12/30/24	2025101	303998	P	03/07/25	35055468 7001	CONSTRUCTION	118,276.83
INVOICE: 157578477	12/31/24	2025101	303998	P	03/07/25	35055468 7001	CONSTRUCTION	25,494.83
INVOICE: 157598413								
114672 AMAZON CAPITAL SERVICES	02/01/25		303999	P	03/07/25	10014120 5201	SUPPLIES-OFFICE	48.04
INVOICE: 19JJ-9HWV-LTH9								
106607 AT&T	02/25/25		304000	P	03/07/25	10014145 5403	TELECOMMUNICATIONS	30.25
INVOICE: 000023082743								
115380 BAKER TILLY US LLP	03/04/25		304001	P	03/07/25	10014120 5303	CONTRACTUAL SERVICES	4,287.50
INVOICE: BT3091118								
113248 BEATTY, IRINA	03/03/25		304002	P	03/07/25	10044424 5351	SERVICES-CLASSES	748.00
INVOICE: 030325								
113890 BOONE PRINTING & GRAPHICS INC	02/10/25		304003	P	03/07/25	10014120 5201	SUPPLIES-OFFICE	57.09
INVOICE: 103078								
107958 BURNS, JEREMY	12/20/24		304004	P	03/07/25	10034209 5501	TRAVEL/CONFERENCE/TRAININ	225.00
INVOICE: 03/09-03/11								
113082 CARTRIDGE WORKS INC	02/20/25		304005	P	03/07/25	10014120 5201	SUPPLIES-OFFICE	299.98
INVOICE: 12719								
112059 CINOWALT, KATHLEEN J								

City of Arroyo Grande



PAID INVOICES REPORT

INV GROUP:030725

TO FISCAL 2025/01 07/01/2024 TO 06/30/2025

VENDOR NAME	INV DATE	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
INVOICE:	03/03/25 030325		304006	P	03/07/25	10044424 5351	SERVICES-CLASSES	75.20
102223 CIO SOLUTIONS LP	01/20/25		304007	P	03/07/25	10014140 5303	CONTRACTUAL SERVICES	4,956.00
INVOICE:	116997-125 01/20/25		304007	P	03/07/25	10014140 5303	CONTRACTUAL SERVICES	1,450.00
INVOICE:	116997-125 01/20/25		304007	P	03/07/25	10014140 5607	MAINTENANCE-COMPUTER SOFT	6,408.00
INVOICE:	116997-125 01/20/25		304007	P	03/07/25	10014140 5607	MAINTENANCE-COMPUTER SOFT	120.00
INVOICE:	116997-125 02/10/25		304007	P	03/07/25	10014140 5303	CONTRACTUAL SERVICES	4,956.00
INVOICE:	117601-125 02/10/25		304007	P	03/07/25	10014140 5303	CONTRACTUAL SERVICES	1,430.00
INVOICE:	117601-125 02/10/25		304007	P	03/07/25	10014140 5607	MAINTENANCE-COMPUTER SOFT	6,408.00
INVOICE:	117601-125 02/10/25		304007	P	03/07/25	10014140 5607	MAINTENANCE-COMPUTER SOFT	120.00
115466 CONSOR NORTH AMERICA INC	02/17/25	20250018	304008	P	03/07/25	35055679 7501	DESIGN & SURVEY	20,072.54
INVOICE:	N192663CA.00-63							
109431 CUDDY, GAYLE	03/03/25		304009	P	03/07/25	10044424 5351	SERVICES-CLASSES	308.00
INVOICE:	030325							
100722 DELTA DENTAL	03/01/25		304037	T	03/07/25	110 2110	DENTAL INSURANCE	8,028.42
INVOICE:	BE006462623 03/01/25		304037	T	03/07/25	10014099 5132	DENTAL INSURANCE	2,440.01
INVOICE:	BE006462623							
110047 DOHERTY, STEPHEN	12/20/24		304010	P	03/07/25	10034209 5501	TRAVEL/CONFERENCE/TRAININ	225.00
INVOICE:	03/09-03/11							

City of Arroyo Grande



PAID INVOICES REPORT

INV GROUP:030725

TO FISCAL 2025/01 07/01/2024 TO 06/30/2025

VENDOR NAME	INV DATE	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
116364 ERNST, BONITA MARIE INVOICE: 030325	03/03/25		304011	P	03/07/25	10044424 5351	SERVICES-CLASSES	159.60
100240 FARM SUPPLY CO INVOICE: 113197	02/24/25		304012	P	03/07/25	21454550 5606	MAINTENANCE-RADIO COMM.	976.90
113533 FIVE CITIES DUPLICATE BRIDGE INVOICE: 030325	03/03/25		304013	P	03/07/25	10044424 5351	SERVICES-CLASSES	2,082.50
109852 GABEL, MARY JO INVOICE: 030325	03/03/25		304014	P	03/07/25	10044424 5351	SERVICES-CLASSES	1,417.50
114171 HEALTH AND HUMAN RESOURCE CTR INVOICE: E0339048	02/05/25		304015	P	03/07/25	10014145 5147	EMPLOYEE ASSISTANCE PROGR	197.64
INVOICE: E0339048	02/05/25		304015	P	03/07/25	100 1111	ACCOUNTS RECEIVABLE - FCF	49.41
100726 ICMA RETIREMENT CORP. PLAN ID 302419 INVOICE: 6146436	03/06/25		304038	T	03/07/25	110 2117	DEFERRED COMPENSATION	5,971.13
INVOICE: 6146436	03/06/25		304038	T	03/07/25	110 2117	DEFERRED COMPENSATION	11,778.53
INVOICE: 6146436	03/06/25		304038	T	03/07/25	110 2117	DEFERRED COMPENSATION	916.66
INVOICE: 6146436	03/06/25		304038	T	03/07/25	110 2117	DEFERRED COMPENSATION	784.76
INVOICE: 6146436	03/06/25		304038	T	03/07/25	110 2117	DEFERRED COMPENSATION	1,240.73
116316 IMPRIVATA INC INVOICE: INV-30545	02/20/25	2025125	304016	P	03/07/25	10014140 5303	CONTRACTUAL SERVICES	2,486.00

City of Arroyo Grande



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INV GROUP:030725

TO FISCAL 2025/01 07/01/2024 TO 06/30/2025

VENDOR NAME	INV DATE	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
116323 MAULE, TAMMY L CROSS INVOICE: 030325	03/03/25		304017	P	03/07/25	10044424 5351	SERVICES-CLASSES	178.50
116374 MILLER, JOHN W. INVOICE: 2217	02/18/25		304018	P	03/07/25	10034203 5601	MAINTENANCE-VEHICLES	2,970.47
107053 MNS ENGINEERS INC INVOICE: 87476	09/26/24		304019	P	03/07/25	10054301 5303	CONTRACTUAL SERVICES	2,720.00
114042 NELSON, NICCOLA INVOICE: 030325	03/03/25		304020	P	03/07/25	10044424 5351	SERVICES-CLASSES	208.00
116372 NEW LIFE BATH & KITCHEN, RESTORATION AND PAINTING INVOICE: 32221748	02/28/25		304021	P	03/07/25	10044421 5303	CONTRACTUAL SERVICES	500.00
999999 ONE TIME PAY INVOICE: 83-06725-00 INVOICE: 01-48339 BR25-000100 INVOICE: 01-48339 BR25-000100 INVOICE: 01-48552	02/25/25 02/27/25 02/27/25 03/06/25		304023 304024 304024 304022	P P P P	03/07/25 03/07/25 03/07/25 03/07/25	22654306 5554 10004000 4522 10004000 4521 10004000 4605	REBATES TECHNOLOGY FEE GENERAL PLAN UPDATE FEE SPEC.INT.CLASSES	909.00 21.05 40.66 72.00
100481 PACIFIC GAS & ELECTRIC CO INVOICE: 1940974818-3 2/12/25	02/12/25		304025	P	03/07/25	10054307 5402	POWER	19,965.15

City of Arroyo Grande



PAID INVOICES REPORT

INV GROUP:030725

TO FISCAL 2025/01 07/01/2024 TO 06/30/2025

VENDOR NAME	INV DATE	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
116339 PAPICH CONSTRUCTION COMPANY INC INVOICE: 37035	02/14/25	2025117	304026	P	03/07/25	35055638 7001	CONSTRUCTION	201,674.04
116132 SANTA BARBARA OVERHEAD DOOR INVOICE: 4436614	02/27/25		304027	P	03/07/25	10054308 5604	MAINTENANCE-BUILDINGS	3,300.00
100605 SOCALGAS INVOICE: 05281491315 2/27/25	02/27/25		304028	P	03/07/25	10014145 5401	UTILITIES	140.01
INVOICE: 14501439005 02/26/25	02/26/25		304028	P	03/07/25	10014145 5401	UTILITIES	109.88
INVOICE: 19351491006 02/26/25	02/26/25		304028	P	03/07/25	10014145 5401	UTILITIES	76.88
INVOICE: 07611524005 02/24/25	02/24/25		304028	P	03/07/25	10014145 5401	UTILITIES	21.08
100733 STANDARD INSURANCE CO INVOICE: 643870 MARCH 25	02/18/25		304029	P	03/07/25	110 2113	LIFE INSURANCE	3,021.91
116341 THE J.F. WILL COMPANY INC INVOICE: 191242	02/21/25	2025116	304030	P	03/07/25	64055977 7001	CONSTRUCTION	251,095.88
104609 TROESH RECYCLING, INC INVOICE: 51416	02/05/25		304031	P	03/07/25	22064303 5613	MAINTENANCE-STREETS & BRI	93.31
100904 TYLER TECHNOLOGIES INC INVOICE: 045-504720	02/12/25	20250013	304032	P	03/07/25	35055453 7301	CONTRACT ADMIN/INSPECTION	1,600.00
109403 US BANK OF CALIFORNIA INVOICE: PPE 02.27.25	03/06/25		304039	T	03/07/25	110 2107	PARS RETIREMENT	805.36

City of Arroyo Grande



PAID INVOICES REPORT

INV GROUP:030725

TO FISCAL 2025/01 07/01/2024 TO 06/30/2025

VENDOR NAME	INV DATE	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
INVOICE: PPE 02.27.25	03/06/25		304039	T	03/07/25	110 2107	PARS RETIREMENT	201.34
100677 VALKO, PEGGY	03/03/25		304033	P	03/07/25	10044424 5351	SERVICES-CLASSES	41.60
INVOICE: 030325	03/03/25							
100737 VISION SERVICE PLAN	02/19/25		304034	P	03/07/25	110 2119	VISION INSURANCE	2,110.29
INVOICE: 822317447	02/19/25		304034	P	03/07/25	10014099 5133	VISION INSURANCE	577.47
INVOICE: 822317447	02/19/25							
109908 VISIT SLO CAL	12/31/24		304035	P	03/07/25	761 2007	DUE TO COUNTY OF SLO	14,620.53
INVOICE: 12312024	12/31/24		304035	P	03/07/25	10004000 4771	COUNTY TMD ASSESSMNT ADMI	-292.41
INVOICE: 12312024	12/31/24							
100685 WALLACE GROUP A CALIF CORP	02/28/25	20250031	304036	P	03/07/25	10054301 5303	CONTRACTUAL SERVICES	350.00
INVOICE: 64345	02/28/25							
REPORT TOTALS								741,658.05

	COUNT	AMOUNT
TOTAL PRINTED CHECKS	39	709,491.11
TOTAL EFT TRANSFERS	3	32,166.94

City of Arroyo Grande



PAID INVOICES REPORT

INV GROUP:031025PY

TO FISCAL 2025/01 07/01/2024 TO 06/30/2025

VENDOR NAME	INV DATE	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
100729 PERS - RETIREMENT	03/10/25		304040	M	03/10/25	110 2106	PERS RETIREMENT	24,523.46
INVOICE: PPE 02.27.25	03/10/25		304040	M	03/10/25	110 2106	PERS RETIREMENT	20,687.22
INVOICE: PPE 02.27.25	03/10/25		304040	M	03/10/25	110 2106	PERS RETIREMENT	19,494.85
INVOICE: PPE 02.27.25	03/10/25		304040	M	03/10/25	110 2106	PERS RETIREMENT	12,299.62
INVOICE: PPE 02.27.25	03/10/25		304040	M	03/10/25	110 2106	PERS RETIREMENT	16,511.86
INVOICE: PPE 02.27.25	03/10/25		304040	M	03/10/25	110 2106	PERS RETIREMENT	8,153.57
INVOICE: PPE 02.27.25	03/10/25		304040	M	03/10/25	110 2106	PERS RETIREMENT	7,676.24
INVOICE: PPE 02.27.25	03/10/25		304040	M	03/10/25	110 2106	PERS RETIREMENT	6,455.44
INVOICE: PPE 02.27.25	03/10/25		304040	M	03/10/25	110 2106	PERS RETIREMENT	1,171.14

115959 STERLING ADMINISTRATION	03/07/25		304041	M	03/10/25	110 2127	FLEXIBLE SPENDING ACCOUNT	2,027.60
INVOICE: 848545								

REPORT TOTALS 119,001.00

	COUNT	AMOUNT
TOTAL MANUAL CHECKS	2	119,001.00

City of Arroyo Grande



PAID INVOICES REPORT

INV GROUP:031325PY

TO FISCAL 2025/01 07/01/2024 TO 06/30/2025

VENDOR NAME	INV DATE	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
100723 CA ST EMPLOYMENT DEVEL DEPT	03/21/25		304168	M	03/21/25	110 2108	STATE WITHHOLDING	22,747.62
INVOICE: PPE 03.13.25	03/21/25		304168	M	03/21/25	110 2111	STATE DISABILITY INSURANC	5,836.62
INVOICE: PPE 03.13.25								
105981 CA STATE DISBURSEMENT UNIT	03/21/25		304170	M	03/21/25	110 2114	GARNISHMENTS	230.76
INVOICE: PAYDAY 03.21.25	03/21/25		304170	M	03/21/25	110 2114	GARNISHMENTS	154.15
INVOICE: PAYDAY 03.21.25	03/21/25		304170	M	03/21/25	110 2114	GARNISHMENTS	16.15
INVOICE: PAYDAY 03.21.25								
100039 CITY OF ARROYO GRANDE	03/21/25		304169	M	03/21/25	110 2105	SOCIAL SECURITY	64,267.24
INVOICE: PPE 03.13.25	03/21/25		304169	M	03/21/25	110 2105	SOCIAL SECURITY	15,372.68
INVOICE: PPE 03.13.25	03/21/25		304169	M	03/21/25	110 2104	FEDERAL WITHHOLDING	53,474.59
INVOICE: PPE 03.13.25								
100729 PERS - RETIREMENT	03/21/25		304171	M	03/21/25	110 2106	PERS RETIREMENT	24,523.46
INVOICE: PPE 03.13.25	03/21/25		304171	M	03/21/25	110 2106	PERS RETIREMENT	19,242.76
INVOICE: PPE 03.13.25	03/21/25		304171	M	03/21/25	110 2106	PERS RETIREMENT	19,853.36
INVOICE: PPE 03.13.25	03/21/25		304171	M	03/21/25	110 2106	PERS RETIREMENT	11,685.85
INVOICE: PPE 03.13.25	03/21/25		304171	M	03/21/25	110 2106	PERS RETIREMENT	16,789.82
INVOICE: PPE 03.13.25	03/21/25		304171	M	03/21/25	110 2106	PERS RETIREMENT	8,153.57
INVOICE: PPE 03.13.25	03/21/25		304171	M	03/21/25	110 2106	PERS RETIREMENT	7,320.32
INVOICE: PPE 03.13.25	03/21/25		304171	M	03/21/25	110 2106	PERS RETIREMENT	6,455.44
INVOICE: PPE 03.13.25								
115959 STERLING ADMINISTRATION	03/10/25		304172	M	03/21/25	10014145 5131	HEALTH INSURANCE	73.50
INVOICE: 846290								

City of Arroyo Grande



PAID INVOICES REPORT

INV GROUP:031325PY

TO FISCAL 2025/01 07/01/2024 TO 06/30/2025

VENDOR NAME	INV DATE	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
INVOICE:	03/21/25 849695		304173	M	03/24/25	110 2127	FLEXIBLE SPENDING ACCOUNT	2,027.60

REPORT TOTALS 278,225.49

	COUNT	AMOUNT
TOTAL MANUAL CHECKS	6	278,225.49

City of Arroyo Grande



PAID INVOICES REPORT

INV GROUP:031425

TO FISCAL 2025/01 07/01/2024 TO 06/30/2025

VENDOR NAME	INV DATE	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
111145 5 CITIES HOMELESS COALITION	01/31/25		304042	P	03/14/25	26014565 5303	CONTRACTUAL SERVICES	15,045.50
INVOICE: REIMBURSEMENT REQ#1	03/08/25		304042	P	03/14/25	10014001 5395	COMMUNITY SERVICES GRANT	34,087.48
INVOICE: AGWC24-25 PYMT REQ#2								
103175 AQUA-METRIC SALES CO	03/05/25		304043	P	03/14/25	64054712 5273	SMALL TOOLS	781.34
INVOICE: INV0106920	02/11/25	20250012	304043	P	03/14/25	64054712 5207	SUPPLIES-WATER METERS	6,916.53
INVOICE: INV0106567								
106083 ARROYO GRANDE IN BLOOM INC	03/01/25		304044	P	03/14/25	10044420 5605	MAINTENANCE-GROUNDS	500.00
INVOICE: 030125								
116307 ATLAS PERFORMANCE INDUSTRIES INC	02/02/25		304045	P	03/14/25	35055556 7001	CONSTRUCTION	10,167.44
INVOICE: 52200032	02/09/25		304045	P	03/14/25	35055556 7001	CONSTRUCTION	1,121.71
INVOICE: 52900016	02/05/25	2025108	304045	P	03/14/25	10014145 5553	RENT-BUILDINGS & LAND	2,100.00
INVOICE: RI151657								
100055 B & T SVC STN CONTRACTORS, INC	02/27/25		304046	P	03/14/25	10054305 5303	CONTRACTUAL SERVICES	300.00
INVOICE: WO-2319								
115441 BERGAM, ALEAH	01/17/25		304047	P	03/14/25	100 2206	DEPOSITS-COMMERCIAL BLDG.	50.00
INVOICE: 01-47241								
114584 BLAIR AND DEANNE MANKINS, RT UTD DTD 9/9/15	12/31/24		304048	P	03/14/25	10014145 5553	RENT-BUILDINGS & LAND	6,407.77
INVOICE: 123124								
112709 BRAND CREATIVE								

City of Arroyo Grande



PAID INVOICES REPORT

INV GROUP:031425

TO FISCAL 2025/01 07/01/2024 TO 06/30/2025

VENDOR NAME	INV DATE	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
	03/11/25		304049	P	03/14/25	100 2027	DONATIONS-PD/EXPLORERS	705.34
INVOICE: 8544								
	02/19/25		304049	P	03/14/25	10034203 5601	MAINTENANCE-VEHICLES	189.55
INVOICE: 8438								
111497 BRENDLER JANITORIAL SERVICE								
	03/03/25		304050	P	03/14/25	10054308 5615	JANITORIAL SERVICES	1,135.00
INVOICE: 4991								
	03/03/25		304050	P	03/14/25	10034201 5615	JANITORIAL SERVICES	500.00
INVOICE: 4991								
100087 BREZDEN PEST CONTROL, INC								
	03/07/25		304051	P	03/14/25	10054308 5303	CONTRACTUAL SERVICES	142.00
INVOICE: 549826								
	03/11/25		304051	P	03/14/25	10054308 5303	CONTRACTUAL SERVICES	174.00
INVOICE: 550326								
100090 BRISCO MILL & LUMBER YARD								
	02/07/25		304052	P	03/14/25	64054712 5255	SPECIAL DEPARTMENT SUPPLI	5.70
INVOICE: 190135								
	02/05/25		304052	P	03/14/25	10044420 5605	MAINTENANCE-GROUNDS	137.11
INVOICE: 190118								
	02/11/25		304052	P	03/14/25	10044420 5605	MAINTENANCE-GROUNDS	24.77
INVOICE: 190150								
	02/18/25		304052	P	03/14/25	10054308 5604	MAINTENANCE-BUILDINGS	44.13
INVOICE: 190195								
	02/21/25		304052	P	03/14/25	22064303 5613	MAINTENANCE-STREETS & BRI	4.77
INVOICE: 190209								
	02/25/25		304052	P	03/14/25	22064303 5613	MAINTENANCE-STREETS & BRI	42.01
INVOICE: 190232								
	02/27/25		304052	P	03/14/25	22064303 5613	MAINTENANCE-STREETS & BRI	6.45
INVOICE: 190246								
100095 BURKE AND PACE OF AG, INC								
	03/06/25		304053	P	03/14/25	22064303 5613	MAINTENANCE-STREETS & BRI	13.44
INVOICE: 2503-298603								
	03/07/25		304053	P	03/14/25	22064303 5613	MAINTENANCE-STREETS & BRI	269.95
INVOICE: 2503-298681								
	03/10/25		304053	P	03/14/25	22064303 5613	MAINTENANCE-STREETS & BRI	43.29
INVOICE: 2503-298918								

City of Arroyo Grande



PAID INVOICES REPORT

INV GROUP:031425

TO FISCAL 2025/01 07/01/2024 TO 06/30/2025

VENDOR NAME	INV DATE	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
100288 CITY OF GROVER BEACH INVOICE: 02/01/25 FEB 2025	02/01/25		304054	P	03/14/25	61204000 4751	UTILITY BILLING	183.73
116336 COMMUNE COMMUNICATIONS CORP INVOICE: 03/01/25 2025038	03/01/25		304055	P	03/14/25	24014150 5301	ADVERTISING	10,450.00
112568 CSG CONSULTANTS INC INVOICE: 02/13/25 59895	02/13/25	20250024	304056	P	03/14/25	10024160 5303	CONTRACTUAL SERVICES	1,050.00
INVOICE: 02/13/25 59992	02/13/25	20250024	304056	P	03/14/25	10024160 5303	CONTRACTUAL SERVICES	15,619.50
INVOICE: 01/02/25 F241533	01/02/25	20250024	304056	P	03/14/25	10024160 5303	CONTRACTUAL SERVICES	405.00
INVOICE: 02/03/25 B250029	02/03/25	20250024	304056	P	03/14/25	10024160 5303	CONTRACTUAL SERVICES	17,002.88
INVOICE: 02/03/25 F250024	02/03/25	20250024	304056	P	03/14/25	10024160 5303	CONTRACTUAL SERVICES	810.00
102102 DE LAGE LANDEN FINANCIAL SVCS INVOICE: 03/08/25 589585838	03/08/25		304057	P	03/14/25	10044421 5602	MAINTENANCE-OFFICE EQUIPM	437.13
114859 DEBTBOOK INVOICE: 02/22/25 DB2002262	02/22/25		304058	P	03/14/25	10014120 5303	CONTRACTUAL SERVICES	13,000.00
116158 DULCE VALERIO FASHION INVOICE: 03/11/25 3112025	03/11/25		304059	P	03/14/25	10034203 5272	PROTECTIVE/SAFETY CLOTHIN	334.00
107743 FAMCON PIPE AND SUPPLY INC INVOICE: 02/28/25 S100149264.001	02/28/25		304060	P	03/14/25	64054712 5610	MAINTENANCE-LINES & PUMPS	1,836.12
INVOICE: 03/03/25 S100149278.001	03/03/25		304060	P	03/14/25	64054712 5610	MAINTENANCE-LINES & PUMPS	605.96
INVOICE: 03/03/25 S100149396.001	03/03/25		304060	P	03/14/25	64054712 5610	MAINTENANCE-LINES & PUMPS	1,517.59

City of Arroyo Grande



PAID INVOICES REPORT

INV GROUP:031425

TO FISCAL 2025/01 07/01/2024 TO 06/30/2025

VENDOR NAME	INV DATE	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
100240 FARM SUPPLY CO	03/06/25		304061	P	03/14/25	64054712 5273	SMALL TOOLS	130.70
INVOICE: 113348	03/04/25		304061	P	03/14/25	22064303 5613	MAINTENANCE-STREETS & BRI	59.22
INVOICE: 113333	03/05/25		304061	P	03/14/25	10054330 5605	MAINTENANCE-GROUNDS	215.49
INVOICE: 113338	03/07/25		304061	P	03/14/25	10044420 5605	MAINTENANCE-GROUNDS	19.37
INVOICE: 113378								
101884 FASTENAL COMPANY	02/25/25		304062	P	03/14/25	10054308 5604	MAINTENANCE-BUILDINGS	841.28
INVOICE: CABAR133193	02/28/25		304062	P	03/14/25	10044420 5605	MAINTENANCE-GROUNDS	272.91
INVOICE: CABAR133233								
109525 FIGUEROA'S TIRES	02/26/25		304063	P	03/14/25	10044420 5601	MAINTENANCE-VEHICLES	980.90
INVOICE: 109033								
115530 FOSTER & FOSTER INC	02/26/25		304064	P	03/14/25	10014120 5303	CONTRACTUAL SERVICES	2,400.00
INVOICE: 35079	02/26/25		304064	P	03/14/25	100 1111	ACCOUNTS RECEIVABLE - FCF	800.00
INVOICE: 35079	02/26/25		304064	P	03/14/25	10014120 5303	CONTRACTUAL SERVICES	9,000.00
INVOICE: 35079	02/26/25		304064	P	03/14/25	100 1111	ACCOUNTS RECEIVABLE - FCF	3,000.00
INVOICE: 35079								
107481 GALLS, LLC	02/23/25		304065	P	03/14/25	10034203 5272	PROTECTIVE/SAFETY CLOTHIN	95.60
INVOICE: 030547432								
100272 GIBBS INTERNATIONAL TRUCKS INC	01/10/25		304066	P	03/14/25	22064303 5601	MAINTENANCE-VEHICLES	202.35
INVOICE: 213096N								

City of Arroyo Grande



PAID INVOICES REPORT

INV GROUP:031425

TO FISCAL 2025/01 07/01/2024 TO 06/30/2025

VENDOR NAME	INV DATE	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
108351 HARVEY'S HONEY HUTS INVOICE: 54326	03/03/25		304067	P	03/14/25	22064303 5552	RENT-EQUIPMENT	106.08
100332 IACP - INTL ASSN OF CHIEFS INVOICE: 0385250	01/22/25		304068	P	03/14/25	10034201 5503	MEMBERSHIPS & SUBSCRIPTIO	220.00
100208 JB DEWAR, INC INVOICE: 382126	02/15/25		304069	P	03/14/25	10034204 5608	GAS & OIL	23.47
111528 JTS INC INVOICE: 908164	02/25/25		304070	P	03/14/25	10044420 5303	CONTRACTUAL SERVICES	7,000.00
110210 JUAREZ, SR, LARRY INVOICE: SPRING 2025	03/06/25		304071	P	03/14/25	10044424 5352	SERVICES-LEAGUES	300.00
114838 LA PAZ, JHADE INVOICE: 030525	03/05/25		304072	P	03/14/25	10044424 5352	SERVICES-LEAGUES	231.00
100376 LAWSON PRODUCTS, INC INVOICE: 9312260626	02/25/25		304073	P	03/14/25	22064303 5273	SMALL TOOLS	118.44
116276 LORENCZ, LARISSA INVOICE: 031125	03/11/25		304074	P	03/14/25	10044424 5352	SERVICES-LEAGUES	66.00

City of Arroyo Grande



PAID INVOICES REPORT

INV GROUP:031425

TO FISCAL 2025/01 07/01/2024 TO 06/30/2025

VENDOR NAME	INV DATE	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
114583 MANKINS, MARK H	12/31/24		304075	P	03/14/25	10014145 5553	RENT-BUILDINGS & LAND	6,407.77
INVOICE: 123124								
112099 MARTIN, GLENN	03/10/25		304076	P	03/14/25	10024130 5501	TRAVEL/CONFERENCE/TRAININ	1,081.63
INVOICE: 3/4-3/7								
116375 MEJIA JR, ALEJANDRO	03/05/25		304077	P	03/14/25	10044424 5352	SERVICES-LEAGUES	231.00
INVOICE: 030525								
100426 MIER BROS LANDSCAPE PRODUCTS	02/04/25		304078	P	03/14/25	10054308 5604	MAINTENANCE-BUILDINGS	197.72
INVOICE: 386070								
	02/11/25		304078	P	03/14/25	10054308 5604	MAINTENANCE-BUILDINGS	749.94
INVOICE: 386240								
100429 MINER'S ACE HARDWARE, INC	03/03/25		304079	P	03/14/25	35055638 7002	CONSTRUCTION-PUBLIC WORKS	78.26
INVOICE: K57293								
	02/26/25		304079	P	03/14/25	64054712 5610	MAINTENANCE-LINES & PUMPS	55.03
INVOICE: 557010								
	03/06/25		304079	P	03/14/25	61254610 5273	SMALL TOOLS	152.18
INVOICE: 557533								
	02/04/25		304079	P	03/14/25	61254610 5273	SMALL TOOLS	180.90
INVOICE: 622589								
	02/06/25		304079	P	03/14/25	61254610 5273	SMALL TOOLS	62.54
INVOICE: 622680								
	02/26/25		304079	P	03/14/25	64054712 5610	MAINTENANCE-LINES & PUMPS	42.17
INVOICE: 623735								
	03/03/25		304079	P	03/14/25	64054712 5610	MAINTENANCE-LINES & PUMPS	9.69
INVOICE: 624053								
	03/05/25		304079	P	03/14/25	64054712 5273	SMALL TOOLS	16.15
INVOICE: 624144								
	03/06/25		304079	P	03/14/25	64054712 5273	SMALL TOOLS	210.03
INVOICE: 624194								
	03/07/25		304079	P	03/14/25	64054712 5273	SMALL TOOLS	35.55
INVOICE: 624265								
	03/05/25		304079	P	03/14/25	10054308 5604	MAINTENANCE-BUILDINGS	71.75
INVOICE: 557488								
	02/25/25		304079	P	03/14/25	22064303 5613	MAINTENANCE-STREETS & BRI	211.65
INVOICE: 623677								



PAID INVOICES REPORT

INV GROUP:031425

TO FISCAL 2025/01 07/01/2024 TO 06/30/2025

VENDOR NAME	INV DATE	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
	02/26/25		304079	P	03/14/25	10054308 5604	MAINTENANCE-BUILDINGS	64.61
INVOICE: 623721	02/26/25		304079	P	03/14/25	22064303 5273	SMALL TOOLS	109.00
INVOICE: 623766	02/26/25		304079	P	03/14/25	22064303 5613	MAINTENANCE-STREETS & BRI	5.38
INVOICE: 623767	02/27/25		304079	P	03/14/25	22064303 5273	SMALL TOOLS	260.50
INVOICE: 623789	02/27/25		304079	P	03/14/25	10054308 5604	MAINTENANCE-BUILDINGS	86.16
INVOICE: 623798	02/27/25		304079	P	03/14/25	22064303 5273	SMALL TOOLS	86.19
INVOICE: 623805	03/03/25		304079	P	03/14/25	22064303 5613	MAINTENANCE-STREETS & BRI	17.85
INVOICE: 624006	03/04/25		304079	P	03/14/25	22064303 5613	MAINTENANCE-STREETS & BRI	61.02
INVOICE: 624088	03/05/25		304079	P	03/14/25	10054308 5273	SMALL TOOLS	59.25
INVOICE: 624152	03/05/25		304079	P	03/14/25	22064303 5613	MAINTENANCE-STREETS & BRI	129.28
INVOICE: 624169	03/05/25		304079	P	03/14/25	10054308 5604	MAINTENANCE-BUILDINGS	35.55
INVOICE: 624172	03/06/25		304079	P	03/14/25	10054308 5604	MAINTENANCE-BUILDINGS	38.77
INVOICE: 624198	03/07/25		304079	P	03/14/25	10054308 5604	MAINTENANCE-BUILDINGS	32.30
INVOICE: 624285	03/11/25		304079	P	03/14/25	22064303 5613	MAINTENANCE-STREETS & BRI	25.85
INVOICE: 624433	03/11/25		304079	P	03/14/25	10054308 5604	MAINTENANCE-BUILDINGS	120.60
INVOICE: 624438	03/12/25		304079	P	03/14/25	22064303 5613	MAINTENANCE-STREETS & BRI	195.72
INVOICE: 557950	03/11/25		304079	P	03/14/25	22064303 5613	MAINTENANCE-STREETS & BRI	41.07
INVOICE: 624469	03/12/25		304079	P	03/14/25	22064303 5613	MAINTENANCE-STREETS & BRI	258.56
INVOICE: 624506								
115783 MINTIER HARNISH LP								
INVOICE: 01/21/25		20250025	304080	P	03/14/25	10024130 5303	CONTRACTUAL SERVICES	6,604.75
INVOICE: AGGPU-20								
107054 NORTH COAST ENGINEERING INC								
INVOICE: 02/28/25		20250028	304081	P	03/14/25	35505080 7501	DESIGN & SURVEY	4,095.12
INVOICE: 45477								

City of Arroyo Grande



PAID INVOICES REPORT

INV GROUP:031425

TO FISCAL 2025/01 07/01/2024 TO 06/30/2025

VENDOR NAME	INV DATE	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
116383 NORTHERN CA REGIONAL PUBLIC SAFETY	12/03/24		304082	P	03/14/25	10034203 5501	TRAVEL/CONFERENCE/TRAININ	1,000.00
INVOICE: 005704								
116350 OAKS, ROBIN	03/06/25		304083	P	03/14/25	10014110 5303	CONTRACTUAL SERVICES	14,400.00
INVOICE: JAN FEB 2025								
113509 OFFICE1	02/25/25		304084	P	03/14/25	10044421 5602	MAINTENANCE-OFFICE EQUIPM	625.14
INVOICE: AR1233075								
	02/14/25		304084	P	03/14/25	10044421 5602	MAINTENANCE-OFFICE EQUIPM	195.00
INVOICE: AR1229714								
999999 ONE TIME PAY	12/30/24		304089	P	03/14/25	10004000 4605	SPEC.INT.CLASSES	75.00
INVOICE: 01-46715								
	10/09/24		304086	P	03/14/25	10004000 4605	SPEC.INT.CLASSES	160.00
INVOICE: 01-44144 (1)								
	02/11/25		304088	P	03/14/25	100 2206	DEPOSITS-COMMERCIAL BLDG.	50.00
INVOICE: 01-47926								
	02/11/25		304087	P	03/14/25	100 2206	DEPOSITS-COMMERCIAL BLDG.	50.00
INVOICE: 03-02647								
	01/24/25		304085	P	03/14/25	100 2206	DEPOSITS-COMMERCIAL BLDG.	50.00
INVOICE: 01-47476								
	03/10/25		304091	P	03/14/25	10004000 4605	SPEC.INT.CLASSES	25.00
INVOICE: 01-48597								
	03/04/25		304090	P	03/14/25	100 2206	DEPOSITS-COMMERCIAL BLDG.	50.00
INVOICE: 01-48473								
999997 ONE TIME PAY REFUND	03/07/25		304097	P	03/14/25	640 2301	DEPOSIT RENTERS	20.87
INVOICE: 00001092								
	03/07/25		304093	P	03/14/25	640 2301	DEPOSIT RENTERS	65.63
INVOICE: 00024017								
	03/07/25		304095	P	03/14/25	640 2301	DEPOSIT RENTERS	84.72
INVOICE: 00028443								
	03/07/25		304096	P	03/14/25	640 2301	DEPOSIT RENTERS	73.89
INVOICE: 00028649								
	03/07/25		304092	P	03/14/25	640 2301	DEPOSIT RENTERS	60.45
INVOICE: 00029131								
	03/07/25		304094	P	03/14/25	640 2301	DEPOSIT RENTERS	56.70
INVOICE: 00029400								

City of Arroyo Grande



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TO FISCAL 2025/01 07/01/2024 TO 06/30/2025

VENDOR NAME	INV DATE	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
100481 PACIFIC GAS & ELECTRIC CO	02/20/25		304098	P	03/14/25	10054307 5402	POWER	2,254.62
INVOICE: 8532998718-5	2/20/25		304098	P	03/14/25	64054712 5402	POWER	7,598.46
INVOICE: 8532998718-5	2/20/25		304098	P	03/14/25	64054711 5402	POWER	656.62
INVOICE: 8532998718-5	2/20/25		304098	P	03/14/25	61254610 5402	POWER	3,498.98
INVOICE: 8532998718-5	2/20/25		304098	P	03/14/25	10014145 5401	UTILITIES	10,948.93
INVOICE: 8532998718-5	2/20/25		304098	P	03/14/25	21754560 5355	PARKWAY MAINTENANCE-TR 17	13.48
INVOICE: 8532998718-5	2/20/25		304098	P	03/14/25	21954560 5304	PROFESSIONAL SERVICES	15.61
INVOICE: 3212461606-4	2/6/25		304098	P	03/14/25	21954560 5304	PROFESSIONAL SERVICES	17.39
INVOICE: 3212461606-4	3/10/25							
113423 PACIFIC GOPHER CONTROL	02/25/25		304099	P	03/14/25	10054330 5605	MAINTENANCE-GROUNDS	920.00
INVOICE: 1110								
116339 PAPICH CONSTRUCTION COMPANY INC	02/14/25	2025117	304100	P	03/14/25	35055638 7001	CONSTRUCTION	756,592.21
INVOICE: 37036								
111410 PAVEMENT ENGINEERING INC	03/10/25	2025112	304101	P	03/14/25	35055638 7401	TESTING	24,229.50
INVOICE: 2502-030								
104158 PHOENIX GROUP	02/19/25		304102	P	03/14/25	10034204 5303	CONTRACTUAL SERVICES	200.50
INVOICE: 012025157								
115459 PRUDENTIAL OVERALL SUPPLY	02/06/25		304103	P	03/14/25	10054308 5303	CONTRACTUAL SERVICES	25.98
INVOICE: 80988380			304103	P	03/14/25	10054308 5303	CONTRACTUAL SERVICES	50.56
	02/06/25							

City of Arroyo Grande



PAID INVOICES REPORT

INV GROUP:031425

TO FISCAL 2025/01 07/01/2024 TO 06/30/2025

VENDOR NAME	INV DATE	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
INVOICE: 80988381	02/06/25		304103	P	03/14/25	10054308 5303	CONTRACTUAL SERVICES	34.03
INVOICE: 80988382	02/06/25		304103	P	03/14/25	64054712 5143	UNIFORM ALLOWANCE	42.01
INVOICE: 80988383	02/06/25		304103	P	03/14/25	10054308 5303	CONTRACTUAL SERVICES	32.56
INVOICE: 80988384	02/06/25		304103	P	03/14/25	10054305 5143	UNIFORM ALLOWANCE	38.95
INVOICE: 80988385	02/06/25		304104	P	03/14/25	10054330 5143	UNIFORM ALLOWANCE	16.85
INVOICE: 80988386	02/06/25		304103	P	03/14/25	10044420 5143	UNIFORM ALLOWANCE	64.06
INVOICE: 80988387	02/06/25		304103	P	03/14/25	22064303 5143	UNIFORM ALLOWANCE	40.03
INVOICE: 80988388	02/06/25		304103	P	03/14/25	10054308 5143	UNIFORM ALLOWANCE	25.53
INVOICE: 80988389	02/06/25		304103	P	03/14/25	61254610 5143	UNIFORM ALLOWANCE	24.77
INVOICE: 80988390	02/13/25		304103	P	03/14/25	64054712 5143	UNIFORM ALLOWANCE	42.01
INVOICE: 80989572	02/13/25		304104	P	03/14/25	10054305 5143	UNIFORM ALLOWANCE	17.31
INVOICE: 80989573	02/13/25		304104	P	03/14/25	10054330 5143	UNIFORM ALLOWANCE	16.85
INVOICE: 80989574	02/13/25		304103	P	03/14/25	10044420 5143	UNIFORM ALLOWANCE	38.35
INVOICE: 80989575	02/13/25		304103	P	03/14/25	22064303 5143	UNIFORM ALLOWANCE	40.03
INVOICE: 80989576	02/13/25		304103	P	03/14/25	10054308 5143	UNIFORM ALLOWANCE	25.53
INVOICE: 80989577	02/13/25		304103	P	03/14/25	61254610 5143	UNIFORM ALLOWANCE	24.77
INVOICE: 80989578	02/20/25		304103	P	03/14/25	10054308 5303	CONTRACTUAL SERVICES	25.98
INVOICE: 80990770	02/20/25		304103	P	03/14/25	10054308 5303	CONTRACTUAL SERVICES	50.56
INVOICE: 80990771	02/20/25		304103	P	03/14/25	10054308 5303	CONTRACTUAL SERVICES	34.03
INVOICE: 80990772	02/20/25		304103	P	03/14/25	64054712 5143	UNIFORM ALLOWANCE	42.01
INVOICE: 80990773	02/20/25		304103	P	03/14/25	10054305 5143	UNIFORM ALLOWANCE	38.95
INVOICE: 80990775	02/20/25		304104	P	03/14/25	10054330 5143	UNIFORM ALLOWANCE	16.85
INVOICE: 80990776	02/20/25		304103	P	03/14/25	10044420 5143	UNIFORM ALLOWANCE	64.06
INVOICE: 80990777	02/20/25		304103	P	03/14/25	22064303 5143	UNIFORM ALLOWANCE	40.03
INVOICE: 80990778	02/20/25		304103	P	03/14/25	10054308 5143	UNIFORM ALLOWANCE	25.53
INVOICE: 80990779	02/20/25		304103	P	03/14/25	10054308 5143	UNIFORM ALLOWANCE	25.53

City of Arroyo Grande



PAID INVOICES REPORT

INV GROUP:031425

TO FISCAL 2025/01 07/01/2024 TO 06/30/2025

VENDOR NAME	INV DATE	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
	02/20/25		304103	P	03/14/25	61254610 5143	UNIFORM ALLOWANCE	24.77
INVOICE: 80990780	02/27/25							
INVOICE: 80991971	02/27/25		304103	P	03/14/25	64054712 5143	UNIFORM ALLOWANCE	42.01
INVOICE: 80991972	02/27/25		304103	P	03/14/25	10054305 5143	UNIFORM ALLOWANCE	17.31
INVOICE: 80991973	02/27/25		304104	P	03/14/25	10054330 5143	UNIFORM ALLOWANCE	16.85
INVOICE: 80991974	02/27/25		304103	P	03/14/25	10044420 5143	UNIFORM ALLOWANCE	38.35
INVOICE: 80991975	02/27/25		304103	P	03/14/25	22064303 5143	UNIFORM ALLOWANCE	40.03
INVOICE: 80991976	02/27/25		304103	P	03/14/25	10054308 5143	UNIFORM ALLOWANCE	25.53
INVOICE: 80991977	02/27/25		304103	P	03/14/25	61254610 5143	UNIFORM ALLOWANCE	24.77
113093 RAINSCAPE	03/01/25		304105	P	03/14/25	21654560 5304	PROFESSIONAL SERVICES	484.37
INVOICE: 074586	03/01/25		304105	P	03/14/25	21954560 5304	PROFESSIONAL SERVICES	1,201.41
INVOICE: 074587								
113406 READYREFRESH BY NESTLE	03/04/25		304106	P	03/14/25	10054308 5303	CONTRACTUAL SERVICES	5.38
INVOICE: 0580900003500								
114688 RIVERA CAR HAULING	02/07/25		304107	P	03/14/25	10034203 5601	MAINTENANCE-VEHICLES	500.00
INVOICE: 0640								
111335 SIGNALSCAPE INC	02/18/25		304108	P	03/14/25	10034204 5607	MAINTENANCE-COMPUTER SOFT	1,360.00
INVOICE: 6192								
111308 SITEONE LANDSCAPE SUPPLY LLC	02/27/25		304109	P	03/14/25	10044420 5605	MAINTENANCE-GROUNDS	47.70
INVOICE: 150276047-001								

City of Arroyo Grande



PAID INVOICES REPORT

INV GROUP:031425

TO FISCAL 2025/01 07/01/2024 TO 06/30/2025

VENDOR NAME	INV DATE	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
103641 SOUTH COUNTY SANITARY SVC, INC	03/01/25		304110	P	03/14/25	10054308 5303	CONTRACTUAL SERVICES	90.22
INVOICE: 8861442U120	03/01/25		304110	P	03/14/25	10044420 5303	CONTRACTUAL SERVICES	5.35
INVOICE: 8861582U120	03/01/25		304110	P	03/14/25	10054308 5303	CONTRACTUAL SERVICES	323.42
INVOICE: 8861084U120	03/01/25		304110	P	03/14/25	10054308 5303	CONTRACTUAL SERVICES	157.97
INVOICE: 8861628U120	03/01/25		304110	P	03/14/25	10054308 5303	CONTRACTUAL SERVICES	105.27
INVOICE: 8861305U120	03/01/25		304110	P	03/14/25	10044420 5303	CONTRACTUAL SERVICES	210.55
INVOICE: 8861209U120	03/01/25		304110	P	03/14/25	10044420 5303	CONTRACTUAL SERVICES	214.87
INVOICE: 8860961U120								
104393 SP MAINTENANCE SERVICES, INC	02/28/25		304111	P	03/14/25	22064303 5303	CONTRACTUAL SERVICES	7,342.50
INVOICE: 96829	02/28/25		304111	P	03/14/25	10054307 5303	CONTRACTUAL SERVICES	7,342.50
INVOICE: 96829								
100620 STREATOR PIPE & SUPPLY	02/26/25		304112	P	03/14/25	64054712 5610	MAINTENANCE-LINES & PUMPS	35.74
INVOICE: S1794531.001								
116044 TOP TRUMPS USA INC	03/10/25		304113	P	03/14/25	24014150 5504	PUBLIC RELATIONS	1,000.00
INVOICE: 0000160415								
111796 TRAFFIC MANAGEMENT PRODUCTS	02/27/25		304114	P	03/14/25	22064303 5255	SPECIAL DEPARTMENT SUPPLI	103.80
INVOICE: 06-113726								
110017 TRANSUNION RISK	03/01/25		304115	P	03/14/25	10034204 5303	CONTRACTUAL SERVICES	75.00
INVOICE: 45601-202502-1								
104609 TROESH RECYCLING, INC								

City of Arroyo Grande



PAID INVOICES REPORT

INV GROUP:031425

TO FISCAL 2025/01 07/01/2024 TO 06/30/2025

VENDOR NAME	INV DATE	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
	02/12/25		304116	P	03/14/25	22064303 5613	MAINTENANCE-STREETS & BRI	175.78
INVOICE: 51467								
	02/14/25		304116	P	03/14/25	22064303 5613	MAINTENANCE-STREETS & BRI	720.43
INVOICE: 51474								
100666 UNITED RENTALS INC	02/27/25		304117	P	03/14/25	10054330 5552	RENT-EQUIPMENT	160.55
INVOICE: 244910089-001								
106551 UNITED STAFFING ASSOC.	02/26/25		304118	P	03/14/25	10044420 5303	CONTRACTUAL SERVICES	1,160.35
INVOICE: 249391								
	03/05/25		304118	P	03/14/25	10044420 5303	CONTRACTUAL SERVICES	1,160.35
INVOICE: 249708								
	03/12/25		304118	P	03/14/25	10044420 5303	CONTRACTUAL SERVICES	696.21
INVOICE: 249966								
102137 VERIZON WIRELESS	03/04/25		304119	P	03/14/25	10044421 5602	MAINTENANCE-OFFICE EQUIPM	74.16
INVOICE: 6107656736								
	02/04/25		304119	P	03/14/25	10034201 5403	TELECOMMUNICATIONS	1,529.94
INVOICE: 6105195652								
102609 WATERBOYS PLUMBING	02/25/25		304120	P	03/14/25	10054308 5303	CONTRACTUAL SERVICES	965.00
INVOICE: 32096								
	02/25/25		304120	P	03/14/25	10054308 5303	CONTRACTUAL SERVICES	814.50
INVOICE: 32102								
100699 WILSON ELECTRIC COMPANY INC, LEE	02/05/25		304121	P	03/14/25	10054307 5303	CONTRACTUAL SERVICES	1,635.00
INVOICE: 2501								
115850 ZEPEDA, MISTY	03/11/25		304122	P	03/14/25	10044424 5352	SERVICES-LEAGUES	66.00
INVOICE: 031125								

City of Arroyo Grande



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TO FISCAL 2025/01 07/01/2024 TO 06/30/2025

VENDOR NAME	INV DATE	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION
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REPORT TOTALS 1,047,292.31

	COUNT	AMOUNT
TOTAL PRINTED CHECKS	81	1,047,292.31

** END OF REPORT - Generated by Nicole Valentine **

CITY OF ARROYO GRANDE

DEPARTMENTAL LABOR DISTRIBUTION

PAY PERIOD

02/28/2025 - 03/13/2025

3/21/2025

BY FUND		BY ACCOUNT	
General Fund	431,675.80	5101 Salaries Full time	298,691.51
Streets Fund	18,196.40	5101 Volunteer Employee Retirement	-
Sewer Fund	11,639.15	5102 Salaries Part-Time - PPT	4,577.94
Water Fund	25,369.88	5103 Salaries Part-Time - TPT	5,998.39
	<u>486,881.23</u>	5105 Salaries OverTime	16,548.99
		5106 Salaries Strike Team OT	-
		5107 Salaries Standby	2,099.30
		5108 Holiday Pay	-
		5109 Sick Pay	3,130.17
		5110 Annual Leave Buyback	-
		5111 Vacation Buyback	-
		5112 Sick Leave Buyback	-
		5113 Vacation Pay	7,687.16
		5114 Comp Pay	1,526.64
		5115 Annual Leave Pay	10,696.29
		5116 Salaries - Police FTO	92.88
		5121 PERS Retirement	41,088.99
		5122 Social Security	26,248.51
		5123 PARS Retirement	150.71
		5126 State Disability Ins.	4,163.78
		5127 Deferred Compensation	766.66
		5131 Health Insurance	56,302.68
		5132 Dental Insurance	2,991.36
		5133 Vision Insurance	785.11
		5134 Life Insurance	408.10
		5135 Long Term Disability	524.80
		5137 Leave Payouts	-
		5142 Unemployment Insurance	-
		5143 Uniform Allowance	-
		5144 Car Allowance	887.50
		5146 Council Expense	-
		5147 Employee Assistance	-
		5148 Boot Allowance	-
		5149 Motor Pay	121.26
		5150 Bi-Lingual Pay	150.00
		5151 Cell Phone Allowance	1,242.50
			<u>486,881.23</u>
OVERTIME BY DEPARTMENT:			
Administrative Services	-		
Information Services	-		
Community Development	-		
Police	14,576.14		
Public Works - Maintenance	1,253.81		
Public Works - Enterprise	719.04		
Recreation - Administration	-		
Recreation - Special Events	-		
	<u>16,548.99</u>		



MEMORANDUM

TO: City Council

FROM: Nicole Valentine, Director of Administrative Services

BY: Megan Schotborgh, Accounting Manager

SUBJECT: Statement of Investment Deposits for February 2025

DATE: April 8, 2025

RECOMMENDATION:

Receive and file the attached report listing investment deposits of the City of Arroyo Grande as of February 28, 2025, as required by Government Code Section 53646(b).

IMPACT ON FINANCIAL AND PERSONNEL RESOURCES:

There is no funding impact on the City related to these reports. However, the City does receive interest revenue based on the interest rate of the investments. Little to no future staff time is projected.

BACKGROUND:

The Administrative Services department has historically submitted to the City Council a monthly report providing the following information:

1. Type of investment.
2. Financial institution (bank, savings and loan, broker, etc.).
3. Date of maturity.
4. Principal amount.
5. Rate of interest.
6. Current market value for all securities having a maturity of more than 12 months.
7. Relationship of the monthly report to the annual statement of investment policy.

ANALYSIS OF ISSUES:

This report represents the City's investments as of February 28, 2025, and includes all investments managed by the City. As of February 28, 2025, the investment portfolio complied with all State laws and the City's investment policy.

Item 9.b.

ALTERNATIVES:

The following alternatives are provided for the Council's consideration:

1. Approve staff's recommendation to receive and file the attached report listing the investment deposits;
2. Do not approve staff's recommendation; or
3. Provide other direction to staff.

ADVANTAGES:

Safety of principal is the foremost objective of the City. Investments are undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio.

DISADVANTAGES:

Some level of risk is present in any investment transaction. Losses could be incurred due to market price changes, technical cash flow complications such as the need to withdraw a non-negotiable Time Certificate of Deposit early, or even the default of an issuer. To minimize such risks, diversification of the investment portfolio by institution and by investment instruments are being used as much as is practical and prudent.

ENVIRONMENTAL REVIEW:

The Statement of Investment Deposits is not a project subject to the California Environmental Quality Act ("CEQA") because it has no potential to result in either a direct, or reasonably foreseeable indirect, physical change in the environment. (State CEQA Guidelines, §§ 15060, subd. (c)(2)-(3), 15378).

PUBLIC NOTIFICATION AND COMMENTS:

The Agenda was posted at City Hall and on the City's website in accordance with Government Code Section 54954.2.

ATTACHMENTS:

1. Portfolio Summary: February 28, 2025

CITY OF ARROYO GRANDE
Portfolio Summary
February 28, 2025

Investments	Principal Value	Current Market Value	Interest Rate	Date of Purchase	Term	Maturity Date	% of Portfolio
Local Agency Investment Fund	\$ 13,228,867.70	\$ 13,228,867.70	4.333%				45.318%
Certificates of Deposit							
Pacific Premier Bank	249,000.00	249,000.00	3.680%	February 21, 2025	12 mos	February 21, 2026	0.853%
Beal Bk Plano TX	247,000.00	247,000.00	1.350%	March 26, 2022	36 mos	March 26, 2025	0.846%
Beal Bk Las Vegas NV	247,000.00	247,000.00	1.250%	March 26, 2022	36 mos	March 26, 2025	0.846%
First Technology Federal	248,000.00	248,000.00	5.000%	April 14, 2023	24 mos	April 14, 2025	0.850%
Flagstar Bank	245,000.00	245,000.00	0.850%	May 15, 2020	60 mos	May 15, 2025	0.839%
American Express National Bank	246,000.00	246,000.00	3.100%	May 25, 2022	36 mos	May 25, 2025	0.843%
New York Community Bank	249,000.00	249,000.00	0.550%	July 1, 2021	48 mos	July 1, 2025	0.853%
Chief Financial Federal Credit Union	249,000.00	249,000.00	4.600%	October 12, 2022	36 mos	October 14, 2025	0.853%
Live Oak Bank	249,000.00	249,000.00	3.150%	May 25, 2022	48 mos	May 26, 2026	0.853%
UBS Bank USA	249,000.00	249,000.00	0.900%	July 21, 2021	60 mos	July 21, 2026	0.853%
Toyota Financial Savings Bank	248,000.00	248,000.00	0.950%	July 22, 2021	60 mos	July 22, 2026	0.850%
Chartway Federal Credit Union	248,000.00	248,000.00	5.250%	July 28, 2023	60 mos	July 28, 2026	0.850%
California Credit Union Glendale	243,000.00	243,000.00	5.450%	October 26, 2023	36 mos	October 26, 2026	0.832%
Alliant Credit Union	248,000.00	248,000.00	5.500%	November 15, 2023	36 mos	November 16, 2026	0.850%
Bank United NA	249,000.00	249,000.00	1.350%	December 8, 2021	60 mos	December 8, 2026	0.853%
Capital One Bank USA	248,000.00	248,000.00	1.250%	December 8, 2021	60 mos	December 8, 2026	0.850%
Discover Bank	246,000.00	246,000.00	3.200%	May 18, 2022	60 mos	May 19, 2027	0.843%
United Teletech Financial Credit Union	248,000.00	248,000.00	3.500%	November 8, 2023	53 mos	April 1, 2028	0.850%
Morgan Stanley Bank	244,000.00	244,000.00	4.650%	April 6, 2023	60 mos	April 6, 2028	0.836%
Maine Savings Federal Credit Union	249,000.00	249,000.00	4.800%	July 21, 2023	60 mos	July 21, 2028	0.853%
SkyOneFederal Credit Union	249,000.00	249,000.00	3.900%	October 25, 2024	48 mos	October 25, 2028	0.853%
Bank Hapoalim BM New York	244,000.00	244,000.00	4.600%	May 21, 2024	60 mos	May 21, 2029	0.836%
Morgan Stanley Private Bank	244,000.00	244,000.00	4.650%	May 22, 2024	60 mos	May 22, 2029	0.836%
Total Certificates of Deposit	5,686,000.00	5,686,000.00					19.481%
Agency Bonds							
Federal Farm Credit Bank	998,431.00	999,703.99	0.430%	March 17, 2021	48 mos	March 3, 2025	3.420%
Federal Natl Mortgage Assn	1,000,000.00	976,328.25	0.500%	October 20, 2020	60 mos	October 20, 2025	3.426%
Federal Home Loan Bank	999,500.00	965,721.56	0.800%	March 17, 2021	60 mos	March 10, 2026	3.424%
Federal Home Loan Bank	994,396.00	965,614.78	2.400%	March 17, 2021	72 mos	March 29, 2027	3.407%
Federal Home Loan Bank	500,000.00	490,929.79	3.375%	May 17, 2022	60 mos	May 17, 2027	1.713%
Federal Agriculture Mortgage Corp	495,174.00	492,929.52	3.930%	October 28, 2024	36 mos	October 7, 2027	1.696%
Federal Agriculture Mortgage Corp	2,029,036.00	2,035,579.94	4.320%	May 17, 2024	60 mos	April 26, 2029	6.951%
Total Agency Bonds	7,016,537.00	6,926,807.83					24.037%

Municipal Bonds

CITY OF ARROYO GRANDE
Portfolio Summary
February 28, 2025

Investments	Principal Value	Current Market Value	Interest Rate	Date of Purchase	Term	Maturity Date	% of Portfolio
California State GO Various Purp Bond	\$ 491,810.00	\$ 491,700.00	3.100%	May 12, 2022	47 mos	April 1, 2026	1.685%
California State Taxable GO Unlimited	1,256,116.00	1,310,747.80	3.500%	November 1, 2023	53 mos	April 1, 2028	4.303%
California State Taxable GO Unlimited	525,935.25	531,139.00	2.500%	December 19, 2024	57 mos	October 1, 2029	1.802%
Total Municipal Bonds	2,273,861.25	2,333,586.80					7.790%
Treasury Obligations							
U.S. Treasury Z-2026 Series	984,728.00	958,789.06	1.100%	December 6, 2021	53 mos	May 31, 2026	3.374%
Total Treasury Obligations	984,728.00	958,789.06					3.374%
TOTAL INVESTMENTS	\$ 29,189,993.95	\$ 29,134,051.39					100.000%



MEMORANDUM

TO: City Council

FROM: Nicole Valentine, Director of Administrative Services

BY: Megan Schotborgh, Accounting Manager

SUBJECT: Acceptance of the Annual Comprehensive Financial Report, Single Audit, and Audit Report for the Transportation Development Act Transportation Fund Reports

DATE: April 8, 2025

RECOMMENDATION:

- 1) Receive and file the Annual Comprehensive Financial Report (ACFR), Single Audit, and Audit Report for the Transportation Development Act Transportation Fund for the fiscal year ended June 30, 2024; and;
- 2) Determine that receiving and filing the ACFR, Single Audit and Audit Report for the Transportation Development Act Transportation Fund is not a project subject to the California Environmental Quality Act ("CEQA") because it has no potential to result in either a direct, or reasonably foreseeable indirect, physical change in the environment. (State CEQA Guidelines, §§ 15060, subd. (c)(2)-(3), 15378.)

IMPACT ON FINANCIAL AND PERSONNEL RESOURCES:

Preparation of the City's financial reports requires approximately 250 hours per year of personnel resources and auditing services costing approximately \$30,735 annually.

BACKGROUND:

State law requires that every general-purpose local government publish an annual comprehensive financial report (the "ACFR") on its financial position and activity, and that the report be audited by an independent firm of certified public accountants. The goal of the independent audit is to provide a reasonable assurance that the City's financial statements are free of material misstatements. In addition, the auditing firm is responsible for providing an independent review of the City's internal financial controls. The City's financial statements, internal documents, and financial controls have been audited by the certified public accountant firm of Moss, Levy & Hartzheim, LLP for the fiscal year ending June 30, 2024. The City's ACFR is included herein as Attachment 1.

Item 9.c.

City Council

Acceptance of the Annual Comprehensive Financial Report, Single Audit, and Audit Report for the Transportation Development Act Transportation Fund Reports April 8, 2025

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The Single Audit is an organization-wide audit of a non-federal entity that expends \$750,000 or more in federally-awarded funds in one year. In fiscal year 2023-24, the City expended \$1,639,575 in federal funds. The \$1,639,575 was combined funding for the Traffic Way Bridge project and American Rescue Plan Act (ARPA) funds. As a result, the City has completed a Single Audit for the fiscal year ending June 30, 2024, which is included with this report as Attachment 2.

The Transportation Development Act (TDA) provides a state funding source for use by local jurisdictions at the county level to improve existing public transportation and to encourage regional public transportation coordination. It also provides some funding for bicycle and pedestrian projects and, when certain conditions are met, streets and roads. The main purpose and priority of TDA, however, is to provide funding for public transportation. The Local Transportation Fund (LTF) is a local fund into which the State deposits sales tax revenue to be used for transportation purposes as defined by the TDA. The State Department of Tax and Fee Administration, based on sales tax collected in each county, returns the general sales tax revenues to each county's LTF. The City has completed the TDA Audit report every year and posts the reports on the City's website. Though not formally presented to the City Council in some prior years, this audit report contains the results of the TDA audit for the Council's information and review as Attachment 3.

ANALYSIS OF ISSUES:

Annual Comprehensive Financial Report (ACFR)

Generally accepted accounting principles (GAAP) provide the criteria for judging whether a financial report is presented fairly. In defining the minimum standard of acceptable basic financial reporting for state and local governments, GAAP mandates a complete set of basic financial statements, including accompanying note disclosures, as well as the presentation of certain required supplementary information. GAAP encourages government agencies to present this information within the ACFR.

The ACFR provides a more detailed financial report beyond the basic financial statements. The ACFR is made up of three sections:

- The introductory section: provides general information on the City which includes the letter of transmittal, list of principal officials, and organizational chart.
- The financial section: provides the overall financial information of the City which includes the report of the independent auditor, management's discussion and analysis (a narrative of the City finances), the basic financial statements, required supplementary information and other supplementary schedules and statements.
- The statistical section: provides a broad range of operational, economic, and historical data that provides a context for assessing the City's economic condition. This section provides information about the City's general financial trends, revenue capacity, debt capacity, economic and demographic trends, and operating information.

Item 9.c.

City Council

Acceptance of the Annual Comprehensive Financial Report, Single Audit, and Audit Report for the Transportation Development Act Transportation Fund Reports April 8, 2025 Page 3

The City's external auditors at Moss, Levy & Hartzheim, LLP conducted testing of the City's internal financial controls in July 2024, October 2024, and February 2025. The testing included reviewing the City's procedures for receiving and disbursing cash, the accounting methodology used to record transactions, the separation of duties to avert collusion, and the City's asset securities. As a result of this testing, there were no internal control issues/events noted by the auditors.

An audit was also conducted on the net position of the City for the financial period ending June 30, 2024. Documentation in support of the assets, liabilities, and fund balance of all the funds in the City were examined and verified. This process assures an impartial review and substantiation of the City's net position. The result of this review is documented in the City's ACFR. The City's ACFR complies with newly effective Government Accounting Standards Board pronouncements, as detailed in the Notes to the Financial Statements (see Page B-46 of Attachment 1).

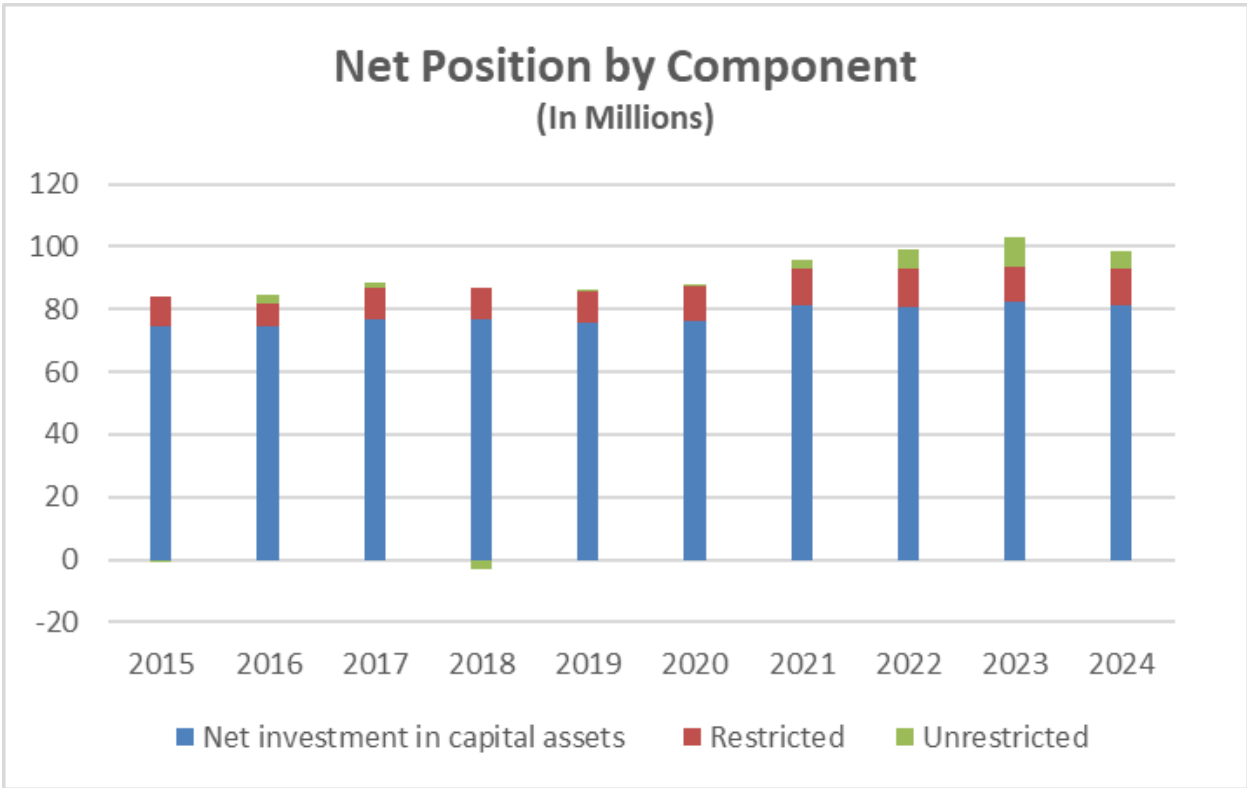
Auditors may issue three different types of opinions at the conclusion of an audit; an unmodified, modified, or adverse opinion. An unmodified opinion assures the reader that the information presented in the ACFR fairly represents the financial position of the City. A modified opinion states that the information is fairly presented except for a particular issue. An adverse opinion indicates that the agency has major accounting and/or internal control issues and no reliance may be placed on the financial statements. The Administrative Services Department staff is proud to report that for the fiscal year ended June 30, 2024, the City of Arroyo Grande received an unmodified opinion, reflecting that the information presented in the ACFR fairly represents the financial position of the City.

As presented in the ACFR, the City's combined net position on June 30, 2024, decreased by \$4.2 million or -4.06% from \$102.9 million to \$98.7 million. This overall decrease is due to a decrease in governmental activities (\$2.6 million) and a decrease in business-type activities (\$1.6 million). The largest portion of the City's net position, \$81 million, reflects investments in capital assets net of depreciation (e.g. land, buildings, infrastructure, and machinery & equipment). The City uses these capital assets to provide services to the public; consequently, these assets are not available for future spending.

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City Council

**Acceptance of the Annual Comprehensive Financial Report, Single Audit, and Audit Report for the Transportation Development Act Transportation Fund Reports
April 8, 2025
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The description of the City’s net position of all funds reflects all the assets and liabilities of the City. It includes the City’s investment in capital assets such as parks, bridges, and roads as well as the liabilities or obligations to pay vendors, employees, and debt service payments. The net position is the mathematical difference between assets and liabilities, but it does not necessarily reflect the economic health of an organization. In the City’s case, about 82% of the total net position reflects capital assets. While these assets are important, they cannot be used to fund the day-to-day operations of the City and, therefore, may not be the most useful measure of the City’s liquidity.

For financial reporting purposes, the half percent Measure O-2006 Local Sales Tax revenue and Other Post-Employee Benefits funds (OPEB) are combined with the General Fund in the ACFR. However, the City’s quarterly and year-end reporting is based on the General Fund exclusively and does not include the OPEB funds. The combined funds, as shown in the table below, reports total revenues of \$26.4 million and expenditures of \$29.2 million. As a result, there was an overall decrease to the fund balance of \$2.8 million during the 2023-24 fiscal year.

City Council

Acceptance of the Annual Comprehensive Financial Report, Single Audit, and Audit Report for the Transportation Development Act Transportation Fund Reports April 8, 2025

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	Measure O-2006			
	General Fund	Local Sales Tax Fund	OPEB	Total
Beginning Fund Balance 7/1/23	\$ 11,862,259	\$ 7,625,337	\$ 1,134,004	\$ 20,621,600
Revenues	22,677,374	3,545,223	154,898	26,377,496
Expenditures	(23,045,487)	(6,152,688)	-	(29,198,175)
Net Change in Fund Balance	\$ (368,112)	\$ (2,607,466)	\$ 154,898	\$ (2,820,680)
Fund Balance:				
Nonspendable	\$ 804,261	\$ -	\$ -	\$ 804,261
Assigned for capital projects	-	3,522,243	-	3,522,243
Assigned for post employment benefits	-	-	1,288,901	1,288,901
Unassigned	10,689,886	1,495,629	-	12,185,514
Ending Fund Balance, 6/30/24	\$ 11,494,147	\$ 5,017,872	\$ 1,288,901	\$ 17,800,920

The ACFR reports a General Fund total fund balance of \$17.8 million. However, a small amount of the fund balance is considered non-spendable because it is held as inventory and lease receivable (\$804,261). Additionally, \$4.8 million is designated for completing capital projects or meeting other commitments in the future, including post-employment benefits. This leaves an unassigned balance of \$10.7 million in the General Fund and \$0.51 million in the Measure O-2006 Local Sales Tax fund. The City’s Fiscal Policy establishes the maintenance of a fund balance reserve goal of 20% of expenditures with a minimum of 15% in the General Fund. At the conclusion of Fiscal Year 2023-24, the reserve, based on available General Funds, was 42% and exceeded the City’s reserve goal. A discussion item related to expending the excess fund balance and a review of the fund balance policy will be brought to the Council at a future meeting.

Single Audit

The City’s independent auditor completed the Single Audit of federal awards for fiscal year ended June 30, 2024. The auditors opined that the City complied, in all material respects, with requirements that could have a direct and material effect on each of its major federal programs for the fiscal year ended June 30, 2024. The City provided the following list of federal funding expenditures as of June 30, 2024:

City of Arroyo Grande
List of Federal funding of expenditures
As of June 30, 2024

Project Name	Total Expenditures
Traffic Way Bridge	458,447
AMERICAN RESCUE PLAN ACT (ARPA)	1,121,731
	<u>1,580,178</u>

City Council

**Acceptance of the Annual Comprehensive Financial Report, Single Audit, and Audit Report for the Transportation Development Act Transportation Fund Reports
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Audit Report for the Transportation Development Act Transportation Fund

The City’s independent auditor, Moss, Levy & Hartzheim, LLP also completed the Audit Report for the Transportation Development Act Transportation Fund Report (the “TDA Transportation Fund Report”). The auditors opined that the City complied, in all material respects, with requirements that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2024. There were no findings issued or questioned costs.

The TDA Transportation Fund Report is for the Transportation Fund, which is a special revenue fund of the City. The California Code of Regulations, Title 21, sections 6661 and 6751, required Local Transportation Fund and State Transit Assistance Fund recipients such as the City to submit a fiscal audit report to the State Controller’s Office annually. The Transportation Fund Audit reflected that the City’s allocations under Article 8, Section 99400(a), which relates to projects for local streets and other multimodal transportation, for the fiscal year ended June 30, 2024, was \$397,945. The City’s allocations under Public Utilities Code Article 3, Section 99233.3, which relates to funding facilities for use of pedestrians and bicycles or other local transportation projects, for the fiscal year ended June 30, 2024, was \$22,564. The City’s allocation of the TDA Funds are used to support the Streets program that maintains all city streets, rights-of-way, and sidewalks.

ALTERNATIVES:

The following alternatives are provided for the Council’s consideration:

1. Receive and file the Annual Comprehensive Financial Report, Single Audit, and Audit Report for the Transportation Development Act Transportation Fund Report;
or
2. Provide other direction to staff.

ADVANTAGES:

By receiving and filing these reports, the City will be accepting the auditors’ unmodified opinion. As discussed above, an unmodified opinion assures the reader that the information presented in the reports fairly represents the financial position of the City.

DISADVANTAGES:

There are no disadvantages in relation to the recommended action.

ENVIRONMENTAL REVIEW:

No environmental review is required for this item. Receiving and filing the ACFR, Single Audit, and Audit Report for the Transportation Development Act Transportation Fund Report is not a project subject to the California Environmental Quality Act (“CEQA”) because it has no potential to result in either a direct, or reasonably foreseeable indirect, physical change in the environment. (State CEQA Guidelines, §§ 15060, subd. (c)(2)-(3), 15378.)

Item 9.c.

City Council

**Acceptance of the Annual Comprehensive Financial Report, Single Audit, and Audit Report for the Transportation Development Act Transportation Fund Reports
April 8, 2025
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PUBLIC NOTIFICATION AND COMMENTS:

The Agenda was posted at City Hall and on the City's website in accordance with Government Code Section 54954.2.

ATTACHMENTS:

1. Annual Comprehensive Financial Report for the Fiscal Year Ending June 30, 2024
2. Single Audit Report for the Fiscal Year Ended June 30, 2024
3. Audit Report of the Transportation Development Act Transportation Fund, June 30, 2024 and June 30, 2023

Item 9.c.

Attachment 1 is available as a link: [FY 2023-24 Annual Comprehensive Financial Report \(PDF\)](#)

Attachment 2 is available as a link: [FY 2023-24 Single Audit Report \(PDF\)](#)

Attachment 3 is available as a link: [FY 2023-24 TDA Audit Report \(PDF\)](#)



ACTION MINUTES
REGULAR MEETING OF THE CITY COUNCIL

March 25, 2025, 6:00 p.m.
Hybrid City Council Chamber/Virtual Zoom Meeting
215 East Branch Street, Arroyo Grande

Council Members Present: Mayor Caren Ray Russom, Mayor Pro Tem Kate Secrest, Council Member Jim Guthrie, Council Member Jamie Maraviglia

Council Members Absent: Council Member Aileen Loe

Staff Present: City Clerk Jessica Matson, City Attorney Isaac Rosen, City Manager Matthew Downing, Assistant City Manager/Public Works Director Bill Robeson, Administrative Services Director Nicole Valentine, Community Development Director Brian Pedrotti, Police Chief Michael Martinez, Recreation Services Director Sheridan Bohlken, City Engineer Shannon Sweeney

This meeting was conducted in a hybrid in-person/virtual format.

1. CALL TO ORDER

Mayor Ray Russom called the Regular City Council Meeting to order at 6:00 p.m.

2. ROLL CALL

City Clerk Matson took roll call. Council Member Loe was absent.

3. MOMENT OF REFLECTION

4. FLAG SALUTE

Mayor Ray Russom led the flag salute.

5. AGENDA REVIEW

5.a Closed Session Announcements

None.

5.b Ordinances read in title only

Moved by Mayor Ray Russom
Seconded by Mayor Pro Tem Secret

Move that all ordinances presented at the meeting shall be read by title only and all further readings be waived.

AYES (4): Mayor Ray Russom, Mayor Pro Tem Secret, Council Member Guthrie, and Council Member Maraviglia

ABSENT (1): Council Member Loe

Passed (4 to 0)

6. SPECIAL PRESENTATIONS

6.a Honorary Proclamation Declaring the Month April 2025 as "Month of the Child" and "Child Abuse Prevention Month"

Mayor Ray Russom presented the Proclamation declaring April as "Month of the Child" and "Child Abuse Prevention Month." Jamie Sonbonmatsu, SLO Early Care and Planning Council, accepted the Proclamation.

6.b City Manager Communications

City Manager Downing commented on SLOCOG's open seat on the Citizen's Transportation Advisory Committee (CTAC); Arroyo Grande Police Department EOC upgrade and new DUI trailer; FCFA beginning annual weed abatement inspections second week of April; Fire Severity Hazard Zone Maps released by the State and future Council action; Summer Concert Series lineup release coming this week; and that the Measure E-24 sales tax increase will take effect April 1, 2025 and the new tax rate will be 8.75%.

No action was taken on this item.

7. CITY COUNCIL REPORTS

The City Council provided brief reports from the following committee, commission, board, or other subcommittee meetings that they attended as the City's appointed representative.

7.a MAYOR RAY RUSSOM:

1. Audit Committee
2. California Joint Powers Insurance Authority (CJPIA)
3. Five Cities Fire Authority JPA Board
4. San Luis Obispo County Mayor's Meeting
5. South San Luis Obispo County Sanitation District (SSLOCSD)
6. Other

7.b MAYOR PRO TEM SECREST:

1. Air Pollution Control District (APCD)
2. Homeless Services Oversight Council (HSOC)
3. South County Chambers of Commerce Governmental Affairs Committee
4. Other

7.c COUNCIL MEMBER GUTHRIE:

1. Central Coast Community Energy (CCCE) Policy Board
2. Integrated Waste Management Authority Board (IWMA)
3. REACH Economic Development Roundtable
4. Other

7.d COUNCIL MEMBER MARAVIGLIA:

1. Five Cities Fire Authority JPA Board
2. Visit SLO CAL Advisory Board
3. Other

8. COMMUNITY COMMENTS AND SUGGESTIONS

Mayor Ray Russom invited public comment. Speaking from the public was Alexandria Davis. No further public comments were received.

Mayor Ray Russom responded to comments from the public and "Dark Sky Ordinances." City Manager Downing responded to Council.

9. CONSENT AGENDA

Mayor Ray Russom asked the Council if there were any questions or any items to be pulled from the consent agenda for further discussion.

Mayor Ray Russom invited public comment. No public comments were received.

Moved by Council Member Guthrie
Seconded by Mayor Pro Tem Secrest

Approve Consent Agenda Items 9.a. through 9.g., with the recommended courses of action.

AYES (4): Council Member Guthrie, Mayor Pro Tem Secrest, Council Member Maraviglia, and Mayor Ray Russom

ABSENT (1): Council Member Loe

Passed (4 to 0)

9.a Cash Disbursement Ratification

Reviewed and ratified the listing of cash disbursements for the period of February 1 through February 15, 2025.

9.b Approval of Minutes

Approved the minutes of the Regular City Council Meeting of March 11, 2025, as submitted.

9.c Annual Military Equipment Report Pursuant to California AB 481

1) Received and filed the “2024 Military Equipment Use Inventory Report” and the “2025 Annual Military Equipment Report” in accordance with California Assembly Bill 481, determine that said report meets all standards for approval set forth in Government Code Section 7071(d); and

2) Approved the renewal of Ordinance No. 714.

9.d Monthly Water Supply and Demand Update

Received and filed the Monthly Water Supply and Demand Update.

9.e 2024 General Plan Annual Progress Report

1) Reviewed and accepted the 2024 General Plan Annual Report (the “Annual Report” or “Report”) and direct staff to forward the Report to the Governor’s Office of Planning and Research and the Department of Housing and Community Development; and

2) Found that the request is not a project as defined by the California Environmental Quality Act pursuant to State CEQA Guidelines section 15378(b)(5).

9.f General Plan Update Progress Report – March 2025

Received and filed a progress report on the Comprehensive General Plan Update.

9.g Amendments to Title 13 of the Arroyo Grande Municipal Code Regarding the Regulation of Water Wells

1) Adopted an Ordinance entitled: ***"AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ARROYO GRANDE AMENDING CHAPTER 13.08 OF THE ARROYO GRANDE MUNICIPAL CODE REGARDING WATER WELLS"***; and

2) Found that the Ordinance is exempt from the California Environmental Quality Act (CEQA) because it will not result in a direct, or reasonably foreseeable indirect, physical change in the environment (State CEQA Guidelines, §§ 15060, subd. (c)(2)-(3), 15061, subd. (b)(3); 15307; 15308; and 15378, subd. (b)(5)).

10. PUBLIC HEARINGS

None.

11. BUSINESS ITEMS

11.a Update to User Fees Related to Solar Permits, Transportation Permits, and the Consumer Price Index as Set Forth in the Comprehensive Fee Schedule

Community Development Director Pedrotti presented the item and responded to questions from Council. Administrative Services Director Valentine responded to questions from Council.

Mayor Ray Russom invited public comment. No public comments were received.

Council directed staff to consider bringing back an item to approve automatic fee schedule increases when the Consumer Price Index (CPI) is adjusted.

Moved by Council Member Maraviglia
Seconded by Council Member Guthrie

1) Adopt a Resolution entitled: **"A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ARROYO GRANDE UPDATING USER FEES RELATED TO SOLAR PERMITS, TRANSPORTATION PERMITS, AND THE CONSUMER PRICE INDEX AS SET FORTH IN THE COMPREHENSIVE FEE SCHEDULE"**; and

2) Determine that the update to user fees related to solar permits, transportation permits, and the Consumer Price Index is not a project subject to the California Environmental Quality Act ("CEQA") because it has no potential to result in either a direct, or reasonably foreseeable indirect, physical change in the environment. (State CEQA Guidelines, §§ 15060, subd. (c)(2)-(3), 15378).

AYES (4): Council Member Maraviglia, Council Member Guthrie, Mayor Pro Tem Secret, and Mayor Ray Russom

ABSENT (1): Council Member Loe

Passed (4 to 0)

11.b Amendments to Title 6 (Animals) of the Arroyo Grande Municipal Code

Police Chief Michael Martinez presented the item.

Mayor Ray Russom invited public comment. No public comments were received.

Moved by Mayor Pro Tem Secret
Seconded by Council Member Guthrie

1) Introduce an Ordinance entitled: **"AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ARROYO GRANDE, CALIFORNIA, AMENDING TITLE 6 (ANIMALS) OF THE MUNICIPAL CODE TO ADOPT AND INCORPORATE BY REFERENCE SAN LUIS OBISPO COUNTY CODE TITLE 9 (ANIMALS) AND TO RETAIN CERTAIN CITY REQUIREMENTS REGARDING ANIMALS"**; and

2) Find that the ordinance is exempt from the California Environmental Quality Act (CEQA) because it will not result in a direct, or reasonably foreseeable indirect, physical change in the environment (State CEQA Guidelines, §§ 15060 (c)(2) and (3), 15378.).

AYES (4): Mayor Pro Tem Secret, Council Member Guthrie, Council Member Maraviglia, and Mayor Ray Russom

ABSENT (1): Council Member Loe

Passed (4 to 0)

11.c Tourism Business Improvement District Annual Report and Intent to Levy Annual Assessment

Mayor Ray Russom declared a conflict of interest due to owning a short-term rental and left the meeting.

Mayor Pro Tem Secrest presided.

Recreation Services Director Bohlken presented the item. Richardson Reigart, Commune Communications, presented the Annual Report and responded to questions from Council. Director Bohlken responded to questions from Council.

Mayor Pro Tem Secrest invited public comment. Speaking from the public was Alexandria Davis. No further public comments were received.

City Attorney Rosen responded to questions from City Council regarding the assessment process.

Council Member Guthrie made comments regarding Transient Occupancy Tax (TOT) and the future of the AGTBID.

Moved by Council Member Maraviglia
Seconded by Mayor Pro Tem Secrest

1) Receive and approve the Annual Report;

2) Adopt a Resolution entitled: **"A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ARROYO GRANDE DECLARING ITS INTENTION TO CONTINUE THE ARROYO GRANDE TOURISM BUSINESS IMPROVEMENT DISTRICT, TO CONTINUE THE BASIS FOR AND TO LEVY THE ASSESSMENTS FOR THE DISTRICT, AND TO SET A DATE FOR THE PUBLIC HEARING ON THE DISTRICT AND THE ASSESSMENT FOR THE 2025-26 FISCAL YEAR"**;
and

3) Find that the Resolution of Intent is not subject to the California Environmental Quality Act (CEQA) because it will not result in a direct, or reasonably foreseeable indirect, physical change in the environment (State CEQA Guidelines, §§ 15060 (c)(2) and (3), 15378.).

AYES (3): Council Member Maraviglia, Mayor Pro Tem Secrest, and Council Member Guthrie

ABSENT (2): Mayor Ray Russom, and Council Member Loe

Passed (3 to 0)

12. COUNCIL COMMUNICATIONS

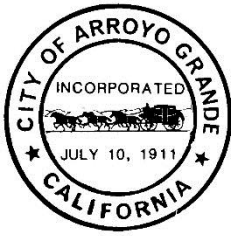
Council Member Maraviglia commented on her attendance at an Arroyo Grande Hospital Lunch and Learn event along with Mayor Pro Tem Secrest and staff.

13. ADJOURNMENT

There being no further business to come before the City Council, Mayor Pro Tem Secrest adjourned the meeting at 7:11 pm.

Caren Ray Russom, Mayor

Jessica Matson, City Clerk



MEMORANDUM

TO: City Council

FROM: Matthew Downing, City Manager

BY: Aleah Bergam, Management Analyst

SUBJECT: Confirm Direction on a “Buy Local Program”

DATE: April 8, 2025

RECOMMENDATION:

Confirm staff’s direction on a “Buy Local Program” administered by the South County Chambers of Commerce to support Village businesses impacted during the Traffic Way Bridge Replacement Project.

IMPACT ON FINANCIAL AND PERSONNEL RESOURCES:

Pursuant to a December 2016 Settlement Agreement between Pacific Gas & Electric (PG&E) and the local San Luis Obispo County governmental entities and, later, SB 1090, the City has received one-time Economic Development Funds (EDF) of \$747,422 to support the City’s economic development needs in light of the planned closure of the Diablo Canyon Power Plant. On March 9, 2021, the Council allocated a portion of these funds to a COVID Relief Program, one component of which included a Grant Program administered by the Chamber. At the FY 2024-25 First Quarter Status Report, the Council approved the reallocation of \$21,500 from the retraining scholarship program funded by SB 1090 funds to support a future “Buy Local Program.”

The South County Chambers of Commerce has agreed to administer the program on behalf of the City. The City will pay a small administrative fee to the Chambers of Commerce as well as pay for marketing material that can be absorbed within the current budget. The City will contribute staff time as needed to help with administrative duties.

BACKGROUND:

On January 29, 2025, staff met with owners of many of the Village Businesses to gather feedback on the Traffic Way Bridge Replacement Project as the City approaches a construction start date. Construction will require the full closure of Traffic Way at the current Traffic Way Bridge segment, the closure of Nevada Street, as well as traffic circulation modifications, which can be seen in Figures 1 and 2 below. At the meeting, a

Item 9.e.

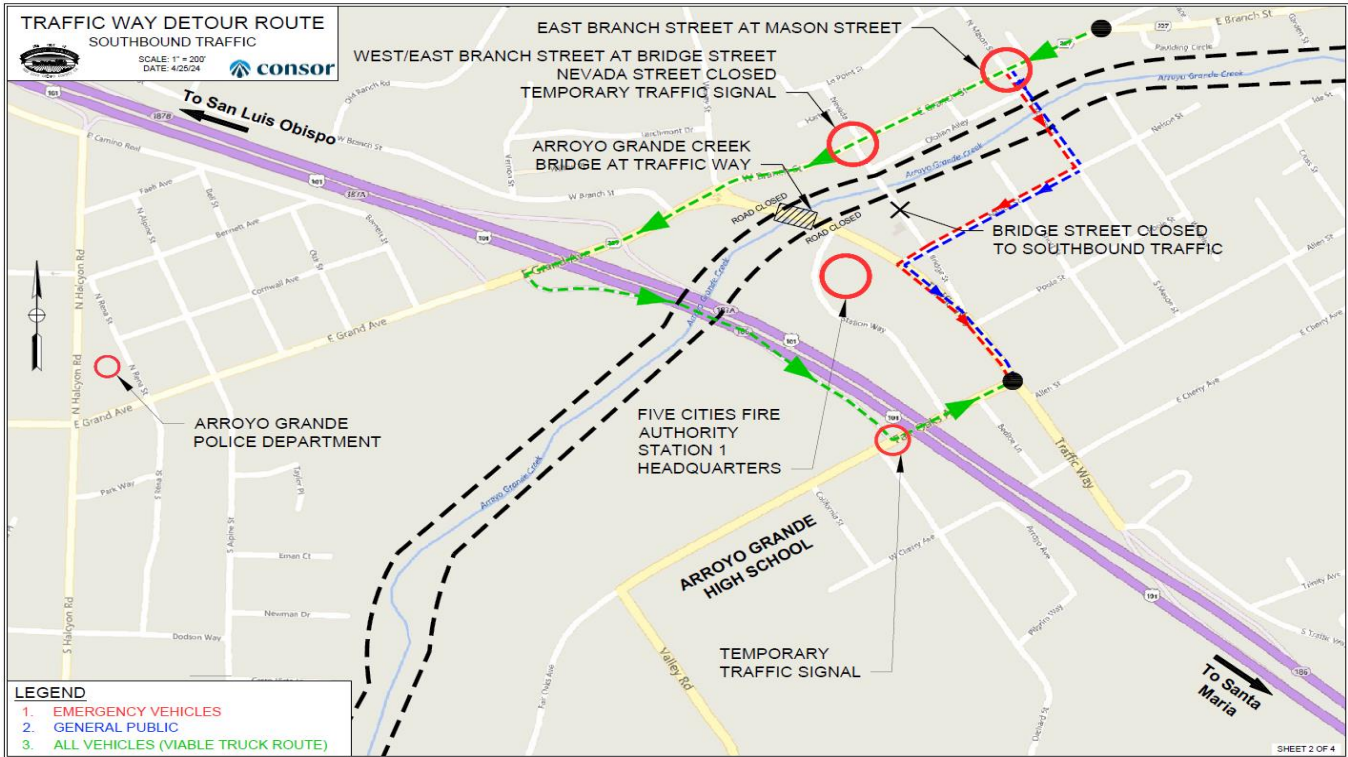
**City Council
 Confirm Direction on a “Buy Local Program”
 April 8, 2025
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possible “Buy Local Program” was discussed, and the majority of attendees expressed interest in the City pursuing this program.

Figure 1: Northbound Traffic Detour



Figure 2: Southbound Traffic Detour



ANALYSIS OF ISSUES:

Several cities in San Luis Obispo County have “Buy Local Programs,” which enable residents and visitors to support the local economy while also enjoying a shopping or dining experience. While there are many forms that these programs can take, one predominant form is a gift card program, where for specific dollar amounts spent at eligible businesses, customers receive a gift card to a qualifying restaurant, brewery, wine tasting, or retail establishment in the qualifying area.

Program Administration

Recently implemented “Buy Local Programs” were developed to support businesses during road construction. The South County Chambers of Commerce has administered the program on behalf of the agencies. While specific details of each program have been slightly different by jurisdiction, the predominant methodology has been that for every \$100 a person spends at participating businesses, that person receives a gift card to a restaurant, brewery, winery, or coffee shop. Multiple receipts can be combined to reach the \$100 goal. Any one single receipt over \$100 only counts for one gift card. Receipts must be from businesses within the program area. Receipts can be submitted online through the South County Chambers of Commerce website.

In addition, and to encourage local spending during the holiday season, another local community partnered with their Chamber of Commerce to launch a ‘Spend \$100, Get \$20’

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Confirm Direction on a “Buy Local Program”
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program, during which shoppers who spent \$100 or more at a qualifying local business could receive a \$20 gift card to a participating business. Receipts had to be itemized, dated within the program period, and exclude taxes, delivery fees, and shipping costs. Each household could earn up to two gift cards, which were distributed on a first-come, first-served basis while supplies lasted. Receipts were redeemed in person at the Chamber of Commerce.

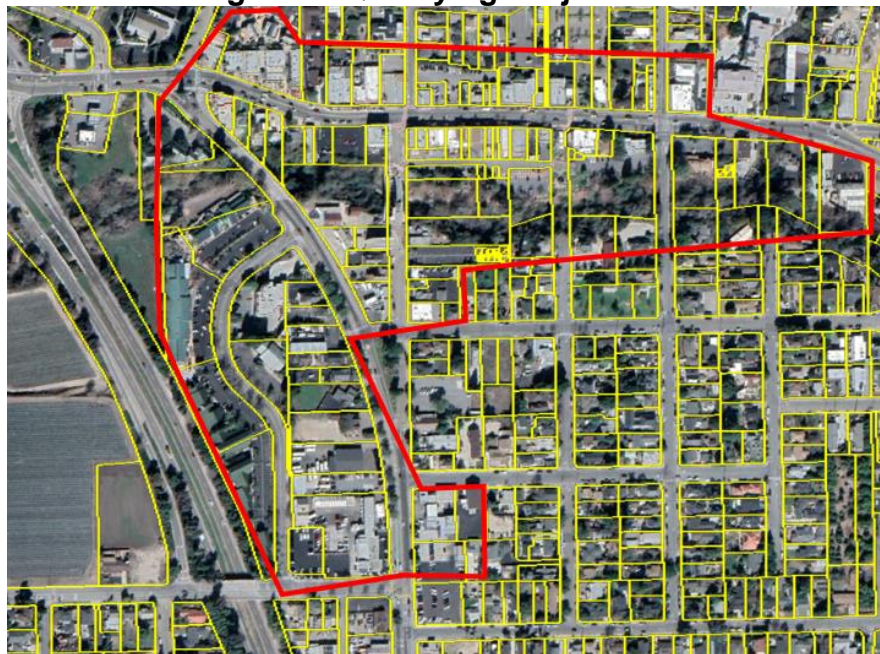
Scope and Location

Staff intends to implement a similar program structure to these examples. Staff has discussed this program with the South County Chambers of Commerce, who can administer the program on behalf of the City due to limited internal capacity to administer the program by City staff.

Based on reviewing other Buy Local Programs and conversations with the Village businesses, staff intends the following program specifics:

- For every \$100 spent within the Program boundaries, participants will be eligible to receive a \$20 gift card to a Village business, to be defined in the program guidelines.
- Multiple receipts can be combined to reach the \$100 goal. Any one single receipt over \$100 will only count for one \$20 gift card.
- Receipts must be from restaurants, breweries, wine tasting, coffee shops, salons, or other qualifying retail establishments doing business within the area displayed in Figure 3 below:

Figure 3: Qualifying Project Area



Item 9.e.

City Council
Confirm Direction on a “Buy Local Program”
April 8, 2025
Page 5

Timeline

Staff intends to begin the program in May 2025, in consultation with and availability of the South County Chambers of Commerce. Additionally, staff intends to implement the program in phases, as this is the first Buy Local Program the City has undertaken. Implementing the program in phases allows the City and community to observe how successful the Program is and allows modifications to be made to continue to address the needs of the Village businesses. The first phase would end after half of the funds available have been distributed (\$10,000). Any suggested modifications or improvements will be made before disbursing the remaining \$10,000.

ALTERNATIVES:

The following alternatives are provided for the Council’s consideration:

1. Provide concurrence on the Program;
2. Provide direction on Program modifications; or
3. Provide other direction to staff.

ADVANTAGES:

Implementing a “Buy Local Program” supports local businesses impacted by street closures, traffic circulation modifications and construction activity during the Traffic Way Bridge Replacement Project.

DISADVANTAGES:

There are no disadvantages identified.

ENVIRONMENTAL REVIEW:

Authorizing a “Buy Local Program” is not a project subject to the California Environmental Quality Act (“CEQA”) because it has no potential to result in either a direct, or reasonably foreseeable indirect, physical change in the environment. (State CEQA Guidelines, §§ 15060 (c)(2) and (3), 15378.) Alternatively, implementing a “Buy Local Program” is exempt from CEQA on the basis that it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment. (State CEQA Guidelines, § 15061, subd. (b)(3).)

PUBLIC NOTIFICATION AND COMMENTS:

The Agenda was posted at City Hall and on the City’s website in accordance with Government Code Section 54954.2.



MEMORANDUM

TO: City Council

FROM: Ashley Garcia, Human Resources Officer

SUBJECT: Assembly Bill 2561 (City Workforce Vacancies, Recruitment, and Retention Trends) Compliance Procedure

DATE: April 8, 2025

RECOMMENDATION:

- 1) Adopt a Resolution adopting procedures for public hearings under Assembly Bill 2561; and
- 2) Direct staff to incorporate the procedure into the City Council Handbook.

IMPACT ON FINANCIAL AND PERSONNEL RESOURCES:

There is no immediate fiscal impact from the approval of a procedure to comply with Assembly Bill 2561 (AB 2561) requirements. However, it is estimated that eight hours of Human Resources staff time will be required annually to track vacancies, prepare a presentation, and interface with employee groups for AB 2561 vacancy reporting.

BACKGROUND:

Effective January 1, 2025, AB 2561 amended the Meyers-Milias-Brown Act, adding Government Code Section 3502.3, which now requires public agencies to provide annual public updates on vacancy status and associated recruitment efforts. This legislation was intended to respond to concerns in the California Legislature regarding widespread public sector vacancies.

ANALYSIS OF ISSUES:

AB 2561 outlines three key requirements:

1. Annual Public Hearing on Vacancies

Public agencies must present a report on the status of vacancies at a public hearing before their governing body at least once per fiscal year, preceding the adoption of the final budget. This report must include:

- Current recruitment and retention strategies.

Item 9.f.

- Identification of any policy or procedural changes impacting vacancy reduction efforts.

In accordance with this requirement, a public hearing has been scheduled for the April 22, 2025, City Council meeting.

2. Additional Reporting for High Vacancy Rates

For bargaining units with vacancy rates exceeding 20% of total authorized full-time positions, agencies are required, upon request, to provide detailed information including:

- Total job vacancies within the bargaining unit.
- Number of applicants for vacant positions.
- Average hiring process duration (from posting to hiring).
- Opportunities to improve compensation and working conditions.

Currently, no bargaining unit vacancies exceed 20%.

3. Employee Organization Presentations

Recognized employee organizations may make their own presentations during the same public hearing, providing a forum for employee input alongside the agency's vacancy report.

Staff will invite representatives from Service Employees International Union (SEIU) Local 620 and Arroyo Grande Police Officers' Association (POA) to present during the City's vacancy report public hearing on April 22, 2025. Representatives from the International Association of Fire Fighters (IAFF) Local 4403 will be invited to present to the FCFA Board when they receive a vacancy report specific to FCFA staffing on April 29, 2025.

To establish a procedure for annual vacancy reporting to comply with AB 2561, staff developed a proposed order of presentation for the public hearing attached.

ALTERNATIVES:

The following alternatives are provided for the Council's consideration:

1. Adopt procedure to comply with AB 2561 and add to City Council Handbook;
2. Modify proposed procedure; or
3. Provide other direction to staff.

ADVANTAGES:

Establishing a framework and procedure ahead of the first required public hearing will clarify the order of the presentations for the multiple parties involved, including expectations for length of presentation.

Item 9.f.

DISADVANTAGES:

There are no disadvantages identified.

ENVIRONMENTAL REVIEW:

The AB 2561 Compliance procedure is not a project subject to the California Environmental Quality Act (“CEQA”) because it has no potential to result in either a direct, or reasonably foreseeable indirect, physical change in the environment. (State CEQA Guidelines, §§ 15060 (c)(2) and (3), 15378.) Alternatively, the AB 2561 Compliance procedure is exempt from CEQA on the basis that it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment. (State CEQA Guidelines, § 15061, subd. (b)(3).)

PUBLIC NOTIFICATION AND COMMENTS:

The Agenda was posted at City Hall and on the City’s website in accordance with Government Code Section 54954.2.

ATTACHMENTS:

1. Proposed Resolution
2. Assembly Bill No. 2561 Local Public Employees Vacant Positions Bill Text

RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ARROYO GRANDE ADOPTING PROCEDURES FOR PUBLIC HEARINGS UNDER ASSEMBLY BILL 2561

WHEREAS, Assembly Bill 2561 (AB 2561), effective January 1, 2025, establishes new legal obligations for the City to report the status of their workforce vacancies and recruitment and retention efforts during a public hearing before the City Council at least once per fiscal year; and

WHEREAS, AB 2561 also requires the City to identify during the public hearing any necessary changes to City policies, procedures, and recruitment activities that may contribute to obstacles in the City’s hiring process; and

WHEREAS, under AB 2561, the recognized employee organization for a bargaining unit is entitled to make a presentation to the City Council during the public hearing; and

WHEREAS, procedural rules and policies regarding this public hearing are intended to ensure a fair, orderly, and efficient hearing process.

NOW, THEREFORE BE IT RESOLVED that the City Council of the City of Arroyo Grande does hereby adopt and approves the procedures set forth in Exhibit A, incorporated herein, for public hearings held pursuant to California Assembly Bill 2561, codified at Government Code § 3502.3.

On motion of Council Member _____, seconded by Council Member _____, and on the following roll call vote, to wit:

- AYES:**
- NOES:**
- ABSENT:**

the foregoing Resolution was passed and adopted this _____ day of _____, 2025.

**RESOLUTION NO.
PAGE 2**

CAREN RAY RUSSOM, MAYOR

ATTEST:

JESSICA MATSON, CITY CLERK

APPROVED AS TO CONTENT:

MATTHEW DOWNING, CITY MANAGER

APPROVED AS TO FORM:

ISAAC ROSEN, CITY ATTORNEY

**AB 2561 (City Workforce Vacancies, Recruitment, and Retention Trends)
Compliance Procedure**

Introduction and Scope:

Effective January 1, 2025, Government Code section 3502.3 requires the City of Arroyo Grande to present information on the status of vacancies at the City and the City's recruitment and retention efforts at a public hearing before the City Council at least once per fiscal year.

Government Code section 3502.3 also requires the City of Arroyo Grande to identify during the public hearing any necessary changes to City policies, procedures, and recruitment activities that may contribute to obstacles in the City's hiring process.

At the public hearing, a recognized employee organization for a bargaining unit is entitled to make a presentation to the City Council addressing the status of vacancies and recruitment and retention efforts for positions within that bargaining unit.

The purpose of these procedures is to establish a protocol for the City of Arroyo Grande's public hearings on vacancies in order to ensure a fair, orderly, and efficient hearing process.

The agency should reserve the right to schedule separate public hearings for different bargaining units and is not limited to one Public Hearing to address all vacancies and recruitment and retention efforts within the entire agency.

Notice Requirements:

1. The Human Resources Department will notify in writing each recognized employee organization that represents City of Arroyo Grande employees that the City Council will hold a hearing pursuant to the obligations set forth under Government Code section 3502.3 (Assembly Bill 2561). The notice will provide each recognized employee organization the opportunity to identify any negotiable impacts/effects regarding the agency's compliance with Government Code section 3502.3 and the agency's board policy.
2. The Human Resources Department will notify in writing each recognized employee organization that represents City of Arroyo Grande employees of the date, time and place of the hearing at least ten (10) working days in advance of the hearing.

In the notice, the City will inquire whether the employee organization intends to make a presentation to the City Council at the public hearing. The City will request that, for planning purposes, the employee organization provides written notice to the Human Resources Department at least five (5) working days in advance of the public hearing indicating whether the employee organization intends to make a presentation at the public hearing.

The notice will also include information about the amount of time that the City Council has allotted to employee organizations for each bargaining unit that the organization represents for the purpose of making a presentation at the public hearing.

3. In the event the vacancy rate for the bargaining unit is at least 20% of the total number of authorized full-time positions in the bargaining unit, an employee organization may request that the City present “additional information” related to the vacancies as permitted by Government Code section 3502.3. The City will request that the employee organization provide a written request for the presentation of such information to the Human Resources Department at least five (5) working days in advance of the public hearing. The “additional information” includes the following: (1) the total number of job vacancies within the bargaining unit; (2) the total number of applicants for vacant positions within the bargaining unit; (3) the average number of days to complete the hiring process from when a position is posted; and (4) opportunities to improve compensation and other working conditions.
4. Notice of the hearing to the public will be provided in accordance with the Ralph M. Brown Act. (Gov. Code §§ 54950-54963.)
5. A City staff report regarding vacancies and recruitment and retention efforts may be published as part of the agenda packet for the meeting.
6. The City and recognized employee organizations may agree to exchange presentation materials in advance of the public hearing.

Order of the Hearing:

The public hearing will proceed in the following order:

1. City Presentation: The City presentation will be limited to ten (10) minutes for each bargaining unit that it represents. The City may choose to present on all bargaining units at once, or to present data for each bargaining unit separately followed by each applicable employee organization presentation.
2. Employee Organization Presentation: Following the agency presentation, each employee organization will have the opportunity to make a presentation for each of the bargaining units that the employee organization represents. For each bargaining unit, the employee organization presentation will be limited to ten (10) minutes and should not contain bargaining proposals to the City on matters that have not been presented in bargaining.
3. City Council Questions and Discussion: The City Council may ask questions of the City and the employee organization presenters.

4. Final City Comments: Final City comments will be limited to three (3) minutes per bargaining unit.
5. Final Employee Organization Comments: Final employee organization comments will be limited to three (3) minutes per bargaining unit.
6. Public Comment: Public comment regarding the AB 2561 hearing will be limited to three (3) minutes per person.

Standards of Discourse:

The City of Arroyo Grande's City Council recognizes that engaging with diverse perspectives is vital for effective governance and a vibrant community. To ensure full expression of such diverse perspectives, the City Council should ensure that participants follow the principles of respectful and civil discourse.

Assembly Bill No. 2561

CHAPTER 409

An act to add Section 3502.3 to the Government Code, relating to public employment.

[Approved by Governor September 22, 2024. Filed with Secretary of State September 22, 2024.]

LEGISLATIVE COUNSEL'S DIGEST

AB 2561, McKinnor. Local public employees: vacant positions.

Existing law, the Meyers-Milias-Brown Act (act), authorizes local public employees, as defined, to form, join, and participate in the activities of employee organizations of their own choosing for the purpose of representation on matters of labor relations. The act requires the governing body of a public agency to meet and confer in good faith regarding wages, hours, and other terms and conditions of employment with representatives of recognized employee organizations and to consider fully presentations that are made by the employee organization on behalf of its members before arriving at a determination of policy or course of action.

This bill would, as specified, require a public agency to present the status of vacancies and recruitment and retention efforts at a public hearing at least once per fiscal year, and would entitle the recognized employee organization to present at the hearing. If the number of job vacancies within a single bargaining unit meets or exceeds 20% of the total number of authorized full-time positions, the bill would require the public agency, upon request of the recognized employee organization, to include specified information during the public hearing. By imposing new duties on local public agencies, the bill would impose a state-mandated local program. The bill would also include related legislative findings.

The California Constitution requires local agencies, for the purpose of ensuring public access to the meetings of public bodies and the writings of public officials and agencies, to comply with a statutory enactment that amends or enacts laws relating to public records or open meetings and contains findings demonstrating that the enactment furthers the constitutional requirements relating to this purpose.

This bill would make legislative findings to that effect.

The California Constitution requires the state to reimburse local agencies and school districts for certain costs mandated by the state. Statutory provisions establish procedures for making that reimbursement.

This bill would provide that no reimbursement shall be made pursuant to these statutory provisions for costs mandated by the state pursuant to this act, but would recognize that a local agency or school district may pursue any available remedies to seek reimbursement for these costs.

The people of the State of California do enact as follows:

SECTION 1. The Legislature finds and declares as follows:

(a) Job vacancies in local government are a widespread and significant problem for the public sector affecting occupations across wage levels and educational requirements.

(b) High job vacancies impact public service delivery and the workers who are forced to handle heavier workloads, with understaffing leading to burnout and increased turnover that further exacerbate staffing challenges.

(c) There is a statewide interest in ensuring that public agency operations are appropriately staffed and that high vacancy rates do not undermine public employee labor relations.

SEC. 2. Section 3502.3 is added to the Government Code, to read:

3502.3. (a) (1) A public agency shall present the status of vacancies and recruitment and retention efforts during a public hearing before the governing board at least once per fiscal year.

(2) If the governing board will be adopting an annual or multiyear budget during the fiscal year, the presentation shall be made prior to the adoption of the final budget.

(3) During the hearing, the public agency shall identify any necessary changes to policies, procedures, and recruitment activities that may lead to obstacles in the hiring process.

(b) The recognized employee organization for a bargaining unit shall be entitled to make a presentation at the public hearing at which the public agency presents the status of vacancies and recruitment and retention efforts for positions within that bargaining unit.

(c) If the number of job vacancies within a single bargaining unit meets or exceeds 20 percent of the total number of authorized full-time positions, the public agency shall, upon request of the recognized employee organization, include all of the following information during the public hearing:

(1) The total number of job vacancies within the bargaining unit.

(2) The total number of applicants for vacant positions within the bargaining unit.

(3) The average number of days to complete the hiring process from when a position is posted.

(4) Opportunities to improve compensation and other working conditions.

(d) This section shall not prevent the governing board from holding additional public hearings about vacancies.

(e) The provisions of this section are severable. If any provision of this section or its application is held invalid, the invalidity shall not affect other provisions or applications that can be given effect without the invalid provision or application.

(f) For purposes of this section, “recognized employee organization” has the same meaning as defined in subdivision (a) of Section 3501.

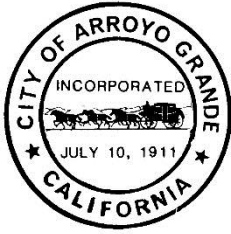
SEC. 3. The Legislature finds and declares that Section 2 of this act, which adds Section 3502.3 to the Government Code, furthers, within the

meaning of paragraph (7) of subdivision (b) of Section 3 of Article I of the California Constitution, the purposes of that constitutional section as it relates to the right of public access to the meetings of local public bodies or the writings of local public officials and local agencies. Pursuant to paragraph (7) of subdivision (b) of Section 3 of Article I of the California Constitution, the Legislature makes the following findings:

It is in the public interest, and it furthers the purposes of paragraph (7) of subdivision (b) of Section (3) of Article I of the California Constitution, to ensure that information concerning public agency employment is available to the public.

SEC. 4. No reimbursement shall be made pursuant to Part 7 (commencing with Section 17500) of Division 4 of Title 2 of the Government Code for costs mandated by the state pursuant to this act. It is recognized, however, that a local agency or school district may pursue any remedies to obtain reimbursement available to it under Part 7 (commencing with Section 17500) and any other law.

O



MEMORANDUM

TO: City Council

FROM: Bill Robeson, Assistant City Manager/ Director of Public Works

BY: Dan Kies, Public Works Manager
Shannon Sweeney, City Engineer

SUBJECT: Public Works Budget Reallocation for Vehicle Replacement; and Resolution Declaring Vehicles as Surplus

DATE: April 8, 2025

RECOMMENDATION:

- 1) Carry over \$160,000 of unspent FY 2023-24 funds into FY 2024-25 for the replacement of a bucket truck. Authorize the City Manager to approve the purchase of a bucket truck following competitive bidding per the City's Purchasing Policy;
- 2) Reallocate \$140,000 in FY 2024-25 funds from the purchase of a medium-duty dump truck to the purchase of three light-duty trucks and authorize the purchase of the vehicles from Arroyo Grande Chevrolet for \$120,113.72; and
- 3) Adopt a Resolution declaring specified equipment to be surplus and authorizing the sale or disposal thereof.

IMPACT ON FINANCIAL AND PERSONNEL RESOURCES:

All requested funds were previously budgeted and not spent. The bucket truck was budgeted in FY 2023-24 and is being requested as a carryover now that staff are ready to make this purchase. FY 2024-25 has \$140,000 budgeted to replace a dump truck, staff is recommending reallocating these funds for the replacement of three light-duty trucks.

BACKGROUND:

The Public Works Department operates 40 vehicles and other equipment. This vehicle pool is assessed annually. As vehicles age, they become less reliable and some become non-compliant with California State emissions requirements.

Starting January 1, 2025, Advanced Clean Fleet regulations require, in part, that the City purchase electric technology for a portion of its larger vehicles, such as the bucket truck. A bucket truck is a specialized truck that has been equipped with a lift and platform that allows workers to access elevated areas (e.g. tree canopies, windows on higher stories). Bucket trucks of the size needed by the City are currently exempt from the Advanced

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**City Council
Public Works Budget Reallocation for Vehicle Replacement; and Resolution
Declaring Vehicles as Surplus
April 8, 2025
Page 2**

Clean Fleet regulations, because no electric bucket trucks are being manufactured. Purchasing this vehicle now would enable staff to purchase a gasoline-powered bucket truck at considerable cost savings.

Additionally, staff is recommending that three light duty pickup trucks to be purchased in lieu of the one medium-duty dump truck because maintenance on the current pickup trucks exceed maintenance costs on the dump truck. The dump truck will be incorporated into the FY 2025-27 budgeted process.

ANALYSIS OF ISSUES:

The Public Works Department vehicle fleet is aging. As the fleet ages, the cost of maintenance of the vehicles increases due to more significant and costly repairs. Replacement of older vehicles avoids these high maintenance costs. In addition, there is more downtime associated with the older vehicles which impacts the Department’s ability to meet service expectations. The City’s Fleet Maintenance Coordinator has been successful in extending the useful life of the current vehicles beyond the typical 10-year service life, as the pickup trucks slated for replacement are 17,19, and 24 years old.

The three replacement ½ ton service vehicles will be used by the Streets Division. Three older pickup trucks from the City’s vehicle fleet will be cycled out and sent to public auction, if approved by the City Council.

Staff received three quotes for new pickup trucks. The results are summarized below:

Vendor	Vehicle	Unit Price	Total Price
Arroyo Grande Chevrolet	2 single cab 1500	\$37,382.82	\$120,113.72
	1 crew cab 1500	\$45,348.08	
Mullahey Ford	2 single cab F150	\$38,609.56	\$120,456.00
	1 crew cab F150	\$43,236.88	
Cole Dodge RAM	2 single cab 2500	\$44,495.00	\$132,351.11
	1 crew cab 1500	\$43,361.11	

Arroyo Grande Chevrolet is the low bid for the purchase of these three vehicles, at \$120,113.72.

The bucket truck is used for work activities that require working at heights of up to 40 feet, for such tasks as tree trimming, replacement of light bulbs, and seasonal decorations.

ALTERNATIVES:

The following alternatives are provided for the City Council’s consideration:

1. Approve staff’s recommendation as stated herein;
2. Do not approve the carryover, reallocation, and purchase;
3. Direct staff to reprioritize vehicle replacements; or

Item 9.g.

4. Provide other direction to staff.

ADVANTAGES:

Replacement of the aging fleet vehicles will reduce vehicle maintenance costs and downtime. Additionally, the existing bucket truck is over 20 years old and no longer meet California emission standards. The replacement vehicle will comply with APCD emission standards.

DISADVANTAGES:

Staff's recommendation defers the purchase of the medium-duty dump truck until it is incorporated into the FY 2025-27 budget. While deferring this purchase is not ideal, staff determined that the maintenance costs of the pickups will exceed maintenance costs of the dump truck, thereby reducing overall maintenance costs.

ENVIRONMENTAL REVIEW:

Carrying over, reallocating, and purchasing vehicles with previously budgeted funds is not a project subject to the California Environmental Quality Act ("CEQA") because it has no potential to result in either a direct, or reasonably foreseeable indirect, physical change in the environment. (State CEQA Guidelines, §§ 15060 (c)(2) and (3), 15378.)

PUBLIC NOTIFICATION AND COMMENTS:

The Agenda was posted at City Hall and on the City's website in accordance with Government Code Section 54954.2.

ATTACHMENTS:

1. Proposed Resolution

RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ARROYO GRANDE DECLARING SPECIFIED EQUIPMENT TO BE SURPLUS AND AUTHORIZING THE SALE OR DISPOSAL THEREOF

WHEREAS, Government Code Section 37350 authorizes the City Council to control and dispose of property for the common benefit; and

WHEREAS, the City Council wishes to declare certain equipment to be surplus and has determined that sale or disposal, as indicated below, is appropriate and will benefit the City:

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF ARROYO GRANDE DECLARES, FINDS AND RESOLVES AS FOLLOWS:

Section 1. The City Council hereby declares the following equipment to no longer be useful or necessary to the City’s services and programs and therefore surplus property, to be disposed of as indicated below:

<u>Year / Make / Model</u>	<u>Dept.</u>	<u>Serial#</u>
2006 Ford F259 (P-17)	Public Works	1FTNF20596EC78371
2008 Ford F250 (PW-67)	Public Works	1FTNF20578EA95361
2001 Ford F150(P-57)	Public Works	1FTRF17WX1NB97141

Section 2. Staff is authorized to dispose of the listed equipment in accordance with the foregoing provisions and those of Arroyo Grande Municipal Code Section 3.08.120.

On motion of Council Member _____, seconded by Council Member _____, and on the following roll call vote, to wit:

AYES:
NOES:
ABSENT:

the foregoing Resolution was passed and adopted this _____ day of _____, 2025.

**RESOLUTION NO.
PAGE 2**

CAREN RAY RUSSOM, MAYOR

ATTEST:

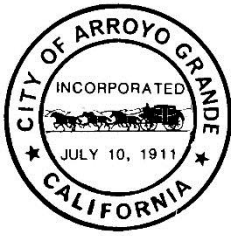
JESSICA MATSON, CITY CLERK

APPROVED AS TO CONTENT:

MATTHEW DOWNING, CITY MANAGER

APPROVED AS TO FORM:

ISAAC ROSEN, CITY ATTORNEY



MEMORANDUM

TO: City Council

FROM: Bill Robeson, Assistant City Manager/Director of Public Works

BY: Shannon Sweeney, City Engineer

SUBJECT: 2024 Street Repair Testing and Inspection Contract Amendment

DATE: April 8, 2025

RECOMMENDATION:

Authorize the City Manager to execute an amendment to the existing special testing and inspection Purchase Order (Purchase Order No. 2025112) with Pavement Engineering, Inc.

IMPACT ON FINANCIAL AND PERSONNEL RESOURCES:

The original Purchase Order with Pavement Engineering, Inc. (PEI) totaled \$95,195. An increase in compensation of \$10,000 results in a total contract price of \$105,195. \$150,000 was budgeted in Fiscal Year 2024-25 for testing associated with the 2024 Street Repairs Project. Sufficient funds are available for this amendment.

BACKGROUND:

On September 10, 2024, staff issued a request for scope and fee proposals to the five companies listed on the City's on-call list for firms that offer material testing and evaluation, to provide special inspection and testing for the 2024 Streets Repairs Project. Proposals were received from two firms, ranging from \$95,195 to \$154,673. Staff issued a purchase order in the amount of \$95,195 to the low bid, PEI, on December 4, 2024.

ANALYSIS OF ISSUES:

During the course of the project and through the asphalt materials testing process, it was necessary for PEI to perform supplemental testing to confirm satisfactory compaction requirements and specifications, including quality, durability, and performance. This is a common occurrence due to variation in the asphalt plant batch processing.

In addition, the City added two locations to be paved as part of this project using project contingency funding. Plata Road was added to the project due to its close proximity to other street repair work and poor conditions as compared to adjacent streets. Fair Oaks Avenue between Valley Road and California Street was added to accommodate the traffic

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City Council
2024 Street Repair Testing and Inspection Contract Amendment
April 8, 2025
Page 2

circle to be installed in front of Arroyo Grande High School in April, which is connected to a traffic calming plan for the Traffic Way Bridge Replacement Project. PEI's services are required for special testing and inspection at these additional locations.

This additional work is estimated to cost \$10,000. City staff have determined that this additional expense is necessary and reasonable.

ALTERNATIVES:

The following alternatives are provided for the Council's consideration:

1. Approve amendment;
2. Reject amendment; or
3. Provide other direction to staff.

ADVANTAGES:

Approving this project budget amendment provides for continued special inspection for repairs on streets that have been added to the 2024 Street Repairs Project, including Plata Road and Fair Oaks Avenue between Valley Road and California Street. This special inspection has been critical in ensuring that the contractor provides adequate compaction of material for long-term structural integrity of the street.

DISADVANTAGES:

None identified.

ENVIRONMENTAL REVIEW:

Approving this amendment is not a project subject to the California Environmental Quality Act ("CEQA") because it has no potential to result in either a direct, or reasonably foreseeable indirect, physical change in the environment. (State CEQA Guidelines, §§ 15060, subd. (c)(2)-(3), 15378.)

PUBLIC NOTIFICATION AND COMMENTS:

The Agenda was posted at City Hall and on the City's website in accordance with Government Code Section 54954.2.

ATTACHMENTS:

1. Proposed Amendment 1
2. PEI Purchase Order

AMENDMENT NO.1 TO PAVEMENT ENGINEERING PURCHASE ORDER

This Amendment 1 ("Amendment") to the Purchase Order by and between **PAVEMENT ENGINEERING, INC.** ("Consultant") and the **CITY OF ARROYO GRANDE**, a Municipal Corporation ("City"), dated December 4, 2024 ("Purchase order," Purchase Order No. 2025112) is made and entered into this 8th day of April, 2025.

WHEREAS, On September 10, 2024 staff issued a request for scope and fee proposals to the five companies listed on the City's on-call list for firms that offer material testing and evaluation, to provide special inspection and testing for the 2024 Streets Repairs Project; and

WHEREAS, Proposals were received from two firms, ranging from \$95,195 to \$154,673; and

WHEREAS, the City issued a Purchase Order to the Consultant for special inspection and testing services for the 2024 Street Repairs Project ("Contract") in the amount of \$95,195; and

WHEREAS, additional materials testing was performed to address poor compaction results, which identified some materials that did not meet project specifications; and

WHEREAS, City staff increased project scope by adding two additional locations to the project; and

WHEREAS, the consultant submitted a revised cost proposal (Attachment 1) for an additional \$10,000 to accommodate the extra testing and added project scope; and

WHEREAS, the parties desire to amend PEI's Purchase Order as set forth herein.

NOW THEREFORE, for valuable consideration the receipt and sufficiency of which is acknowledged, the parties agree as follows:

1. The above recitals are true, correct and are incorporated herein by reference.
2. Amend the Purchase Order to increase the total not-to-exceed amount from \$95,195 by \$10,000 for a new total not-to-exceed amount of \$105,195.

IN WITNESS WHEREOF, CITY and CONSULTANT have executed this Amendment the day and year first above written.

CITY OF ARROYO GRANDE:

CONSULTANT:

MATTHEW DOWNING, CITY MANAGER

JOE RIRIE
joer@pavementengineering.com

ATTEST:

JESSICA MATSON, CITY CLERK

APPROVED AS TO FORM:

ISAAC ROSEN, CITY ATTORNEY

**Attachment 1
Revised Cost Proposal**



March 20, 2025

MP25-203

Shannon Sweeney
City Engineer
City of Arroyo Grande
300 E. Branch Street
Arroyo Grande, CA 93420

Subject: Additional Services – Quality Assurance Services for the 2024 Street Repairs Project, PW 2024-01

Dear Shannon:

We appreciate the confidence you have in our services and look forward to continuing to work with you on the subject project. This proposal outlines our additional services and fees.

Description of Services

Pavement Engineering Inc. (PEI) is already under contract to provide quality assurance services to the City as outlined in our proposal (MP24-524).

As discussed, it has become necessary to increase the material testing and inspection hours to properly monitor the contractor and verify that the product being placed will provide the anticipated design life. Additionally, we have been requested to provide inspection and material testing for the overlay being placed on Fair Oaks Avenue in front of the High School to facilitate the placement of the traffic circle. We anticipate eight (8) additional HMA Mix Tests and fourteen (14) additional inspection hours. For the work on Fair Oaks Avenue, we are assuming a 14 hour paving day with overtime. The following provides a fee breakdown:

Additional Quality Assurance Services	Rate	Hours	Total
HMA Mix Tests	\$675	8	\$5,400
HMA Inspector	\$155	8	\$1,240
HMA Inspector (Overtime)	\$190	4	\$ 760
HMA Inspector (Double Time)	\$220	2	\$ 440
Equipment / Vehicle Usage	\$180	1	\$ 180
Project Management/Engineering Oversight	\$270	2	\$ 540
QA Manager/Engineer	\$180	8	\$1,440
Estimated Fee for Task 2:			\$10,000

Shannon Sweeney, P.E.
MP25-203
March 20, 2025
Page 2

Please feel free to contact myself at (805) 781-2265 with any questions or comments.

Very truly yours,
PAVEMENT ENGINEERING INC.

A handwritten signature in blue ink, appearing to read "Joseph L. Ririe", with a large, stylized flourish extending to the left.

Joseph L. Ririe, P.E.
Senior Principal Engineer

Attachments: Proposal Conditions

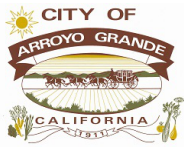
pc: 240405
 C File
 M File



PROPOSAL CONDITIONS

1. Proposal is valid for thirty days from the date of the proposal.
2. All work shall be performed utilizing common methods and practices of the civil engineering profession. Reports and construction documents will be signed by a registered civil engineer.
3. Fees for Lump Sum or Unit Price Proposals will be charged at the quoted price. The quoted prices include all laboratory testing costs. Fees for Engineering and Technical Services on a Time and Materials Basis will be charged at the applicable hourly rates of the current PEI Fee Schedule.
4. The proposal is based upon providing liability insurance with limits up to \$2,000,000.
5. One copy of an Engineering Report or Plans and Specifications will be provided to the Owner of a project. Additional copies are \$35 each.
6. Payment: Invoices will be submitted at the completion of the work for Engineering Reports. Inspection fees will be invoiced monthly. All invoices are due upon receipt. Interest of 1-1/2% per month (but not exceeding the maximum rate allowable by law) will be payable on any amounts not paid within 30 days, payment thereafter to be applied first to accrued interest and then to the principal unpaid amount. Attorney's fees or other costs incurred in collecting any delinquent amount shall be paid by the client.





CITY OF ARROYO GRANDE
 300 E. BRANCH STREET
 ARROYO GRANDE, CA 93420

**ATTACHMENT 2
 Purchase Order**

Fiscal Year 2025 Page 1 of 1

**THIS NUMBER MUST APPEAR ON ALL INVOICES,
 PACKAGES, AND SHIPPING PAPERS.**

Bill To AP
 CITY OF ARROYO GRANDE
 ACCOUNTS PAYABLE
 300 EAST BRANCH STREET
 ARROYO GRANDE, CA 93420
 (805) 473-5436

Ship To CY
 CITY OF ARROYO GRANDE
 CORPORATION YARD
 1375 ASH STREET
 ARROYO GRANDE, CA 93420

Purchase Order Number **02025112**
 Purchase Order Date **12/04/2024**
 Department **PUBLIC WORKS**
 Payment Terms **30 Days**

Vendor 111410
 PAVEMENT ENGINEERING INC
 3485 SACRAMENTO DR, STE A
 SAN LUIS OBISPO, CA 93401-7156

VENDOR PHONE NUMBER	VENDOR EMAIL	VENDOR NUMBER	REQUISITION NUMBER	REQUISITIONER NAME	DELIVERY REFERENCE
		111410	250124	Shannon Sweeney	

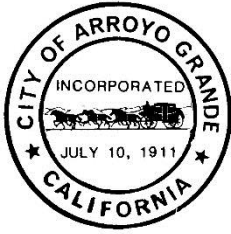
NOTES

ITEM #	DESCRIPTION	QUANTITY	UOM	UNIT PRICE	EXTENDED PRICE
1	PW 2024-01 Streets special inspection/testing GL #: 350.50.5638.7401.	1.0000	EACH	\$95,195.0000	\$95,195.00

Total Ext. Price \$95,195.00

Purchase Order Total \$95,195.00

Nicole Valentino



MEMORANDUM

TO: City Council

FROM: Bill Robeson, Assistant City Manager/Director of Public Works
Nicole Valentine, Director of Administrative Services

BY: Shannon Sweeney, City Engineer

SUBJECT: Senate Bill 1 Projects for Fiscal Year 2025-26

DATE: April 8, 2025

RECOMMENDATION:

- 1) Adopt a Resolution adopting a list of projects for Fiscal Year 2025-26 funded by Senate Bill 1;
- 2) Authorize the Director of Administrative Services to submit the Resolution to the California Transportation Commission (CTC); and
- 3) Make findings that adopting the Resolution is not a project subject to the California Environmental Quality Act (CEQA) because the adoption in itself has no potential to result in either a direct, or reasonably foreseeable indirect, physical change in the environment. (State CEQA Guidelines, §§ 15060, subd. (b)(2)-(3), 15378.)

IMPACT ON FINANCIAL AND PERSONNEL RESOURCES:

The City's allocation of SB1 funding for FY 2025-26 is projected to be \$481,366. This funding will be utilized to maintain the City's streets. With this allocation, and the City's Gas Tax funding of \$536,664, the total funding available from the State for street and road maintenance is \$1,018,031. A comprehensive 12-year expanded Pavement Management Plan (City Street repairs) and schedule that utilizes Measure E-24 Sales Tax funds will be presented to the Council in April.

BACKGROUND:

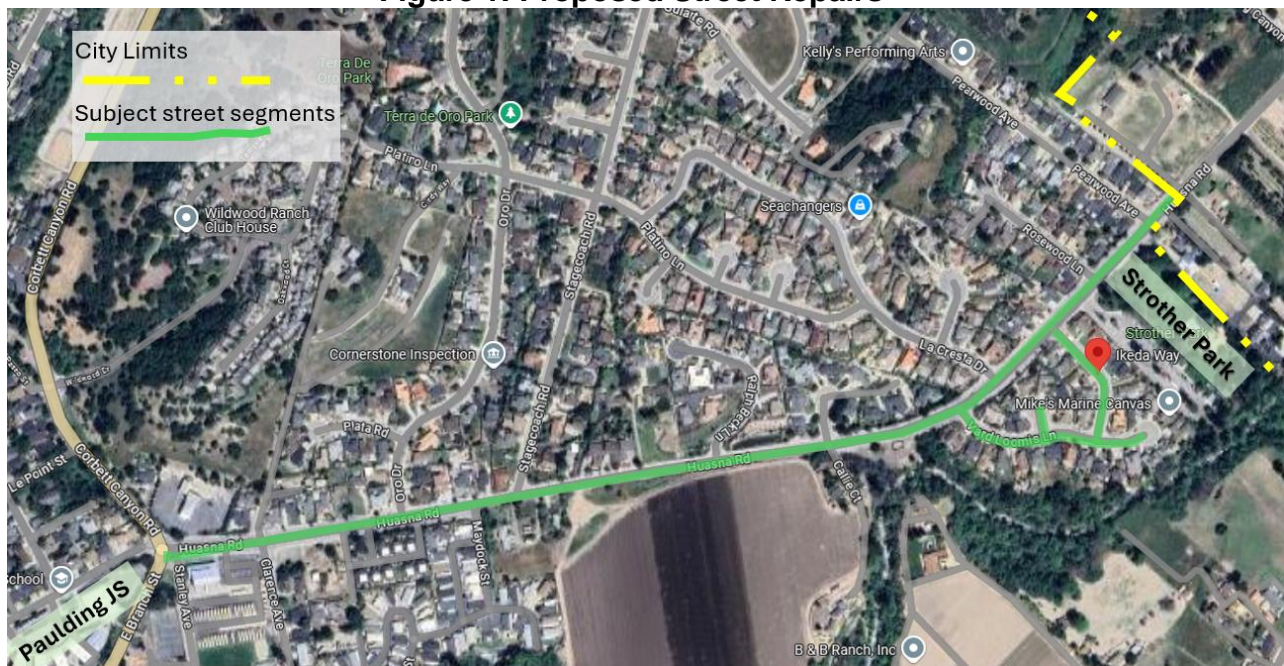
On April 28, 2017, the Governor signed SB1, known as the Road Repair and Accountability Act of 2017. SB1 increases gasoline taxes and vehicle registration fees to address deferred maintenance on the State highway system and the local street and road system. These additional taxes are deposited by the State Controller into the Road Maintenance and Rehabilitation Account (RMRA). A portion of this funding is apportioned by formula to eligible cities and counties, including Arroyo Grande, pursuant to California Streets and Highways Code (SHC) Section 2032(h), and are to be used for basic road

Item 9.i.

maintenance, rehabilitation, and critical safety projects on the local streets and roads system.

Because SB1 emphasizes accountability and transparency in transportation funding, programming and use of the funds is contingent on recipient cities and counties providing annual project reporting. Per SHC Section 2034(a)(1), prior to receiving any RMRA funding, cities and counties must submit a list of projects, adopted by Resolution, to be funded with the RMRA funds. The streets that are proposed for repairs/overlay treatments using SB1 funding are Huasna Road and the Ikeda Way neighborhood shown on Figure 1 and to be included in its 2025 Street Repairs Project.

Figure 1: Proposed Street Repairs



ANALYSIS OF ISSUES:

SHC Section 2030(b) provides several types of projects and uses for RMRA funding that include, but are not limited to, the following:

- Road Maintenance and Rehabilitation
- Safety Projects
- Railroad Grade Separations
- Complete Streets Components, including active transportation purposes, pedestrian and bicycle safety projects, transit facilities, and drainage and stormwater capture projects in conjunction with any other allowable project
- Traffic Control Devices
- Matching funds to State or federal funds for projects under this subdivision

Item 9.i.

Pursuant to SHC Section 2037, a city or county may spend its apportionment of RMRA funds on transportation priorities other than those outlined in SHC Section 2030 if the city or county's average Pavement Condition Index (PCI) meets or exceeds 80. The City of Arroyo Grande's PCI is less than 80, therefore, this year's RMRA funds must be spent on the transportation priorities listed above.

The City maintains its approximately 68 miles of streets through two mechanisms: (1) the City's in-house street crew that provides daily efforts to keep streets functional, such as pothole repair, and (2) capital projects as part of its plan to provide long term maintenance and repair. Based on the SHC, the City can use its RMRA funds for either of these services. Historically, the City has utilized its RMRA funds to augment the City's plan for upcoming roadway rehabilitation projects as opposed to allocating the funds to the City's in-house street maintenance program. This has been staff's recommendation to the City Council due to uncertainties that would be created by a decline in RMRA revenues or a possible repeal of SB1. In these events, it would be less impactful to cut a specific long-term project or a portion thereof than to reduce the City's in-house street maintenance program. Since the in-house street maintenance program addresses constant, immediate short- and medium-term street safety issues (e.g., debris removal, potholes, skin patching, re-striping, storm water and drainage repairs, etc.), funding must be readily available for those more immediate needs.

In accordance with SHC Section 2036, the City must maintain its existing commitment of local funds for street purposes to remain eligible for allocations of RMRA funds. This commitment is generally referred to as Maintenance of Effort. To receive these RMRA funds, each year the City must expend from its General Fund for street purposes in an amount not less than the annual average of General Fund expenditures during fiscal years (FY) 2009-10, FY 2010-11 and FY 2011-12, as reported to the State Controller's Office, pursuant to SHC Section 2151. For Arroyo Grande, the annual amount that must be spent from the General Fund for street purposes is \$1,431,971. The City complies with this requirement using General Fund and Local Sales Tax Fund.

Additionally, SHC Section 2034(a)(1) details the requirement that cities and counties must comply with when submitting their list of proposed projects to the CTC to be funded with RMRA funds each fiscal year. The requirements include:

1. Adopt the proposed project by Resolution at a regular public City Council meeting;
2. Describe the proposed project and its location;
3. Develop a proposed schedule for the project's completion; and
4. Estimate the useful life of the improvement.

The State has provided an estimate of \$481,366 in FY 2025-26 RMRA funding available to the City. It is recommended these RMRA funds be used to augment the City's plan.

ALTERNATIVES:

The following alternatives are provided for the Council's consideration:

1. Adopt a Resolution approving a list of projects to be funded by SB1 in Fiscal Year 2025-26;
2. Do not approve a Resolution approving a list of projects to be funded by SB1 in Fiscal Year 2025-26 and request further information;
3. Modify staff's recommendation and adopt a Resolution approving a list of projects to be funded by SB1 in Fiscal Year 2025-26; or
4. Provide other direction to staff.

ADVANTAGES:

Submitting projects to the CTC will allow the City to receive RMRA funds. The projects will help to protect the Cities investment in its roadway system.

DISADVANTAGES:

None identified at this time.

ENVIRONMENTAL REVIEW:

Adopting the Resolution is not a project subject to the California Environmental Quality Act (CEQA) because the adoption in itself has no potential to result in either a direct, or reasonably foreseeable indirect, physical change in the environment. (State CEQA Guidelines, §§ 15060, subd. (b)(2)-(3), 15378.)

PUBLIC NOTIFICATION AND COMMENTS:

The Agenda was posted at City Hall and on the City's website in accordance with Government Code Section 54954.2.

ATTACHMENT:

1. Proposed Resolution

RESOLUTION NO.

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
ARROYO GRANDE ADOPTING A LIST OF PROJECTS FOR
FISCAL YEAR 2025-26 FUNDED BY SENATE BILL 1**

WHEREAS, Senate Bill 1 (SB 1), the Road Repair and Accountability Act of 2017 (Chapter 5, Statutes of 2017) was passed by the California Legislature and signed into law by the Governor in April 2017 to address the significant multi-modal transportation funding shortfalls statewide; and

WHEREAS, SB 1 includes accountability and transparency provisions that will ensure the residents of the City of Arroyo Grande (City) are aware of the projects proposed for funding in the community and which projects have been completed with such funding each fiscal year; and

WHEREAS, the City must adopt by resolution a list of projects proposed to receive funding from the Road Maintenance and Rehabilitation Account (RMRA), created by SB1, which must include a description and the location of each proposed project, a proposed schedule for the project's completion, and the estimated useful life of the improvement; and

WHEREAS, it is anticipated that the City will receive an estimated \$481,366 in RMRA funding in Fiscal Year 2025-26 from SB1; and

WHEREAS, this funding will enable the City to continue essential road maintenance and rehabilitation projects, safety improvements, repairing and replacing aging bridges, and increasing access and mobility options for the traveling public that would not have otherwise been possible without SB1 funding; and

WHEREAS, the City has undergone a process to ensure public input into the community's transportation priorities/the project list; and

WHEREAS, the City uses its Pavement Management System and collaboration of the City's various Departments to develop the SB1 project list to ensure revenues are being used on the most high-priority and cost-effective projects that also meet the community's priorities for transportation investment; and

WHEREAS, the funding from SB1 will help the City maintain and rehabilitate its approximately 68 miles of streets/road throughout the City this year.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Arroyo Grande hereby:

RESOLUTION NO.

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1. Finds that the foregoing recitals are true, correct and incorporated herein by this reference.
2. Approves the following list of newly proposed projects that will be funded in-part with fiscal year 2025-26 Road Maintenance and Rehabilitation Account revenues:

Project Title: 2025 Annual Street Repairs Project, PW 2025-01.

Project Description: This project will overlay pavement on City streets as part of road maintenance and rehabilitation.

Project Location: Huasna Road and the Ikeda Way neighborhood.

Estimated Project Schedule: Project development in Spring/Summer 2025; bidding in Winter 2026, and construction in Summer 2026.

Estimated Project Useful Life: The hot mix asphalt overlay planned for these locations has a useful life of approximately 25 years.

On motion by Council Member _____, seconded by Council Member _____, and by the following roll call vote, to wit:

AYES:

NOES:

ABSENT:

the foregoing Resolution was adopted this 8th day of April, 2025.

CAREN RAY RUSSOM, MAYOR

ATTEST:

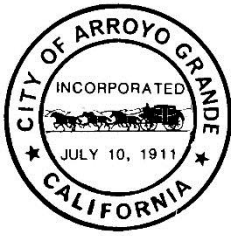
JESSICA MATSON, CITY CLERK

APPROVED AS TO CONTENT:

MATTHEW DOWNING, CITY MANAGER

APPROVED AS TO FORM:

ISAAC ROSEN, CITY ATTORNEY



MEMORANDUM

TO: City Council

FROM: Michael T. Martinez, Chief of Police

BY: Zak Ayala, Police Commander

SUBJECT: Amendments to Title 6 (Animals) of the Arroyo Grande Municipal Code

DATE: April 8, 2025

RECOMMENDATION:

- 1) Adopt an Ordinance amending Title 6 (Animals) of the Arroyo Grande Municipal Code, titled: "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ARROYO GRANDE, CALIFORNIA, AMENDING TITLE 6 (ANIMALS) OF THE MUNICIPAL CODE TO ADOPT AND INCORPORATE BY REFERENCE SAN LUIS OBISPO COUNTY CODE TITLE 9 (ANIMALS) AND TO RETAIN CERTAIN CITY REQUIREMENTS REGARDING ANIMALS"; and
- 2) Find that the ordinance is exempt from the California Environmental Quality Act (CEQA) because it will not result in a direct, or reasonably foreseeable indirect, physical change in the environment (State CEQA Guidelines, §§ 15060 (c)(2) and (3), 15378.).

IMPACT ON FINANCIAL AND PERSONNEL RESOURCES:

No financial impact is projected.

BACKGROUND:

The City of Arroyo Grande's animal control regulations, set forth in Title 6 of the Arroyo Grande Municipal Code (AGMC), guide the administration of animal control services within the City.

In 2023, City staff worked with staff from other cities within San Luis Obispo County (the "County") and County staff to review and develop consistent and uniform city ordinances and county regulations regarding animals. As a result of this work, uniform County Code Title 9 regulations were developed to allow consistent enforcement across the County and its cities. The County has asked each city that contracts with the County to adopt the County's Title 9 regulations by reference into their Municipal Code to streamline and simplify the enforcement of animal control consistently.

Item 10.a.

City Council
Amendments to Title 6 (Animals) of the Arroyo Grande Municipal Code
April 8, 2025
Page 2

By adopting Title 9 of the County Code by reference, many current Arroyo Grande municipal code provisions in Title 6 (Animals) will be duplicates. As a result, staff is recommending an overhaul of the current AGMC Title 6 and the adoption of a new ordinance in its place (Attachment 1) that will incorporate the San Luis Obispo County Title 9 regulations by reference.

The City will retain all current AGMC provisions that are not currently represented in Title 9, resulting in no significant changes to the current animal control rules and regulations, but will provide future efficiencies should the County make further updates to Title 9.

ANALYSIS OF ISSUES:

Title 9 of the County Code establishes rules and regulations related to the care, management, and keeping of animals within the County. Additionally, it establishes the County Division of Animal Services' role, responsibility, and authority in the enforcement of those codes. The last substantial revisions to the County's Animal Control Code occurred in 1998.

Since that time, standards and expectations with regard to animal care and control have evolved, leaving some of the code's provisions outdated and inconsistent with currently recognized best practices. Beyond addressing omissions and additions, the County Code revisions clarified existing language, resolved conflicting provisions, eliminated redundancies, and provided continuity between Title 9 and other sections of the County Code.

The AGMC contains the rules and regulations related to animal regulations in the City. Animal Control Officers from the County are tasked with enforcing the regulations of each contract city in the County, creating the potential for a confusing mix of numerous municipal codes, combined with the County Code, that required research and analysis, depending on which jurisdiction they were currently responding to for a call for service. Requiring each city that contracts with the County to adopt Title 9 of the County Code provides a standardized set of regulations that can be more easily enforced and create continuity throughout the County while still allowing each city to keep additional regulations that are not contained in Title 9.

Should the City adopt the County Code by reference, Chapters 6.04 (Definitions), 6.08 (Administration and Enforcement), 6.12 (Animal Control Regulations Generally), 6.16 (Dogs and Cats), 6.20 (Pet Shops and Other Animal Use Operations) of the AGMC will be repealed in their entirety.

In order to keep current animal regulations that are unique to the City in place, the following AGMC sections will be retained in a substantially similar form as they are not prohibited actions identified in the County Code:

- AGMC Chapter 6.24 Apiaries.

Item 10.a.

**City Council
Amendments to Title 6 (Animals) of the Arroyo Grande Municipal Code
April 8, 2025
Page 3**

- 6.24.010 – General requirements.
- 6.24.020 – Enforcement of provisions.

Pursuant to Government Code sections 36934 and 36937, ordinances are “introduced” by a first reading at a City Council meeting, “passed” (i.e. approved) at a later City Council meeting by conducting a second reading, and then take effect 30 days after passage.

At a public hearing on March 25, 2025, the City Council introduced and supported the Ordinance as proposed. The Ordinance amendments are now ready for adoption. The Ordinance amendments will become effective thirty (30) days after adoption.

ALTERNATIVES:

1. Adopt the Ordinance as proposed;
2. Modify the Ordinance amendments and direct staff to return at a future public hearing to introduce the modified amendments; or
3. Provide other direction to staff.

ADVANTAGES:

Adopting the Ordinance amendment will streamline processes and provide continuity with County Animal Control Services for animal services enforcement across the County and in the City.

DISADVANTAGES:

None identified.

ENVIRONMENTAL REVIEW:

The California Environmental Quality Act (“CEQA”) does not apply to the recommended action in this report. This proposed Ordinance is not a “project” subject to the California Environmental Quality Act (“CEQA”) because it has no potential to result in a direct or indirect physical change in the environment (State CEQA Guidelines, §§ 15060 (c)(2) and (3), 15378.) The sole effect of the proposed Ordinance is to adopt newly enacted and uniform animal regulations in consultation with the County of San Luis Obispo.

PUBLIC NOTIFICATION AND COMMENTS:

The Agenda was posted at City Hall and on the City’s website in accordance with Government Code Section 54954.2. The public hearing on this item was noticed in accordance with Government Code Section 50022.3.

ATTACHMENTS:

1. Proposed Ordinance amending Title 6 (Animals)
2. AGMC Title 9 Comparison
3. List of Title 9 not in AGMC
4. Proposed Arroyo Grande Municipal Code
5. Current Arroyo Grande Municipal Code

Item 10.a.

6. Current Title 9 San Luis Obispo County Code

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ARROYO GRANDE, CALIFORNIA, AMENDING TITLE 6 (ANIMALS) OF THE MUNICIPAL CODE TO ADOPT AND INCORPORATE BY REFERENCE SAN LUIS OBISPO COUNTY CODE TITLE 9 (ANIMALS) AND TO RETAIN CERTAIN CITY REQUIREMENTS REGARDING ANIMALS

WHEREAS, on January 24, 1961, the City Council of the City of Arroyo Grande adopted the first animal regulation ordinance; and

WHEREAS, the City's animal regulations ordinance has been periodically updated, but largely remained true to the original adoption; and

WHEREAS, in conjunction with staff members from each of the cities in San Luis Obispo County and San Luis Obispo County Animal Services, staff developed new San Luis Obispo County Code Title 9 Animal Regulations for consistency within each community; and

WHEREAS, staff has prepared and presented a new Arroyo Grande Municipal Code Animal Regulations Ordinance incorporating the San Luis Obispo County Title 9 Animal Regulations to consider for adoption; and

WHEREAS, in accordance with Government Code section 50020 et seq., the City, after the first reading of the title of the adopting ordinance and of the title of the code to be adopted, will schedule a public hearing thereon. Notice of the hearing shall be published pursuant to Section 6066 in a newspaper of general circulation in or nearest to the adopting local agency. If there is no such newspaper in the county the notice shall be posted in the same manner as provided for the posting of a proposed ordinance. The notice shall state the time and place of the hearing. It shall also state that copies of the primary code and also copies of the secondary codes, if any, being considered for adoption, are on file with the clerk of the legislative body, and are open to public inspection. The notice shall also contain a description which the legislative body deems sufficient to give notice to interested persons of the purpose of the ordinance and the subject matter thereof.

WHEREAS, all legal prerequisites to the adoption of the ordinance have occurred.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF ARROYO GRANDE DOES ORDAIN AS FOLLOWS:

SECTION 1. INCORPORATION. Title 6 of the Arroyo Grande Municipal Code (Animal Regulations) is amended in its entirety to read as outlined in Attachment 4, attached hereto as Exhibit A, and incorporated by reference.

ORDINANCE NO.
PAGE 2

SECTION 2. The Animal Regulations of San Luis Obispo County Title 9, as set forth within Attachment 6, are approved and adopted as further outlined in Attachment 4.

SECTION 3. ENVIRONMENTAL. The California Environmental Quality Act (“CEQA”) does not apply to the recommended action in this report. This proposed Ordinance is not a “project” subject to the California Environmental Quality Act (“CEQA”) because it has no potential to result in a direct or indirect physical change in the environment (State CEQA Guidelines, §§ 15060 (c)(2) and (3), 15378.) The sole effect of the proposed Ordinance is to adopt newly enacted and uniform animal regulations in consultation with the County of San Luis Obispo.

SECTION 4. CONFLICTING PROVISIONS. All ordinances and parts of ordinances in conflict with those sections amended or added therein are hereby repealed.

SECTION 5. PUBLICATION. A summary of this Ordinance shall be published in a newspaper published and circulated in the city of Arroyo Grande at least five days prior to the City Council meeting at which the proposed ordinance is to be adopted. A certified copy of the full text of the proposed Ordinance shall be posted in the office of the City Clerk. Within 15 days after the adoption of the ordinance, the summary with the names of those City Council members voting for and against the ordinance shall be published again, and the City Clerk shall post a certified copy of the full text of such adopted ordinance.

SECTION 6. EFFECTIVE DATE. This Ordinance shall take effect after the public hearing required under Government Code Section 50022.3 and second reading. When the County Code changes in the future, those amendments will become effective on the same date.

SECTION 7. SEVERABILITY. Should any provision of this Ordinance, or its application to any person or circumstance, be determined by a court of competent jurisdiction to be unlawful, unenforceable, or otherwise void, that determination shall have no effect on any other provision of this Ordinance or the application of this Ordinance to any other person or circumstance, and, to that end, the provisions hereof are severable. The City Council declares that it would have adopted all the provisions of this Ordinance that remain valid if any provisions of this Ordinance are declared invalid.

SECTION 8. RECORDS. The documents and materials associated with this Ordinance that constitute the record of proceedings on which the City Council’s findings and determinations are based are located at 300 E. Branch Street, Arroyo Grande, CA 93420.

The City Clerk is the custodian of the record of proceedings.

On motion of _____, seconded by _____, and on the following roll call vote, to wit:

ORDINANCE NO.
PAGE 3

AYES:
NOES:
ABSENT:

the foregoing Ordinance was adopted this _____ day of _____, 2025.

CAREN RAY RUSSOM, MAYOR

ATTEST:

JESSICA MATSON, CITY CLERK

APPROVED AS TO CONTENT:

MATTHEW DOWNING, CITY MANAGER

APPROVED AS TO FORM:

ISAAC ROSEN, CITY ATTORNEY

COMPARISON OF COUNTY TITLE 9 AND ARROYO GRANDE TITLE 6 PROVISIONS					
CITY CODE	COUNTY CODE	TITLE	TITLE	VARIANCES	COMMENTS
6.04.010	9.01.003	Definitions	Definitions	Some variation in definitions. County code is more expansive.	Absence of some definitions may leave question about interpretation or applicability.
AGMC 6.04 DEFINITIONS					
6.08.010	9.01.004	Establishment of a public pound	Establishment of a public pound	County code establishes some additional administrative / operational responsibilities for the CACO	
6.08.020	9.01.005	Animal control officer - Duties	Chief animal control officer		
6.08.030	9.01.006	Animal control officer - Citation authority - Authority to carry weapons	Animal control officers - Citation authority	County code does not articulate authority for animal control officers to carry firearms	Authority for animal control officers to carry firearms established under state law
6.08.040		Badges	No equivalent		
6.08.050	9.01.010	Record of Department	Record of division		City code directs fees to be established by city council. In actuality, as county operation Animal Services fees are set by Board of Supervisors
6.08.060	9.01.011	Fees	Fees		
6.08.070	9.01.007	Interference with performance of duties	Interference with performance of duties		
6.08.080	9.01.008	Violation of written order	Violation of order		Violation of quarantine is more substantially addressed in the California state H&S codes
6.08.090	9.08.007(f)	Violation of Quarantine	Isolation of biting and rabies exposed animals		County code defines each day of occurrence as a new violation
6.08.100	9.01.012	Violation - Infraction	Violation		
6.08.110	9.01.005(b)(1)	Duty of department to patrol and enforce regulations	Chief animal control officer		
AGMC 6.12 ANIMAL CONTROL REGULATIONS GENERALLY					
6.12.010	9.02.005	Unnecessary noise	Unnecessary noise	County code includes provision for establishment of prima facie standard for code violation	
6.12.020	9.02.006	Abatement of noise or nuisance	Investigation and abatement of noise or nuisance		
6.12.030	9.02.011	Owner's responsibility to dispose of dead dogs, cats, and household pets	Owner's responsibility to dispose of dead dogs, cats and household pets		
6.12.040	9.02.012	Disposition of dead dogs, cats, and household pets upon request	Disposition of dead dogs, cats, and household pets upon request		
6.12.050	9.02.001	Animals and poultry at large	Animals at large		
6.12.060	9.02.004	Unsanitary conditions for animals, animal waste and water quality	Unsanitary conditions prohibited	County code has some reference to animal waste impact on run off waters. However, city code has extensive reference to CCRWQCB findings and response. If deemed	Requirements to provide appropriate care for impounded animals are established under state codes
6.12.070		Care of animals while impounded	No equivalent		
6.12.080	9.08.005	Reporting of bites	Reporting of bites		
6.12.090	9.08.008	Symptoms of rabies	Suspicion of rabies		
AGMC 6.16 DOGS AND CATS					
6.16.010	9.03.002	Limitation on number of dogs	Animal keeping limitations - Dogs and cats		
6.16.020	9.03.002	Limitation on number of dogs	Animal keeping limitations - Dogs and cats		
6.16.030	9.01.003	Stray dogs defined	Definitions		
6.16.040	9.03.005	Leash law	Leash law		

6.16.050	Duty of department to seize and impound stray dogs	9.03.006	Duty of division to seize and impound dogs roaming at large		
6.16.060	Dogs running at large	9.03.007	Dogs upon private property		
6.16.070	Delivery to department by private person	9.04.001	Private individuals finding lost animals		
6.16.080	Notice of impounded dogs	9.04.002	Notice of impoundment and holding period		
6.16.090	Redemption of impounded dogs	9.04.004	Redemption of impounded dogs		
6.16.100	Redemption fees	9.04.008	Impound fees		
6.16.110	Sale, gift or destruction of dogs	9.04.009	Adoption of unredeemed animals		
6.16.120	Veterinarian determination for injured dogs and cats	9.04.010	Euthanasia of animals	No equivalent	Requirements for veterinary evaluation and treatment of found animals are established under state code.
6.16.130	Injured and diseased dogs and cats			No equivalent	Requirements for veterinary evaluation and treatment of found animals are established under state code. Provisions for professional judgement regarding necessity of euthanasia are also established.
6.16.140	Biting dogs	9.08.006	Biting animals - Penalty		
6.16.150	Impounding biting dogs	9.08.007	Isolation of biting and rabies exposed animals		
6.16.160	Dog registration and licenses	9.07.001	Dog license - Required		
6.16.170	Dogs - Vaccination required	9.07.003	Dog license - Vaccination required		
6.16.180	No licensing without vaccination	9.07.003	Dog license - Vaccination required		
6.16.190	Vaccination performance	9.08.004	Rabies vaccination - Administration, certificates, and reporting		Requirement to vaccinate dogs independent of license status is established under state code
6.16.200	Rabies deposit fee required			No equivalent	
6.16.210	Registration record			No equivalent	Code requirement unnecessary. This information is captured, recorded and preserved automatically as a part of the licensing process.
6.16.220	Dog license tags	9.07.006	Dog license tags	No equivalent	Provisions defining the duration, validity dates, and related parameters established by state code.
6.16.230	Licensing of dogs			No equivalent	Replacement tags are provided as a routine business practice
6.16.240	License fees	9.07.008	License fees		
6.16.250	Lost or damaged tag			No equivalent	
6.16.260	License exemptions	9.07.002	Dog license - Exemptions		
6.16.270	License fee exceptions	9.07.009	License fee - Waived		County code also provides for fee waiver for service animals and dogs utilized by military or public safety agencies.
6.16.280	Failure to pay license fee or provide information			No equivalent	Unnecessary. Failure to remit payment results in dog being unlicensed which is already established as a violation under 9.07.001
6.16.290	Counterfeiting	9.07.010	Counterfeiting		
6.16.300	Duty of department to accept abandoned cats			No equivalent	This code requires Animal Services to impound healthy stray cats. That practice has been found to be ineffective at controlling stray cat populations and leads to significantly high numbers of euthanasia. It is discouraged by industry leaders including HSUS, ASPCA, American Assn of Shelter Veterinarians, and others. Efforts to promote SNR programs have largely supplanted this practice.

6.16.310	Cats at large	No equivalent	This code requires Animal Services to impound healthy stray cats. That practice has been found to be ineffective at controlling stray cat populations and leads to significantly high numbers of euthanasia. It is discouraged by industry leaders including HSUS, ASPCA, American Assn of Shelter Veterinarians, and others. Efforts to promote SNR programs have largely supplanted this practice.
6.16.320	Delivery of cats to department by private persons	No equivalent	This code requires Animal Services to impound healthy stray cats. That practice has been found to be ineffective at controlling stray cat populations and leads to significantly high numbers of euthanasia. It is discouraged by industry leaders including HSUS, ASPCA, American Assn of Shelter Veterinarians, and others. Efforts to promote SNR programs have largely supplanted this practice.

6.16.330	Redemption of impounded cats	9.04.004	Redemption of impounded animals
6.16.340	Sale, gift, or destruction of cats	9.04.009	Adoption of unredeemed animals
6.16.350	Impounding biting cats	9.08.007	Isolation of biting and rabies exposed animals

AGMC 6.20 PET SHOPS AND OTHER ANIMAL USE OPERATIONS			
6.20.010	Animal use operation - Pet Shop - Regulations	9.06.001	Commercial Animal Operation - Permit required
6.20.020	Requirements of business license	9.06.004	Business license required
6.20.030	Animal use operation and pet shop permits - Refusal, suspension or revocation	9.06.006	Commercial Animal Operation permit - Issuance, suspension and revocation

6.24.010	General requirements	No equivalent	Can be included as an addendum following section adopting T9 by reference
6.24.020	Enforcement of provisions	No equivalent	Can be included as an addendum following section adopting T9 by reference

AGMC 6.24 APIARIES			
COUNTY TITLE 9 PROVISIONS WITHOUT MUNICIPAL EQUIVLENT			
9.01.001	Division of Animal Services Established		Administrative provision. Officially establishes Animal Services as a Division within county operations
9.01.002	Rules and Regulations		Administrative provision. Empowers Chief animal control officer to promulgate and enforce rules and regulations.
9.01.003	Definitions		City code included definition section. County code definitions is a more exhaustive list.
9.01.009	Impersonation of animal control officer - Prohibited		Establishes impersonation of ACO as a misdemeanor violation.
9.02.002	Unauthorized feeding or attraction of animals prohibited		Prohibits individuals from leaving food for animals on property which they do not possess or control. In application will allow for unregulated feeding of feral cat colonies and the creation of public nuisances.
9.02.003	Animal wastes - Duty to remove		Establishes a "pooper scooper law"

9.02.007	Menacing and aggressive animals	Requires owners/keepers of aggressive animals to keep them securely confined. Establishes penalty for owner/keeper of aggressive animal which attacks and injures another animal off of the owner's property. Directs that restrictions and controls placed on dangerous or aggressive animals by another jurisdiction are equally in force if the animal is relocated into SLO County.
9.02.008	Animals designated as potentially dangerous or vicious	
9.02.009	Possession of unsafe and wild animals prohibited	Prohibits the keeping of certain animals which pose potential public safety risks such as wolf hybrids, poisonous snakes, giant snakes (>10ft long at adulthood), etc.
9.02.010	Injury to animals by motorists - Duty to stop and assist	Requires motorist who strike a domestic animal to stop and notify Animal Services or LE, &/or transport animal to vet.
9.03.001	Microchipping required	Requires adult dogs and cats to be implanted with a microchip device.
9.03.004	Cats at large	Requires all cats allowed to roam at large to be spayed or neutered. Allows finders of unaltered animals to have them spayed or neutered at their own expense.
9.04.005	Vaccination and medical treatment of impounded animals authorized	Specifically allows Animal Services to provide basic preventative vaccinations and routine medical treatment to impounded animals
9.04.006	Holding period - Household pets	Establishes a minimum holding period for impounded pets
9.04.007	Holding period - Livestock	Establishes a minimum holding period for impounded livestock
9.05.001	Animal breeding - Permit required	Requires a permit to breed and offer for sale household pets. Depending on scale, can be obtained as a Hobby Breeder or a Commercial permit.
9.05.002	Advertisement of animals for sale	Requires the inclusion of the permit number in any advertisement offering animals for sale.
9.05.003	Hobby Breeder permit - Inspection required	Establishes site inspection as a criteria for issuance of a Hobby Breeder permit.
9.05.004	Hobby Breeder permit - Issuance and revocation	Establishes procedures for the issuance and revocation of Hobby Breeder permits
9.05.005	Hobby Breeder permit - Term, fee, and delinquency	Establishes term, fee assessment, and late fees for Hobby Breeder permits
9.05.006	Report of Animal Sales	Requires animal breeders to report the number of litters and animal sales.
9.06.002	Commercial Animal Operation permit - Operational standards	Requires Animal Services to establish minimum operational standards for Commercial Animal Operations.
9.06.003	Commercial Animal Operation permit - Inspection required	Establishes site inspection as a criteria for issuance of a Commercial Animal Operation permit.
9.06.005	Emergency notification	Requires Commercial Animal Operations to post emergency contact information
9.06.007	Commercial Animal Operation permit - Appeal of denial, suspension, or revocation	Establishes procedures for the appeal of commercial permit suspension or revocation
9.06.008	Commercial Animal Operation permit - Term, fee, delinquency, fee exemption	Establishes term, fee assessment, and late fees for Commercial Animal Operation permits

**LIST OF SAN LUIS OBISPO COUNTY TITLE 9 REGULATIONS NOT
CURRENTLY CONTAINED IN AGMC TITLE 6**

Chapter 9.01 - GENERAL PROVISIONS

9.01.001 - Division of animal services established.

There is hereby established a division of animal services which shall function as a division of the county health agency.

(Ord. No. 3498, 11-7-23)

9.01.002 - Rules and regulations.

The chief animal control officer is hereby authorized to promulgate and enforce such rules or regulations consistent with the purposes, intent, and express terms of this title as he deems necessary to implement such purposes, intent and express terms.

9.01.003 - Definitions.

9.01.009 - Impersonation of animal control officer—Prohibited.

It is unlawful for any person who has not been designated to the position of animal control officer as provided in Section 9.01.004, to represent himself or herself to be, or to attempt to act as an animal control officer. Any person who violates this section is guilty of a misdemeanor.

9.02.002 - Unauthorized feeding or attraction of animals prohibited.

It is unlawful for any person to place, deposit, or maintain food, water, shelter, or other similar attractant for an animal in any public park, plaza, woodland, other public place, or upon the private property of another person without the express consent and authorization of the property owner or tenant.

(Ord. No. 3498, 11-7-23)

9.02.003 - Animal wastes—Duty to remove.

Every person having custody or control of a dog or cat shall promptly remove and dispose of, in a sanitary manner, all feces and other solid waste left by such animal in any public area or on any private property other than that of the animal's owner or keeper.

(Ord. No. 3498, 11-7-23)

9.02.007 - Menacing and aggressive animals.

(a) It is unlawful for any person to keep, harbor, or maintain any aggressive or menacing animal which threatens, harasses, or intimidates a person who is peaceably and lawfully upon public or private property, unless it is contained in an enclosure of a construction adequate to keep it securely confined and prevent its escape.

(b) Upon notification of a violation of subsection (a), the animal owner(s) must immediately confine it to an enclosure or location that mitigates the aggressive and menacing behavior.

(c) It is unlawful for any person to permit any animal owned, harbored, or controlled by him or her to attack and cause severe bodily injury or death to another domestic or captive animal while off the property of its owner or keeper.

(d) Liability of Property Owners.

(1) Owners of properties upon which a tenant keeps, harbors, or maintains any aggressive or menacing animal may, along with the animal owner(s), be jointly and severally liable for penalties related to violations of subsection (a), provided that they have received at least fourteen days prior written notice of the existence of such violation and the violation has not been abated.

(Ord. No. 3498, 11-7-23)

9.02.008 - Animals designated as potentially dangerous or vicious.

(a) Any animal designated under the provisions of another municipal, county, or state law as potentially dangerous, vicious, or their respective equivalent shall be considered so designated within the County of San Luis Obispo as well.

(b) Any and all terms or restrictions related to the keeping, confinement, and care of the animal issued in association with that designation shall be fully and equally in force within the county.

(Ord. No. 3498, 11-7-23)

9.02.009 - Possession of unsafe and wild animals prohibited.

It is unlawful for any person to own, keep, maintain, or possess any animal which is wild by nature and which, because of its size, disposition, or other characteristics could constitute a danger to human life or property.

(a) Such animals shall include, but are not necessarily limited to, the following:

(1) Mammals:

a. Any canine other than a member of the species *Canis familiaris* (domestic dog), including wolves, coyotes, foxes, jackal, or any hybrid thereof.

b. Any feline other than a member of the species *Felis catus* (domestic cat), including mountain lions, bobcats, tiger, or any hybrid thereof.

c. Hyenas, bears, elephants, and primates.

(2) Reptiles:

a. Any species of front fanged venomous snake, or hybrid thereof.

b. Any venomous species of *Heloderma*.

c. Reticulated pythons, rock pythons, Burmese pythons, anacondas, or any other snake which commonly exceeds ten feet in length at adulthood.

d. Any crocodile or alligator.

(3) Any other terrestrial animal species, except for honey-producing bees, which is venomous to human beings, whether its venom is transmitted by bite, sting, touch or other means.

(b) This prohibition shall not apply to:

(1) Livestock;

(2) Any member of the following taxonomic groups:

a. Aves (birds);

b. Equidae (horses, asses, and zebras);

c. Camelidae (camels, llamas, alpacas);

d. Ruminatia (Oxen, bison, deer, antelope, chevron).

(3) Any wild and dangerous animal being transported through the county provided that the possessor is in compliance with all state and federal laws related to the keeping, possession, and transport of such animals, and provided that the animal does not remain within the county for more than twenty-four hours;

(4) Any zoo, circus, museum, educational or academic research institution, veterinary hospital, wildlife rehabilitation or breeding organization, animal rescue, or commercial film or video production company provided that the animals are kept and confined in a manner which precludes their escape and which fully protects the public from harm.

(Ord. No. 3498, 11-7-23)

9.02.010 - Injury to animals by motorists—Duty to stop and assist.

(a) The operator of a motor vehicle or self-propelled vehicle which strikes and injures or kills any domestic animal on any public roadway shall:

(1) Stop and give reasonable aid, assistance, and/or protection to said animal, provided that this can be done without the operator placing himself at unreasonable risk; and

(2) Contact the animal's owner, if known, or the animal services division, highway patrol, or the sheriff's or police department with jurisdiction, and report the location and facts of the incident, including their name and contact information; and

a. Remain at the scene until the owner, appropriate law enforcement or animal control authority arrives or until otherwise dismissed by that authority; or

b. In the case of an animal which is injured and not dead, the operator may immediately transport the animal to a veterinarian for treatment.

(b) This section shall not apply to public safety officers or emergency response personnel if the vehicle they were operating was responding to an emergency situation at the time the animal was struck.

(Ord. No. 3498, 11-7-23)

Chapter 9.03 - DOGS AND CATS

9.03.001 - Microchipping required.

(a) All dogs and cats over the age of four months must be implanted with an identifying microchip.

(b) This provision shall not apply to:

(1) Dogs or cats for which a veterinarian licensed to practice within the state of California has issued a certificate indicating that such procedure would pose a serious risk to the health or life of the animal. Such certificate shall be issued in a form as prescribed by the division.

(2) Dogs or cats over eight years of age on January 1, 2022.

(c) Any dog or cat without a microchip impounded by the division shall be microchipped prior to redemption or adoption.

(Ord. No. 3498, 11-7-23)

9.03.002 - Animal keeping limitations—Dogs and cats.

(Ord. No. 3498, 11-7-23)

9.03.004 - Cats at large.

(a) No person shall permit any unaltered cat owned, harbored, or controlled by him to roam at large.

(b) Any person finding a cat roaming at large may, at their own expense, have that animal spayed or neutered by a veterinarian.

(Ord. No. 3498, 11-7-23)

(Ord. No. 3498, 11-7-23)

9.04.005 - Vaccination and medical treatment of impounded animals authorized.

The division is hereby authorized to administer to any impounded animal such vaccinations, preventative medical treatment, or parasite controls as may be deemed necessary to promote the health and welfare of the animal or of other impounded animals. The cost for the administration of such medications or treatment may be included in the calculation and assessment of impound fees.

(Ord. No. 3498, 11-7-23)

9.04.006 - Holding period—Household pets.

(a) Unless otherwise specified within this title or by California state code, any household pet impounded under the provisions of this title shall be held by the division and kept available for owner redemption for a period of no less than three business days, not including the day of impoundment.

(b) Calculation of the holding period for animals impounded with current identification as defined by Section 9.01.003(v) shall commence upon notification to the owner or custodian of the impoundment. If such notification is not made, the holding period for such animals shall be no less than seven calendar days.

(c) Any animal surrendered to the division by its lawful owner may, at the division's discretion, be made immediately available for adoption.

(Ord. No. 3498, 11-7-23)

9.04.007 - Holding period—Livestock.

(a) The division shall immediately notify the office of the California State Secretary of Agriculture and provide a description of any impounded bovine, horse, mule, or burro having been found at large.

(b) Any livestock animal found at large shall be held by the division and kept available for owner redemption for a period of no less than ten business days, not including the day of impoundment.

(c) The division may authorize an individual finding any livestock animal other than a bovine roaming at large to maintain custody of the animal pending identification of the owner, provided they keep it adequately confined and provided with appropriate care. If the owner is not identified after thirty days, the finder may establish ownership of the animal as provided in Section 9.04.009. The individual finding the animal roaming at large may at any time turn such animal over to the division.

(Ord. No. 3498, 11-7-23)

Chapter 9.05 - ANIMAL BREEDING AND SALES

9.05.001 - Animal breeding—Permit required.

(a) No person, firm, corporation, or association shall breed with the intent to sell, nor offer for sale, any animal of a type normally kept as a household pet without having first obtained the appropriate permit from the division.

(1) In the event that the breeding operation qualifies as a hobby breeder under the definitions of this title, the permit type issued shall be that of a hobby breeder permit.

(2) All other breeding operations shall be permitted as a commercial animal operation.

(b) Application, approval, and maintenance of this permit shall be independent of, and in addition to, any other permits required by this code.

(c) Issuance of a permit under this section does not supersede, negate, or otherwise eliminate the requirement of an animal owner or keeper to comply with all other municipal, county and state regulations, ordinances, and laws related to the keeping, breeding and/or sale of animals.

(Ord. No. 3498, 11-7-23)

9.05.002 - Advertisement of animals for sale.

Any hobby breeder or commercial animal operation offering the sale of a household pet shall include the permit number issued for that operation in any print, electronic, or other form of advertisement.

(Ord. No. 3498, 11-7-23)

9.05.003 - Hobby breeder permit—Inspection required.

(a) The division shall conduct an inspection of the associated animal facility upon receipt of an application for a new hobby breeder permit and from time to time as may be deemed necessary by the chief animal control officer to ensure appropriate animal care and management.

(b) Routine hobby breeder permit inspections may be conducted without prior notification to the permit holder or applicant during the normal business hours of the division.

(c) Inspections conducted in conjunction with an investigation of alleged or suspected animal welfare concerns or permit violations may be conducted as necessary for that purpose. (d)

Refusal of an applicant or permit holder to allow an inspection shall be grounds for denial or revocation of the hobby breeder permit.

(Ord. No. 3498, 11-7-23)

9.05.004 - Hobby breeder permit—Issuance and revocation.

(a) An applicant shall be issued a hobby breeder permit by the chief animal control officer upon successful completion of an inspection of the associated animal facility and payment of any associated fees as may be established by the board of supervisors.

(b) A hobby breeder permit may be immediately denied, suspended, or revoked by the chief animal control officer upon due investigation and determination that:

(1) The issuance of such permit creates, is likely to create, or promotes a public nuisance; or

(2) The permit holder or applicant has failed to maintain the premises in a clean, sanitary condition and poses an unreasonable risk to the health, safety and welfare of the animals residing at the premises; or

(3) The permit holder or applicant has failed to provide appropriate care, housing, or confinement for the animals in his or her keeping; or

(4) The permit holder, applicant, or other resident of the property for which the permit is sought has been convicted of any offence involving a violation of Section 597 of the California State Penal Code or any other equivalent municipal, county, or state law or code.

(5) The permit holder or applicant is maintaining or breeding animals in violation of municipal, county, or state law or code.

(c) In the event a hobby breeder permit is suspended or revoked, the holder of the permit shall be given an opportunity for a hearing before an impartial hearing officer from outside of the division, within forty eight business hours of the time of suspension. Upon conclusion of the hearing, the hearing officer may decide to:

(1) Dismiss the suspension or revocation and reinstate the permit with or without conditions; or

(2) Suspend or revoke the permit.

This hearing shall be conducted in accordance with procedures adopted by the division and the hearing officer's decision shall be final.

(Ord. No. 3498, 11-7-23)

9.05.005 - Hobby breeder permit—Term, fee, and delinquency.

(a) Hobby breeder permits shall be issued for the calendar year, or any part thereof, during which the operation is maintained. Each permit shall expire on December 31 of the current year.

(b) The division may assess a fee for the issuance or the annual renewal of a hobby breeder permit. No proration of the fee shall be made for new permit or renewal applications submitted after January 1, provided that permits issued for new applications submitted after October 1 shall be valid until December 31 of the following year.

(c) A renewal application may be submitted at any time during the calendar year without penalty, provided that such application is made prior to the breeding of the animals to be covered by the permit. In the event that a renewal application is not submitted prior to the breeding, the division may assess a penalty fee.

(Ord. No. 3498, 11-7-23)

9.05.006 - Report of animal sales.

Any holder of a hobby breeder permit shall report in writing the sale of any dog or cat to the division within thirty days of the event. Such report shall include:

- (a) Date of sale;
- (b) Species, breed, age, sex, and color of the animal; and
- (c) Name and physical address of purchaser.

(Ord. No. 3498, 11-7-23)

Chapter 9.06 - COMMERCIAL ANIMAL OPERATIONS

9.06.002 - Commercial animal operation permit—Operational standards.

- (a) The division shall establish minimum standards of sanitation, animal care, and animal housing for the operation of a commercial animal facility. In the event that another law or regulation sets forth different standards regarding the sanitation, care and housing of animals at the facility, the more restrictive law or regulation shall control.
- (b) Failure of a permit holder to correct a deficiency in operational standards upon notification by the division constitutes an infraction.

(Ord. No. 3498, 11-7-23)

9.06.003 - Commercial animal operation permit—Inspection required.

- (a) The division shall conduct an inspection of the associated animal facility upon receipt of an application for a new commercial animal operation permit and from time to time as may be deemed necessary by the chief animal control officer to ensure appropriate animal care and management.
- (b) Routine commercial animal operation permit inspections may be conducted without prior notification during the normal business hours of the permitted animal facility.
- (c) Inspections conducted in conjunction with an investigation of alleged or suspected animal welfare concerns or permit violations may be conducted as necessary for that purpose.
- (d) Refusal of an applicant or permit holder to allow an inspection may be grounds for denial or revocation of the permit.

(Ord. No. 3498, 11-7-23)

9.06.005 - Emergency notification.

The owner or operator of a commercial animal operation shall post in a conspicuous location, where it may be seen outside the locked premises, a notice listing the names and telephone numbers of persons who may be contacted in the case of any emergency.

(Ord. No. 3498, 11-7-23)

9.06.007 - Commercial animal operation permit—Appeal of denial, suspension, or revocation.

(a) The applicant or holder of a commercial animal operation permit which has been denied, suspended, or revoked may appeal the decision to the board of supervisors by submitting a written request to the clerk of the board within seven days of the issuance of such decision. The clerk shall set the matter for hearing at the earliest possible date and shall give reasonable notice of the time and place thereof to the applicant or permittee and to the division.

(b) The board of supervisors, or their designee, shall hear the evidence offered by the division and by the applicant or permittee and shall forthwith decide the issue.

(c) The decision of the board of supervisors, or their designee, shall be final.

(Ord. No. 3498, 11-7-23)

9.06.008 - Commercial animal operation permit—Term, fee, delinquency, fee exemption.

(a) Commercial animal operation permits shall be issued for the calendar year, or any part thereof during which the operation is maintained. Each permit shall expire on December 31 of the current year, provided that such permit may be renewed without penalty on or before January 1 of the next year.

(b) The division may assess a fee for the issuance or the annual renewal of a permit which shall be established by resolution or ordinance by the board of supervisors. No proration of the fee shall be made for new permit or renewal applications submitted after January 1, provided that permits issued for new applications submitted after October 1 shall be valid until December 31 of the following year.

(c) A penalty fee may be assessed for permit renewal applications submitted after January 31. The penalty fee shall be established by resolution or ordinance by the board of supervisors.

(d) Non-profit humane organization conducting a commercial animal operation are exempt from the assessment of permit fees provided that they submit documentation of their Internal Revenue Service designation as a 501(c)3 organization at the time of application and that they submit their renewal application prior to January 31.

Arroyo Grande Municipal Code (PROPOSED)

Title 6 – ANIMALS

6.01.010 – Adoption and incorporation of San Luis Obispo County Animal Control Code (Title 9)

The provisions of San Luis Obispo County Animal Control Code, Title 9, as amended from time are adopted by reference and incorporated in their entirety as equivalent provisions of the Arroyo Grande City Municipal Code.

To the extent any provision or provisions of the San Luis Obispo County Animal Control Code, Title 9, as adopted, conflict with any other provision or provisions of the Arroyo Grande City Municipal Code, the other provision or provisions of the Arroyo Grande City Municipal Code shall take precedence.

6.01.020 – Enforcement of Animal Control provisions within the City.

The provisions of this Title are enforceable within the jurisdictional boundaries of the City of Arroyo Grande by the County of San Luis Obispo Animal Control Officer, or designee, pursuant to and in accordance with the terms for animal care and control services entered into between the City of Arroyo Grande and the County of San Luis Obispo, and by City Code Enforcement and the City Police Department

Chapter 6.24 - APIARIES

Sections:

6.24.010 - General requirements.

Every apiary situated within the city shall:

- A. Be identified by having a sign permanently displayed on the entrance side of the apiary stating in black letters, not less than one inch in height on a background of contrasting color, the name, address, and phone number of the apiary owner and the current active registered brand of the apiary;
- B. Be located upon any land owned by a person other than the apiary owner only with the permission, either verbal or written, of the landowner where the apiary is located;
- C. Be located at least four hundred (400) feet away from all habitations unless the owner of a habitation gives written permission for an apiary to be located closer to his or her habitation than four hundred (400) feet;

D. Be located at least three hundred (300) feet away from every highway, roadway or freeway; provided, however, if an apiary owner is given written permission by the Arroyo Grande City Council, an apiary may be located closer than three hundred (300) feet to a highway, roadway or freeway but no closer than the distance specified in such written permit; and

E. Be provided with water by the apiary owner at the time the set is made. Such water shall be maintained by the apiary owner so long as the apiary stays on the property unless the landowner gives written permission for the apiary to use water situated on the land where the apiary is located.

(Prior code § 6-2.01)

6.24.020 - Enforcement of provisions.

The police department shall have the power and duty to enforce the provisions of this chapter. (Prior code § 6-2.02)

Arroyo Grande Municipal Code (CURRENT)

Title 6 - ANIMALS

Chapters:

Chapter 6.04 - DEFINITIONS

Sections:

6.04.010 - Definitions.

As used in this title:

"Altered," for a female, means having had the ovaries and uterus surgically removed: an ovariectomy. "Altered," for a male means having had the testicles surgically removed.

"Animal" includes but is not limited to, birds, fishes, reptiles and nonhuman mammals.

"Animal use operation" means any commercial, noncommercial or hobby breeder operation as further described in this title.

"At large" means being on any private property without permission of the person who owns or has a right to possess or use the property; or unrestrained by a leash on either public property, unless expressly permitted by law, or private property open to the public or in any place or manner which presents substantial risk of imminent interference with animal or public health, safety or welfare.

"Business day" means any day that the department is open to the public as determined by the board of supervisors.

"Cat" means a felis catus of either sex, altered or unaltered.

"City" means the incorporated area of Arroyo Grande.

"Commercial animal use operation" means any lot, building, structure, enclosure or premises whereon or wherein animals are kept or maintained for any commercial purpose, such as breeding, selling, advertising for sale, boarding or rental of animals; provided, that if more than one species of animal is kept for sale, barter or trade, the classification shall be that of a pet shop; and provided, further, this definition of "commercial animal operation" shall not be construed as applying to a duly licensed veterinary hospital or any public pound. The operation must be consistent with current zoning.

"County" means the county of San Luis Obispo.

"Animal shelter" means a premises selected by the director of animal control officer as a suitable facility for the requirements of this title.

"Department" means the department of animal regulation, the chief animal control officer, and/or his or her duly authorized representative(s).

"Dog" means a canis familiaris of either sex, altered or unaltered, or any other member of the canis genus, if owned, kept or harbored.

"Dog license" means a properly completed certification issued by the county, including the dog owner's name, address and telephone; the dog's name and description, including breed, color, sex, year of birth; rabies vaccination date, rabies expiration date; license tag number and expiration date.

"Health officer" means the San Luis Obispo County health officer or his or her appointed agents or deputies.

"Hobby breeder operation" means any lot, structure, enclosure, building whereon or wherein a person is offering for sale, barter or trade household pets in a manner that is accessory to residential use. A person is considered to be operating a hobby breeder operation when:

1. Offspring from any female is being offered for sale in an amount in excess of fifty dollars (\$50.00) per animal;
2. The owner is offering more than one litter for sale, barter or trade in a calendar year; and
3. The owner is offering for sale, barter or trade more than one household pet of a species that bears single offspring for sale in one calendar year.

In the case of dogs, each dog shall be individually licensed as provided in Section 6.16.160.

"Household pets" means, but is not limited to, cats, dogs, canaries, parrots, fish, hamsters, rabbits, turtles, lizards, snakes, and other kindred animals usually and ordinarily kept as household pets.

"Leash" means any rope, leather strap, chain, or other material being held in the hand of a person capable of controlling and actually controlling the animal to which it is attached.

"License tag" means a piece of metal or other durable material inscribed with a number which has been issued by the county as the licensing agency.

"Livestock" means horses, ponies, mules, donkeys, cattle, sheep, goats, swine, and all other domestic or domesticated animals other than household pets.

"Noncommercial animal operation" means any lot, building, structure, enclosure or premises whereon or wherein four or more dogs or cats are kept for noncommercial use, including, but not limited to, hunting and herding livestock.

"Owner" means any person who is legal owner, keeper, harbinger, possessor, or the actual custodian of an animal. Ownership is also established by a person registering as the owner of a license or other legal document or by a person claiming ownership and taking possession of an animal.

"Pet shop" means any lot, building, structure, enclosure or premises whereon or wherein is carried on the business of buying and selling or bartering household pets. This definition shall not be construed as applying to the business or activities of a duly licensed veterinary hospital, nor to the business or activities of any public pound. The operation must be consistent with current zoning.

(Prior code § 6-1.11)

Chapter 6.08 - ADMINISTRATION AND ENFORCEMENT

Sections:

6.08.010 - Establishment of a public pound.

A public pound is authorized and established; and the same, and any branches thereof, shall be located and established at such place in the county of San Luis Obispo as shall be fixed from time to time by the board of supervisors. The public pound, or any authorized branches thereof, shall provide suitable buildings and enclosures to adequately keep and safely hold all dogs, cats, or household pets subject to be impounded by the provisions of this title.

(Prior code § 6-1.01)

6.08.020 - Animal control officer—Duties.

There shall be in this city a chief animal control officer. It shall be the duty of the chief animal control officer and his or her duly authorized deputies and employees to carry out the provisions of this title and all applicable statutes of the state and to be in charge of the public pound hereby authorized and established.

(Prior code § 6-1.02)

6.08.030 - Animal control officer—Citation authority—Authority to carry weapons.

A. The chief animal control officer and his or her duly authorized deputies shall have the power to issue citations pursuant to [Chapter 1.16](#) of this code.

B. Animal control officers, when acting in the course and scope of their duties, shall be authorized to carry on their person or in official vehicles loaded firearms or weapons of the type approved by the chief animal control officer. Each officer shall qualify under California Penal Code Section 832 in the use of firearms.

(Prior code § 6-1.03)

6.08.040 - Badges.

The chief animal control officer and his or her duly authorized and appointed deputies, while engaged in the execution of their duties, shall each wear in plain view a badge having, in the case of the chief animal control officer, the words "Chief Animal Control Officer"; in the case of the lead animal control officer, the words "Sergeant - Animal Control Officer"; and in the case of the deputy animal control officers, the words "Deputy Animal Control Officer" engraved thereon. Any person who has not been appointed as provided hereinabove or whose appointment has been revoked, who shall represent himself or herself to be or shall attempt to act as an animal control officer, shall be guilty of a misdemeanor.

(Prior code § 6-1.04)

6.08.050 - Record of department.

The department shall keep a record of the number, description and disposition of all dogs, cats and household pets impounded, showing in detail, in the case of each, the date of receipt; the date and manner of disposal; the name of the person reclaiming, redeeming or receiving such dogs, cats or household pets; the reason for destruction.

(Prior code § 6-1.05)

6.08.060 - Fees.

A. Whenever fees are to be charged by the department of animal regulation, these fees shall be set annually by resolution of the city council.

B. Whenever a penalty fee is to be assessed, it shall be double the regular established fee.

C. A fee, including a penalty fee, may be waived at the discretion of the health officer. Such waiver shall be based upon a determination that it is in the interests of justice or that payment will impose an undue financial hardship upon the owner.

(Prior code § 6-1.06)

6.08.070 - Interference with performance of duties.

It is unlawful for any person to hinder or obstruct the chief animal control officer or any of his or her deputies or employees in the exercise of their duties. Any person who violates this section is guilty of a misdemeanor.

(Prior code § 6-1.15)

6.08.080 - Violation of written order.

Any person who, after written notice, violates or who, upon the demand of the department, refuses or neglects to conform to any rule, written order, or regulation prescribed by the department is guilty of an infraction.

(Prior code § 6-1.16)

6.08.090 - Violation of quarantine.

It is unlawful for any person to suffer or permit any dog, cat, animal or household pet owned, harbored or controlled by him or her to violate any written quarantine notice. Any person who violates such written notice shall be guilty of a misdemeanor.

(Prior code § 6-1.35)

6.08.100 - Violation—Infraction.

Except as otherwise provided, violation of a provision of this title is an infraction.

(Prior code § 6-1.18)

6.08.110 - Duty of department to patrol and enforce regulations.

It shall be the duty of the department to patrol the incorporated area of the city from time to time and without notice to the public for the purpose of enforcing the provisions of this title.

(Prior code § 6-1.21)

Chapter 6.12 - ANIMAL CONTROL REGULATIONS GENERALLY

Sections:

6.12.010 - Unnecessary noise.

It is unlawful for any person to keep, maintain or permit on any lot or parcel of land any dogs, cats, poultry, fowl, or household pets which, by any sound or cry, shall disturb the peace and comfort of any neighborhood.

(Prior code § 6-1.07)

6.12.020 - Abatement of noise or nuisance.

Whenever it shall be affirmed in writing, by three or more persons living in separate dwelling units in the neighborhood, that any dog, cat, or household pet is an habitual nuisance by reason of frequent, persistent, or long-continued howling, barking, or other noise, or is in any other manner causing undue annoyance, by reason of chronic leash law violations or unsanitary conditions that shall constitute a public nuisance, the department, through investigation, if it finds such public nuisance to exist, shall serve written notice upon the owner or custodian that the public nuisance shall be abated or the animal shall be impounded in a legal manner. If the nuisance and annoyance is not successfully abated, as affirmed in writing by the original petitioner(s), the department shall present the results of the investigation of such nuisance to the officer responsible for prosecution within the jurisdiction wherein such nuisance is being maintained.

(Prior code § 6-1.08)

6.12.030 - Owner's responsibility to dispose of dead dogs, cats, and household pets.

It is unlawful for any owner or person, who having had the possession or control of any dog, cat, or household pet that has died, to place the body of any dog, cat, or household pet, after its death, or cause to permit it to be placed or to knowingly allow or permit it to remain in or upon any public road, highway, street, alley, square, park, school ground, or other public place, or in or upon any lot, premises or property of another.

(Prior code § 6-1.09)

6.12.040 - Disposition of dead dogs, cats, and household pets upon request.

It shall be the duty of the department, upon the request of any owner of any dead dog, cat, or household pet which was kept or maintained in the county immediately prior to its death, or upon the request of any person or persons discovering a dead dog, cat, or household pet upon his or her premises or upon any public road, highway, street, alley, square, park, school ground or other public place, or in or upon any lot or premises, to forthwith bury or dispose of the animal in such manner as may be prescribed by the law. The department may charge and collect fees for the transportation and disposal of the dog, cat, or household pet from the owner or person having had possession or control of the animal, if same can be ascertained.

(Prior code § 6-1.10)

6.12.050 - Animals and poultry at large.

No person shall allow or permit animals or poultry they own to run at large upon any public street or place or to trespass upon the property of another. This provision shall not be construed as permitting the running at large of any household pets who are restricted by the provisions of this title or by any law applicable thereto.

(Ord. 556 § 2L, 2004: prior code § 6-1.58)

6.12.060 - Unsanitary conditions for animals, animal waste and water quality.

A. Unsanitary Conditions. No person shall keep upon any premises any animals, poultry, or household pets in a foul, offensive, obnoxious, filthy or unsanitary condition.

B. Property Maintenance. Where it is determined by the city or by the Central Coast Regional Water Quality Control Board that an area used by animals is affecting water quality, the city will require the property owner or authorized representative to implement measures, which may include installation of preclusionary devices, to eliminate the pollution and prevent the migration of waste components to the storm drain system. Installation of devices or implementation of measures may require permits from the city or other regulatory agency. Installation, maintenance and permitting of any such device or measure are the sole responsibility of the property owner.

C. Feeding Near Water Bodies. No person shall feed feral animals, or deposit or leave any foodstuff of any kind or nature within one hundred feet of a lake or creek, except in a trash receptacle provided for that purpose.

D. Domesticated Animal Waste. All persons owning, possessing, in control of, or otherwise responsible for an animal, must promptly collect, pick up and remove all fecal matter left by the animal on public or private lands. Animals in agricultural areas are not covered under this subsection if the area complies with subsection B of this section or is covered under separate regulation.

(Prior code § 6-1.59)

(Ord. No. 642, § 1, 1-24-2012)

6.12.070 - Care of animals while impounded.

The department shall provide all animals in his or her custody with proper food and water and shall give them all necessary care and attention. The department shall charge a fee at the time an impounded animal is redeemed by its owner or person having custody or may charge these fees at such time an unclaimed animal is sold.

(Prior code § 6-1.31)

6.12.080 - Reporting of bites.

All persons bitten and the parents or guardians of minor children bitten by a dog, cat, skunk, fox, bat, coyote, bobcat, or other animal of a species subject to rabies shall notify the department within twenty-four (24) hours of the next department business day. Physicians treating such bites and other persons having knowledge of such bites shall also be required to make such notification.

(Ord. 556 § 2M, 2004: prior code § 6-1.32)

6.12.090 - Symptoms of rabies.

Whenever the owner or person having the custody or possession of an animal shall observe or learn that such animal shows symptoms of rabies or acts in a manner which would lead to a reasonable suspicion it may have rabies, the owner, or person having the custody or possession of such animal, shall immediately notify the department. The department shall make or cause an inspection or examination of such to be made by a licensed veterinarian until the existence or nonexistence of rabies in such animal is established by the veterinarian. Such animal shall be kept isolated in a pound, veterinary hospital, or other adequate facility in a manner approved by the department and shall not be killed or released for at least ten (10) days after the onset of symptoms suggestive of rabies, after which time the dog or other animal may be released by the department, provided the department has first determined that the animal does not have rabies. If the department determines that the dog or other animal does have rabies, the department shall destroy the animal. The chief animal control officer, or his or her duly authorized representative, is authorized and empowered to enter, in a manner authorized by law, upon private property where any dog or other animal is kept, or believed to be kept, for the purpose of ascertaining whether the dog or other animal is afflicted or infected with rabies or other contagious disease.

(Prior code § 6-1.36)

Chapter 6.16 - DOGS AND CATS

Sections:

6.16.010 - Limitation on number of dogs.

It is unlawful for any person or persons to own, harbor or maintain at any single-family dwelling more than three dogs, four months of age or older, without obtaining the appropriate permit.

(Prior code § 6-1.17)

6.16.020 - Limitation on number of cats.

It is unlawful for any person or persons to own, harbor or maintain at any single-family dwelling more than three cats, four months of age or older, without first obtaining the appropriate permit.

(Prior code § 6-1.57)

6.16.030 - Stray dogs defined.

A "stray dog" is any dog, licensed or unlicensed, which is in or on any public road, highway, street, alley, square, park, school ground, or other public place or in or upon any lot, premises or property of another when not accompanied in the near vicinity by the person owning, having interest in, harboring, or having charge, care, control, custody or possession of such dog. Any stray dog shall be immediately seized and impounded by the department.

(Prior code § 6-1.19)

6.16.040 - Leash law.

It is unlawful for any person to suffer or permit any dog owned, harbored or controlled by him or her to be on any public street, alley, lane, park or place of whatever nature open to and used by the public in the incorporated area of the city, unless such dog is securely leashed and the leash is held continuously in the hand of a responsible person capable of controlling such dog or unless the dog is securely confined in a vehicle or unless the dog is at heel beside a person and obedient to that person's command.

Dogs used on farms and ranches for the primary purpose of herding livestock are not required to be leashed or at heel beside their owner or person controlling the use of these dogs while on a public street, alley, lane or place of whatever nature open to and used by the public in the incorporated area of the city while herding such livestock and as long as these dogs are obedient to the commands of the person controlling their use for this purpose. Dogs used for the primary purpose of hunting are not required to be leashed or at heel while used in hunting, as long as these dogs are obedient to the commands of the person controlling their use for this purpose.

(Prior code § 6-1.20)

6.16.050 - Duty of department to seize and impound stray dogs.

It shall be the duty of the department to seize and impound, in a lawful manner and subject to the provisions of this chapter, all stray or unlicensed dogs found within the incorporated area of the city.

(Prior code § 6-1.22)

6.16.060 - Dogs running at large.

Any dog found running at large on any private property in the city may be taken up by the owner or possessor of the property and delivered to the department or detained on the property until picked up by the department as provided in Section [6.16.070](#).

(Prior code § 6-1.23)

6.16.070 - Delivery to department by private person.

Every person taking up any dog under the provisions of this chapter and every person finding any lost, strayed or stolen dog shall, within twenty-four (24) hours thereafter, give notice thereof to the department; and every such person in whose custody such dog may, in the meantime, be placed shall surrender such animal to the department without fee or charge; and the department shall thereupon hold and dispose of such dog in the same manner as though such dog had been found running at large and impounded by the department.

(Prior code § 6-1.24)

6.16.080 - Notice of impounded dogs.

As soon as possible, but not later than twenty-four (24) hours after impounding any dog currently licensed under the provisions of this chapter, the department shall notify the registered owner, or person having control of the dog, by written or oral communication that such dog is impounded and that it must be redeemed within three business days from the date of such communication; and, unless redeemed, the dog will be disposed of in any manner provided by this chapter.

(Prior code § 6-1.25)

6.16.090 - Redemption of impounded dogs.

The department shall securely keep any dog impounded for a period of three business days, unless the dog shall be sooner reclaimed or redeemed by the owner or person having control thereof or as provided in Section [6.16.130](#). A dog wearing a current license tag when impounded shall be held for seven business days, unless the owner or custodian is notified prior to that time, as in Section [6.16.080](#); and then the dog shall be held for three business days from such notification. Except as may be provided in this section, the owner or person entitled to the custody of the dog so impounded may, at any time before the sale or other disposition thereof, during the office hours of the pound, reclaim or redeem the dog by exhibiting to the department the license certificate or license tag showing that the license for the dog for the then current year has been paid and by paying the department any charges.

No fee whatsoever shall be charged or collected for or on account of any dog which has been unlawfully taken up or impounded. If the owner or person entitled to the custody of the dog believes that the dog has been unlawfully taken up or impounded, the owner or

person may, within the seventy-two hour redemption period, request that an impartial hearing by a hearing officer from an outside department be conducted to determine the sole issue of whether the dog was lawfully seized and impounded. If a dog has unlawfully taken up or impounded, it shall be returned to its owner or the person entitled to the custody thereof.

(Prior code § 6-1.26)

6.16.100 - Redemption fees.

The owner or person entitled to the custody of a dog impounded shall pay to the department, before such dog is released, the following:

A. Registration or license fee for the current year, unless such fee has been previously paid and evidence of paid fee is adequately exhibited; and

B. Impound fees for first, second, third, and subsequent impounds in a one-year period from the date of the first impound.

(Prior code § 6-1.27)

6.16.110 - Sale, gift, or destruction of dogs.

At any time after the expiration of the period of three days, the department may, without further notice and without advertising in any manner, sell, give away, or dispose of in a humane way any dog not reclaimed or redeemed as aforesaid; provided, however, the department may not sell, give away, or transfer title of any dog or any other animal to an institution engaged in the diagnosis or treatment of human or animal disease or in research for the advancement of veterinarian, dental, medical or biologic sciences or in the testing or diagnosis, improvement or standardization of laboratory specimens, biologic products, pharmaceuticals or drugs. The department may not sell or give away any female dog that has not been spayed or any male dog that has not been neutered, unless a deposit toward the cost of spaying or neutering such dog, as determined and promulgated by the department, has been deposited. Deposit is refundable through normal county refund procedures, upon proof of sterility.

(Prior code § 6-1.28)

6.16.120 - Veterinarian determination for injured dogs and cats.

All injured dogs and cats found without their owners in a public place shall be taken to a veterinarian, known by the department to be a veterinarian that ordinarily treats dogs and cats, for a determination of whether the animal shall be immediately and humanely destroyed or shall be hospitalized and given emergency, stabilizing treatment.

(Prior code § 6-1.29)

6.16.130 - Injured and diseased dogs and cats.

A dog or cat taken into custody by the department, which by reason of injury, disease, or other good cause as determined by a licensed veterinarian as dangerous or inhumane to keep impounded, shall be forthwith destroyed by the department in a humane manner, unless the owner or person entitled to the custody of the dog can be notified by the department within a reasonable period of time to arrange and provide for medical care. The department shall release such dog to its owner or person having control thereof upon payment of the redemption fees and other charges as provided in this title. However, if the licensed veterinarian determines that the dog is diseased and by reason of such disease is dangerous to persons or to other animals or to the general health and welfare of the county, the department shall destroy the dog. Injured or diseased animals may be humanely destroyed without regard to the prescribed holding time, in order to alleviate suffering or to protect other impounded animals from exposure to a contagious disease.

(Prior code § 6-1.30)

6.16.140 - Biting dogs.

It is a misdemeanor for any person to suffer or permit any dog or other animal owned, harbored or controlled by him or her to inflict upon any human being a bite that penetrates the skin while the person bitten is on any public place or legally upon any private property. The person bitten may request the animal control officer to initiate criminal proceedings against such other person by submitting a signed, written complaint.

(Prior code § 6-1.33)

6.16.150 - Impounding of biting dogs.

Upon written notice by the department, the owner or person having the control of any dog which has, within the preceding ten (10) days, bitten any person or animal shall, upon demand, and in the discretion of the department, do one of the following:

- A. Confine the dog to his or her own premises;
- B. Surrender the dog to the department, which shall impound and keep the dog at the public pound in a separate enclosure for a period of not less than ten (10) days;
- C. Surrender the dog to a licensed veterinarian as designated by the department; or
- D. Surrender the dog to the department for quarantine at any other location or facility designated and approved by the department.

If the dog is quarantined on the premises of the owner, the department may post a quarantine sign on such premises; and it is unlawful for any person to remove the sign during the term of such quarantine without the consent of the department. Any quarantine provided in this section shall be for a term of not less than ten (10) days, unless otherwise specified by the department. During the period it shall be the duty of the department to determine whether or not such animal is suffering from any disease. If a duly licensed veterinarian, designated by the department, shall determine that the animal is diseased and, by reason of such disease, is dangerous to persons or to other animals, he or she shall so notify the department in writing to destroy the animal. A copy of the notice may also be served upon the owner or person having control of the animal.

If the veterinarian shall determine that the dog is not so diseased, the department shall notify the person owning or having control of the animal at the address from which the animal was surrendered to the department and shall, upon demand, release the animal to the owner or person lawfully entitled thereto, upon payment of any charges provided therefor, including expenses of quarantine and veterinary care; provided, however, that if no person lawfully entitled to such animal shall, within three days after the date of giving the last-mentioned notice, appears at the public pound and requests release of the dog and pays the charges, the animal may be sold or destroyed by the department in the same manner hereinbefore provided.

Whenever a dog is ordered to be quarantined on the premises of the owner, an administrative fee to cover the expense of monitoring the quarantine will be charged.

(Prior code § 6-1.34)

6.16.160 - Dog registration and licenses.

Except as provided in Section [6.16.260](#), it is unlawful to own, keep or control any dog unless and except a license has been procured therefor as herein provided. This section shall have no application to dogs under the age of four months.

(Prior code § 6-1.37)

6.16.170 - Dogs—Vaccination required.

It is unlawful for any person owning, harboring or having the care, custody or possession of any dog to keep or maintain such dog in any place in San Luis Obispo County or except as provided in Section [6.16.180](#), unless such dog has been vaccinated as provided herein. This section shall have no application to dogs under the age of four months.

(Prior code § 6-1.38)

6.16.180 - No licensing without vaccination.

The department shall not license any dog until it has been vaccinated with canine rabies vaccine by injection or other method approved by the department during the time prescribed by state law or the rules and regulations of the State Department of Public Health, unless the owner or person in possession of the same submits a certificate from a licensed veterinarian, issued within the preceding sixty (60) days, stating that, in his or her opinion, the rabies vaccination would be likely to seriously injure the dog. Any dog so excepted from rabies vaccination shall be restricted to the enclosed yard of the owner or person in possession of the dog, except when held upon a rope, chain, or leash. Any violation thereof by the owner or person in possession of such dog is unlawful.

(Prior code § 6-1.39)

6.16.190 - Vaccination performance.

The vaccination shall be performed by a duly qualified and licensed veterinarian. The veterinarian vaccinating the dog shall issue to the owner or person in possession of the dog a certificate of vaccination, which certificate shall include:

- A. The type of vaccine used;
- B. The date of vaccination;
- C. The duration of vaccination;
- D. Description of dog, including age, breed, sex and color; E.

Name and address of the owner of the dog; and

F. A copy of this certificate shall be sent to the department within thirty (30) days of vaccination.

(Prior code § 6-1.40)

6.16.200 - Rabies deposit fee required.

Any person procuring a dog license without a valid rabies vaccination for reason of redeeming an impounded animal or clearing a citation will pay a rabies deposit fee. Deposit is refundable upon proof of current vaccination certificate through normal county refund procedures. Proof of rabies vaccination shall be made to the department within thirty (30) days, or the license will be void.

(Prior code § 6-1.41)

6.16.210 - Registration record.

The department shall maintain a record in which it shall, upon the application of any person owning or having the custody of any dog in the city and the payment to it of the license fee hereby prescribed, register the dog by entering in the record its name (if any), its sex and general description, whether it has been spayed or neutered, the name of its owner or custodian, the number of the tag issued therefor, the date of expiration of the rabies vaccine, the date of issuance, and the amount received for the license fee.

(Prior code § 6-1.42)

6.16.220 - Dog license tags.

Upon exhibition of the proper evidence of vaccination and payment of the license fee, there shall be delivered to the person making such payment a metal tag with the number and one, two or three years stamped or cut thereon and the words "DOG LICENSE TAG—County of San Luis Obispo" stamped thereon, which dog tag shall be securely fastened to a collar or harness that shall be worn at all times by the dog for which the tag was issued, If the dog is exempted from vaccination, Section [6.16.180](#), the dog tag shall have a distinguishing mark as evidence of such fact.

(Prior code § 6-1.43)

6.16.230 - Licensing of dogs.

Each license issued shall be effective for a period of one year, two years, or three years at the option of the owner, but contingent upon payment of all required fees, charges, and penalties required by this chapter and compliance with all conditions required for the issuance of a license.

A. A license will be valid from the date of issue and shall expire one year, two years, or three years from the date of issue, except when the performance of the rabies vaccination expires prior to that date. In such cases, the license will expire on the same date as the rabies vaccination.

B. License renewals shall be required prior to the expiration date of the license.

C. If renewal is not required, dog owners shall advise the department, in writing, of the reasons therefor.

(Prior code § 6-1.44)

6.16.240 - License fees.

The department shall collect a fee for dog licensing.

A. The owner or custodian of an unaltered dog may place a deposit for spaying or neutering with the department for a one-year license. This deposit shall be forfeited if the operation is not performed by the expiration date of the license.

B. A late penalty of twice the pre-penalty one-year license fee shall be charged if:

1. A license is not renewed prior to the expiration date;
2. Puppies are not licensed within thirty (30) days after reaching four months of age;
3. Any dog brought into this county is not licensed within thirty (30) days;
4. A person acquiring the possession of a dog over four months of age does not license it within thirty (30) days of taking possession.

C. Persons obtaining possession of any dog currently licensed by San Luis Obispo County shall, upon payment of a transfer fee, have ownership of dog changed.

(Prior code § 6-1.45)

6.16.250 - Lost or damaged tag.

If the tag issued for any duly registered dog shall be lost or accidentally destroyed during the period for which it is issued, the owner or custodian of such dog, upon making proof to the department of its loss or destruction, shall, upon payment of established fee, receive for such dog a duplicate tag.

(Prior code § 6-1.46)

6.16.260 - License exceptions.

The provisions of this chapter requiring the licensing of dogs shall not apply to:

- A. Dogs under four months of age;
- B. Dogs owned by, or in the custody or control of, persons who are nonresidents of the San Luis Obispo County, traveling through the city or temporarily staying therein for a period not exceeding thirty (30) days;
- C. Dogs brought into the county exclusively for the purpose of entering the dogs in any dog show or exhibition and which are actually entered in and kept at such show or exhibition;
- D. Dogs on sale in duly licensed pet shops or commercial animal operation; or

E. Dogs under the ownership, custody and control of the owner of a commercial animal operation, duly licensed under the provisions of this chapter, or his or her duly authorized employee or agent, when such dogs are removed from such bona fide operation thereof for the purpose of exercise or training; provided, that any such dog bear an identification tag attached to its collar, which tag shall set forth the name of the licensed operation. A dog bearing such identification tag shall be treated in all respects as any other dog in the event of its escape and subsequent impoundment.

(Prior code § 6-1.47)

6.16.270 - License fee exceptions.

A. Seeing-eye dogs and all dogs which served with the armed forces of the United States of America during any period of actual hostilities must be licensed or vaccinated under the provisions of this chapter; but their owner shall be exempt from the license fee therein imposed, providing adequate evidence can be furnished at such time the license is issued.

B. Dogs used by any governmental agency for the purpose of law enforcement must be licensed and vaccinated under the provisions of this title; but their owners shall be exempt from the license fee as therein imposed, providing adequate evidence can be furnished at such time the license is issued.

C. All dogs being raised and trained specifically to perform as seeing-eye dogs must be licensed and vaccinated under the provisions of this title; but their owners shall be exempt from the license fee as therein imposed, providing adequate evidence can be furnished at such time the license is issued.

(Prior code § 6-1.48)

6.16.280 - Failure to pay license fee or provide information.

It is unlawful for any person owning or having the care, custody or control of any dog in the county to refuse, fail or neglect to pay the license fee at the time and manner provided in this title or to refuse, fail or neglect to furnish to the department, the health officer, or any of their duly qualified and authorized deputies or employees the information necessary to properly license the dog.

(Prior code § 6-1.49)

6.16.290 - Counterfeiting.

No person shall imitate or counterfeit such dog registration tags. It is unlawful for any person to remove any tag from any dog not owned by him or her or not lawfully in his or her possession or under his or her control or to place on any dog any such license tag not issued as provided for above for that particular dog for the then current year or to

make or to have in his or her possession or to place on a dog any counterfeit or imitation of any license tag.

(Prior code § 6-1.50)

6.16.300 - Duty of department to accept abandoned cats.

It shall be the duty of the department to receive and impound all cats believed to have been abandoned by their owners.

(Prior code § 6-1.51)

6.16.310 - Cats at large.

Any cat found at large on any private property in the San Luis Obispo County may be taken up by the owner or possessor of the property and delivered to the department or detained on the property until picked up by the department, as provided in Section [6.16.320](#).

(Prior code § 6-1.52)

6.16.320 - Delivery of cats to department by private persons.

Every person taking up any cat under the provisions of this title and every person finding any lost, strayed or stolen cat shall, within twenty-four (24) hours thereafter, give notice thereof to the department; and every such person in whose custody such cat may, in the meantime, be placed shall surrender such animal to the department without fee or charge.

(Prior code § 6-1.53)

6.16.330 - Redemption of impounded cats.

The department shall keep such cats for a period of three days, unless the cats are sooner reclaimed or redeemed by the owner or person having control thereof. Such redemption may be made by paying the department any charges as a fee per day for the care of the cats as imposed therein.

No fees whatsoever shall be charged or collected for or on account of any cat which has been unlawfully taken up or impounded. The owner of a cat who believes the cat has been unlawfully seized may request a hearing before an impartial hearing officer from outside the department.

(Prior code § 6-1.54)

6.16.340 - Sale, gift or destruction of cats.

At any time after the expiration of the period of three days, the department may, without notice and without advertising in any manner, sell, give away, or dispose of the cats; provided, the department may not sell, give away, or transfer title to any cats to any institution engaged in the diagnosis or treatment of human or animal disease or in research for the advancement of veterinarian, dental, medical or biologic sciences or in the testing or diagnosis, improvement or standardization of laboratory specimens, biologic products, pharmaceuticals or drugs. The department may not sell or give away any female cat that has not been spayed or any male cat that has not been neutered, unless a deposit towards the cost of spaying and neutering such cat, as determined and promulgated by the department of animal regulation, has been deposited with the pound. Deposit is refundable through normal county refund procedures, upon proof of sterility.

(Prior code § 6-1.55)

6.16.350 - Impounding biting cats.

Upon written notice by the department, the owner or person having the control of any cat which has, within the preceding ten (10) days, bitten any person or animal shall, upon demand and at the discretion of the department, do one of the following:

- A. Confine the cat to his or her own premises;
- B. Surrender the cat to the department, which shall impound and keep the cat at the public pound in a separate enclosure for a period of not less than ten (10) days;
- C. Surrender the cat to a licensed veterinarian, as designated by the department; or
- D. Surrender the cat to the department for quarantine at any other location or facility designated and approved by the department.

If the cat is quarantined on the premises of the owner, the department may post a quarantine sign on such premises; and it is unlawful for any person to remove the sign during the term of such quarantine without the consent of the department. Any quarantine provided in this section shall be for a term of not less than ten (10) days, unless otherwise specified by the department. During the period, it shall be the duty of the department to determine whether or not such animal is suffering from any disease. If a duly licensed veterinarian designated by the department shall determine that the animal is diseased and, by reason of such disease, is dangerous to persons or to other animals, he or she shall so notify the department in writing to destroy the animal. A copy of the notice may also be served upon the owner or person having control of the animal.

If the veterinarian shall determine that the cat is not so diseased, the department shall notify the person owning or having control of the animal at the address from which the animal was surrendered to the department and shall, upon demand, release the animal to the owner or person lawfully entitled thereto, upon payment of any charges provided

therefor, including expenses of quarantine and veterinary care; provided, however, that if a person lawfully entitled to such animal shall, within three days after the date of giving the last mentioned notice, appear at the public pound and request the release of the cat and pay the charges, the animal may be sold or destroyed by the department in the same manner hereinbefore provided.

Whenever a cat is ordered to be quarantined on the premises of the owner, an administrative fee to cover the expense of monitoring the quarantine will be charged.

(Prior code § 6-1.56)

Chapter 6.20 - PET SHOPS AND OTHER ANIMAL USE OPERATIONS

Sections:

6.20.010 - Animal use operation—Pet shop—Regulations.

It is unlawful for any person, firm, corporation or association to erect, establish or maintain any animal use operation, commercial, noncommercial hobby breeder or pet shop, as defined in this title, without first obtaining the appropriate permit from the department. The granting of such permit shall be at the discretion of the department, who shall take into consideration the type of construction to be employed as it relates to sanitation and the manner in which the animals, birds or livestock are to be housed, as well as such zoning regulations or regulations concerning the operations of commercial, noncommercial, hobby breeder, or pet shops as may be adopted by the city council from time to time. The permit will be for a calendar year, with a permit fee due and payable on January 1st of each year.

(Prior code § 6-1.12)

6.20.020 - Requirements of business license.

It is unlawful for any person, firm, corporation or association to erect, establish or maintain any commercial animal use facility or pet shop without first obtaining a license from the city. After approval by the department of the permit that is required by this chapter, the tax collector, upon the payment of the required annual license fee for the privilege of maintaining such facilities, commercial animal use facilities, or pet shops, shall issue to the applicant a license in such form as he or she may prescribe. Such annual license shall be for the calendar year, or any part thereof during which the commercial animal use operation or pet shop shall be maintained, and shall be due and payable in advance on January 1st of each year and shall expire December 31st of such year, provided the above-mentioned permit has not been revoked.

Every person, firm or corporation maintaining a commercial animal use operation or pet shop shall post a notice in a conspicuous place where it may be seen outside the locked

premises, listing names, addresses and telephone number of person who may be contacted in the case of any emergency.

(Prior code § 6-1.13)

6.20.030 - Animal use operation and pet shop permits—Refusal, suspension or revocation.

A. The permit for the maintenance and operation of an animal use facility, commercial, noncommercial, hobby breeder, or pet shop shall be refused by the department upon a determination that a violation exists of the provisions of any health law of the state of California or any of the applicable provisions of this title.

B. A permit may be immediately suspended by the department for violation of any provision of this title when, in his or her opinion, the danger to public health or safety, or when necessary to assure humane care and treatment of the animals under permit, is so imminent, immediate and threatening as not to admit of delay. In the event of such suspension, the holder shall be given an opportunity for an officer hearing before an initial hearing officer from outside the department within forty-eight (48) hours of the time of suspension. Upon conclusion of the office hearing, the hearing officer may decide to:

1. Dismiss the charges and reinstate the permit;
2. Reinstatement the permit conditioned upon correction of the violation; or
3. Revoke the permit.

C. If, in the opinion of the department, the danger to public health is not so imminent, immediate and threatening as to admit of delay, the department shall send a notice of violation to the permittee and seek to achieve compliance informally by means of a correction schedule and reasonable inspections. If, as a result of subsequent inspection, it is determined that the permittee has failed to comply with the schedule and correct the noticed deficiencies, the department shall send a notice to the permittee advising the permittee of the remaining deficiencies and the convening of an office hearing before an impartial hearing officer from outside the department to determine whether or not the permit should be revoked. Upon conclusion of the office hearing, the hearing officer may decide to:

1. Dismiss the charges;
2. Establish a correction schedule; or
3. Revoke the permit.

D. All office hearings referred to in this section shall be conducted in accordance with procedures adopted by the department. The applicant or permittee may call and examine witnesses, introduce exhibits, question county officials and opposing witnesses on any matter relevant to the issues, and may rebut evidence against him or her. The hearing shall not be conducted according to technical rules relating to procedure, evidence or witnesses. The department shall insure that an informal record of the proceedings is maintained.

(Prior code § 6-1.14)

Chapter 6.24 - APIARIES

Sections:

6.24.010 - General requirements.

Every apiary situated within the city shall:

- A. Be identified by having a sign permanently displayed on the entrance side of the apiary stating in black letters, not less than one inch in height on a background of contrasting color, the name, address, and phone number of the apiary owner and the current active registered brand of the apiary;
- B. Be located upon any land owned by a person other than the apiary owner only with the permission, either verbal or written, of the landowner where the apiary is located;
- C. Be located at least four hundred (400) feet away from all habitations unless the owner of a habitation gives written permission for an apiary to be located closer to his or her habitation than four hundred (400) feet;
- D. Be located at least three hundred (300) feet away from every highway, roadway or freeway; provided, however, if an apiary owner is given written permission by the council, an apiary may be located closer than three hundred (300) feet to a highway, roadway or freeway but no closer than the distance specified in such written permit; and
- E. Be provided with water by the apiary owner at the time the set is made. Such water shall be maintained by the apiary owner so long as the apiary stays on the property unless the landowner gives written permission for the apiary to use water situated on the land where the apiary is located.

(Prior code § 6-2.01)

6.24.020 - Enforcement of provisions.

The police department shall have the power and duty to enforce the provisions of this chapter. (Prior code § 6-2.02)

San Luis Obispo County Code

Title 9 - ANIMALS^[1]

Footnotes:

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Editor's note— [Ord. No. 3498](#), adopted November 7, 2023, repealed title 9, chs. 9.04—9.16, §§ 9.04.010—9.04.160, 9.08.010—9.08.280, 9.12.010—9.12.040 and 9.16.010—9.16.030 and enacted a new title 9 as set out herein. Former title 9 pertained to similar subject matter and derived from Ord. 2474 § 1 (part), adopted 1990; Ord. 2764 § 1 (part), adopted 1996; Ord. 2809 § 1, adopted 1997; Ord. 2815 §§ 1, 2, 4—7, adopted 1997; Ord. 2838 § 1—5, 7—13, adopted 1998; Ord. 2507 § 1 (part), adopted 1991; Ord. No. 3167, §§ 1, 2, 3, 4, 5, adopted Nov. 25, 2008; Ord. No. 3228, § 1, adopted July 17, 2012.

Chapter 9.01 - GENERAL PROVISIONS

9.01.001 - Division of animal services established.

There is hereby established a division of animal services which shall function as a division of the county health agency.

([Ord. No. 3498](#), 11-7-23)

9.01.002 - Rules and regulations.

The chief animal control officer is hereby authorized to promulgate and enforce such rules or regulations consistent with the purposes, intent, and express terms of this title as he deems necessary to implement such purposes, intent and express terms.

([Ord. No. 3498](#), 11-7-23)

9.01.003 - Definitions.

This section provides definitions of terms and phrases used in this title that are technical or specialized, or that may not reflect common usage. If any of the definitions in this section conflict with definitions in other provisions of this code, these definitions shall control for the purposes of this title. If a word is not defined in this section, or in other provisions of this code, the chief animal control officer shall determine the correct definition. The chief animal control officer shall have the authority to render interpretation and discretion regarding the applicability of any definition set forth in this section.

(a) "Aggressive" means the demonstration of behavior indicating that an animal is likely or prone to unprovoked attack against a person or another animal.

(b) "Altered" means having been spayed or neutered.

(c) "Animal" means any member of the taxonomic kingdom Animalia other than a human being.

(d) "Animal facility" means any lot, building, structure, enclosure, or premises wherein or whereon companion animals are kept or maintained for purposes related to the operation of any business or organization, including, but not limited to, a pet shop, grooming facility, breeding facility, boarding facility, stable or non-profit humane organization.

(e) "Animal operation" means any commercial or non-profit endeavor which is wholly or in part based upon the care, keeping, or utilization of companion animals in the conduct of its business or operation.

(f) "At large" means being upon any private property while unrestrained by a leash and without permission of the person who owns or has a right to possess or use the property; or, being upon public property or private property which is open to the public while unrestrained by a leash.

(g) "Board of supervisors" means the San Luis Obispo County Board of Supervisors.

(h) "Business day" means any day that the division's animal shelter is open to the public.

(i) "Cat" means a *Felis catus* of either sex, altered or unaltered; or any animal which is a hybrid of a *Felis catus*.

(j) "Chief animal control officer" means the animal services manager of the County of San Luis Obispo or his designee.

(k) "Commercial" means any transaction, relationship, business or endeavor which involves the exchange of money, or traded goods or services, in exchange for any material consideration or service.

(l) "Commercial animal operation" means:

(1) Any commercial enterprise other than a duly licensed veterinary hospital which involves the direct care, keeping or maintenance of companion animals conducted from a non-residential location; or

(2) Any commercial enterprise other than a duly licensed veterinary hospital conducted from a residential location which involves the direct care, keeping or maintenance of companion animals and at which the number of animals kept exceeds the maximum allowed under the provisions of this title or other applicable codes; or

(3) Any commercial enterprise other than a duly licensed veterinary hospital which involves the care, keeping, or maintenance of companion animals conducted from a residential location and with gross annual revenue exceeding ten thousand dollars.

(m) "Companion animal" means any animal of a species normally kept by people for the purposes of companionship, recreation, or sport. For the purposes of this title, this definition includes horses, donkeys, mules, and any other domesticated equine.

(n) "County" means the County of San Luis Obispo.

(o) "Division" means the division of animal services, the chief animal control officer and/or his or her duly authorized representative(s).

(p) "Dog" means a *Canis familiaris* of either sex, altered or unaltered; or any animal which is a hybrid of a *Canis familiaris*.

(q) "Domestic animal" means any animal of a vertebrate species which:

(1) Has been selectively bred to live in a tame condition for the purposes of being a household pet, food or fiber source, or work animal; and

(2) Is generally dependent upon people for its survival; and

(3) Is notably distinct in conformation and/or behavior from its wild ancestors.

(r) "Health agency" means the County of San Luis Obispo Health Agency as established in [Chapter 2.26](#) of this code.

(s) "Heel" means for a dog to walk with its head or body remaining parallel and directly adjacent to the legs of its handler.

(t) "Hobby breeder" means any private person who offers any dog, cat, or other animal normally kept as a household pet for sale or in exchange for any monetary or other non-monetary consideration, provided that:

(1) The sale of such animals is conducted as an accessory use from a private residence; and

(2) The number of animals kept at that location does not exceed the maximum allowed under the provisions of this title or other applicable codes; and

(3) The total gross revenue realized from the breeding or sale of animals does not exceed an annual revenue of ten thousand dollars.

(u) "Household pets" means any animal normally kept for purposes of companionship or amusement, including, but is not limited to, cats, dogs, canaries, parrots, fish, rodents, rabbits, turtles, lizards, and snakes.

(v) "Identification" means any visible or readily discoverable tag, tattoo, microchip or other information bearing mark or device attached to, or implanted in, an animal giving indication that the animal is owned and providing, at a minimum, a current phone number or address at which the owner can be contacted.

(w) "Impound" means to have been received into the custody of the chief animal control officer, any of his or her authorized agents or officers, or any public agency.

(x) "Irremediable" means any injury or illness causing significant malaise, discomfort, or suffering to an animal and which is without treatment or which would not normally be treated by the average animal owner in the community.

(y) "Livestock" means all domestic animals other than household pets including, but not limited to, horses, ponies, mules, donkeys, cattle, sheep, goats, swine, and poultry.

(z) "Menacing" means the demonstration of behavior indicating an intent to inflict harm or which otherwise places a person in reasonable fear for his or her safety, the safety of others, or the safety of animals kept by them.

(aa) "Non-profit humane organization" means any animal operation conducted by a bona fide charity in good standing under the provisions of Section 501(c)3 of the Internal Revenue Code and in compliance with all state and local codes pertaining thereto.

(bb) "Neuter" means to be rendered incapable of reproduction as a result of surgical removal of the testes.

(cc) "Owner" means any person who exercises legal possession or custodianship of an animal, or who legally claims the right to possession or custodianship of an animal.

(dd) "Person" means any individual, firm, partnership, corporation, company, society, or association and every officer, agent, or employee thereof.

(ee) "Public nuisance" means any condition or circumstance which:

(1) Effects a substantial portion of a neighborhood as determined by the division; and

(2) Is indecent or offensive to the senses, adversely impacts the health and safety of others, or otherwise impedes the reasonable use and enjoyment of property.

(ff) "Quarantine" means the strict confinement of an animal in a location which prevents its interaction with other animals and limits interaction with people during the period in which it is under observation for signs indicative of an infectious disease.

(gg) "Severe bodily injury" means any physical injury which results in deep lacerations with separation of subcutaneous tissues, muscle tears, lacerations, fractures or joint dislocations, or permanent impairment of locomotion or special senses.

(hh) "Spay" means to be rendered incapable of reproduction as a result of the surgical removal of the ovaries.

(ii) "Stable" means any lot, building, enclosure, or premises maintained for the purpose of lodging, feeding, boarding or rental of horses or other livestock.

(jj) "Stray" means any animal subject to leash law or other confinement restrictions which is found roaming at large and without an owner or custodian in the immediate vicinity.

(kk) "Veterinarian" means a professional licensed by the State of California to practice the science and art of disease and injury diagnosis, prevention, treatment and cure in animals.

[\(Ord. No. 3498, 11-7-23\)](#)

9.01.004 - Establishment of a public pound.

A public pound is authorized and established at such place(s) in San Luis Obispo County as shall be fixed from time to time by the board of supervisors.

[\(Ord. No. 3498, 11-7-23\)](#)

9.01.005 - Chief animal control officer.

(a) The animal services division shall be under the direction of the chief animal control officer subject to the supervisory control of the county health agency director.

(b) It shall be the duty of the chief animal control officer to:

(1) Enforce the provisions of this title, any other sections of San Luis Obispo County Code pertaining to the care and keeping of animals, and all applicable statutes and regulations of the state.

(2) Designate and employ those individuals who shall perform the duties of animal control officer.

(3) Have charge of and supervise the county animal shelter(s) under his or her jurisdiction.

(4) Keep records of all animals impounded in said shelter(s).

(5) Keep accounts of all moneys collected and received in the administration of the title.

(c) Nothing in this section is intended to create a mandatory duty to perform the duties above for purposes of imposing liability under Government Code section 815.6.

([Ord. No. 3498](#), 11-7-23)

9.01.006 - Animal control officers—Citation authority.

The chief animal control officer and his or her duly appointed staff shall have the power to issue citations pursuant to Sections [1.08](#) and [9.01.012](#) of this code.

([Ord. No. 3498](#), 11-7-23)

9.01.007 - Interference with performance of duties.

It is unlawful for any person to hinder, resist or obstruct the chief animal control officer or any of his or her staff or employees in the exercise of their lawful duties. Any person who violates this section is guilty of a misdemeanor.

([Ord. No. 3498](#), 11-7-23)

9.01.008 - Violation of order.

Except as provided in this chapter, any person who, after written notice, violates, or who upon the demand of the division, refuses or neglects to conform to any lawful rule, written order, or regulation prescribed by the division is guilty of an infraction.

([Ord. No. 3498](#), 11-7-23)

9.01.009 - Impersonation of animal control officer—Prohibited.

It is unlawful for any person who has not been designated to the position of animal control officer as provided in Section [9.01.004](#), to represent himself or herself to be, or to attempt to act as an animal control officer. Any person who violates this section is guilty of a misdemeanor.

([Ord. No. 3498](#), 11-7-23)

9.01.010 - Record of division.

The division shall keep a record of the number, description and disposition of all animals impounded, showing in detail in the case of each, the date of receipt, the date and manner of disposal, the name of the person reclaiming, redeeming or receiving such dogs, cats or household pets, the reason for destruction and such additional records as the board of supervisors may from time to time direct.

[\(Ord. No. 3498, 11-7-23\)](#)

9.01.011 - Fees.

(a) Whenever fees are to be charged by the division of animal services, these fees shall be set by ordinance or resolution of the board of supervisors.

(b) A fee, including a penalty fee, may be waived if, in the discretion of the chief animal control officer, it is contrary to interests of justice, would adversely impact animal welfare, or would impose an undue financial hardship upon the payee.

[\(Ord. No. 3498, 11-7-23\)](#)

9.01.012 - Violation.

(a) Except as otherwise provided, violation of a provision of this title is an infraction.

(b) Each day upon which a violation occurs or continues to occur shall constitute a separate offence.

[\(Ord. No. 3498, 11-7-23\)](#)

Chapter 9.02 - ANIMALS GENERALLY

9.02.001 - Animals at large.

(a) No person shall allow or permit any animal, other than household pets, to run at large upon any public street or place, or to trespass upon the property of another. (b)

This provision shall not be construed as permitting the running at large of any household pets that are otherwise restricted by the provisions of this title or by any law applicable thereto.

[\(Ord. No. 3498, 11-7-23\)](#)

9.02.002 - Unauthorized feeding or attraction of animals prohibited.

It is unlawful for any person to place, deposit, or maintain food, water, shelter, or other similar attractant for an animal in any public park, plaza, woodland, other public place,

or upon the private property of another person without the express consent and authorization of the property owner or tenant.

([Ord. No. 3498](#), 11-7-23)

9.02.003 - Animal wastes—Duty to remove.

Every person having custody or control of a dog or cat shall promptly remove and dispose of, in a sanitary manner, all feces and other solid waste left by such animal in any public area or on any private property other than that of the animal's owner or keeper.

([Ord. No. 3498](#), 11-7-23)

9.02.004 - Unsanitary conditions prohibited.

It is unlawful for any person to do any of the following:

- (a) Keep an animal confined upon any premises or in any enclosure which is befouled by animal waste, trash or debris, or any other foul, noxious, or unsanitary condition.
- (b) Allow the accumulation or deposit of animal wastes upon his or her property in such a quantity as to disturb the owners, occupants, or users of adjacent properties by way of offensive odor or the attraction of flies, insects, or other vermin.
- (c) Allow the accumulation or deposit of animal wastes in a location and quantity so as to befoul or pollute waters entering surface or storm drainage systems.

([Ord. No. 3498](#), 11-7-23)

9.02.005 - Unnecessary noise.

- (a) It is unlawful for any person to keep, harbor or maintain upon any lot, or in any residence, building, or structure owned, occupied, or controlled by them any animal which, by any frequent or prolonged noise, causes annoyance or discomfort to a reasonable person of normal sensitivities.
- (b) Prima facie evidence of a violation of this section shall be established if the noise from any such animal disturbs:
 - (1) Two or more individuals residing in separate dwellings directly adjacent to the property whereat the animal is kept, or
 - (2) Three or more individuals residing in separate dwellings in close proximity to the property whereat the animal is kept.

(c) Frequent and repetitive violations of this section may be deemed a public nuisance.

(d) This section shall not apply to sounds made by livestock kept upon property which is zoned to allow the keeping of agricultural animals nor shall it apply to any appropriately permitted commercial animal facility situated in a location zoned for such an operation, provided that such noise is consistent with normal and expected levels for that type of animal keeping.

[\(Ord. No. 3498, 11-7-23\)](#)

9.02.006 - Investigation and abatement of noise or nuisance.

(a) Should the division determine through investigation that any animal habitually causes or creates a public nuisance, the chief animal control officer may issue to the owner of the animal an order to abate the nuisance forthwith.

(1) The division may initiate such an investigation independently upon reasonable suspicion or other good cause that a public nuisance exists; or

(2) The division shall initiate such an investigation upon the written affirmation from three individuals alleging that any animal is causing or creating a public nuisance, provided that those individuals reside in, or occupy, separate dwellings or businesses in proximity to the alleged nuisance.

(b) Upon issuance of an order to abate a nuisance, a fine may be levied by the division against the owner of the animal.

(c) If a public nuisance is not successfully abated upon the order of the chief animal control officer, the division may present the results of such investigation to the district attorney for prosecution.

[\(Ord. No. 3498, 11-7-23\)](#)

9.02.007 - Menacing and aggressive animals.

(a) It is unlawful for any person to keep, harbor, or maintain any aggressive or menacing animal which threatens, harasses, or intimidates a person who is peaceably and lawfully upon public or private property, unless it is contained in an enclosure of a construction adequate to keep it securely confined and prevent its escape.

(b) Upon notification of a violation of subsection (a), the animal owner(s) must immediately confine it to an enclosure or location that mitigates the aggressive and menacing behavior.

(c) It is unlawful for any person to permit any animal owned, harbored, or controlled by him or her to attack and cause severe bodily injury or death to another domestic or captive animal while off the property of its owner or keeper.

(d) Liability of Property Owners.

(1) Owners of properties upon which a tenant keeps, harbors, or maintains any aggressive or menacing animal may, along with the animal owner(s), be jointly and severally liable for penalties related to violations of subsection (a), provided that they have received at least fourteen days prior written notice of the existence of such violation and the violation has not been abated.

[\(Ord. No. 3498](#), 11-7-23)

9.02.008 - Animals designated as potentially dangerous or vicious.

(a) Any animal designated under the provisions of another municipal, county, or state law as potentially dangerous, vicious, or their respective equivalent shall be considered so designated within the County of San Luis Obispo as well.

(b) Any and all terms or restrictions related to the keeping, confinement, and care of the animal issued in association with that designation shall be fully and equally in force within the county.

[\(Ord. No. 3498](#), 11-7-23)

9.02.009 - Possession of unsafe and wild animals prohibited.

It is unlawful for any person to own, keep, maintain, or possess any animal which is wild by nature and which, because of its size, disposition, or other characteristics could constitute a danger to human life or property.

(a) Such animals shall include, but are not necessarily limited to, the following:

(1) Mammals:

a. Any canine other than a member of the species *Canis familiaris* (domestic dog), including wolves, coyotes, foxes, jackal, or any hybrid thereof.

b. Any feline other than a member of the species *Felis catus* (domestic cat), including mountain lions, bobcats, tiger, or any hybrid thereof.

c. Hyenas, bears, elephants, and primates.

(2) Reptiles:

- a. Any species of front fanged venomous snake, or hybrid thereof.
- b. Any venomous species of Heloderma.
- c. Reticulated pythons, rock pythons, Burmese pythons, anacondas, or any other snake which commonly exceeds ten feet in length at adulthood.
- d. Any crocodile or alligator.

(3) Any other terrestrial animal species, except for honey-producing bees, which is venomous to human beings, whether its venom is transmitted by bite, sting, touch or other means.

(b) This prohibition shall not apply to:

- (1) Livestock;
- (2) Any member of the following taxonomic groups:
 - a. Aves (birds);
 - b. Equidae (horses, asses, and zebras);
 - c. Camelidae (camels, llamas, alpacas);
 - d. Ruminatia (Oxen, bison, deer, antelope, chevron).

(3) Any wild and dangerous animal being transported through the county provided that the possessor is in compliance with all state and federal laws related to the keeping, possession, and transport of such animals, and provided that the animal does not remain within the county for more than twenty-four hours;

(4) Any zoo, circus, museum, educational or academic research institution, veterinary hospital, wildlife rehabilitation or breeding organization, animal rescue, or commercial film or video production company provided that the animals are kept and confined in a manner which precludes their escape and which fully protects the public from harm.

[\(Ord. No. 3498](#), 11-7-23)

9.02.010 - Injury to animals by motorists—Duty to stop and assist.

(a) The operator of a motor vehicle or self-propelled vehicle which strikes and injures or kills any domestic animal on any public roadway shall:

- (1) Stop and give reasonable aid, assistance, and/or protection to said animal, provided that this can be done without the operator placing himself at unreasonable risk; and

(2) Contact the animal's owner, if known, or the animal services division, highway patrol, or the sheriff's or police department with jurisdiction, and report the location and facts of the incident, including their name and contact information; and

a. Remain at the scene until the owner, appropriate law enforcement or animal control authority arrives or until otherwise dismissed by that authority; or

b. In the case of an animal which is injured and not dead, the operator may immediately transport the animal to a veterinarian for treatment.

(b) This section shall not apply to public safety officers or emergency response personnel if the vehicle they were operating was responding to an emergency situation at the time the animal was struck.

[\(Ord. No. 3498, 11-7-23\)](#)

9.02.011 - Owner's responsibility to dispose of dead dogs, cats and household pets.

(a) The owner of any dog, cat, or household pet which has died shall dispose of the carcass in a sanitary manner within twenty-four hours of becoming aware of its death.

(b) It is unlawful for any person to place the carcass of an animal, or any portion thereof, in or upon any roadway, park, public place, or upon the private property of another without the express consent of the property owner or possessor.

[\(Ord. No. 3498, 11-7-23\)](#)

9.02.012 - Disposition of dead dogs, cats and household pets upon request.

It shall be the duty of the division, upon the request of any owner of any dead dog, cat or household pet which was kept or maintained in the county immediately prior to its death, or upon the request of any person discovering a dead dog, cat or household pet upon his or her premises or upon any public road, highway, street, alley, square, park, school ground or other public place, or in or upon any lot or premises, to forthwith bury or dispose of the animal in such manner as may be prescribed by law. The division may charge and collect fees, which may be set by resolution of the board of supervisors, for the transportation and disposal of the dog, cat or household pet from the owner or person having had possession or control of the animal if same can be ascertained.

[\(Ord. No. 3498, 11-7-23\)](#)

Chapter 9.03 - DOGS AND CATS

9.03.001 - Microchipping required.

(a) All dogs and cats over the age of four months must be implanted with an identifying microchip.

(b) This provision shall not apply to:

(1) Dogs or cats for which a veterinarian licensed to practice within the state of California has issued a certificate indicating that such procedure would pose a serious risk to the health or life of the animal. Such certificate shall be issued in a form as prescribed by the division.

(2) Dogs or cats over eight years of age on January 1, 2022.

(c) Any dog or cat without a microchip impounded by the division shall be microchipped prior to redemption or adoption.

([Ord. No. 3498](#), 11-7-23)

9.03.002 - Animal keeping limitations—Dogs and cats.

(a) Except as provided by Section [9.03.003](#), no person may keep, harbor, or maintain more than three dogs, nor more than three cats, over the age of four months on any single lot, premises, dwelling, or living accommodation located within the county, nor may any person allow to be kept, harbored, or maintained more than three dogs, or more than three cats, over the age of four months on any single lot, premises, dwelling, or living accommodation controlled by them and located within the county.

(b) This section shall not apply to any duly permitted commercial animal operation.

([Ord. No. 3498](#), 11-7-23)

9.03.003 - Animal keeping limitations—Variance to.

(a) The division may issue a permit for a variance to the limitations on animal keeping as established by Section [9.03.002](#). The issuance of such a permit shall be at the discretion of the chief animal control officer taking into consideration the following:

(1) The type and characteristics of the animals to be kept,

(2) The type and quality of housing or confinement provided for the animals,

(3) The ability of the owner to maintain the animals in a manner which minimizes undue impact on adjacent neighbors,

(4) Laws, ordinances, regulations and rules applicable to the keeping of animals at the subject location and

(5) Documentation or awareness of prior animal welfare problems or adverse neighborhood impacts related to the keeping or management of animals by the permit applicant.

(b) Permits for a variance to animal keeping limitations shall be issued for the calendar year, or any part thereof, for which the variance is sought. Each permit shall expire on December 31 of the current year, provided that such permit may be renewed without penalty on or before January 1 of the next year.

(c) The division may assess a fee for the issuance or the annual renewal of a permit for variance. No proration of the fee shall be made for new permit or renewal applications submitted after January 1, provided that permits issued for new applications submitted after October 1 shall be valid until December 31 of the following year.

(d) A penalty fee may be assessed for permit renewal applications submitted after January 31.

[\(Ord. No. 3498, 11-7-23\)](#)

9.03.004 - Cats at large.

(a) No person shall permit any unaltered cat owned, harbored, or controlled by him to roam at large.

(b) Any person finding a cat roaming at large may, at their own expense, have that animal spayed or neutered by a veterinarian.

[\(Ord. No. 3498, 11-7-23\)](#)

9.03.005 - Leash law.

(a) No person shall permit any dog owned, harbored, or controlled by him to be in or upon any public roadway, walkway, park or other public area unless securely restrained by a leash and under the direct control of a person competent to exercise full care, custody, and charge over such dog, or unless the dog is at a "heel" beside a person and obedient to that person's command.

(b) No person shall permit any dog owned, harbored, or controlled by him to trespass or be upon the private property of another without the express prior consent of the property owner or possessor.

(c) The provisions of this section shall not be applicable:

(1) To any dog actively engaged in the herding of livestock or hunting provided it is obedient to the commands of the person controlling them during these activities;

(2) Within the boundaries of any park or other public area specifically designated and authorized by the controlling agency as an off-leash recreational area for dogs; or

(3) Any registered service dogs or dogs associated with search and rescue or law enforcement.

[\(Ord. No. 3498, 11-7-23\)](#)

9.03.006 - Duty of division to seize and impound dogs roaming at large.

It shall be the duty of the division to seize and impound, in a lawful manner and subject to the provisions of this title, any dog found running at large.

[\(Ord. No. 3498, 11-7-23\)](#)

9.03.007 - Dogs upon private property.

The owner or possessor of any private property may take up and deliver to the division, or detain for the division to pick up, any dog found running at large upon that property.

[\(Ord. No. 3498, 11-7-23\)](#)

Chapter 9.04 - IMPOUNDMENT OF ANIMALS

9.04.001 - Private individuals finding lost animals.

(a) Any person finding a lost, stray or stolen animal shall notify the division by any means available within twenty-four hours of the event and provide his or her name, address, phone number, a description of the animal, and the time and location at which it was found.

(b) Any person having custody of a lost, stray, or stolen animal shall surrender such animal to the division upon demand of the chief animal control officer. Failure to comply with this provision is a misdemeanor.

[\(Ord. No. 3498, 11-7-23\)](#)

9.04.002 - Notice of impoundment and holding period.

(a) Upon impounding any animal with identification, the division shall make reasonable efforts to notify the owner or custodian of the impoundment within twenty-four hours,

excluding Sundays and holidays. The owner or custodian shall also be notified that the animal must be redeemed within three business days and, that unless so redeemed, the animal may be disposed of in a manner as provided by this title.

(1) Notification may be made by direct oral communication, telephone message, or posting of written notice at the address listed upon the animal's identification.

(b) The division shall maintain a listing which includes the description, date of impound, and location taken up for all animals impounded by the division or reported as found by a private person. This information shall be made available to the public by means of a recorded phone message, website or any other reasonable means deemed appropriate by the chief animal control officer.

[\(Ord. No. 3498, 11-7-23\)](#)

9.04.003 - Authority to take up.

(a) The division may take into custody:

(1) Any animal found running at large contrary to the provisions of this title or other applicable statute.

(2) Any animal delivered to the division by a peace officer as defined by California Penal Code Sections 830.1-830.9.

(3) Sick, injured, or abandoned animals for which the owner or custodian cannot be located or is unable or unwilling to provide appropriate care.

(4) Any animal which presents an active or immediate health or safety risk to the public or other animals.

(5) Any animal whose owner or custodian has failed to provide it with necessary sustenance, drink, shelter, and veterinary care.

(6) Any animal which is confined inhumanely or subject to needless suffering, torment, or otherwise cruel and unnecessary treatment.

(7) Any animal which by law the division is authorized to impound.

(b) Any owner or custodian of an animal who believes that the animal has been unlawfully impounded may request a hearing before the chief animal control officer to determine the issue of whether it was lawfully seized and impounded.

(1) The chief animal control officer or his or her designee shall conduct such hearing within seven calendar days of the request.

(2) In the event the animal is determined to have been unlawfully impounded, the division shall refund to the owner or custodian any and all fees associated with the impound other than those associated with the licensure of the animal as required by this title or those due to any veterinary or special care fees necessary for the health and safety of the animal.

[\(Ord. No. 3498, 11-7-23\)](#)

9.04.004 - Redemption of impounded animals.

(a) The owner or custodian of any animal taken up and impounded under the provisions of this title may, at any time before the adoption or disposal thereof, redeem such animal by paying to the division the fees and charges prescribed by this title and any other applicable statutes which have accrued up to the time of such redemption.

(b) Any person seeking to redeem an animal impounded under the terms of this provision shall demonstrate to the satisfaction of the division that he or she is the owner or duly authorized custodian of the animal.

(c) Any person who is denied the redemption of an animal shall be provided written notification of the basis of the denial and afforded the opportunity to make the corrections necessary to secure the redemption of the animal during which time the animal shall remain in the division's custody.

(d) Any person who is denied the redemption of an animal may request a hearing before the chief animal control officer into the validity of the denial. The chief animal control officer or his or her designee shall conduct such hearing within two business days of the request.

(e) Failure of a person denied the redemption of an animal to implement the necessary corrections or to request a hearing into the denial within seven days shall be deemed abandonment of the animal which may then be disposed of by the division in a manner provided by this title.

[\(Ord. No. 3498, 11-7-23\)](#)

9.04.005 - Vaccination and medical treatment of impounded animals authorized.

The division is hereby authorized to administer to any impounded animal such vaccinations, preventative medical treatment, or parasite controls as may be deemed necessary to promote the health and welfare of the animal or of other impounded animals. The cost for the administration of such medications or treatment may be included in the calculation and assessment of impound fees.

[\(Ord. No. 3498, 11-7-23\)](#)

9.04.006 - Holding period—Household pets.

(a) Unless otherwise specified within this title or by California state code, any household pet impounded under the provisions of this title shall be held by the division and kept available for owner redemption for a period of no less than three business days, not including the day of impoundment.

(b) Calculation of the holding period for animals impounded with current identification as defined by Section [9.01.003\(v\)](#) shall commence upon notification to the owner or custodian of the impoundment. If such notification is not made, the holding period for such animals shall be no less than seven calendar days.

(c) Any animal surrendered to the division by its lawful owner may, at the division's discretion, be made immediately available for adoption.

([Ord. No. 3498](#), 11-7-23)

9.04.007 - Holding period—Livestock.

(a) The division shall immediately notify the office of the California State Secretary of Agriculture and provide a description of any impounded bovine, horse, mule, or burro having been found at large.

(b) Any livestock animal found at large shall be held by the division and kept available for owner redemption for a period of no less than ten business days, not including the day of impoundment.

(c) The division may authorize an individual finding any livestock animal other than a bovine roaming at large to maintain custody of the animal pending identification of the owner, provided they keep it adequately confined and provided with appropriate care. If the owner is not identified after thirty days, the finder may establish ownership of the animal as provided in Section [9.04.009](#). The individual finding the animal roaming at large may at any time turn such animal over to the division.

([Ord. No. 3498](#), 11-7-23)

9.04.008 - Impound fees.

(a) Before an impounded animal is released to the owner or custodian, he or she shall pay fees to the division for the following:

(1) Any applicable license fee and late penalty for the animal;

(2) An impound fee which shall be set to increase sequentially for the second, third, and subsequent impounds of the same animal within a one-year period. The first impound fee shall be waived for any dog wearing a current license tag at the time of impound;

(3) A boarding fee for each day, or portion thereof, that the animal remains in the division's custody beginning the day following the date of impound;

(4) Any veterinary or special care fees assessed to, or incurred by, the division as a result of the impound of the animal. Payment of these fees does not constitute a guarantee against any future billing of the owner or custodian by a veterinarian or animal care provider for fees not yet assessed to the division or for the value of any discounted service provided to the division.

(5) Any other fee established within the provisions of this title or by California state statute.

(b) The above fees shall be set by the board of supervisors by ordinance or resolution and may be amended from time to time.

(c) Any owner or custodian who refuses or fails to redeem an animal upon notification of its impoundment shall remain liable for all costs associated with its impoundment and incurred through the duration of its holding period.

[\(Ord. No. 3498](#), 11-7-23)

9.04.009 - Adoption of unredeemed animals.

At any time after the expiration of the applicable holding period, the division may, without further notice and without advertising in any manner, adopt out any animal not reclaimed or redeemed provided that:

(a) No animal be adopted, given, or otherwise transferred to any individual, organization, or business for the purpose of being utilized in biomedical, pharmaceutical, or other laboratory testing or research.

(b) No dog or cat shall be adopted, given, or otherwise transferred to any person, organization, or business, other than a non-profit humane organization, unless it has been previously spayed or neutered, or unless a veterinarian licensed to practice in the state of California certifies that it is too sick to undergo such a procedure, in which case the adopter shall pay to the division a deposit of no less than fifty dollars.

(1) The deposit shall be returned to the adopter upon provision of proof of alteration to the division.

(2) Failure to provide proof of alteration or a renewed veterinarian's certification that the animal remains too ill to undergo surgery to the division within sixty days of the date of the deposit shall result in forfeiture of the deposit.

[\(Ord. No. 3498](#), 11-7-23)

9.04.010 - Euthanasia of animals.

(a) Any impounded animal which, upon the conclusion of its holding period, has not been redeemed by its owner or which has not been adopted may be humanely euthanized by the division in its discretion.

(b) Any owner surrendered animal which has not been reclaimed by its owner within a period of time equivalent to the holding period for impounded stray animals as set forth in Section [9.04.006](#) may be humanely euthanized by the division in its discretion.

(c) Any impounded or owner surrendered animal, regardless of its holding period, may be euthanized by the division upon diagnosis or recognition of an illness or injury causing irremediable suffering.

(d) The division may provide for the humane euthanasia of animals upon request and certification by the owner that the animal:

(1) Has an illness or injury causing substantial suffering, discomfort, or malaise; or

(2) Demonstrates unprovoked aggression towards people or domestic animals; or

(3) Demonstrates undesirable behavior which is unmanageable and incompatible with the keeping of the animal as a domestic pet.

([Ord. No. 3498](#), 11-7-23)

Chapter 9.05 - ANIMAL BREEDING AND SALES

9.05.001 - Animal breeding—Permit required.

(a) No person, firm, corporation, or association shall breed with the intent to sell, nor offer for sale, any animal of a type normally kept as a household pet without having first obtained the appropriate permit from the division.

(1) In the event that the breeding operation qualifies as a hobby breeder under the definitions of this title, the permit type issued shall be that of a hobby breeder permit.

(2) All other breeding operations shall be permitted as a commercial animal operation.

(b) Application, approval, and maintenance of this permit shall be independent of, and in addition to, any other permits required by this code.

(c) Issuance of a permit under this section does not supersede, negate, or otherwise eliminate the requirement of an animal owner or keeper to comply with all other

municipal, county and state regulations, ordinances, and laws related to the keeping, breeding and/or sale of animals.

([Ord. No. 3498](#), 11-7-23)

9.05.002 - Advertisement of animals for sale.

Any hobby breeder or commercial animal operation offering the sale of a household pet shall include the permit number issued for that operation in any print, electronic, or other form of advertisement.

([Ord. No. 3498](#), 11-7-23)

9.05.003 - Hobby breeder permit—Inspection required.

(a) The division shall conduct an inspection of the associated animal facility upon receipt of an application for a new hobby breeder permit and from time to time as may be deemed necessary by the chief animal control officer to ensure appropriate animal care and management.

(b) Routine hobby breeder permit inspections may be conducted without prior notification to the permit holder or applicant during the normal business hours of the division.

(c) Inspections conducted in conjunction with an investigation of alleged or suspected animal welfare concerns or permit violations may be conducted as necessary for that purpose. (d)

Refusal of an applicant or permit holder to allow an inspection shall be grounds for denial or revocation of the hobby breeder permit.

([Ord. No. 3498](#), 11-7-23)

9.05.004 - Hobby breeder permit—Issuance and revocation.

(a) An applicant shall be issued a hobby breeder permit by the chief animal control officer upon successful completion of an inspection of the associated animal facility and payment of any associated fees as may be established by the board of supervisors.

(b) A hobby breeder permit may be immediately denied, suspended, or revoked by the chief animal control officer upon due investigation and determination that:

(1) The issuance of such permit creates, is likely to create, or promotes a public nuisance; or

(2) The permit holder or applicant has failed to maintain the premises in a clean, sanitary condition and poses an unreasonable risk to the health, safety and welfare of the animals residing at the premises; or

(3) The permit holder or applicant has failed to provide appropriate care, housing, or confinement for the animals in his or her keeping; or

(4) The permit holder, applicant, or other resident of the property for which the permit is sought has been convicted of any offence involving a violation of Section 597 of the California State Penal Code or any other equivalent municipal, county, or state law or code.

(5) The permit holder or applicant is maintaining or breeding animals in violation of municipal, county, or state law or code.

(c) In the event a hobby breeder permit is suspended or revoked, the holder of the permit shall be given an opportunity for a hearing before an impartial hearing officer from outside of the division, within forty eight business hours of the time of suspension. Upon conclusion of the hearing, the hearing officer may decide to:

(1) Dismiss the suspension or revocation and reinstate the permit with or without conditions; or

(2) Suspend or revoke the permit.

This hearing shall be conducted in accordance with procedures adopted by the division and the hearing officer's decision shall be final.

[\(Ord. No. 3498, 11-7-23\)](#)

9.05.005 - Hobby breeder permit—Term, fee, and delinquency.

(a) Hobby breeder permits shall be issued for the calendar year, or any part thereof, during which the operation is maintained. Each permit shall expire on December 31 of the current year.

(b) The division may assess a fee for the issuance or the annual renewal of a hobby breeder permit. No proration of the fee shall be made for new permit or renewal applications submitted after January 1, provided that permits issued for new applications submitted after October 1 shall be valid until December 31 of the following year.

(c) A renewal application may be submitted at any time during the calendar year without penalty, provided that such application is made prior to the breeding of the animals to be covered by the permit. In the event that a renewal application is not submitted prior to the breeding, the division may assess a penalty fee.

[\(Ord. No. 3498, 11-7-23\)](#)

9.05.006 - Report of animal sales.

Any holder of a hobby breeder permit shall report in writing the sale of any dog or cat to the division within thirty days of the event. Such report shall include:

- (a) Date of sale;
- (b) Species, breed, age, sex, and color of the animal; and
- (c) Name and physical address of purchaser.

[\(Ord. No. 3498, 11-7-23\)](#)

Chapter 9.06 - COMMERCIAL ANIMAL OPERATIONS

9.06.001 - Commercial animal operation—Permit required.

(a) No person shall conduct any commercial breeding, kennel, stable, pet shop or other commercial animal operation as defined in this title without first obtaining the appropriate permit from the division.

(b) Issuance of a permit to operate under this section does not supersede, negate, or otherwise eliminate the requirement of an animal owner or keeper to comply with all other municipal and or county regulations and ordinances related to the sale or keeping of animals.

[\(Ord. No. 3498, 11-7-23\)](#)

9.06.002 - Commercial animal operation permit—Operational standards.

(a) The division shall establish minimum standards of sanitation, animal care, and animal housing for the operation of a commercial animal facility. In the event that another law or regulation sets forth different standards regarding the sanitation, care and housing of animals at the facility, the more restrictive law or regulation shall control.

(b) Failure of a permit holder to correct a deficiency in operational standards upon notification by the division constitutes an infraction.

[\(Ord. No. 3498, 11-7-23\)](#)

9.06.003 - Commercial animal operation permit—Inspection required.

(a) The division shall conduct an inspection of the associated animal facility upon receipt of an application for a new commercial animal operation permit and from time to time as may be deemed necessary by the chief animal control officer to ensure appropriate animal care and management.

(b) Routine commercial animal operation permit inspections may be conducted without prior notification during the normal business hours of the permitted animal facility.

(c) Inspections conducted in conjunction with an investigation of alleged or suspected animal welfare concerns or permit violations may be conducted as necessary for that purpose.

(d) Refusal of an applicant or permit holder to allow an inspection may be grounds for denial or revocation of the permit.

[\(Ord. No. 3498, 11-7-23\)](#)

9.06.004 - Business license required.

(a) Unless exempted by county or municipal code, no person, firm, corporation, or association may erect, establish, or maintain any commercial animal operation without first obtaining a business license from the jurisdiction wherein the operation is located.

(b) Such business license shall be issued in a form and for a duration prescribed by the issuing authority.

[\(Ord. No. 3498, 11-7-23\)](#)

9.06.005 - Emergency notification.

The owner or operator of a commercial animal operation shall post in a conspicuous location, where it may be seen outside the locked premises, a notice listing the names and telephone numbers of persons who may be contacted in the case of any emergency.

[\(Ord. No. 3498, 11-7-23\)](#)

9.06.006 - Commercial animal operation permit—Issuance, suspension and revocation.

(a) An applicant shall be granted a commercial animal operation permit by the chief animal control officer upon submittal of a complete application, successful completion of an inspection of the associated animal facility and payment of any associated fees as may be established by resolution or ordinance by the board of supervisors.

(b) Any permit issued under this title may be suspended or revoked by the chief animal control officer upon the determination that:

(1) The permitted operation creates, is likely to create, or promotes a public nuisance; or

(2) The permittee, their agents or employees have failed to maintain the premises in a clean, sanitary condition; or

(3) The permittee, their agents or employees have failed to provide appropriate care or housing for the animals in their keeping; or

(4) The permittee, their agent, or employee has been convicted of any offense involving a violation of Section 597 of the California State Penal Code; or

(5) The division determines that the application included any materially false information; or

(6) The permittee, their agents or employees have failed to meet the operational standards established by the division for a commercial animal operation or have otherwise violated any other rule or regulation related to the operation of a commercial animal operation.

(c) Prior to the suspension or revocation of any permit issued under this title, the division shall conduct a hearing into the basis for such suspension or revocation.

(1) Notice of the hearing shall be mailed to the permittee or posted at the location of the permitted operation at least five days prior to the date of the hearing.

(2) Written notice of the hearing findings shall be mailed to the permittee or posted at the location of the permitted operation.

(3) Any order to suspend or terminate a permitted operation shall become effective no sooner than seven, nor more than thirty, calendar days from the date of issuance.

[\(Ord. No. 3498, 11-7-23\)](#)

9.06.007 - Commercial animal operation permit—Appeal of denial, suspension, or revocation.

(a) The applicant or holder of a commercial animal operation permit which has been denied, suspended, or revoked may appeal the decision to the board of supervisors by submitting a written request to the clerk of the board within seven days of the issuance of such decision. The clerk shall set the matter for hearing at the earliest possible date and shall give reasonable notice of the time and place thereof to the applicant or permittee and to the division.

(b) The board of supervisors, or their designee, shall hear the evidence offered by the division and by the applicant or permittee and shall forthwith decide the issue.

(c) The decision of the board of supervisors, or their designee, shall be final.

([Ord. No. 3498](#), 11-7-23)

9.06.008 - Commercial animal operation permit—Term, fee, delinquency, fee exemption.

(a) Commercial animal operation permits shall be issued for the calendar year, or any part thereof during which the operation is maintained. Each permit shall expire on December 31 of the current year, provided that such permit may be renewed without penalty on or before January 1 of the next year.

(b) The division may assess a fee for the issuance or the annual renewal of a permit which shall be established by resolution or ordinance by the board of supervisors. No proration of the fee shall be made for new permit or renewal applications submitted after January 1, provided that permits issued for new applications submitted after October 1 shall be valid until December 31 of the following year.

(c) A penalty fee may be assessed for permit renewal applications submitted after January 31. The penalty fee shall be established by resolution or ordinance by the board of supervisors.

(d) Non-profit humane organization conducting a commercial animal operation are exempt from the assessment of permit fees provided that they submit documentation of their Internal Revenue Service designation as a 501(c)3 organization at the time of application and that they submit their renewal application prior to January 31.

([Ord. No. 3498](#), 11-7-23)

Chapter 9.07 - LICENSING

9.07.001 - Dog license—Required.

(a) All dogs, including dog hybrids, over the age of four months and being kept or maintained in the county of San Luis Obispo for more than thirty days in any one year period shall be licensed through the division.

(b) The owner, or the owner's agent, of any properties upon which a tenant keeps, harbors, or maintains a dog subject to the licensing requirements established by this section may, along with the animal owner, be jointly and severally liable for penalties related to violations of subsection (a).

(c) It shall be the responsibility of the division to administer those processes related to the issuance of such license, including, but not limited to, the:

- (1) Receipt and processing of applications for licensure;
- (2) Distribution of license tags; and
- (3) Maintenance of all records related thereto.

[\(Ord. No. 3498, 11-7-23\)](#)

9.07.002 - Dog license—Exemptions.

The provisions of this title requiring the licensing of dogs shall not apply to:

- (a) Dogs on sale in a duly licensed and permitted pet shop or commercial animal operation.
- (b) Dogs owned by a duly licensed and permitted commercial animal operation, provided that the animal is housed or maintained at the permitted facility.
- (c) Every dog that is exempt from licensing requirements shall still be vaccinated against rabies infection with a vaccine approved by the California Department of Public Health for use in dogs, unless such animal would otherwise be exempt from the vaccination requirement as provided in Section [9.08.003](#).

[\(Ord. No. 3498, 11-7-23\)](#)

9.07.003 - Dog license—Vaccination required.

The division shall not license any dog which has not been vaccinated against rabies infection with a vaccine approved by the California Department of Public Health for use in dogs or which has not been issued an exemption to the requirement for rabies vaccination as provided for in Section [9.08.003](#).

[\(Ord. No. 3498, 11-7-23\)](#)

9.07.004 - Dog license term.

Each dog license shall be valid for a period of up to three years from the date of issuance, provided that the term of validity may not extend beyond the expiration date of the animal's rabies vaccination. In the event that a dog has been exempted from rabies vaccination as provided for in Section [9.08.003](#), the term of the license shall be for one year.

[\(Ord. No. 3498, 11-7-23\)](#)

9.07.005 - Rabies deposit fee required.

Any person procuring a dog license without a valid rabies vaccination for reason of redeeming an impounded animal or clearing a citation will pay a rabies deposit fee which shall be established by resolution or ordinance by the board of supervisors. This deposit is refundable upon proof of current vaccination through normal county refund procedures. Proof of rabies vaccination shall be made to the division within thirty days or the license will be void and the deposit forfeit.

([Ord. No. 3498](#), 11-7-23)

9.07.006 - Dog license tags.

Upon exhibition of the proper evidence of vaccination and payment of the license fee, the division shall deliver to the person making such payment a metal tag with a unique identification number and the words "San Luis Obispo County, CA" stamped thereon. This tag shall be worn at all times by the dog for which it was issued. If the dog is exempted from vaccination as established by Section [9.08.003](#), the dog tag shall have a distinguishing mark as evidence of such fact.

([Ord. No. 3498](#), 11-7-23)

9.07.007 - Assistance animal tags.

Any assistance animal identification tag issued by the division in compliance with California Food and Agriculture Code Section 30850 shall also serve as the license tag for the dog to which it was issued.

([Ord. No. 3498](#), 11-7-23)

9.07.008 - License fees.

(a) The division shall assess a fee for each license issued. Such fee shall be established by resolution or ordinance by the board of supervisors.

(b) A late penalty may be assessed in addition to the standard licensing fee for any license renewal which is more than thirty days delinquent or for any new license application which is submitted more than thirty days after the requirements established in Section [9.07.001](#)(a). Such fee shall be established by resolution or ordinance by the board of supervisors.

(c) A reduced fee shall be assessed to senior citizens providing proof of age, provided that the licensed animal has been altered. For the purposes of this section, "senior citizen" shall be interpreted to mean any person over the age of sixty-five.

([Ord. No. 3498](#), 11-7-23)

9.07.009 - License fee—Waived.

The licensing fee shall be waived for:

- (a) Dogs which have been issued an assistance animal identification tag as established by California Food and Agriculture Code Section 30850; and
- (b) Dogs owned, appropriately trained and utilized by a public agency for the purpose of assisting in law enforcement, search and rescue, or military activities; dogs being trained for such purpose; dogs kept as breeding stock for such purpose; or dogs previously utilized and retired from such purpose.

[\(Ord. No. 3498, 11-7-23\)](#)

9.07.010 - Counterfeiting prohibited.

It is a misdemeanor for any person to counterfeit a license tag, to remove a valid tag from a dog with the intent of affixing that tag to another dog or transferring that tag to another person, or to knowingly possess or place on a dog any such tag.

[\(Ord. No. 3498, 11-7-23\)](#)

Chapter 9.08 - RABIES CONTROL

9.08.001 - Rabies vaccination required—Dogs.

- (a) The owner or custodian of any dog or dog hybrid over the age of four months shall procure its vaccination against rabies virus infection.
- (b) Every dog so vaccinated shall be revaccinated at an interval consistent with the labeling directions for the specific vaccine and as approved by the California Department of Public Health.

[\(Ord. No. 3498, 11-7-23\)](#)

9.08.002 - Rabies vaccination required—Cats.

- (a) The owner or custodian of any cat or cat hybrid over the age of four months which is allowed to roam at large shall procure its vaccination against rabies virus.
- (b) Every cat so vaccinated shall be revaccinated at an interval consistent with the labeling directions for the specific vaccine and as approved by the California Department of Public Health for so long as it is allowed to roam at large.

[\(Ord. No. 3498, 11-7-23\)](#)

9.08.003 - Exemptions from rabies vaccination requirements.

(a) The requirement for rabies vaccination for any dog or cat may, upon the approval of the chief animal control officer, be waived for a period of up to one year following the submission of a certification by a veterinarian listing a specific medical diagnosis or condition affecting the animal and stating that due to such condition the administration of a rabies vaccination poses a grave or life-threatening risk to the animal. The form of such certification is to be specified by the chief animal control officer.

(b) Advanced age alone does not constitute a basis for the waiver of rabies vaccination requirements.

(c) Any animal so exempted from rabies vaccination shall be restricted to the enclosed yard or premises of the owner or keeper unless it is securely constrained by a leash no more than six feet in length.

([Ord. No. 3498](#), 11-7-23)

9.08.004 - Rabies vaccination—Administration, certificates, and reporting.

(a) Vaccination against rabies infections shall be performed by a duly qualified and licensed veterinarian using a vaccine of a type approved for use in that species of animal by the California Department of Public Health.

(b) The veterinarian performing the vaccination shall issue to the owner or custodian of the animal a certificate of vaccination which shall include:

(1) The manufacturer and type of vaccine used;

(2) The date of the vaccination;

(3) The duration of vaccination;

(4) A true description of the animal to which the vaccination was administered, including species, age, breed, sex and color; and

(5) The name and address of the owner or custodian of the animal.

(c) A copy of the vaccination certificate shall be sent by the veterinarian to the division within thirty days of said vaccination.

([Ord. No. 3498](#), 11-7-23)

9.08.005 - Reporting of bites.

Any person bitten by a dog, cat, raccoon, skunk, bat, fox, coyote, bobcat, or other animal of a species subject to rabies infection, any parent or guardian of a minor child so bitten, any physician or healthcare provider treating a person so bitten, and any other person having knowledge of a person so bitten shall, within twenty-four hours, notify the division and report, if known:

- (a) The name, address, and phone number of the person bitten;
- (b) The type of animal inflicting the bite;
- (c) The name, address, and phone number of the owner of the animal; and
- (d) The time, date, and circumstances under which the bite occurred.

[\(Ord. No. 3498, 11-7-23\)](#)

9.08.006 - Biting animals—Penalty.

It is a misdemeanor for any person to permit any animal owned, harbored or controlled by him or her, to inflict upon any human being a bite that penetrates the skin while the person bitten is on any public place, or lawfully upon any private property.

[\(Ord. No. 3498, 11-7-23\)](#)

9.08.007 - Isolation of biting and rabies exposed animals.

(a) Any domestic animal of a species subject to infection by the rabies virus and which has bitten a person shall be quarantined for a period of time as established by Title 17 of the California Code of Regulations Section 2606. The location and manner of the quarantine shall be at the discretion of the chief animal control officer. In the event that no time period for the quarantine is established by the California Code of Regulations, the duration of quarantine shall be set by the chief animal control officer in his or her reasonable discretion.

(b) Any domestic animal of a species subject to infection by the rabies virus and which has been exposed to a known or suspected rabid animal shall be quarantined for a period of time as established by Title 17 of the California Code of Regulations Section 2606. The location and manner of quarantine shall be at the discretion of the chief animal control officer. In the event that no time period for the quarantine is established by the California Code of Regulations, the duration of quarantine shall be set by the chief animal control officer in his or her reasonable discretion.

(c) Any hybrid animal which has been vaccinated against rabies infection shall, for the purposes of administration of this section, be considered unvaccinated unless such vaccine was specifically labeled and approved by the California Department of Public Health for administration to hybrid animals.

(d) Upon the request and consent of the owner or custodian, an animal subject to quarantine under the provisions of this section may be euthanized prior to the conclusion of the quarantine period provided that the animal's remains are submitted for diagnostic testing in a manner consistent with established medical practice for the assessment of rabies infection.

(e) The chief animal control officer or his or her duly authorized agent is hereby empowered to enter upon any private property, including the home or residence where an animal is kept or has strayed, to inspect, and if necessary to seize and impound any animal for the purpose of enforcing this section.

(f) Any person who fails to produce and relinquish upon demand of the division any animal subject to isolation under the terms of this section, disobeys any isolation order issued by the division, or removes from its place of confinement any animal under quarantine without the consent of the division is guilty of a misdemeanor.

[\(Ord. No. 3498, 11-7-23\)](#)

9.08.008 - Suspicion of rabies.

(a) Any person having ownership or custody of an animal demonstrating symptoms indicative and suggestive of rabies infection, or any veterinarian treating such an animal, shall immediately notify the division.

(b) Upon certification by a veterinarian that an animal is demonstrating signs indicative and suggestive of rabies infection, the division may cause the animal to be humanely euthanized and the remains submitted for diagnostic testing in a manner consistent with established medical practice for the assessment of rabies infection.

[\(Ord. No. 3498, 11-7-23\)](#)



MEMORANDUM

TO: City Council

FROM: Brian Pedrotti, Director of Community Development

SUBJECT: Amendments to Titles 2 and 3 of the Arroyo Grande Municipal Code Regarding Bylaws for the City's Advisory Bodies

DATE: April 8, 2025

RECOMMENDATION:

- 1) Introduce an Ordinance amending Titles 2 and 3 of the Arroyo Grande Municipal Code relating to the bylaws for various City bodies, titled "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ARROYO GRANDE AMENDING TITLES 2 AND 3 OF THE ARROYO GRANDE MUNICIPAL CODE RELATING TO BYLAWS FOR VARIOUS CITY BODIES AND FINDING THE ORDINANCE EXEMPT FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT; and
- 2) Find that the Ordinance is exempt from the California Environmental Quality Act (CEQA) because it will not result in a direct or reasonably foreseeable indirect physical change in the environment. (State CEQA Guidelines section 15060, subd. (c)(2); 15061(b)(3)).

IMPACT ON FINANCIAL AND PERSONNEL RESOURCES:

No financial impact is anticipated.

BACKGROUND:

The City Council of the City of Arroyo Grande has established various advisory and decision-making bodies by resolution, including:

- The **Architectural Review Committee (ARC)** is authorized by AGMC Chapter 2.19, and is responsible for reviewing and making architectural review recommendations on certain development projects.
- The **Planning Commission (PC)** is authorized by Arroyo Grande Municipal Code (AGMC) Chapter 2.18, and is responsible for reviewing and approving various planning and development projects.
- The **Tourism Business Improvement District (TBID)** is authorized by AGMC Chapter 3.46 and is responsible for providing revenue to defray the costs of services, activities and programs promoting lodging businesses in the district through the

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Amendments to Titles 2 and 3 of the Arroyo Grande Municipal Code Regarding Bylaws for the City's Advisory Bodies

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promotion of scenic, recreational, cultural and other attractions in the district as a tourist destination.

- The **Downtown Parking Advisory Committee (DPAB)** is authorized by AGMC Section 3.28.090 and is responsible for advising the City Council and making recommendations as to how the revenue derived from the additional levy of license taxes on parking shall be used and other parking-related issues.
- The **Community Services Grant Program Committee (CSGPC)** is responsible for advising the City Council on the issuance of Community Service Grant Program funds.

All of the City's bodies consist of five members appointed by each City Councilmember. Currently, these bodies have inconsistencies in the development of their bylaws and contain differing amendment provisions. PC and ARC operate under their own bylaws without formal City Council approval while the TBID includes the requirement that all amendments must be approved by the City Council. The DPAB and CSGPC operate without adoption of by-laws.

ANALYSIS OF ISSUES:

To ensure alignment with City policies and goals, the proposed Ordinance would establish a formal process whereby the bylaws of all bodies must be approved by the City Council.

This change would:

1. Enhance consistency between these bodies and overall City policies.
2. Provide greater transparency in the operation of these committees.
3. Allow for Council input on the governance of these important advisory and decision-making bodies.

ARC Bylaws. The ARC bylaws were adopted by the ARC in August of 2016, and have been historically amended by the ARC themselves. Approval by the City Council of the ARC bylaws will be a different process and represents the first time that the City Council has taken action on these. AGMC Section 2.19.060 currently states:

“The committee shall adopt bylaws, which shall establish rules, regulations, and procedures to conduct meetings. The bylaws shall include provisions for selection of a chairperson and vice-chairperson.”

The proposed change is provided below with changes indicated by strikethrough and underlined text:

“The ~~committee~~ city council shall adopt bylaws, which shall establish rules, regulations, and procedures to conduct meetings. The bylaws shall include provisions for selection of a chairperson and vice-chairperson.”

PC Bylaws. The current PC bylaws were adopted in 2009. Approval by the City Council of the PC bylaws will also be different from this historical amendment process. AGMC

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Chapter 2.18 currently is silent on the authority for approval of bylaws. The proposed addition to this AGMC Chapter is to include a new Section 2.18.110 stating:

"The city council shall adopt bylaws governing the membership and operations of the advisory board."

TBID Bylaws. The current TBID by-laws were adopted by the City Council in 2023. No action from the City Council is needed on the TBID bylaws.

DPAB Bylaws. Section 3.28.090 of the AGMC references the DPAB but is silent on the authority for bylaws. Further, the DPAB does not have adopted bylaws. The proposed change to this AGMC Chapter is to include a new Section 3.28.090.C stating:

"The city council shall adopt bylaws governing the membership and operations of the advisory board."

The CSGPC was established by City Council policy in 2014, does not have adopted by-laws, and are not referenced in the AGMC. Any future creation of by-laws or amendments to existing by-laws of any advisory body would also require Council approval.

ALTERNATIVES:

The following alternatives are provided for the Council's consideration:

1. Introduce the Ordinance as recommended; or
2. Modify as necessary and introduce the Ordinance; or
3. Provide other direction to staff.

ADVANTAGES:

A formal process whereby the bylaws of all City bodies are approved by the City Council enhances consistency and greater transparency in the governance of these bodies.

DISADVANTAGES:

None identified.

ENVIRONMENTAL REVIEW:

The proposed Ordinance is exempt from the California Environmental Quality Act ("CEQA") pursuant to State CEQA Guidelines sections 15060(c)(2) and 15061(b)(3) because it will not result in a direct or reasonably foreseeable physical change in the environment; and the activity is covered by the general rule that CEQA applies only to projects which have the potential for causing a significant effect on the environment. The code amendments would only establish the approval process for the bylaws of the City's bodies, which is not an authorization for any development or construction. Thus, it can be seen with certainty that there is no possibility that the activity may have a significant effect on the environment, the activity is not subject to CEQA.

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**Amendments to Titles 2 and 3 of the Arroyo Grande Municipal Code Regarding
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PUBLIC NOTIFICATION AND COMMENTS:

The Agenda was posted at City Hall and on the City's website in accordance with Government Code Section 54954.2. A public hearing notice was published in the New Times on March 27, 2025.

ATTACHMENTS:

1. Proposed Ordinance

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ORDINANCE NO.

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ARROYO GRANDE AMENDING TITLES 2 AND 3 OF THE ARROYO GRANDE MUNICIPAL CODE RELATING TO BYLAWS FOR VARIOUS CITY BODIES

WHEREAS, AGMC Section 2.19.060 establishes the rules of adoption of bylaws for the Architectural Review Committee; and

WHEREAS, this ordinance amends AGMC Section 2.19.060 so that the City Council shall adopt the bylaws of the Architectural Review Committee; and

WHEREAS, AGMC Chapter 2.18 establishes the rules and procedures for the Planning Commission; and

WHEREAS, this ordinance adds AGMC Section 2.18.110 so that the City Council shall adopt the bylaws of the Planning Commission; and

WHEREAS, AGMC Section 3.28.090 establishes the rules and procedures for the Downtown Parking Advisory Board; and

WHEREAS, this ordinance adds AGMC Section 3.28.090.C so that the City Council shall adopt the bylaws of the Downtown Parking Advisory Board; and

WHEREAS, the City Council of the City of Arroyo Grande, at its regularly scheduled public meeting on April 8, 2025 introduced this Ordinance to amend Section 2.19.060, add Section 2.18.110 and add Section 3.28.090.C; and

WHEREAS, on April 8, 2025, the City Council conducted a duly noticed hearing to consider the ordinance, including: (1) the public testimony and agenda reports prepared in connection with the ordinance; and (2) the policy considerations discussed therein; and

WHEREAS, all legal prerequisites to the adoption of the ordinance have occurred.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF ARROYO GRANDE DOES ORDAIN AS FOLLOWS:

SECTION 1. Incorporation. The above recitals are true and correct and are incorporated herein by this reference.

SECTION 2. Environmental. The City Council finds that this ordinance is exempt from the California Environmental Quality Act ("CEQA") pursuant to State CEQA Guidelines sections 15060(c)(2) and 15061(b)(3) because it will not result in a direct or reasonably foreseeable physical change in the environment; and the activity is covered by the general rule that CEQA applies only to projects which have the potential for causing

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a significant effect on the environment. The code amendments would only establish the approval process for the bylaws of the City's advisory bodies, which is not an authorization for any development or construction. Thus, it can be seen with certainty that there is no possibility that the activity may have a significant effect on the environment, the activity is not subject to CEQA.

SECTION 3. Code Amendment. Section 2.19.060 of Chapter 2.19 of Title 2 of the Arroyo Grande Municipal Code is hereby amended to read in its entirety as follows:

"2.19.060 – Rules

The city council shall adopt bylaws, which shall establish rules, regulations, and procedures to conduct meetings. The bylaws shall include provisions for selection of a chairperson and vice-chairperson."

SECTION 4. Code Amendment. Section 2.18.110 of Chapter 2.18 of Title 2 of the Arroyo Grande Municipal Code is hereby added to read in its entirety as follows:

"2.18.110 – Bylaws

The city council shall adopt bylaws, which shall establish rules, regulations, and procedures to conduct meetings."

SECTION 5. Code Amendment. Section 3.28.090 of Chapter 3.28 of Title 3 of the Arroyo Grande Municipal Code is hereby amended to read in its entirety as follows:

"3.28.090 – Downtown Parking Advisory Board

- A. For the purpose of advising the council and making recommendations as to how the revenue derived from the additional levy of license taxes imposed by this chapter shall be used within the scope of the purposes set forth in Section 3.28.080, and to have and perform such other powers and duties as the council may determine, there shall be created a downtown parking advisory board consisting of five members to be appointed by the council and to serve at its pleasure and without compensation, such members to be persons who have businesses within the area and pay an additional levy of license taxes as provided for by this chapter. Appointments for the board and the filling of vacancies shall be made in the manner provided by resolution of the council. Vacancies shall be filled for unexpired terms only. The council may annually approve a budget to include an estimate of the expenditures to be made to carry out the purposes of the area.
- B. The members of the downtown parking advisory board shall serve for a term as specified by resolution of the council.
- C. The city council shall adopt bylaws governing the membership and operations of the advisory board."

SECTION 6. Publication. A summary of this ordinance shall be published in a newspaper published and circulated in the City of Arroyo Grande at least five days prior to the City Council meeting at which the proposed ordinance is to be adopted. A certified copy of the full text of the proposed ordinance shall be posted in the office of the City Clerk. Within 15 days after adoption of the ordinance, the summary with the names of those City Council members voting for and against the ordinance shall be published again, and the City Clerk shall post a certified copy of the full text of such adopted ordinance.

SECTION 7. Effective Date. This ordinance shall become effective 30 days after adoption.

SECTION 8. Severability. Should any provision of this ordinance, or its application to any person or circumstance, be determined by a court of competent jurisdiction to be unlawful, unenforceable or otherwise void, that determination shall have no effect on any other provision of this ordinance or the application of this ordinance to any other person or circumstance, and, to that end, the provisions hereof are severable. The City Council declares that it would have adopted all the provisions of this ordinance that remain valid if any provisions of this ordinance are declared invalid.

SECTION 9. Records. The documents and materials associated with this ordinance that constitute the record of proceedings on which the City Council's findings and determinations are based are located at 300 E. Branch Street, Arroyo Grande, CA 93420. The City Clerk is the custodian of the record of proceedings.

On motion by Council Member _____, seconded by Council Member _____, and by the following roll call vote to wit:

AYES:

NOES:

ABSENT:

the foregoing Ordinance was adopted this ____ day of _____, 2025

CAREN RAY RUSSOM, MAYOR

ATTEST:

JESSICA MATSON, CITY CLERK

APPROVED AS TO CONTENT:

MATTHEW DOWNING, CITY MANAGER

APPROVED AS TO FORM:

ISAAC ROSEN, CITY ATTORNEY



MEMORANDUM

TO: City Council

FROM: Brian Pedrotti, Director of Community Development

BY: Andrew Perez, Planning Manager

SUBJECT: Adoption of a Land Use Scenario for the General Plan Update

DATE: April 8, 2025

RECOMMENDATION:

- 1) Adopt a preferred land use scenario for the General Plan Update, or a hybrid thereof; and
- 2) Find that the adoption of a land use scenario is not a project subject to the California Environmental Quality Act ("CEQA") because adoption has no potential to result in either a direct, or reasonably foreseeable indirect, physical change in the environment. (State CEQA Guidelines, §§ 15060 (c)(2) and (3), 15378.).

IMPACT ON FINANCIAL AND PERSONNEL RESOURCES:

The financial and personnel impacts associated with the recommendation of a preferred land use scenario are included in the budget for the comprehensive General Plan Update.

BACKGROUND:

Adopting a preferred land use scenario for the General Plan Update represents the conclusion of the project's fifth phase. The previous phase resulted in the selection of a [vision statement](#)¹ and guiding principles for the project. The preferred land use scenario, along with community input and the City's Vision Statement and Guiding Principles (prepared during Phase 4), will then guide the rest of the General Plan Update, including policy and program development and environmental analysis.

At this critical phase of the project, there were extensive outreach efforts to obtain community input. An online mapping exercise was made available in October and November 2024. Respondents were asked to identify areas, or specific sites, within the City where land use changes are appropriate and areas where growth should, or should not, occur. Specifically, the mapping exercise asked the community to identify their

¹ https://planarroyogrande.com/images/AGGPU_V-GP_V1_ENGLISH%20AND%20SPANISH_2024%2008%2016%20MG.pdf

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preferred land use for three focus areas that were identified through previous public outreach efforts. Those three focus areas are the E. Grand Avenue corridor, the North Fair Oaks agricultural parcels, and the Fredrick's property. Changes could include increases in residential density, changes in land uses (residential, commercial, institutional, etc.), or development intensity.

Postcards were mailed to every postal customer in the city to publicize and encourage participation in the survey. Community members who signed up to receive notifications (approximately 320) about the project were also sent an email about the survey. Additionally, staff was present at the Soto Sports Complex on Saturday, November 9, 2024, during the AYSO Tournament to educate residents about the survey and project in general. Finally, the City's social media accounts also posted about the survey.

Feedback from these outreach efforts directly informed the development of four land use scenarios for consideration by the community, Planning Commission, and City Council:

- Scenario 1: Existing General Plan
- Scenario 2: Infill Focus
- Scenario 3: Residential and Complimentary Uses Focus; and
- Scenario 4: Commercial Focused Approach.

ANALYSIS OF ISSUES:

The City Council is being asked to adopt a preferred land use scenario based on the scenarios described in this staff report and the [Land Use Scenarios Memorandum](#)² (Attachment 1), public comment, and the Planning Commission's recommendation. The preferred land use scenario may be one of the four scenarios presented or a hybrid scenario that pulls select features from the various land use scenarios. The preferred land use scenario can be thought of as the City's preferred land use and growth strategy for the duration of the General Plan. It will be used to establish a new land use map and assign a land use designation for every parcel within city boundaries. This designation identifies the type, intensity, and general distribution of uses of land for housing, business, industry, open space, education, public facilities, and other categories of public and private uses. The map becomes the general framework and road map to allow the drafting of the various policy elements of the General Plan.

Land Use Scenarios

The primary distinctions between these scenarios, which can also be thought of as growth strategies, are the proposed densities across residential land use designations, the locations of future developments, and differences in mixed-use and commercial land use designations. The statistics included with each scenario indicate the growth potential if the City were developed to its maximum under those densities.

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https://planarroyogrande.com/images/AGGPU_Scenarios%20Analysis%20Memo_Clean_2025%2002%2004.pdf

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Scenario 1 serves as the baseline scenario, maintaining the status quo with no changes to the existing General Plan land uses, city limits, or sphere of influence. No modifications to current land use designations would be updated except to comply with changes in State law, such as to meet Regional Housing Needs Assessment numbers, remove housing constraints, or other updates consistent with the current Housing Element. It reflects how the city would evolve over the next 20-30 years without significant adjustments to accommodate growth or emerging trends.

Outcomes at Full Buildout:

- Population: 23,650 residents
- Jobs: 15,407
- Single-Family Units: 9,052
- Multi-Family Units: 3,103

Scenario 2 emphasizes densification within the existing city boundaries, focusing on infill development of vacant and underutilized land to increase housing and population capacity while preserving agricultural and open space lands with no changes to their current designations. No city expansion or annexation is proposed under this scenario. To accommodate additional housing units, this scenario proposes to increase maximum densities for residential and mixed-use designations (e.g., from 25 du/ac to 30 du/ac for Mixed Use), and introduces a new Corridor Mixed Use designation that would allow even greater residential densities. This scenario offers the highest population and housing growth, with modest job creation, and avoids land consumption by focusing on infill development.

Outcomes at Full Buildout:

- Population: 34,325 residents (+10,675 from Scenario 1)
- Jobs: 18,507 (+3,100 from Scenario 1)
- Single-Family Units: 11,167 (+2,114 from Scenario 1)
- Multi-Family Units: 6,787 (+3,684 from Scenario 1)

Scenario 3 would permit the conversion of existing agricultural land within city limits to residential uses and complementary amenities (e.g., parks, open space) to accommodate anticipated growth. rather than increasing densities allowed in most other land use designations. Development within the existing agriculturally zoned areas would require a specific plan to guide development within the North Fair Oaks and Frederick's focus areas. This scenario also introduces a new Corridor Mixed Use designation (30 du/ac, 2.0 FAR) for higher-density infill throughout the E. Grand Avenue corridor.

Outcomes at Full Buildout:

- Population: 26,801 residents (+3,151 from Scenario 1)
- Jobs: 15,780 (+373 from Scenario 1)
- Single-Family Units: 9,798 (+746 from Scenario 1)
- Multi-Family Units: 4,124 (+1,020 from Scenario 1)

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Scenario 4 prioritizes economic growth by expanding commercial and employment-generating land uses within existing boundaries, primarily through the conversion of agricultural land via Specific Plans. Similar to Scenario 3, specific plans would be required to guide development of existing agricultural lands; however, in this scenario the land uses would emphasize commercial and mixed-use development. Increased density for commercial development and residential development in mixed-use zones would also be included in this scenario.

Outcomes at Full Buildout:

- Population: 31,607 residents (+7,957 from Scenario 1)
- Jobs: 28,199 (+12,792 from Scenario 1)
- Single-Family Units: 10,770 (+1,718 from Scenario 1)
- Multi-Family Units: 5,562 (+2,458 from Scenario 1)

These scenarios provide a spectrum of options for the City to balance growth, accommodate housing and economic development needs, and land preservation. The focus areas and land use scenarios are described in greater detail in the Land Use Scenarios Memorandum.

Public Outreach and Preferences

After the four land use scenarios were developed, the project team sought public input on its preferences. The scenarios were introduced at the community workshop held on February 5, 2025. The objective of the workshop was to introduce various land use scenarios, along with their anticipated impacts on jobs, housing, and the built environment. At the workshop, attendees were asked to select their preferred land use scenario. Those who supported Scenarios 3 and 4 were asked to identify their preferred combination and location of land uses within the associated focus areas. After the workshop, an online survey was released to solicit feedback on each of the scenarios for community members who were unable to attend.

The community's preferred scenario is essentially a hybrid of Scenarios 1, 2, and 3. Intensification of the development along the East Grand Corridor was preferred by the largest proportion of respondents (39%) because this scenario would increase both housing and commercial development without creating sprawl or requiring development of existing agricultural areas. The other three scenarios received less support (between 18-23%), with similar amounts of support to each other from respondents.

Scenario 1 received a majority of the support from respondents (54%) with regards to the North Fair Oaks focus area. Supporters emphasized the importance of preserving prime farmland for future generations, food production, and environmental sustainability. Commenters also highlight Arroyo Grande's agricultural heritage and the value of maintaining its rural character, scenic beauty, and historical ties to farming. It should be noted that the property owner of the North Fair Oaks focus area has indicated that they are not looking to continue the history of farming on the property. Scenario 3, which

proposes residential development, received the second most support because of the opportunity to provide a range of housing options and connectivity to E. Grand Avenue to the north and the Village to the east.

A majority of respondents were supportive of Scenario 3 and the potential for residential development for the Frederick's focus area, albeit with differing opinions on the residential density. Those in favor of this scenario were enthusiastic about the potential to expand the City's parks and recreational facilities that could accompany the residential development. A summary of the feedback received at the community workshop and from the online surveys is described in the Land Use Scenarios Workshop and Survey Results memorandum (Attachment 2).

General Plan Citizens Advisory Group (CAG)

The CAG consists of five residents from a wide range of professional backgrounds, one Planning Commissioner, and one City Council Member. The CAG meets approximately one time per month to review administrative drafts of deliverables and be consulted during initial policy development. The CAG met on two occasions to discuss the proposed land use scenarios, on February 24, and March 10, 2025. The focus areas and the corresponding four land use scenarios were presented to the group during the February meeting. At the following meeting, CAG members identified their preferred land use scenario. There was a strong preference for a hybrid scenario consisting of Scenarios 2 and 3. The CAG identified the redevelopment potential for the E. Grand Avenue corridor as a whole, as modeled by Scenario 2. The group was also largely supportive of Scenario 3, although there were varying opinions about what future residential development should entail. Aspects of Scenario #4 were also favored, particularly the emphasis on the redevelopment of the E. Grand Avenue corridor and the potential of providing small commercial/industrial incubator spaces. The one area of consensus was support for the inclusion of recreational facilities to support future development, and the city at large.

Planning Commission Recommendation

The land use scenarios were presented to the Planning Commission at its meeting on [March 18, 2025](#)³. The Planning Commission's recommendation is a hybrid of Scenarios 2 and 3, which reads:

The recommended scenario emphasizes densification within the existing city boundaries, focusing on infill development of vacant and underutilized land to increase housing and population capacity. This scenario introduces a new Corridor Mixed Use designation that allows higher residential densities. This scenario would also permit the conversion of existing agricultural land within city limits to residential uses and complementary amenities, such as parks and open space. Development within the agriculturally zoned areas would require a specific plan to guide development within the North Fair Oaks and Frederick's focus areas.

³ <https://pub-arroyogrande.escribemeetings.com/filestream.ashx?DocumentId=14125>

The Planning Commission recommended scenario would increase densities across the spectrum of residential land use designations and more intense commercial development by increasing the allowable floor-area ratio and lot coverage standards.

Next Steps

Staff is requesting that the City Council identify their preferred scenario or hybrid thereof based on the various input provided through initial community surveys, workshops, online comments, pop-up events, Citizens Advisory Group, and Planning Commission. The preferred land use scenario will be the foundation of the new General Plan elements, while also being influenced by the vision statement and guiding principles. The next phase of the project consists of drafting the goals, policies, and implementation strategies that will serve as the City's blueprint for growth for the duration of the General Plan. This phase will include community meetings to address specific topics such as safety, economic development, and environmental justice, and culminate with a community workshop to unveil the draft General Plan.

ALTERNATIVES:

The following alternatives are provided for the Council's consideration:

1. Adopt a preferred land use scenario for the General Plan Update, or a hybrid thereof; or
2. Provide other direction to staff.

ADVANTAGES:

Selection of a preferred land use scenario will guide the development of General Plan's goals, policies, and implementation strategies, which will ultimately dictate how many people could feasibly live in the city and guide the growth of the local economy.

DISADVANTAGES:

The preferred land use scenario may result in the development of undeveloped agricultural land to accommodate anticipated growth in the housing and economic sectors.

ENVIRONMENTAL REVIEW:

The adoption of a land use scenario is not a project subject to the California Environmental Quality Act ("CEQA") because adoption has no potential to result in either a direct, or reasonably foreseeable indirect, physical change in the environment. (State CEQA Guidelines, §§ 15060 (c)(2) and (3), 15378.)

PUBLIC NOTIFICATION AND COMMENTS:

The Agenda was posted at City Hall and on the City's website in accordance with Government Code Section 54954.2. An email has been sent to everyone who has signed up to receive project notifications through the project's website, www.planarroyogrande.com.

Item 11.b.

ATTACHMENTS:

1. Land Use Scenarios Memorandum
2. Land Use Scenarios Workshop and Survey Results Memorandum



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M E M O R A N D U M

TO: Brian Pedrotti, Director of Community Development, City of Arroyo Grande
Andrew Perez, Planning Manager, City of Arroyo Grande
FROM: Michael Gibbons, Project Manager | Mintier Harnish
CC: Brent Gibbons, Nikki Zanchetta, Hannah Woolsey | Mintier Harnish
DATE: February 5, 2025
RE: Land Use Scenarios Analysis

Introduction

Phase 5 of the General Plan Update project focuses on analyzing land use and growth scenarios. This analysis aims to create an updated land use diagram for the General Plan, reflecting the community’s vision for the next 20 to 30 years.

The first step in this strategy involved early community engagement through an interactive mapping questionnaire and direct outreach at City events. Feedback from these efforts directly informed the development of four land use scenarios. These concepts will help guide the creation of land use diagram maps, providing City staff and the community with a clear understanding of the implications of different land use approaches.

How Should This Memo Be Used?

This memorandum presents a comparative analysis of the anticipated changes to jobs and housing capacity and the built environment under each scenario. This analysis evaluates land use scenarios using various indicators to help community members and decision-makers understand the implications of development under each scenario. Decisions about future land uses will influence how many people could feasibly live in the city and guide the location of jobs and businesses.

Decision-makers will weigh the costs and benefits of each scenario presented in this memorandum and select a “preferred land use scenario.” The preferred land use scenario may be one of the three scenarios or a combination of features from each. The preferred land use scenario, along with the citywide vision statement and guiding principles, will then guide the preparation of General Plan goals, policies, and implementation programs.

The remainder of this memorandum presents the preliminary analysis of the developed land use scenario concepts to prompt feedback from City staff, the Planning Commission, and City Council.

Community Feedback and Key Topics

The Consultant Team gathered community feedback on key focus areas across the city to identify opportunities for land use redesignations and areas of future development. This feedback was collected using the Maptionnaire platform, which engages participants through interactive, map-based questions. A total of 354 survey responses with meaningful data were gathered, including both submitted surveys and partially completed ones where respondents answered at least one question but did not submit the survey.

The demographic profile of respondents shows that over half were over the age of 55 and/or reported an annual income of \$100,000 or more. Furthermore, nearly 75 percent of respondents identified as white/European American, while approximately five percent identified as Hispanic American/Latinx.

A thorough review of the survey feedback revealed several key topics and community priorities. Below are the most prominent themes identified from the responses.

Recreation, Open Space, and Agricultural Land Preservation

- Open space and recreational opportunities for families and high school students
- Preservation of productive agricultural land
- Preserve, enhance, and create new multi-use trail systems
- Develop additional recreation-oriented land uses and community facilities

Housing Needs

- Create more housing capacity for different housing types, including:
 - Starter homes
 - Townhomes
 - Denser, mixed-use developments
 - Multifamily
- Improve availability of affordable housing
- Create cohesive neighborhoods
- Reduce impacts to traffic

Commercial, Retail, and Industrial Developments

- Commercial infill developments in vacant/underutilized properties
- Create welcoming, lively retail corridors
- Mixed-use developments, including retail, restaurants, entertainment venues, offices, and residential uses
- Bring some light industrial uses to city

Active Transportation

- Improve bicycle infrastructure
- Improve pedestrian infrastructure and safety, especially along major corridors and in the Village
- Expand public transportation options
- Lane reduction and roadway reconfiguration to reduce car speeds

City Expansion

- Approximately 40 percent of respondents were in favor of expanding the City limits or Sphere of Influence. Approximately 33 percent of respondents were not in favor of expansion and 27 percent were undecided.
- Encourage denser infill development to reduce need to expand City limits
- If the City expands, ideal areas for expansion include:
 - Agricultural areas south of the city, near the Arroyo Grande High School
 - Northeast of the city
 - Southeast of the Frederick property
- Preference for expansion into non-prime or non-productive agricultural land
- Utility service expansion through annexation

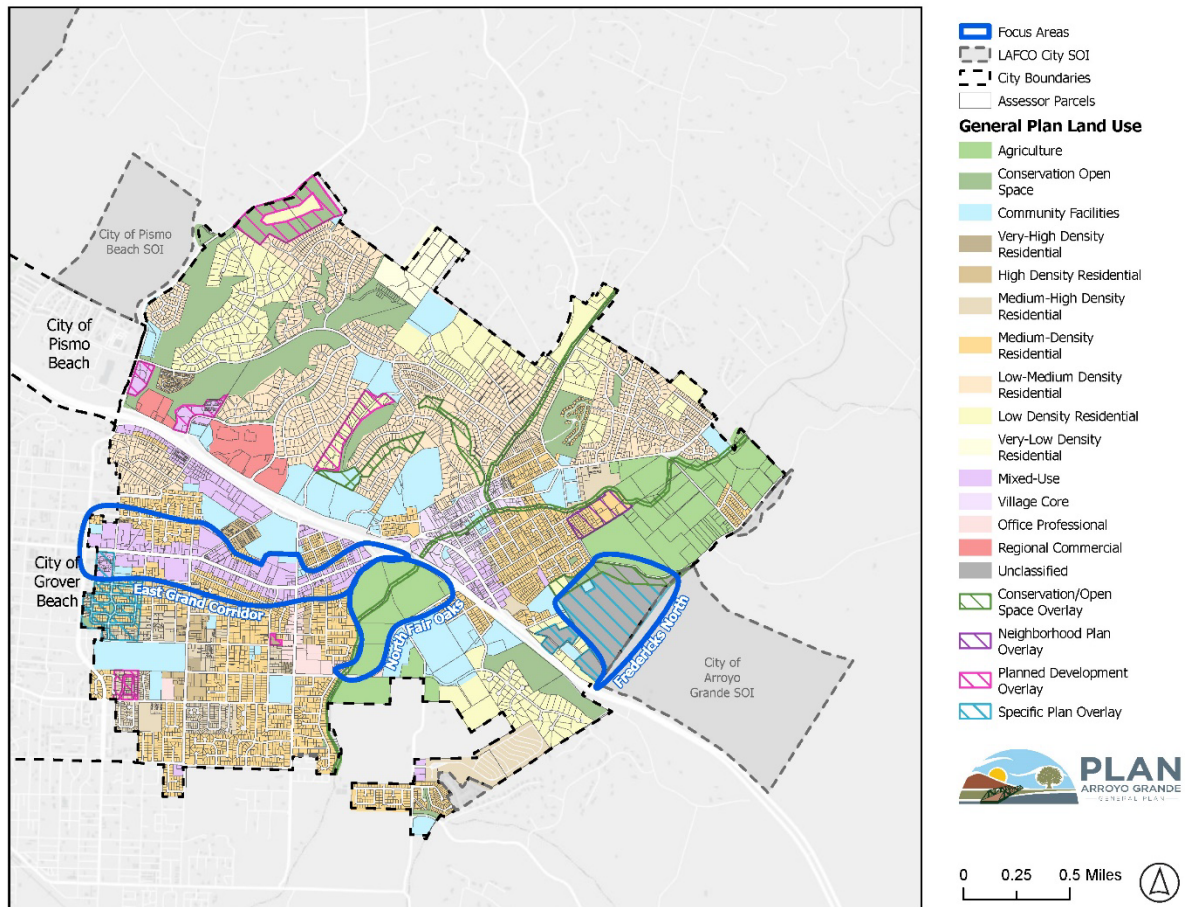
Focus Areas

As outlined in the introduction of this memorandum, a key step in the General Plan Update process is to analyze various scenarios that will eventually lead to the selection of a “preferred land use scenario.” To help guide the creation of the various scenarios to be developed for this key step, a series of “focus areas” were developed. These focus areas help to identify sections of the community that are likely to change based on the needs and expectations of residents. Having focus areas is important because it narrows down where likely changes should be prioritized and provides the City with a starting point to develop policies to support these changes.

Focus Areas Overview

Three focus areas were identified for the Arroyo Grande scenarios process. These areas were selected based on their potential to accommodate growth and development over the planning period and were informed by initial feedback from earlier project engagement. Each focus area has unique characteristics, opportunities, and challenges in regards to future development potential. Analyzing each of the scenarios in these focus areas will identify the potential outcomes in the context of each focus area. These three focus areas apply across all four scenarios, as shown in Figure 1. Below, each focus area is described along with public feedback received regarding development preferences.

Figure 1. City of Arroyo Grande Land Use Scenarios Focus Areas



East Grand Corridor Focus Area

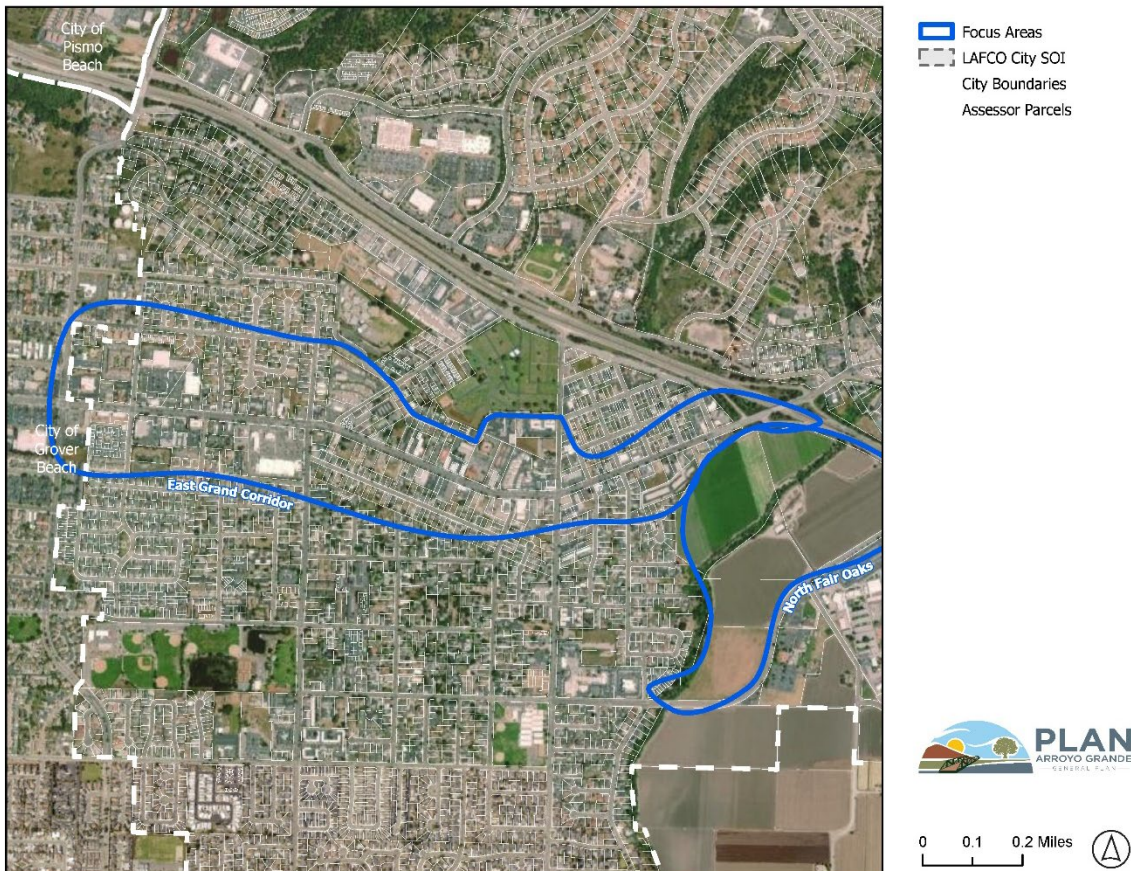
The **East Grand Corridor** focus area is located within city limits, in the central and western portions of the city. Currently, this area's primary land uses include commercial, office, mixed-use, light industrial, some multi-family residential, and some single-family residential. This focus area primarily includes developed properties along Grand Avenue with some vacant and underutilized parcels, offering the potential for a variety of different development and redevelopment patterns.

Just under 90 percent of survey respondents were in favor of redevelopment in this focus area. Preferred types of developments include:

- **Improved pedestrian and bicyclist infrastructure** to see this area become more lively, vibrant/engaging, walkable, and safe
- **Lower car speeds and lane reduction**
- **Mix of denser infill developments**, including retail (small and big businesses), restaurants, live music venues, office, mixed use, and multi-family residential
- **Prioritize developments in vacant and underutilized properties**
- **Affordable housing options**, including single family homes, multi-family, and tiny homes

Some respondents noted various considerations for future developments in this area. Some expressed that this area needs to be "spruced up" and made to feel like a **cohesive corridor/neighborhood**. Others noted that densifying in this area of town could allow the **population to grow without the need to expand the City limits**.

Figure 2: East Grand Corridor Focus Area



North Fair Oaks Focus Area

The **North Fair Oaks** focus area is located in the southern portion of the city, across from Arroyo Grande High School and southwest of the Village. Currently, this area's main land uses include agriculture and some single-family residential. The working agricultural land in this focus area could accommodate future development which could complement the existing residential and commercial developments in the surrounding area.

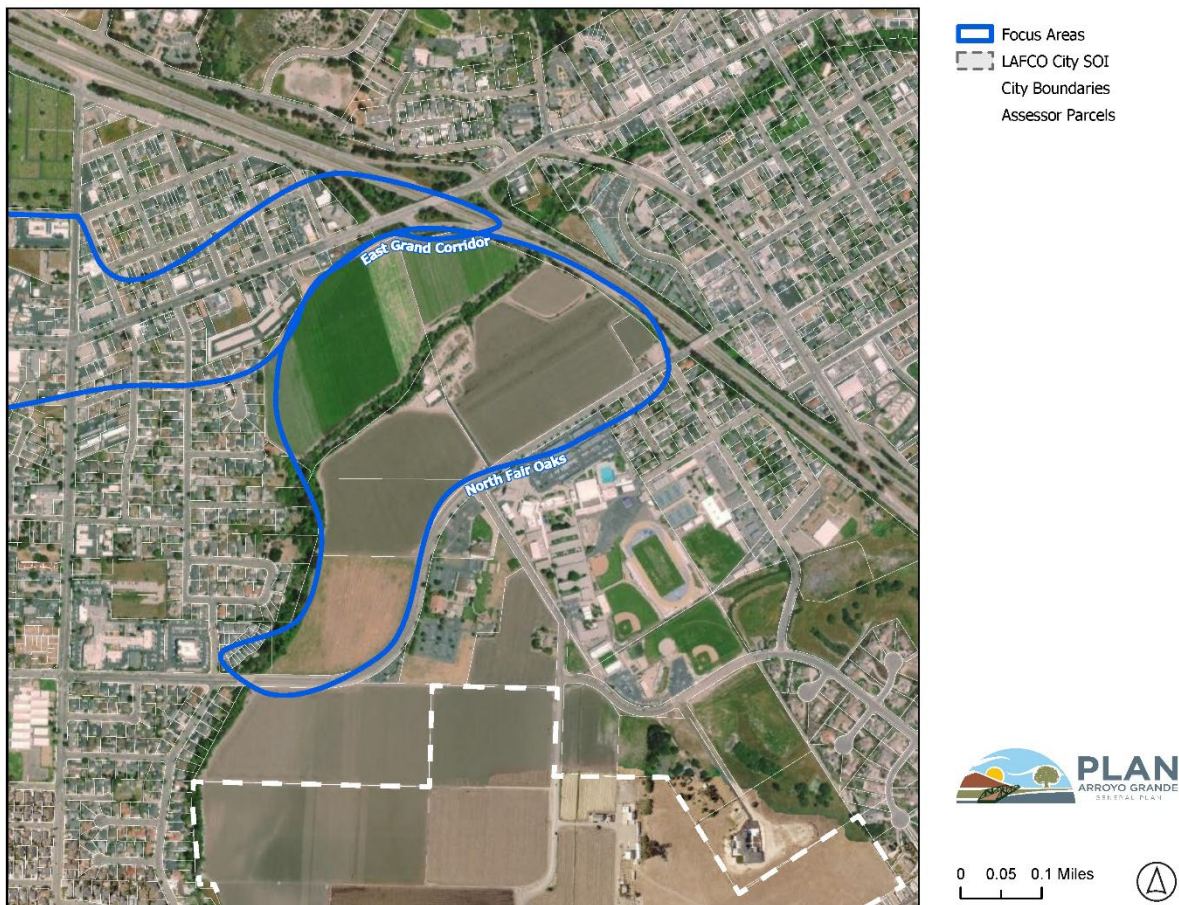
Just over half of survey respondents were in favor of redevelopment in this focus area. Preferred types of developments include:

- **Open space and recreational uses** for families and high schoolers
- Developments should focus on **youth and high schooler needs** (due to proximity to schools)
- Improve **pedestrian, bicyclist, and transit options/infrastructure**

- If housing is developed, respondents have a preference for **starter single-family homes, dense mixed-use developments, multi-family residences, and co-housing**

However, some respondents noted potential issues and considerations for future developments in this area. Some expressed that **existing, productive agricultural land** should be preserved as much as possible to keep this aspect of the city's heritage. Others noted that **increased traffic** should be mitigated if developments occur in this area.

Figure 3: North Fair Oaks Focus Area



Frederick Focus Area

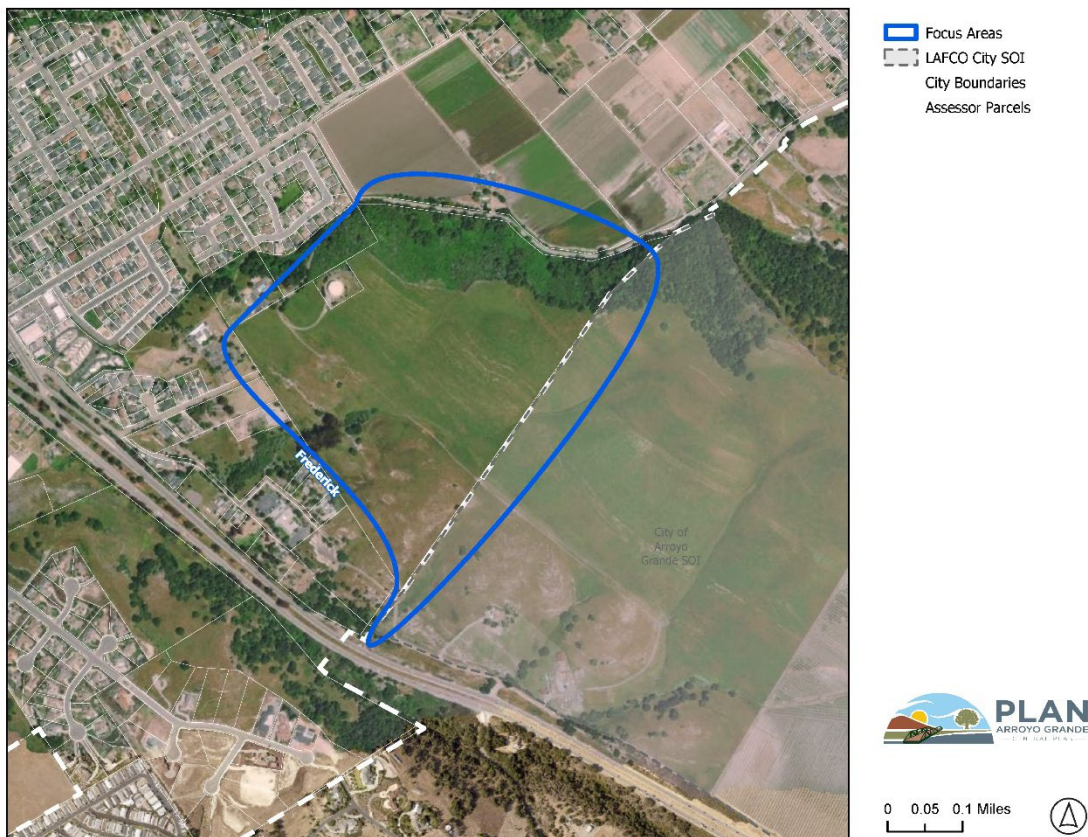
The **Frederick** focus area is located in the eastern portion of the city, southeast of residential neighborhoods and north of Highway 101. Currently, this area's main land uses include agriculture, single-family residential, and some public facilities. The undeveloped land in this focus area could accommodate developments that complement the existing surrounding residential neighborhoods. Several respondents of the mapping survey noted that the agricultural areas just north of the current Frederick Focus Area boundary could be incorporated into this focus area.

Just under 75 percent of survey respondents were in favor of redevelopment in this focus area. Preferred types of developments include:

- Mix of **affordable and middle class housing** (including small single family, townhome, and multifamily)
- **Open space, park, recreation, and trails**, including recreational uses for youth/high schoolers
- Some interest in bringing **light industrial** uses to this area
- Some interest in bringing **retail** to area, assuming that existing, vacant retail in this area is filled
- If city needs to expand, some respondents believe that this is the **best area for expansion** (in non-prime ag. areas)

However, some respondents noted potential issues and considerations for future developments in this area. There was a significant **concern over developing and losing open space**, with some expressing a desire to restrict any new developments in this area. Additionally, some expressed concern that housing developed in this area would be costly due to costs incurred from expanding utilities and other City services.

Figure 4: Frederick Focus Area



Land Use Scenarios

This memorandum highlights concepts for land use changes in three identified focus areas and overall preferences for citywide growth and development. Based on community feedback, four land use scenarios were developed: Scenario 1: Existing General Plan, Scenario 2: Infill Focus, Scenario 3: Residential and Complimentary Uses Focus, and Scenario 4: Commercial Focused Approach. This section provides a general concept of each proposed scenario, including a description of land use designations, development standards, and allowed land uses.

Table 1 offers a summary of the land use designations and their corresponding density/floor area ratio (FAR) for non-residential designations under each scenario scenario. Under Scenarios 2, 3, and 4, the Mobile Home Park (MHP) designation is proposed to be eliminated and collapsed into the Medium High Density Multi-Family Residential (MHD) designation. Additionally, under these same scenarios, the Very Low Density Single Family Residential (SFR-VLD) designation is proposed to be eliminated and collapsed into the Low Density Single Family Residential (SFR-LD) designation. A new Parks and Recreation (PR) General Plan land use designation is proposed to designate all current and future parks and recreational facilities within the city. A new, higher-intensity mixed use designation named “Corridor Mixed Use” is proposed under Scenarios 2 and 3.

The primary distinctions between these Scenarios are the proposed densities across all remaining residential land use designations, the proposed locations of future developments, and differences in mixed use and commercial land use designations. Scenario 2 proposes the highest increases in allowed densities for new developments, particularly for residential and mixed use land use designations. These increases in density would allow the city to accommodate infill developments and grow its population without the need to develop agricultural or open space lands within city limits. Scenario 3 proposes no changes to a majority of the existing General Plan land use designations and instead proposes to accommodate new residential units and complimentary uses through specific plans for various agricultural and open space parcels in the city. Scenario 4 proposes to increase the densities of certain designations, primarily commercial ones, to expand commercial and employment-generating land uses. Similarly to Scenario 3, Scenario 4 proposes a specific plan process for various agricultural and open space parcels in the city.

Designation	Maximum Density				Allowed Land Uses in Scenario Scenarios
	Scenario 1: Existing General Plan	Scenario 2: Infill Focus	Scenario 3: Residential and Complimentary Uses Focus	Scenario 4: Commercial Focused Approach	
Agriculture (Ag)			1 du/10 ac		Agriculture, single-family
Conservation/Open Space (C/OS)			1 du/20 ac 1 du/10 ac		Open space, preserve
Parks and Recreation (PR)	N/A		-		Parks and recreation (<i>New land use designation</i>)
Very Low Density Single Family Residential (SFR-VLD)	1 du/2.5 ac	<i>Eliminated – collapsed into SFR-LD</i>			Estate-size lot, single-family
Low Density Single Family Residential (SFR-LD)	1 du/1.5 ac 1 du/ac		1 du/ac		Low density, large lot, single-family

Table 1: Scenarios Land Use Designations					
Designation	Maximum Density				Allowed Land Uses in Scenario Scenarios
	Scenario 1: Existing General Plan	Scenario 2: Infill Focus	Scenario 3: Residential and Complimentary Uses Focus	Scenario 4: Commercial Focused Approach	
Low Medium Density Single Family Residential (SFR-LM)	2.5 du/ac	4 du/ac	<i>No change*</i>	4 du/ac	Moderate sized lot, single-family
Medium Density Single Family Residential (SFR-MD)	4.5 du/ac	8 du/ac	<i>No change*</i>	6 du/ac	Common sized lots, single-family
Multi-Family Residential (MFR)	9 du/ac	<i>Eliminated – collapsed into MHD</i>		<i>No change*</i>	Multifamily, planned unit developments, condominiums, and senior housing
Medium High Density Multi-Family Residential (MHD)	9 du/ac	12 du/ac		<i>No change*</i>	
Townhouse/Condo	9 du/ac	<i>Eliminated – collapsed into MHD</i>		<i>No change*</i>	Mobile home parks and subdivisions
Mobile Home Park (MHP)	12 du/ac	<i>Eliminated – collapsed into MHD</i>			
High Density Multi-Family Residential (HD)	14 du/ac	16 du/ac	<i>No change*</i>		Single-family attached, multifamily attached, and senior housing
Very High Density Multi-Family Residential (VHD)	25 du/ac	28 du/ac	<i>No change*</i>		Very high density multifamily, senior housing
Mixed Use (MU)	25 du/ac	30 du/ac FAR: 2.0 Lot Coverage: 80%	<i>No change*</i>	28 du/ac FAR: 1.75 Lot Coverage: 80%	Mixed uses
Corridor Mixed Use (CMU)	N/A	36 du/ac FAR: 2.5 Lot Coverage: 100%	30 du/ac FAR: 2.0 Lot Coverage: 80%	N/A	Mixed uses <i>(New land use designation)</i>
Village Core (VC)	15 du/ac	26 du/ac FAR: 2.0 Lot Coverage: 75%	<i>No change*</i>		Mixed uses
Office (O)	0.5 FAR			FAR: 2.0 Lot Coverage: 100%	Mixed uses
Regional Commercial (RC)	-			FAR: 2.0 Lot Coverage: 100%	Regional commercial

* The corresponding scenario proposes no changes from the existing standard.

Scenario 1: Existing General Plan

Scenario 1 serves as a baseline scenario, providing a benchmark for evaluating the impacts of other proposed scenarios. Under this scenario, no changes are made to the existing General Plan land uses, City limits, or Sphere of Influence. While any existing policies in the General Plan would be updated to reflect changes in State law, General Plan land use designations, development standards, and zoning would remain unchanged.

This Scenario is critical for analysis as it provides a snapshot of how the city would evolve if no major adjustments were made to accommodate growth or address emerging trends. It assumes the continuation of current development patterns, infrastructure, and service provisions, offering a clear understanding of the city's trajectory over the next 20 to 30 years. By comparing Scenario 1 to the other scenarios, stakeholders can assess the potential benefits and trade-offs of different strategies for managing growth, enhancing community character, and addressing infrastructure needs.

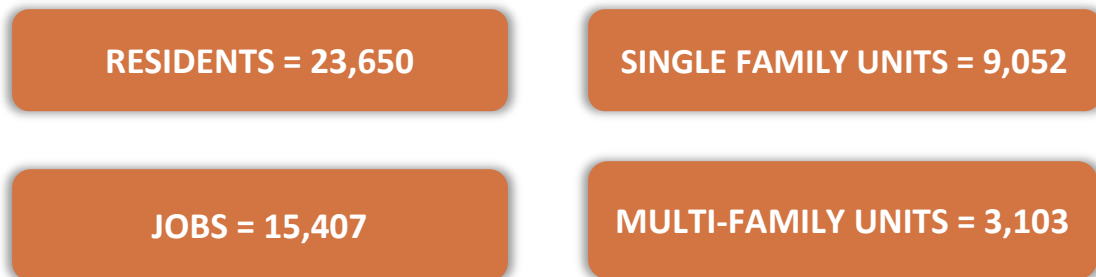
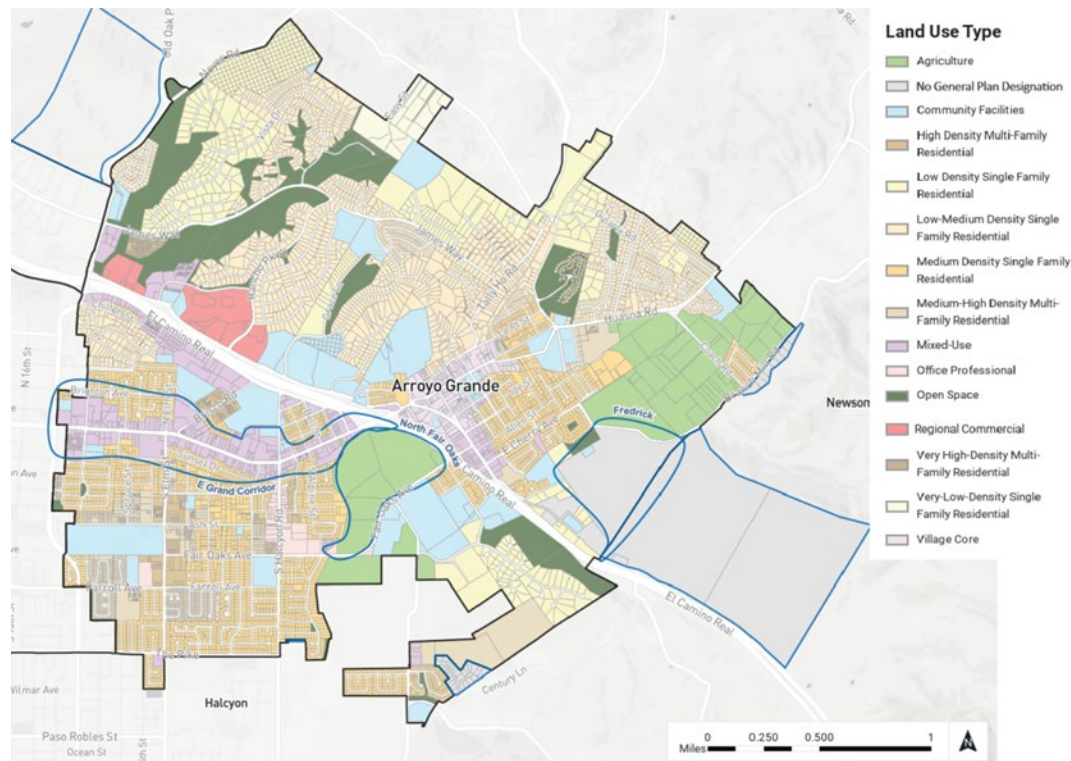


Figure 5. Scenario 1: Existing General Plan



Scenario 2: Infill Focus

Scenario 2 is an infill-focused scenario that encourages densification of the existing built environment, development of existing vacant and underutilized land in the city, and the preservation of productive agricultural land and open space. Proposed development in Scenario 2 would rely on the city's existing infrastructure and concentrate on increasing development intensities to increase capacity in existing developed areas. Scenario 2 encourages the development of a variety of higher density housing types, mixed-uses, commercial uses, and other infill development. This Scenario does not propose any city expansion or annexation of land and assumes there will be no development beyond the City's existing Sphere of Influence within the upcoming planning period. Under this Scenario, the City would prioritize improvements to bicyclist and pedestrian infrastructure that would improve the safety of these active transportation modes. As a part of this, the City would prioritize lane reduction and roadway reconfiguration projects to reduce car speeds and improve safety along major corridors. Key features of Scenario 2 include:

- **Floor Area Ratio (FAR) Standards.** Establish floor area ratio (FAR) standards for non-residential, mixed-use development to increase intensity
- **Increase Density.** Increase the maximum density/intensity for the following land use designations:
 - Single Family Residential (Low Density)
 - Single Family Residential (Low Medium Density)
 - Single Family Residential (Medium Density)
 - Medium High Density Multi-Family Residential (MHD)
 - High Density Multi-Family Residential (HD)
 - Very High Density Multi-Family Residential (VHD)
 - Mixed Use (MU)
 - Village Core (VC)
- **New Mixed-Use Land Use Designation.** Create a new Corridor Mixed Use designation with focus on higher-density, infill style development and corresponding development and design standards
- **Preserve Agriculture.** Preservation of existing agriculture land and open space
- **Keep Existing Agricultural Standards.** No change to the Agriculture and Conservation or Open Space land use designations
- **Land Use Flexibility.** Incentivize and allow for a greater flexibility in allowed land uses so properties can accommodate a multitude of uses
- **Complete Streets.** Design roads to accommodate all users, including pedestrians, cyclists, and public transit.

Key Takeaways: *At full buildout...*

1. **Highest population growth.** Scenario 2 has the highest capacity to increase the city's population.
2. **Largest housing growth.** Scenario 2 offers the highest capacity to increase the city's stock of both single- and multi-family housing units.
3. **Modest job creation.** Scenario 2 creates some jobs; however, Scenario 4 creates a much larger capacity for employment opportunities.

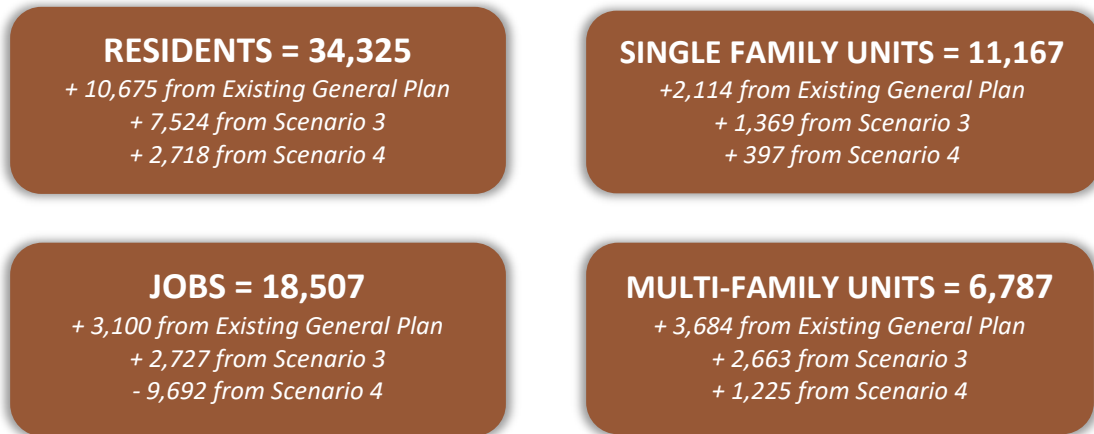
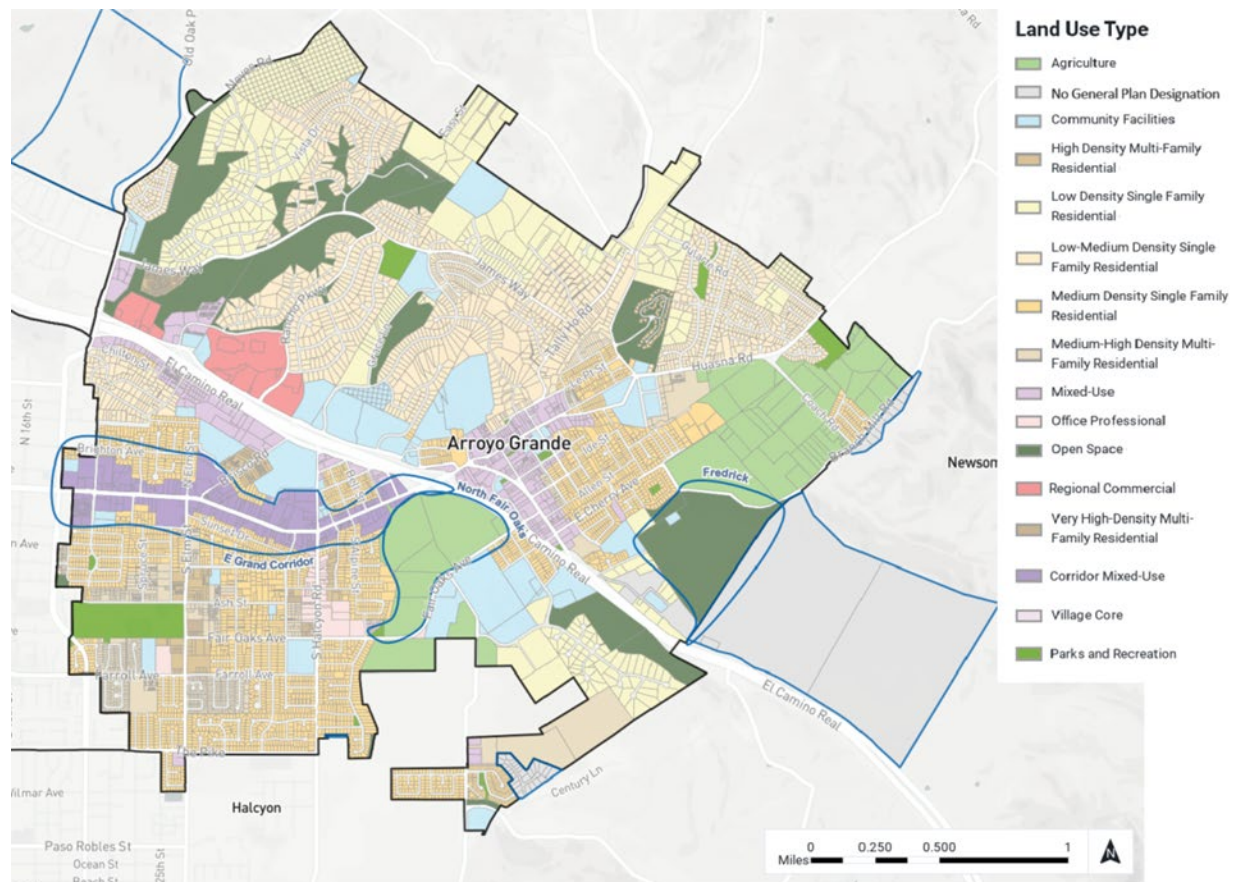


Figure 6. Scenario 2: Infill Focus



Scenario 3: Residential and Complimentary Uses Focus

Scenario 3 focuses on the conversion of existing agricultural land within the City limits to accommodate new residential development and growth. Under Scenario 3, agricultural and open space land conversion will require the expansion of utilities, services, and infrastructure to accommodate any future development. Scenario 3 does not propose any city expansion or annexation of land and assumes there will be no development beyond the City’s existing Sphere of Influence within the upcoming planning period. This Scenario does not propose increasing the density or intensity of most existing General Plan land use designations. Scenario 3 encourages development at existing intensities, developing additional housing, and increasing opportunities for retail, commercial, office, and other employment-based land uses. Key features of Scenario 3 include:

- **Specific Plans.** Require the development of a Specific Plan to guide development in the North Fair Oaks and Frederick focus areas
- **Discourage Density Increases.** Most existing General Plan land use designations’ densities and intensities do not change
- **New Mixed-Use Land Use Designation.** Potential to create a new Corridor Mixed Use designation with focus on higher-density, infill style development and corresponding development standards
- **Convert Agricultural Land.** Conversion of existing agriculture land to residential land uses with a mix of open space and parks.
- **Complete Streets.** Design roads to accommodate all users, including pedestrians, cyclists, and public transit.

Key Takeaways: *At full buildout...*

1. **Moderate population growth.** Scenario 3 offers some capacity to increase the city’s population.
2. **Moderate housing growth.** Scenario 3 increases the number of housing units from the existing General Plan, but offers far less housing than Scenarios 2 and 4.
3. **Minor job creation.** Scenario 3 maintains a similar capacity for job creation as the existing General Plan.

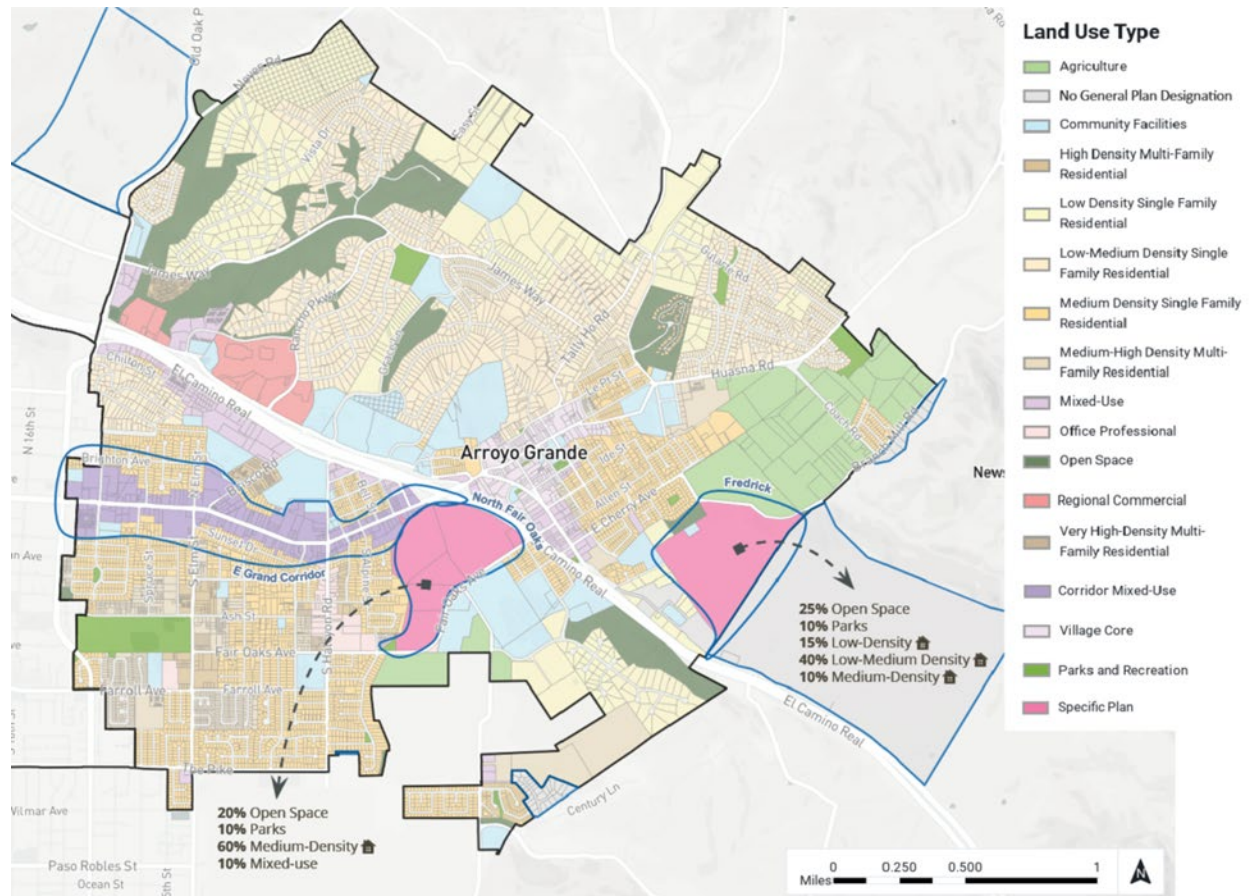
RESIDENTS = 26,801
 + 3,151 from Existing General Plan
 - 7,524 from Scenario 2
 - 4,806 from Scenario 4

SINGLE FAMILY UNITS = 9,798
 + 746 from Existing General Plan
 - 1,369 from Scenario 2
 - 972 from Scenario 4

JOBS = 15,780
 + 373 from Existing General Plan
 - 2,727 from Scenario 2
 - 12,419 from Scenario 4

MULTI-FAMILY UNITS = 4,124
 + 1,020 from Existing General Plan
 - 2,663 from Scenario 2
 - 1,438 from Scenario 4

Figure 7. Scenario 3: Residential and Complimentary Uses Focus



Scenario 4: Commercial Focused Approach

Scenario 4 prioritizes expanding opportunities for commercial and employment-generating land uses. This approach seeks to enhance economic growth, reduce reliance on neighboring employment centers, and diversify the City’s economic base. Growth is focused within the city’s existing boundaries and Sphere of Influence, with no annexation proposed during the upcoming planning period. New development and growth is supported through the conversion of existing agricultural land within the City limits under a specific plan. The strategy emphasizes targeted land use changes and density increases to attract businesses and create a vibrant local economy. Key features of Scenario 4 include:

- **Specific Plans.** Require the development of a Specific Plan to guide development in the North Fair Oaks and Frederick focus areas
- **Floor Area Ratio (FAR) Standards.** Establish a floor area ratio (FAR) and lot coverage standards for non-residential development
- **Encourage Denser Commercial Development.** Increase the allowed intensity of existing commercial land use designations
- **Convert Agricultural Land.** Conversion of existing agricultural and open space land to more developed, urban land uses

- **Strategic Mixed-Use Nodes.** Designate key areas within the city for mixed-use development, encouraging walkable centers with retail, office, and residential uses
- **Increase Regional Commercial.** Increase the amount of land designated as Regional Commercial to allow for the development of larger commercial establishments

Key Takeaways: *At full buildout...*

1. **High population growth.** Scenario 4 offers capacity to increase the city's population.
2. **High housing growth.** Scenario 4 would increase the city's stock of both single- and multi-family housing units; however, Scenario 2 would create a higher capacity for new housing units in the city.
3. **Highest job creation.** Scenario 4 creates the highest capacity for new jobs in the city and emphasizes commercial expansion.

RESIDENTS = 31,607

+ 7,957 from Existing General Plan
- 2,718 from Scenario 2
+ 4,806 from Scenario 3

SINGLE FAMILY UNITS = 10,770

+ 1,718 from Existing General Plan
- 397 from Scenario 2
+ 972 from Scenario 3

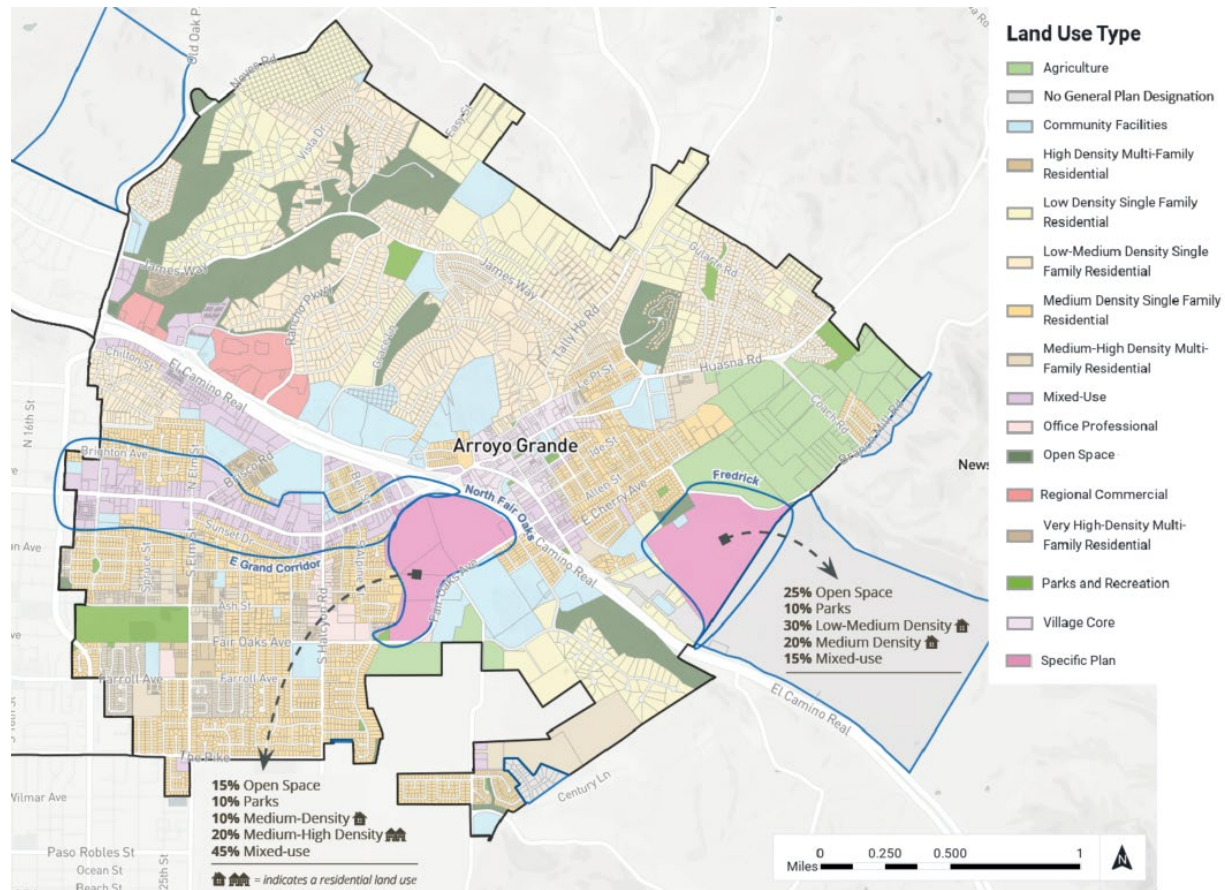
JOBS = 28,199

+ 12,792 from Existing General Plan
+ 9,692 from Scenario 2
+ 12,419 from Scenario 3

MULTI-FAMILY UNITS = 5,562

+ 2,458 from Existing General Plan
- 1,225 from Scenario 2
+ 1,438 from Scenario 3

Figure 8. Scenario 4: Commercial Focused Approach



Summary Results

Methodology

The Project Team used Urban Footprint, a GIS-based application used to analyze the implications of changes to land uses, to model Arroyo Grande’s four land use Scenarios. Urban Footprint uses a curated, enriched dataset of existing land uses in the United States to calculate insights and implications of different theoretical models of planning areas. The program looks at several topics, including general city statistics, land consumption, energy use, water use, pedestrian accessibility, transit accessibility, transportation, emissions, and household costs. The following analysis uses the data provided by Urban Footprint to form an understanding of the advantages and disadvantages of each scenario to give decisionmakers an understanding of the implications of selecting one scenario over another. Often, this process results in a City Council selecting a hybrid scenario, selecting the best features of each scenario.

Summary of Metrics

Table 2 provides a summary of the overall comparative metrics between the four land use Scenarios.

Table 2: Summary of Metrics				
Metric	Scenario 1: Existing General Plan	Scenario 2: Infill Focus	Scenario 3: Residential and Complimentary Uses Focus	Scenario 4: Commercial Focused Approach
Range of Housing Types	45% Single Family, detached	43% Single Family, detached	39% Single Family, detached	46% Single Family, detached
	30% Single Family, attached	19% Single Family, attached	32% Single Family, attached	20% Single Family, attached
	26% Multifamily	38% Multifamily	30% Multifamily	34% Multifamily
Single-family Housing Unit Capacity	9,052	11,167	9,798	10,770
Multifamily Housing Unit Capacity	3,103	6,787	4,124	5,562
Employment Capacity	15,407	18,507	15,780	28,199
Population Capacity	23,650	34,325	26,801	31,607
Total Consumed Open Space and Agricultural Land at Buildout (acres)	N/A	N/A	138.7	143.3

Evaluation of Metrics

Range of Housing

In 2023, approximately 69 percent of the 8,086 housing units in Arroyo Grande were single-family, detached homes and approximately eight percent of units were single-family, attached homes. The remaining 23 percent of units consisted of multifamily housing. At full buildout, all Scenarios would create an increased capacity for all housing types in the city, with Scenarios 2 and 4 proposing the highest total capacity for both single-family and multifamily housing types. Scenarios 2 and 4 also propose a larger proportion of multifamily housing compared to Scenarios 1 and 3, potentially better serving the housing needs for individuals and families in varied income groups.

Table 3: Range of Housing				
Metric	Scenario 1: Existing General Plan	Scenario 2: Infill Focus	Scenario 3: Residential and Complimentary Uses Focus	Scenario 4: Commercial Focused Approach
Range of Housing Types	45% Single Family, detached	43% Single Family, detached	39% Single Family, detached	46% Single Family, detached
	30% Single Family, attached	19% Single Family, attached	32% Single Family, attached	20% Single Family, attached
	26% Multifamily	38% Multifamily	30% Multifamily	34% Multifamily
Number of Single Family Dwelling Units	9,052	11,167	9,798	10,770
Number of Multi-family Dwelling Units	3,103	6,787	4,124	5,562
Total Dwelling Units	12,156	17,953	13,922	16,332

Population Capacity

In 2020, Arroyo Grande’s population was approximately 18,441 residents. At full buildout, all Scenarios would provide for a higher population capacity due to their increased capacity for new housing units; however, Scenarios 2 and 4 would provide for the highest future population capacity compared to other Scenarios at 34,325 residents and 31,607 maximum residents, respectively.

Table 4: Range of Housing				
Metric	Scenario 1: Existing General Plan	Scenario 2: Infill Focus	Scenario 3: Residential and Complimentary Uses Focus	Scenario 4: Commercial Focused Approach
Population	23,650	34,325	26,801	31,607

Housing Accessibility and Affordability

Arroyo Grande was assigned a Regional Housing Needs Allocation (RHNA) for the period from 2020 to 2028, as detailed in Table 5. This allocation mandates the city must plan for the development of 692 new dwelling units during its 2020 to 2028 RHNA. All proposed Scenarios exceed this requirement significantly, ensuring ample capacity for housing growth.

Specifically, Scenarios 2 and 4 offer a range of housing options, including both single-family and multifamily units. This capacity for a variety of housing types positions the city to better accommodate diverse future housing demands.

Although the RHNA only projects out to 2028, the planning horizon for the General Plan extends over the next 20 to 30 years. The housing capacity provided by Scenarios 2 and 4 in excess of the current RHNA would ensure that Arroyo Grande will be well-prepared to meet its future RHNA cycles. This

proactive approach supports the city’s long-term growth and housing strategy, aligning with both current and future residential needs.

Table 5: City of Arroyo Grande 2020-2028 Housing Element RHNA Allocation by Income Level					
Jurisdiction	Very Low	Low	Moderate	Above Moderate	Total
Arroyo Grande	170	107	124	291	692

Consistent development of new housing may reduce the gap between supply and demand, and therefore keeps housing costs from escalating. Scenarios 2, 3, and 4 all provide for a higher housing capacity than the City’s existing General Plan. The proposed increase in housing capacity under Scenarios 2 and 4, specifically, would make housing more affordable due to increased supply.

Table 6: Housing Accessibility				
Metric	Scenario 1: Existing General Plan	Scenario 2: Infill Focus	Scenario 3: Residential and Complimentary Uses Focus	Scenario 4: Commercial Focused Approach
Net New Single Family Dwelling Units (Compared to Scenario 1)	-	+ 2,114	+ 746	+ 1,718
Net New Multi-family Dwelling Units (Compared to Scenario 1)	-	+ 3,684	+ 1,020	+ 2,458
Net New Total Dwelling Units (Compared to Scenario 1)	-	+ 5,797	+ 1,766	+ 4,176

In addition to the overall cost of housing, which includes mortgage and rent, affordability for residents is also influenced by residential water and energy usage costs. Scenarios 2 and 4 offer the lowest annual average residential water cost at \$512 and \$558 per unit, respectively, compared to \$642 for Scenario 1 and \$603 for Scenario 3. However, Scenarios 2 and 3 provide for the lowest annual average residential energy cost at \$2,373 and \$2,399 per unit, respectively, compared to \$2,468 for Scenario 1 and \$2,437 for Scenario 4. It is important to note that despite the lower per-unit water and energy costs in certain scenarios, overall citywide annual residential water and energy costs increase under Scenarios 2, 3, and 4. This increase is due to the overall rise in the number of housing units in these Scenarios, reflecting their broader capacity of development.

Table 7: Housing Unit Affordability				
Metric	Scenario 1: Existing General Plan	Scenario 2: Infill Focus	Scenario 3: Residential and Complimentary Uses Focus	Scenario 4: Commercial Focused Approach
Annual Residential Water Costs (Total)	\$7.8 M	\$9.2 M	\$8.4 M	\$9.1 M
Annual Average Residential Water Costs Per Unit	\$641.66	\$512.45	\$603.36	\$557.19
Annual Residential Energy Costs (Total)	\$ 30 M	\$ 42.6 M	\$33.4 M	\$ 39.8 M
Annual Average Residential Energy Costs Per Unit	\$2,467.92	\$2,372.86	\$2,399.08	\$2,436.93

Land Use Efficiency

Land Use Efficiency measures how effectively a city’s development capacity can be expanded while minimizing the development of vacant greenfield land, including the undeveloped agricultural and open space parcels found in the southeastern portion of the city. Scenario 2 demonstrates higher land use efficiency than all other scenarios, as this Scenario promotes infill developments and avoids consuming any agricultural or open space lands, all while providing the largest capacity for new residential development at 5,797 new units.

Conversely, Scenarios 3 and 4 propose the consumption of approximately 139 and 143 acres of open space and agricultural land, respectively, to accommodate additional residential development and employment capacity. No agricultural or open space lands would be consumed under Scenarios 1 and 2. Although Scenario 3 and 4 propose a similar amount of land consumption, Scenario 4 is much more efficient in terms of its capacity for new housing units and jobs created per acres of agricultural land consumed. Under Scenario 4, for each acre of land consumed, the city would increase its capacity for housing by 29 units and its capacity for employment by 89 jobs.

Although Scenario 2 does not consume as much land as other Scenarios, it does not nearly have the capacity for employment that Scenario 4 offers. Scenario 4 creates capacity for up to 12,792 additional jobs, whereas Scenario 2 would accommodate 3,100 new jobs.

Table 8: Land Use Efficiency				
Metric	Scenario 1: Existing General Plan	Scenario 2: Infill Focus	Scenario 3: Residential and Complimentary Uses Focus	Scenario 4: Commercial Focused Approach
Total Consumed Open Space and Agricultural Land at Buildout (acres)	N/A	N/A	138.7	143.3
Net New Total Dwelling Units (Compared to Scenario 1)	-	+ 5,797	+ 1,766	+ 4,176

Table 8: Land Use Efficiency				
Metric	Scenario 1: Existing General Plan	Scenario 2: Infill Focus	Scenario 3: Residential and Complimentary Uses Focus	Scenario 4: Commercial Focused Approach
Net New Employment (Compared to Scenario 1)	-	+ 3,100	+ 373	+ 12,792
Land Use Efficiency (new housing unit capacity per acres Ag land consumed)	<i>No Ag land consumed</i>	<i>No Ag land consumed</i>	+ 12.7	+ 29.1
Land Use Efficiency (new jobs capacity per acres Ag land consumed)	<i>No Ag land consumed</i>	<i>No Ag land consumed</i>	+ 2.7	+ 89.3

Nonresidential Development and Employment Capacity

This metric assesses the anticipated number of new jobs each scenario can support at full buildout, assuming all designated employment-generating lands are fully developed or redeveloped. Scenario 4 forecasts the highest net increase in employment at 12,792 new jobs, compared to 3,100 new jobs under Scenario 2 and 373 new jobs under Scenario 3.

Scenario 4 would create the highest capacity for job creation out of all scenarios through the consumption of approximately 143 acres of agricultural and open space lands using a specific plan process as well as increasing the allowable FAR and lot coverage for General Plan land use designations such as Mixed Use, Regional Commercial, and Office. Scenario 4 also offers the highest total job creation per capita out of all scenarios. Scenario 2 provides some capacity for new employment-generating spaces through denser infill development, avoiding the need to convert agricultural and open space lands to urban uses.

Several land use changes are proposed across the various scenarios to create a higher capacity for nonresidential development. Scenarios 2 and 4 propose increasing the allowable density for the City’s Mixed Use designation from 25 du/acre to 30 du/acre and 28 du/acre, respectively. Under Scenarios 2, 3, and 4, floor area ratio (FAR) and lot coverage standards would be established for non-residential, mixed-use development. Additionally, Scenarios 2 and 3 introduce a new Corridor Mixed Use land designation that allows a higher intensity of mixed use developments along key corridors such as E Grand Avenue. Under Scenario 2, the Corridor Mixed Use designation would allow a higher density of developments (up to 36 du/acre and 2.5 FAR) than Scenario 3 (up to 30 du/acre and 2.0 FAR). Finally, Scenario 4 proposes to establish dense FAR and lot coverage standards for commercial land use designations.

Across all scenarios, including the existing General Plan buildout, there is a relatively consistent distribution of retail, office, public, and industrial jobs, comprising 60 percent to 70 percent retail, 13 percent to 21 percent office, 10 to 23 percent public, and less than one percent industrial.

Table 9: Nonresidential Development and Employment Capacity				
Metric	Scenario 1: Existing General Plan	Scenario 2: Infill Focus	Scenario 3: Residential and Complimentary Uses Focus	Scenario 4: Commercial Focused Approach
Employment Capacity	15,407	18,507	15,780	28,199
Percent Retail Jobs	60%	70%	65%	68%
Percent Office Jobs	17%	13%	16%	22%
Percent Public Jobs	23%	16%	19%	10%
Percent Industrial Jobs	0.3%	0.2%	0.3%	<0.1%
Total Employment Per Capita	0.65	0.54	0.59	0.89
Total Retail, Office, and Industrial Building Area (acres)	230.62	280.72	236.18	372.67
Net New Employment	-	+ 3,100	+ 373	+ 12,792
Net New Retail, Office, and Industrial Building Area (acres)	-	+ 50.10	+ 5.56	+ 142.05

Trip Generation Analysis

Creating capacity for new land uses can also influence daily trips generated, vehicle miles traveled, and greenhouse gases emitted within the City limits. Scenarios 2 and 4 would likely prompt the largest increase in total annual vehicle miles traveled and annual passenger vehicle greenhouse gas emissions compared to Scenarios 1 and 3. This is likely a direct response to the higher population capacities under these Scenarios, and not necessarily as a result of the density and proximity of residential and nonresidential developments.

Across all Scenarios, approximately 86 to 89 percent of travel mode share would consist of private vehicles, just under four percent would consist of public transportation, and between seven and ten percent would consist of pedestrians and bicyclists. Although there were no substantial differences in mode share across the Scenarios, Scenario 2 offered the highest ratio of residents travelling via public transportation or as pedestrians and bicyclists. These differences in travel mode share between Scenarios is only as a result of changes in the built environment such as new building development, and not as a result of improved active transportation infrastructure. Improvements to public transportation access, sidewalks, bicycle lanes, and more might further encourage modes of active transportation amongst residents.

Table 10: Trip Generation and Mode Share				
Metric	Scenario 1: Existing General Plan	Scenario 2: Infill Focus	Scenario 3: Residential and Complimentary Uses Focus	Scenario 4: Commercial Focused Approach
Annual Vehicle Miles Travelled (passenger vehicles in millions of miles travelled)	85.5	116.2	94.5	130.11
Per Capita Annual Residential Vehicle Miles Travelled (miles/year/person)	2,713.6	2,559.8	2,672.5	2,732.4
Annual Passenger Vehicle GHG Emissions (metric tons of CO ₂ equivalent)	33,558.2	45,600.0	37,078.6	51,073.5
Travel Mode Share				
Auto	88%	86%	88%	89%
Public Transportation	4%	4%	4%	4%
Pedestrian and Bicyclist	9%	10%	9%	7%

M E M O R A N D U M

TO: Brian Pedrotti, Director of Community Development, City of Arroyo Grande
Andrew Perez, Planning Manager, City of Arroyo Grande

FROM: Michael Gibbons, Project Manager | Mintier Harnish

CC: Brent Gibbons, Nikki Zanchetta | Mintier Harnish

DATE: March 12, 2025

RE: Land Use Scenarios Workshop and Survey Results

Introduction

On February 5, 2025, the City held a community workshop to introduce four potential land use scenarios for the General Plan Update. The workshop included a presentation, informational posters, and interactive activities to solicit community feedback on each land use scenario in relation to each of the three focus areas. Following the workshop, the city released a community survey with questions similar to those included in the workshop activities. The survey was available online from February 6, 2025, through March 10, 2025, and was promoted via the City of Arroyo Grande social media channels, the project website, and eblasts sent to the project email list.

Workshop Activities and Survey Questions

Workshop Activities

The workshop included three activities for participants to complete:

Land Use Scenarios Preference Worksheet

Each workshop attendee was given a one-page (front and back) worksheet to gather feedback on their preferred land use scenarios for each of the three focus areas. One side of the worksheet included a brief description of each land use scenario. The other side of the worksheet included three sections, one for each focus area. Participants were asked to select which scenario they prefer for each focus area and provide a brief explanation for their decision. A total of 28 worksheets were collected during the workshop.

PLAN City of Arroyo Grande General Plan Update

Land Use Alternatives Preference Worksheet
Using the boxes below, please select which land use alternative you prefer for each focus area. Visit the workshop stations to learn about each focus area!

STATION 2 - EAST GRAND CORRIDOR FOCUS AREA
Which alternative strategy do you prefer for this focus area? Select one.
Alternative 1 Alternative 2 Alternative 3 Alternative 4
Why?

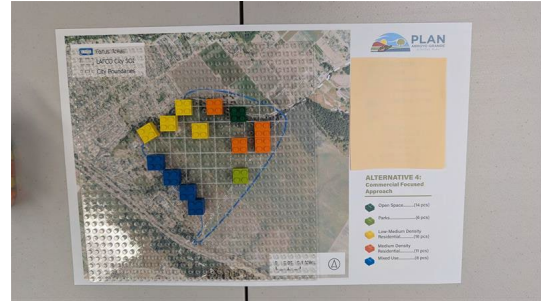
STATION 3 - NORTH FAIR OAKS FOCUS AREA
Which alternative strategy do you prefer for this focus area? Select one.
Alternative 1 Alternative 2 Alternative 3 Alternative 4
Why?

STATION 4 - FREDERICK FOCUS AREA
Which alternative strategy do you prefer for this focus area? Select one.
Alternative 1 Alternative 2 Alternative 3 Alternative 4
Why?

Are there any other considerations or concerns the City should consider?

Frederick Focus Area Lego Activity

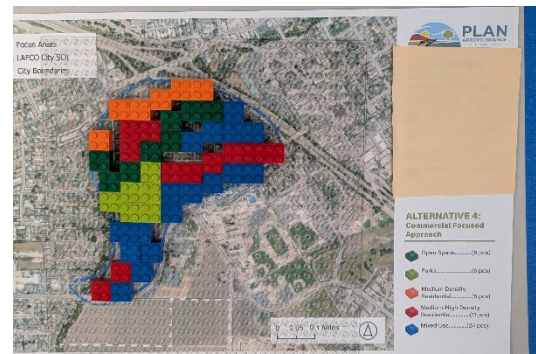
The goal of this activity was for participants to provide their input on how they would distribute land uses within a theoretical specific plan using the specific plan land use percentages allocated for Scenarios 3 and 4. Each participant received a set of pre-assigned Lego pieces representing the ratio of area dedicated to each land uses for the scenario the participant indicated as their preferred scenario for the Frederick Focus Area. The ratios were derived from prior outreach efforts that asked about the land use preferences for this area. Participants were asked to arrange the Legos on a gridded map of the focus area to reflect their preferred development pattern. A copy of each activity response is included at the end of this memo.



Example of Frederick Focus Area Lego activity.

North Fair Oaks Focus Area Lego Activity

This activity was the same as the Frederick Focus Area Lego activity described above, but for the North Fair Oaks Focus Area, using the specific plan land use percentages allocated for Scenarios 3 and 4. Each participant received a set of pre-assigned Lego pieces representing the ratio of area dedicated to each land use for the scenario the participant indicated as their preferred scenario for the North Fair Oaks Focus Area. The ratios were derived from prior outreach efforts that asked about the land use preferences for this area. Participants were asked to arrange the Legos on a gridded map of the focus area to reflect their preferred development pattern. A copy of each activity response is included at the end of this memo.



Example of North Fair Oaks Focus Area Lego activity.

Online Survey Questions

The online survey included a total of eight questions, plus four optional demographic questions. The first two questions asked respondents if they attended the community workshop on February 5th, and if so, did they submit a Land Use Scenarios Preference Worksheet during the workshop.

The remaining six survey questions were identical to those on the Land Use Scenarios Preference Worksheet, asking respondents to select which land use scenario they prefer for each focus area and provide a brief explanation for their decision. The front end of the survey included a brief description of each proposed land use scenario and the three focus areas. Additionally, respondents were encouraged review the workshop materials and land use scenarios information posted on the project website or to contact a project team member with questions before completing the survey.

A total of 92 survey responses were received, nine of which indicated they attended the community workshop on February 5th. Of those nine respondents, four indicated that they completed and submitted the activity worksheet. To ensure that responses from community members are not double counted, these four responses are excluded from the survey results evaluation in the following section



with the assumption that these responses are accounted for in the evaluation of the worksheet responses from the workshop.

Survey Demographics

The following demographic information was collected as part of the online survey. Demographic information was not collected during the community workshop and is not reflected in the data reported in this section.

Age. A majority of respondents are older adults, with about 34 percent aged 65 and over and 24 percent aged 55 to 64 years. Middle-aged adults (35-54 years old) account for 25 percent of respondents, while younger adults (18-34 years old) make up nine percent of respondents. Only about one percent of respondents are under 18 years of age. Eight percent of respondents did not provide a response regarding their age.

Race/Ethnicity. A majority of respondents (70 percent) are White/European American. Thirteen percent of respondents preferred not to provide race/ethnicity information and five percent reported “other”.

Household Income. A majority of respondents reported a household income of \$100,000 or more, with 27 percent making between \$100,000 and \$150,000 and 27 percent making over \$150,000. About 13 percent of respondents reported making between \$50,000 and \$74,999, and 12 percent reported making between \$75,000 and \$99,999. About five percent of respondents reported making less than \$50,000. Fifteen percent of respondents did not provide income information.

Gender. About 45 percent of respondents identify as male and 37 percent of respondents identify as female. The remaining 18 percent of respondents did not provide gender identity information.

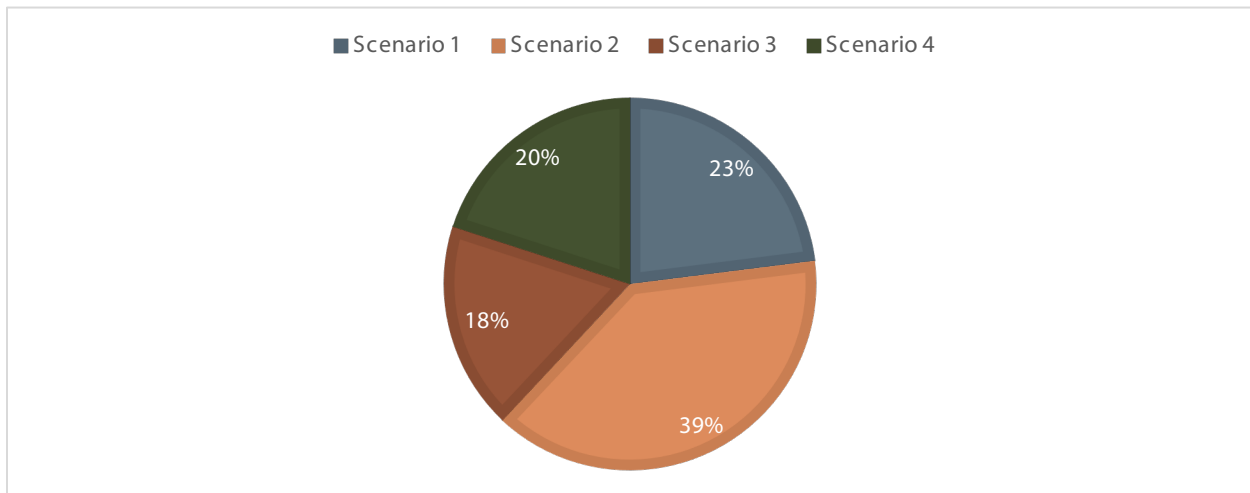


Preferred Land Use Scenarios by Focus Area

This section includes an overview of community input received on preferred land use scenarios for each focus area identified as part of the land use scenarios process. These summaries include responses from both the worksheet from the community workshop and the online community survey.

East Grand Corridor

Community members prefer Scenario 2 (Infill Development) for the East Grand Corridor Focus Area accounting for 39 percent of responses, followed by Scenario 1 (Baseline) with a 23 percent response rate. Scenarios 3 (Residential and Complimentary Uses) and 4 (Commercial Focused Approach) received similar response rates of 18 and 20 percent respectively.



Scenario #1 (Baseline) Response Summary

Respondents that selected Scenario 1 as their preferred land use scenario for the East Grand Corridor Focus Area expressed strong support for preserving Arroyo Grande’s rural and agricultural character and expressed concern over increasing commercial and residential density and its impact on the community’s character. These respondents value that Arroyo Grande isn’t overdeveloped and expressed opposition to any significant growth or population increases. Concerns were raised about potential negative impacts of growth, including increased traffic congestion, loss of agricultural land, and potential environmental consequences such as increased greenhouse gas emissions.

Scenario #2 (Infill Development) Response Summary – COMMUNITY PREFERRED

Respondents that selected Scenario 2 as their preferred land use scenario for the East Grand Corridor Focus Area favor a balanced approach to growth, emphasizing the need for more housing while preserving agricultural land and open space. Many appreciate its focus on mixed-use and infill development to create a walkable, bikeable, and vibrant community while minimizing sprawl. There is strong interest in revitalizing underutilized properties along East Grand Avenue, enhancing pedestrian and bike access, and maintaining its role as a key commercial corridor. Commenters also stress the need to mitigate traffic congestion and ensure new housing remains affordable. Supporters highlight the benefits of adding condos and apartments rather than single-family homes, noting that increased density could boost local businesses and minimize the need to expand the reach of public services and infrastructure.



Scenario #3 (Residential and Complimentary Uses) Response Summary

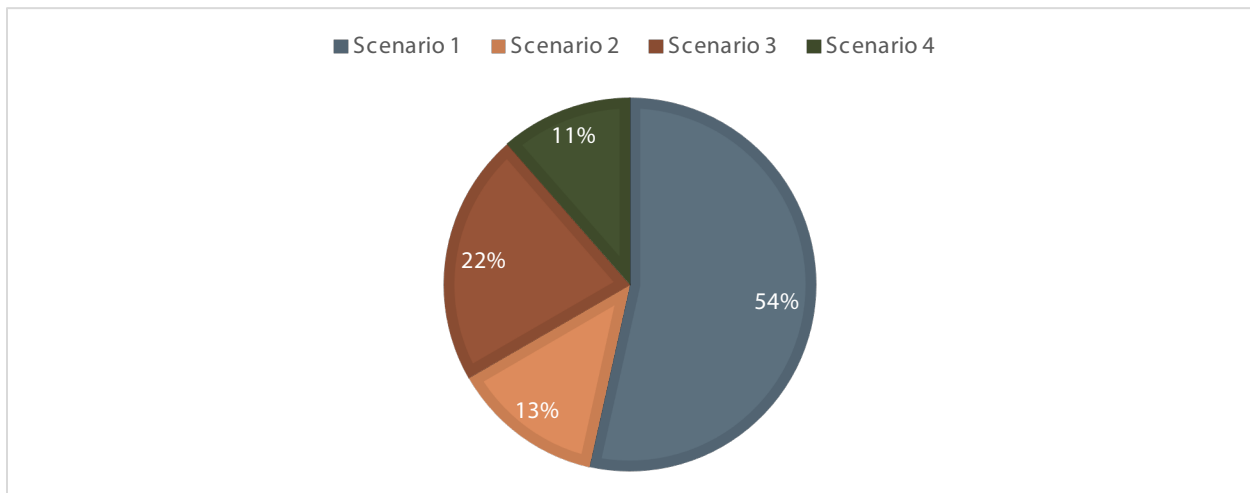
Respondents that selected Scenario 3 as their preferred land use scenario for the East Grand Corridor Focus Area expressed the potential for mixed-use developments that combine residential and commercial spaces in a well-connected area with good access to Highway 101. There is a strong focus on increasing housing, particularly multi-family units or condos, by repurposing vacant commercial properties. Commenters emphasize the need for walkable, livable neighborhoods with features like bike paths, walking trails, parks, and even a trolley to connect residents and tourists to the beach. Although respondents generally advocate for more housing along East Grand Avenue, there is a desire to maintain and encourage commercial development to meet the needs of residents and visitors, especially low-income groups, and create a more walkable neighborhood.

Scenario #4 (Commercial Focused Approach) Response Summary

Respondents that selected Scenario 4 as their preferred land use scenario for the East Grand Corridor Focus Area expressed support for enhancing the Grand Avenue corridor as a commercial center of the City. Respondents liked that this scenario focuses on employment opportunities and generating more tax revenue for the City. There is strong support for maintaining Grand Avenue's commercial character, with a minimal increase in housing development in this area. Commenters highlight the importance of attracting tourists and local visitors by developing underutilized properties into attractive, upscale venues, boosting the city's economic growth. Respondents also emphasized the importance of improvements to pedestrian and bike infrastructure to support dining, shopping, and public facing spaces as part of this Scenario.

North Fair Oaks Focus Area

Community members prefer Scenario 1 (Baseline) for the North Fair Oaks Focus Area accounting for 54 percent of responses, followed by Scenario 3 (Residential and Complimentary Uses) with a 22 percent response rate. Scenario 2 (Infill Development) had a 13 percent response rate, and Scenario 4 (Commercial Focused Approach) was the least preferred, accounting for 11 percent of responses. The following sections include an overview of why respondents selected their preferred scenario.



Scenario #1 (Baseline) Response Summary – COMMUNITY PREFERRED

Respondents that selected Scenario 1 as their preferred land use scenario for the North Fair Oaks Focus Area strongly advocate for preserving this agricultural land and avoiding housing development. Many emphasize the importance of prime farmland for future generations, food production, and environmental sustainability. Commenters also highlight Arroyo Grande’s agricultural heritage and the value of maintaining its rural character, scenic beauty, and historical ties to farming. Additionally, many respondents are concerned about increased traffic if this area is developed, particularly near the high school and major roads like Halcyon Road and Fair Oaks Avenue, which already experience serious traffic congestion. Some commenters were open to increased recreational access.

Scenario #2 (Infill Development) Response Summary

Similar to those that selected Scenario 1, respondents that selected Scenario 2 as their preferred land use scenario for the North Fair Oaks Focus Area emphasize the importance of preserving prime agricultural and open space to maintain Arroyo Grande’s character and heritage. Respondents in support of Scenario 2 recognize the need for housing and commercial development but feel infill development should be prioritized over converting farmland. Additional concerns include increased traffic and congestion near the high school, flood risks, and infrastructure improvements.

Scenario #3 (Residential and Complimentary Uses) Response Summary

Respondents that selected Scenario 3 as their preferred land use scenario for North Fair Oaks Focus Area recognize the opportunity this area presents for development in the future and feel this scenario balances growth without overwhelming existing infrastructure, compromising native open space, or changing Arroyo Grande’s character. Respondents like that this scenario provides opportunity for diverse housing options, including apartments, townhomes, and single-family residences, but minimizes commercial development in this area. Many respondents feel developing this area could present opportunities for better connectivity throughout the community, linking neighborhoods to schools, downtown, and the Village. Some respondents expressed concerns regarding traffic, infrastructure improvements, connectivity enhancements, and maintaining the Arroyo Grande Creek riparian area. Some respondents feel this area is an ideal location for community amenities such as a multi-use trail along the creek, sports fields, an exercise park, a permanent farmer’s market square, and community spaces.

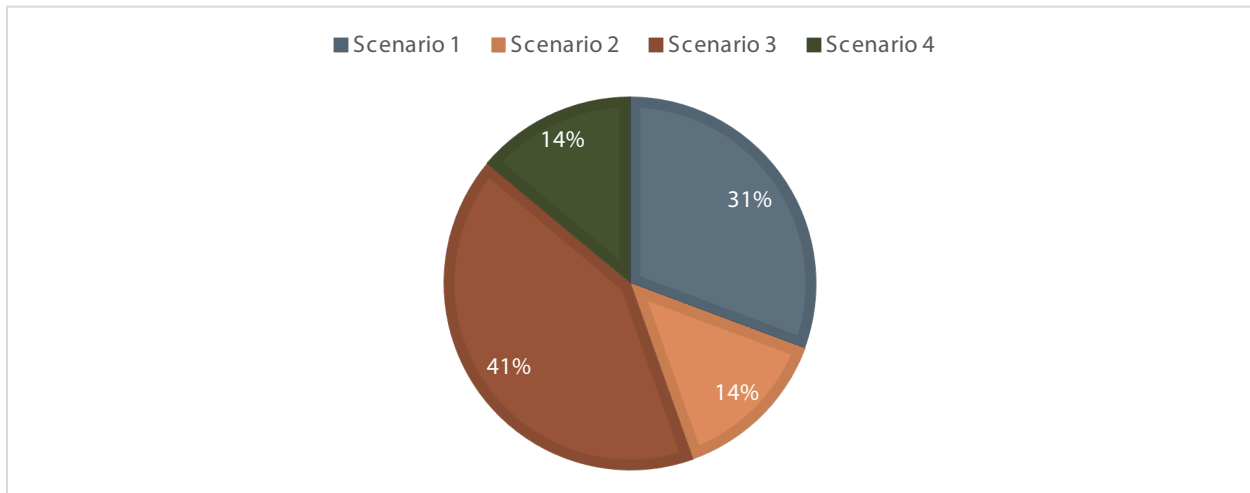
Scenario #4 (Commercial Focused Approach) Response Summary

Respondents that selected Scenario 4 as their preferred land use scenario for the North Fair Oaks Focus Area envision a vibrant, multi-use development near the high school that serves families and teenagers with affordable food options, convenience stores, and recreational spaces. Many feel the area’s central location is optimal for community events, concerts, and holiday celebrations. There is strong interest in a mix of housing and jobs rather than single-family homes or strip malls, with some advocating for commercial development that enhances tourism and economic growth. Overall, respondents emphasize the need for thoughtful development that strengthens the city’s identity and promotes economic development.



Frederick Focus Area

Survey respondents prefer Scenario 3 (Residential and Complimentary Uses) for the Frederick Focus Area accounting for 41 percent of responses, followed by Scenario 1 (Baseline) with a 31 percent response rate. Scenarios 4 (Commercial Focused Approach) and 2 (Infill Development) received similar response rates, at approximately 14 percent. The following sections include an overview of why respondents selected their preferred scenario.



Scenario #1 (Baseline) Response Summary

Respondents that selected Scenario 1 as their preferred land use scenario for the Frederick Focus Area emphasize the importance of preserving agricultural land, open space, and Arroyo Grande's rural character. Concerns include urban sprawl, negative traffic impacts, infrastructure limitations, and environmental harm to local ecosystems and wildlife. While a few respondents suggest limited or carefully planned development, most advocate for focusing growth within existing residential areas rather than expanding outward. Some suggested making part of this area improved open space.

Scenario #2 (Infill Development) Response Summary

Respondents that selected Scenario 2 as their preferred land use scenario for the Frederick Focus Area support infill development in other areas of the city to accommodate growth and preserving existing farmland and open space. Respondents expressed concerns that developing this area would stress infrastructure demands, increase costs of City services, and cause traffic congestion issues.

Scenario #3 (Residential and Complimentary Uses) Response Summary – COMMUNITY PREFERRED

Respondents that selected Scenario 3 as their preferred land use scenario for the Frederick Focus Area support residential development in the area, but with differing views on density. Many favor a mix of uses focused primarily on residential development with smaller lot sizes and affordable housing options, emphasizing walkability and a balanced approach to growth. Others prefer new residential development in this area to be lower-density, estate-style housing to preserve the rural character of the area while still providing additional housing options. Most respondents feel any development in the area should be accompanied by parks, recreational areas, or open space areas.



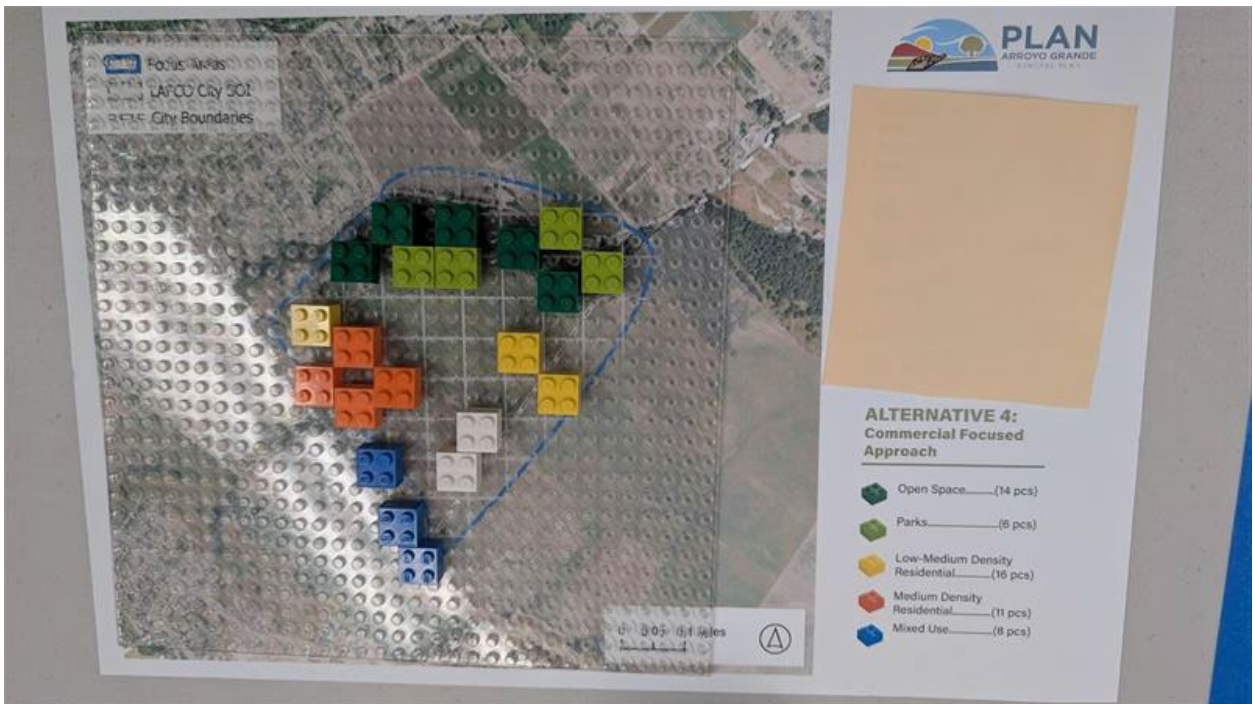
Concerns about future development in this area include traffic flow, city services, and resource availability. Several comments highlight the need for thoughtful planning to ensure new development enhances the city's livability, tax base, and long-term sustainability.

Scenario #4 (Commercial Focused Approach) Response Summary

Respondents that selected Scenario 4 as their preferred land use scenario for the Frederick Focus Area like that this scenario provides opportunities for new types of commercial, manufacturing, and light industrial uses in Arroyo Grande. Some see the location as ideal for large-scale manufacturing, business centers, and retail due to its freeway access and does not infringe on already congested roadways. Others suggest a self-contained neighborhood with housing and small retail and personal services businesses (e.g., restaurants, barber shops, pet grooming). There is an interest in using the area to improve truck routing, reducing traffic impacts on the Village. Some respondents expressed concerns about the strain on infrastructure and traffic congestion, especially in connection with Highway 101.



Frederick Focus Area Lego Exercise Responses



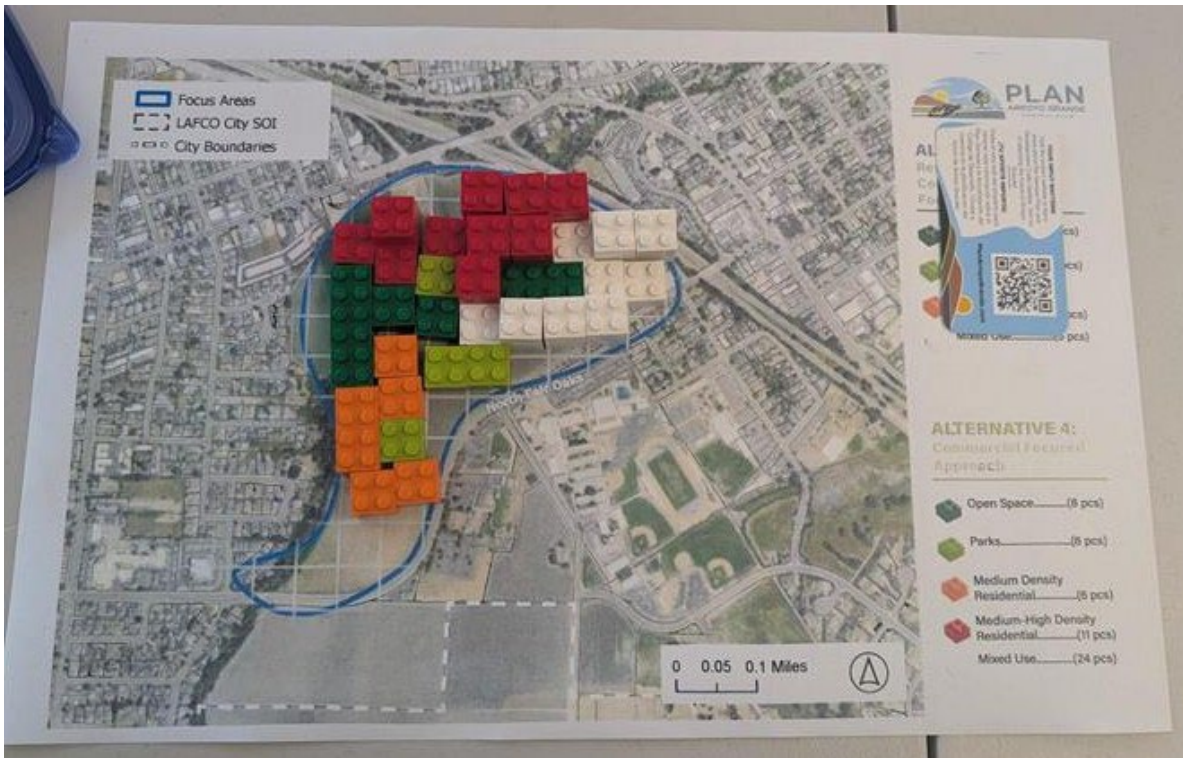
Frederick Focus Area Lego Exercise Responses Continued



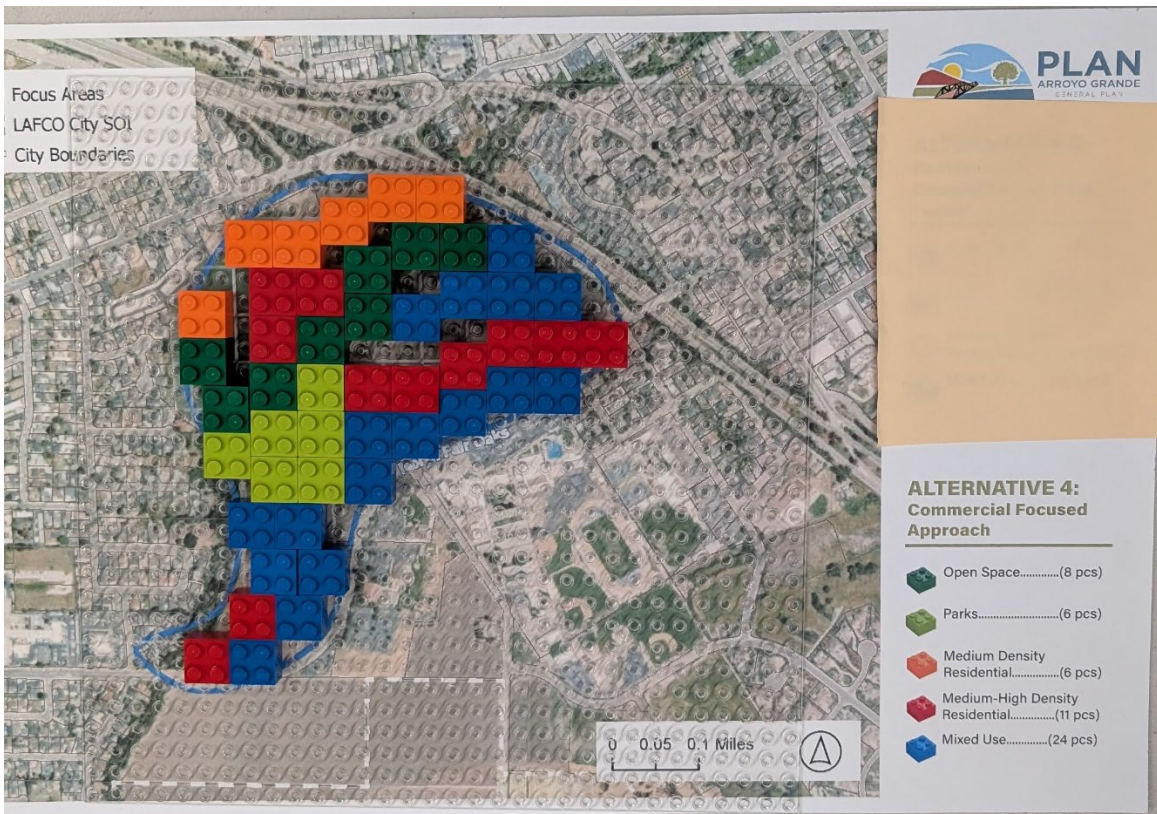
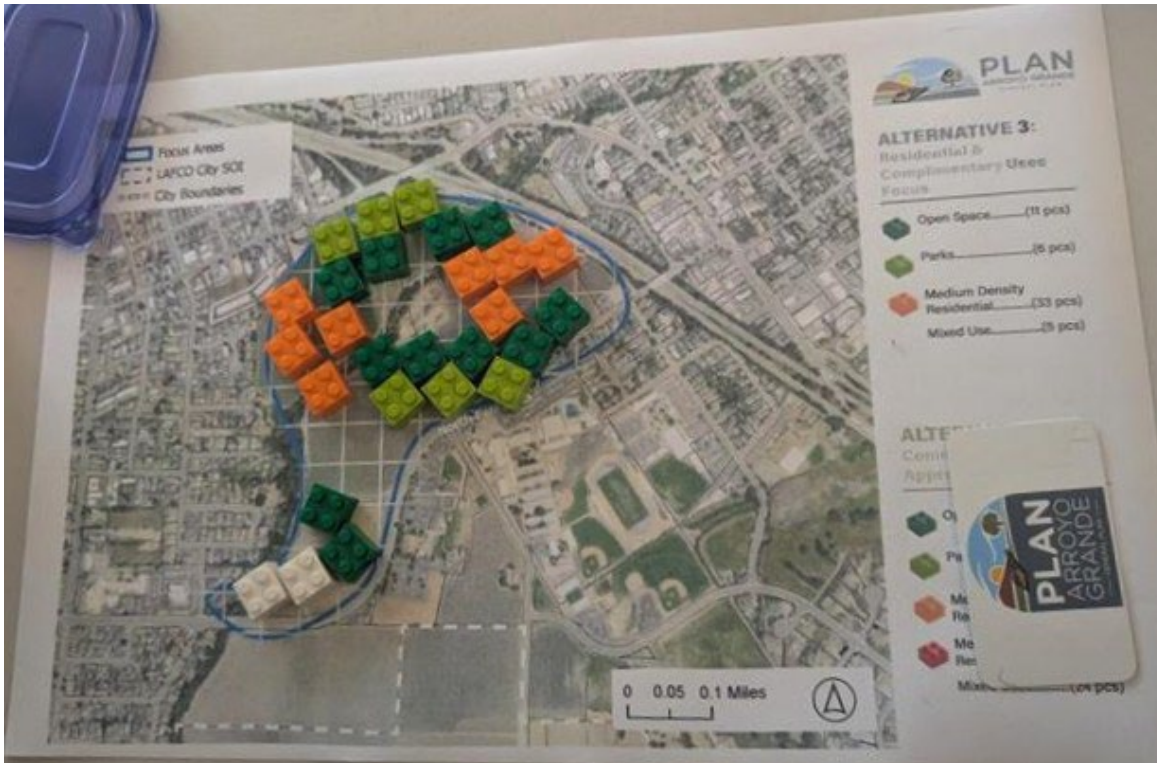
Frederick Focus Area Lego Exercise Responses Continued



North Fair Oaks Focus Area Lego Exercise Responses



North Fair Oaks Focus Area Lego Exercise Responses Continued



North Fair Oaks Focus Area Lego Exercise Responses Continued

